

MEETING MINUTES - Empower Generations Board Meeting

Board Approved: November 18, 2025

Date	Monday, June 30, 2025
Started	5:33 PM
Ended	6:52 PM
Location	Address: 44236 10th Street West, Suite 105, Lancaster, CA 93534
Purpose	Regular Scheduled Meeting
Chaired by	Tapau Osborne
Recorder	Kim Lytle

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 5:33.

Status: Completed

1.2. Roll Call

Annaliisa - Present via ZOOM due to medical emergency

Tapau - Present

Keisha - Absent

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: Annaliisa

Approved: Tapau

Unanimously Approved

Keisha - Absent

Resolution #:

Moved:

seconded:

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Tabled due to absences during meetings.

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- Minutes-2025-06-18-v2.pdf
- Minutes-2025-05-15-v1 (2) (1).pdf

2. Public Comments

2.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

Status: Completed

3. Action Items

3.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- 25_26 Empower Generations LCAP Final (1).pdf

3.2. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss and take action on the Estimated Actuals and projected 2025 - 2026 school budget including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Keith Gallion, iCA support provider, presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - Empower Generations (1) (1).pdf
-

3.3. Instructional Continuity Plan

Discuss and take action regarding the new Instructional Continuity Plan.

Nykole Kent, iCA support provider, presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- Empower Generations 2025 ICP (1).pdf
-

3.4. Immigration Enforcement Policy

Discuss and take action regarding the Immigration Enforcement Policy.

Cassandra Coleman, iCA support provider, presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- Immigration Enforcement Policy - Empower Generations (1).pdf
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3.5. 2025-2026 Family Guidebook

Discuss and take action regarding the Family Guidebook.

Nykole Kent, iCA support provider, presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- EG 2025-2026 iLEAD Schools Family Guidebook_.pdf
-

3.6. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2025-2026 DON.

Rick Crunelle, iCA support provider, presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- 25_26 EG- DON .pdf
-

3.7. School Plan For Student Achievement

Discuss and take action regarding the SPSA.

Sajae presented and answered questions of the Board.

Motion: Annaliisa

Second: Tapau

Unanimously Approved

Keisha - Absent

Due date:

Status: Completed

Documents

- Empower Generations SPSA 25-26 board presentation.pdf
-

4. Discussion and Reports

4.1. Prop 28 Annual Report

Discuss the Prop. 28 programs for learners.

Cassandra Coleman, iCA support provider, presented and answered questions of the Board.

Status: Completed

Documents

- EG - 24_25 Prop 28 annual plan and fiscal update.pdf

4.2. Local Indicator Report

Discuss the 2023-2024 Local Indicators.

Cassandra Coleman, iCA support provider, presented and answered questions of the Board.

Status: Completed

Documents

- 2025 Empower Generations Local Indicator (1).pdf
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5. Closed Session

5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Status: Completed

6. Report of Closed Session

Nothing to report from Closed Session.

Status: Completed

7. Action Items

7.1. School Director Employment Agreement

Discussion, required report, and action regarding the School Director Employment Agreement.

Tapau made a motion to approve the Empower Generations School Director Contract for the 2025-2026 school year, beginning on July 1, 2025, and concluding on June 30, 2026. The School Director's annual pay will remain the same. She will be entitled to participate in the employee benefits program at the same rate as all current employees, which will be \$800 per month for health and welfare and \$75 per month per the Bring Your Own Device Policy. Additionally, \$2,200 stipend for summer stipend is included. Salary can be revisited in the future as additional school funds become available.

Second: Annaliisa

Unanimously approved

Keisha - Absent

Due date:

Status: Completed

Documents

- Empower Generations Executive Compensation Comparability Study (June 2025) 4931-4190-4456 v.4 (1) (1).pdf
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8. Consent Items

8.1. Personnel Report

Motion: Annaliisa

Approved: Tapau

Unanimously Approved

Keisha - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- 06.25.25 EG_PersonnelReport (1).pdf
-

8.2. Check Register

Motion: Annaliisa

Approved: Tapau

Unanimously Approved

Keisha - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- EG Payment Register_20250617.pdf
 - EG Payment Register Summary_20250617.pdf
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8.3. Self Operation Food Service Agreement

Discuss and take action regarding the Self Operation Food Service Agreement.

Motion: Annaliisa

Approved: Tapau

Unanimously Approved

Keisha - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- MOU for Self Operation 25-26 - Google Docs.pdf
-

9. Board Comments

9.1. Board Comments

No Board Comments made.

Status: Completed

10. Closing Items

10.1. Next Meeting Date - September 16, 2025

Board Members mark their calendars and confirm quorum.

Status: Completed

10.2. Adjournment

The meeting was adjourned at 6:52.

Status: Completed
