



MEETING MINUTES - iLEAD California Charters 1

Meeting

Date	Tuesday, June 16, 2026
Started	6:08 PM
Ended	7:29 PM
Location	Address: 29477 The Old Rd, Castaic Address: 2850 Fairview Rd, Costa Mesa Address: 2110 W Ave K, Lancaster
Purpose	Regular scheduled meeting
Chaired by	Dianne Avery
Recorder	Jordan Pereyra

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:08 pm.

Status: Completed

1.2. Roll Call

Kenchy- Present

Kathryn- Present

Dianne- Present

DJ- Absent

And- Absent

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: Dianne

Second: Kenchy

Unanimously passed.

DJ- Absent

Andy- Absent



Resolution #:

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting.

Motion: Dianne

Second: Kenchy

Unanimously passed.

DJ- Absent

Andy- Absent

Resolution #:

Status: Carried

Documents

- Minutes-2026-05-05-v1 (1).pdf
-

2. Public Comments

2.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

3. Hearing

3.1. LCAP Hearing for Hybrid

This is the opportunity for the Public to review the summary of the 2026-2027 LCAP and make comments to the Board accordingly.

Allison Bravo, iCA Support Provider, presented the LCAP for Hybrid, and the hearing was opened at 6:10 pm. The hearing was closed at 6:11 pm.

Status: Completed

Documents

- Proposed 26_27 iLEAD Hybrid LCAP.pdf
-

3.2. LCAP Hearing for Flex

This is the opportunity for the Public to review the summary of the 2026-2027 LCAP and make comments to the Board accordingly.



Allison Bravo, iCA Support Provider, presented the LCAP for Flex, and the hearing was opened at 6:12 pm. The hearing was closed at 6:13 pm.

Status: Completed

Documents

- Proposed 26_27 iLEAD Flex LCAP.pdf
-

4. Action Items

4.1. CalSTRS Form 0765 for Hybrid and Flex

Discuss and take action regarding the CalSTRS Form 0765 for Hybrid and Flex.

Amanda Fischer, iCA CEO, presented the CalSTRS Form 0765 for Hybrid and Flex and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- iLEAD Hybrid 699_Form 0765 CalSTRS Charter School Certification (1).pdf
 - iLEAD Flex_Form 0765 Charter School Certification (1).pdf
-

4.2. CalSTRS Activation Application Form ES1796

Discuss and take action regarding the activation application for CalSTRS Form ES1796.

Amanda Fischer, iCA CEO, presented the CalSTRS Activation Application Form ES1796 and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- ES1796 CalSTRS_iLEAD Flex Application for CalSTRS Activation (1).pdf
-

4.3. CalSTRS Pre-Tax Recieveable Resolution for Form ES1796

Discuss and take action regarding the CalSTRS Pre-Tax Recieveable Resolution.



Amanda Fischer, iCA CEO, presented the CalSTRS Pre-Tax Receivable Resolution for Form ES1796 and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- iLEAD Flex STRS Resolution PDF (1).pdf

4.4. Preliminary Budget and Estimated Actuals for Hybrid

Discuss and take action regarding the preliminary budget and estimated actuals.

Kelly O'Brien, iCA Support Provider, presented the Preliminary Budget and Estimated Actuals for Hybrid, including discretionary bonuses and operational costs, and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Budget Board - iCC1 Hybrid - EA2526,PB2627,MYP272829.pdf

4.5. Preliminary Budget for Flex

Discuss and take action regarding the preliminary budget.

Kelly O'Brien, iCA Support Provider, presented the Preliminary Budget for Flex and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed



Documents

- iLEAD Flex - Budget - 5 Year MYP (1).pdf
-

4.6. Bank Accounts

Discuss and take action regarding the current bank account structure, and review potential new accounts and the closing of old accounts.

