MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: June 18, 2026

Date	Wednesday, June 17, 2026
Started	7:00 PM
Ended	8:00 PM
Location	Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose	Regular scheduled meeting
Chaired by	Beth Carr-Knudson
Recorder	KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:11 PM.

Status: Completed

1.2. Roll Call

Beth - Present

Bridget - Present

Eric - Present

Constance - Present

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Resolution #: 2025.2026.33

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motioned: Bridget

Seconded: Eric

Motion Carried (Beth Abstained)

Resolution #: 2025.2026.34

Status: Carried

Documents

- Minutes-2026-05-19-v1 (1).pdf

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2. Hearing

2.1. LCAP Hearing

This is the opportunity for the Public to review the summary of the 2026-2027 LCAP and make comments to the Board accordingly.

Allison opened up the LCAP hearing at 7:12 PM and formally closed the hearing at 7:14 PM.

Status: Completed

Documents

- Proposed 26.27 iLEAD Lancaster LCAP.pdf

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3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made

Status: Completed

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4. Action Items

4.1. Approval of Director-Designated Interim Replacement

The current School Director will designate an interim replacement to serve during their leave. The Board will consider and take action to approve the Director’s designated appointee.

Kelly presented the Approval of Director-Designated Interim Replacement. Deborah appointed Shaana Scott to serve as the interim School Director, effective July 1, 2026, until a permanent replacement is selected.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

4.2. CalSTRS Form 0765

Discuss and take action regarding the CalSTRS Form 0765.

Rick presented the CalSTRS Form 0765.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- Lancaster 376_Form 0765 CalSTRS Charter School Certification.pdf

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4.3. Preliminary Budget and Estimated Actuals

Discuss and take action regarding the preliminary budget and estimated actuals.

Kelly presented the Preliminary Budget and Estimated Actuals and answered questions of the Board.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- Budget Board - Lancaster EA2526 PB2627 MYP27282829.pdf

4.4. Revised Articles Of Incorporations

Discuss and take action to revise the Articles of Incorporation.

Kelly presented the Revised Articles Of Incorporation.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- iLEAD Lancaster Certificate of Amendment of Articles of Incorporation CalSTRS CalPERS Amendments (4914-6007-7475.v1).docx (1).pdf

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4.5. Revised Bylaws

Discuss and take action regarding the Revised Bylaws.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- iLead Bylaws Lancaster (4917-9358-7884.v2).docx.pdf

4.6. Resource Sharing Agreement

Discuss and take action regarding the revised iCA Service Agreement.

Kelly presented the Resource Sharing Agreement.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- DRAFT Resource Sharing Agreement 26-27 (1).pdf

4.7. SPED Service Agreement

Discuss and take action regarding the updated SPED service agreement

Kelly presented the SPED Service Agreement.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

Due date:

Status: Completed

Documents

- 26-27 SPED RESOURCE SHARING (Draft 1.0).pdf

4.8. Annual Request for Title Funding

Discuss and take action regarding continued Title funding for the school programs.

Farnaz presented the Annual Request for Title Funding.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- Lancaster 26_27 Request For Annual Federal Title Funding.pdf

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4.9. Title IX Policy

Discuss and take action regarding the Title IX policy.

Melissa presented the Title IX Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Title IX Policy for Sexual Harassment.pdf

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4.10. Updated Independent Study Policy

Discuss and take action on the revised policy.

Melissa presented the Updated Independent Study Policy.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- Board PDF_ iLEAD Lancaster Independent Study Board Policy.pdf

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4.11. Policies for Promoting Safe Environments (Employee-Student Relations)

Discuss and take action regarding the new policy.

Rick presented the Policies for Promoting Safe Environments (Employee-Student Relations).

Motioned: Bridget

Seconded: Constance

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- Promoting Safe Environments for Student Learning and Engagement-Lancaster-2026010-Redline for Board.pdf

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4.12. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2026-2027 DON.

Rick presented the Declaration of Need (DON) For Fully Qualified Educators.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed (6/17/2026)

Documents

- 26_27 Lancaster- DON.pdf

4.13. 2026-2027 Board Meeting Dates

Discuss and take action regarding the 2026-2027 Board Meeting Dates.

Motioned: Bridget

Seconded: Beth

Motion Carried (Eric Abstained)

Due date:

Status: Completed (6/17/2026)

Documents

- 26_27 Board Meetings Lancaster.pdf

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5. Discussion And Reports

5.1. School Director Report

Deborah presented her School Director Report.

Status: Completed

Documents

- iLEAD Lancaster 25-26 School Director Board Report - June 17, 2026.pdf

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5.2. iCC1 Organization Restructure

Discuss the possible direction regarding organizational structure and changes.

Amanda presented the iCC1 Organization Restructure and answered questions of the Board.

Status: Completed

5.3. 2 Step Verification

Discussion and possible action regarding two-step verification for board email accounts.

Abed presented the 2 Step Verification.

Status: Completed

5.4. Trainings and Compliance

Discussion regarding board compliance training requirements - effective 8/1/2026.

Cassandra presented the Trainings and Compliance.

Status: Completed

6. Consent Items

6.1. Personnel Report

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Resolution #: 2025.2026.35

Status: Carried

Documents
- Revised - 6.18.26_Lancaster_PersonnelReport.pdf

6.2. Check Registers

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Resolution #: 2025.2026.36

Status: Carried

Documents
- ilead_lancaster_payment_register_20260610_register.pdf
- ilead_lancaster_payment_register_20260610_summary.pdf

7. Closed Session

7.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director.

The Board entered into Closed Session at 8:00 PM pursuant to government code for the purpose of a Public Employee Performance Evaluation.

Status: Completed

8. Report of Closed Session

8.1. Report of Closed Session

The Board reconvened in Open Session at 8:26 PM. No reportable action was taken.

Status: Completed

9. Board Comments

9.1. Board Comments

Bridget expressed appreciation for the hand-held fans that KeKe created for the Kindergarten and 8th-grade promoti ceremonies. Deborah concurred and concluded the discussion by announcing that Mr. Tony has returned.

Status: Completed

10. Closing Items

10.1. Next Meeting Date

The next board meeting will take place on Thursday, June 18, 2026 at 10:00 AM.

Board Members mark their calendars and confirm quorum.

Status: Completed

10.2. Adjournment

The meeting was adjourned at 8:29 PM.

Status: Completed