Keith Gallion, iCA Support Provider, presented the Bank Account structure options and answered questions from the Board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

4.7. Sage Contract

Discuss and take action regarding the updated Sage Contract

Keith Gallion, iCA Support Provider, presented the Sage Contract and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- SIS VAR-New_Renewal with iLEAD California Charters 1 - iLEAD California Charters 1 _ Renewal _ 2 _ 2026 (3) (1).pdf
-

4.8. Board Resolution on Interschool Loan

Discuss and take action regarding the resolution between iLEAD Hybrid and iLEAD Flex

Kelly O'Brien, iCA Support Provider, presented the Board Resolution on Inter-school Loan and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent



Andy- Absent

Due date:

Status: Completed

Documents

- Board Resolution on inter-school loan (4908-7657-3606.v1).pdf

4.9. Inter-organization Loan Agreement

Discuss and take action regarding the loan agreement between iLEAD Hybrid and iLEAD Flex

Kelly O'Brien, iCA Support Provider, presented the Inter-organization Loan Agreement and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Intraorganizational Loan Agreement (4938-3172-6246.v1).pdf

4.10. Revised Articles Of Incorporations

Discuss and take action to revise the Articles of Incorporation.

Amanda Fischer, iCA CEO, presented the Revised Articles of Incorporation and answered questions from the Board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- iLEAD CC1 Certificate of Amendment of Articles of Incorporation CalSTRS CalPERS Amendments (4919-3658-6659.v1) (1).pdf

4.11. Resource Sharing Agreement

Discuss and take action regarding the revised iCA Service Agreement.

Amanda Fischer, iCA CEO, presented the Resource Sharing Agreement and answered questions from the Board.



Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- DRAFT Resource Sharing Agreement 26-27 (1) (1).pdf
-

4.12. Year 0 MOU - iCC1: Hybrid & Flex Draft

Discuss and take action regarding the MOU for iCC1: Hybrid and Flex

Kelly O'Brien, iCA Support Provider, presented the Year 0 MOU for Hybrid and Flex and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- MOU - iCC1_ Hybrid & Flex Draft (2) (1).pdf
-

4.13. SCVi - iCC1 Facility Use Agreement

Discuss and take action regarding the Facility Use Agreement with SCVi for campus space.

Amanda Fischer, iCA CEO, presented the SCVi-iCC1 Facility Use Agreement and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- DRAFT- Facilities Use Agreement - SCVi.iCC1 - 2026-2027 (1).pdf
-



4.14. SPED Service Agreement

Discuss and take action regarding the SPED service agreement with the addition of iLEAD Flex.

Amanda Fischer, iCA CEO, presented the SPED Service Agreement and answered questions from the board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- 26-27 SPED RESOURCE SHARING (Draft 1.0) (1).pdf
-

4.15. SCVi - Limited Resource Sharing Agreement

Discuss and take action regarding the limited resource sharing agreement between iCC1 and SCVi.

Amanda Fischer, iCA CEO, presented the SCVi - Limited Resource Sharing Agreement and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- 26-27 SCVi Limited Resource Sharing Agreement (1).pdf
-

4.16. Sublease Agreement - iLEAD Online and iCC1

Discuss and take action regarding the sublease agreement between iLEAD Online and iCC1.

Kelly O'Brien, iCA Support Provider, presented the Sublease Agreement between iLEAD Online and iCC1 and answered questions from the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:



Status: Completed

Documents

- Facilities Use Agreement - iLEAD Online.iCC1 - FY26.27 (1).pdf
-

4.17. iLEAD Flex Lease

Discuss and take action regarding the lease for iLEAD Flex.

Amanda Fischer, iCA CEO, presented the iLEAD Flex Lease and answered questions from the board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- FINAL LEASE FLEX (1).pdf
-

4.18. Comprehensive School Safety Plan - iLEAD Flex

Discuss and take action regarding the Comprehensive School Safety Plan for Flex.

Amanda Fischer, iCA CEO, presented the CSSP for iLEAD Flex and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

4.19. Annual Request for Title Funding

Discuss and take action regarding continued Title funding for the school programs.

Amanda Fischer, iCA CEO, presented the Annual Request for Title Funding and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent



Due date:

Status: Completed

Documents

- Hybrid 26_27 Request For Annual Federal Title Funding .docx.pdf
-

4.20. Title IX Policy for Hybrid

Discuss and take action regarding the Title IX policy.

Lara Durrell, iCA Support Provider, presented the Title IX policy for Hybrid and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Hybrid Title IX Policy for Sexual Harassment.pdf
-

4.21. Title IX Policy for Flex

Discuss and take action regarding the Title IX policy.

Lara Durrell, iCA Support Provider, presented the Title IX policy for iLEAD Flex and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Flex Title IX Policy for Sexual Harassment .pdf
-

4.22. Updated Independent Study Policy for Hybrid

Discuss and take action on the revised policy.

Lara Durrell, iCA Support Provider, presented the updated Independent Study Policy for Hybrid and answered questions from the board.

Motion: Dianne

Second: Kenchy



Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Hybrid Independent Study Board Policy.pdf
-

4.23. Updated Independent Study Policy for Flex

Discuss and take action on the revised policy.

Lara Durrell, iCA Support Provider, presented the updated Independent Study Policy for iLEAD Flex and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Flex Independent Study Board Policy.pdf
-

4.24. Policy for Promoting Safe Environments (Employee-Student Relations)

Discuss and take action regarding the new policy.

Rick Crunelle, iCA Support Provider, presented the Policy for Promoting Safe Environments and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- Promoting Safe Environments for Student Learning and Engagement-iCC1-20260610-Redline for Board.pdf
-

4.25. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2026-2027 DON for Hybrid.



Rick Crunelle, iCA Support Provider, presented the DON for Fully Qualified Educators and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- 26_27 Hybrid- DON (1).pdf

4.26. 2026-2027 Board Meeting Dates

Discuss and take action regarding the 2026-2027 Board Meeting Dates.

Amanda Fischer, iCA CEO, presented the 2026-2027 board meeting dates and answered questions from the board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Due date:

Status: Completed

Documents

- 26_27 Board Meetings iCC1.pdf

5. Discussion And Reports

5.1. CEO Report

Amanda Fischer, iCA CEO, presented the CEO report and answered questions of the Board.

Status: Completed

5.2. iCC1 Organization Restructure

Discuss the possible direction regarding organizational structure and changes.

Amanda Fischer, iCA CEO, presented the possible restructuring of iCC1 and answered questions of the Board.

Status: Completed

5.3. 2 Step Verification



Discussion and possible action regarding two-step verification for board email accounts

Amanda Fischer, iCA CEO, discussed the process of 2 Step Verification for board emails and answered questions of the Board.

Status: Completed

5.4. Trainings and Compliance

Discussion regarding board compliance training requirements - effective 8/1/2026

Amanda Fischer, iCA CEO, presented on training and compliance via Keenan, starting 8/1/26, and answered questions from the Board.

Status: Completed

6. Consent Items

6.1. Personnel Report

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Resolution #:

Status: Carried

Documents

- 6.23.26_iCA_Personnel Report_.pdf
-

6.2. Check Registers

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ- Absent

Andy- Absent

Resolution #:

Status: Carried

Documents

- ica_payment_register_20260611_summary.pdf
 - ica_payment_register_20260611_register.pdf
-

7. Closed Session

7.1. Public Employee Performance Evaluation



Gov. Code section 54957(b)(1): School Director

Status: Completed

8. Report of Closed Session

8.1. New item

Nothing to report out of closed session.

Status: Completed

9. Board Comments

9.1. Board Comments

The board had discussed clarifying whether members can Zoom or call in to board meetings while remaining compliant with the Brown Act and Bylaws.

Status: Completed

10. Closing Items

10.1. Next Meeting Date

Board Members mark their calendars and confirm quorum. Next meeting is 6/23/26 at 6 pm.

Status: Completed

10.2. Adjournment

Meeting adjourned at 7:29 pm.

Status: Completed
