MEETING MINUTES - Empower Generations Board Meeting

Board Approved: November 18, 2025

Date	Wednesday, June 18, 2025
Started	5:31 PM
Ended	7:15 PM
Location	Address: 44236 10th Street West, Suite 105, Lancaster, CA 93534
Purpose	Regular Scheduled Meeting
Chaired by	Tapau Osborne
Recorder	Aylin Sandoval

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:31 p.m.

Status: Completed

1.2. Roll Call

Annaliisa: Absent

Keisha: Present

Tapau: Present

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motion to table item given Board Member absence: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Status: Completed

Documents

- Minutes-2025-05-15-v1 (1).pdf

2. Public Comments

2.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comment was made.

Status: Completed

3. Hearing

3.1. LCAP Hearing

This is the opportunity for the Public to review the summary of the 2025-2026 LCAP and make comments to the Board accordingly.

Allison Bravo, iCA support provider, opened the LCAP Hearing, answered questions of the Board, and closed the LCAP Hearing.

Status: Completed

Documents

- 25_26 Empower Generations LCAP DRAFT Week 1.pdf

4. Discussion and Reports

4.1. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss the Estimated Actuals and projected 2025 - 2026 school budget including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Kelly O'Brien, iCA support provider, presented the school budget and answered questions of the Board.

Status: Completed

Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - Empower Generations (1).pdf

4.2. School Director Report

Sajae presented the School Director Report and answered questions of the Board.

Status: Completed

5. Action Items

5.1. Revised iCA Service Agreement

Discuss and take action regarding the revised iCA Service Agreement.

Motion: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Resource Sharing Agreement 25-26(9531008.2).pdf

5.2. 2025 - 2026 Board Meeting Dates

Discuss and take action regarding the 2025-2026 Board Meeting Dates.

Motion: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Due date:

Status: Completed

Documents

- EG_2025-2026_BoardMeetingDates.pdf

5.3. Annual Request for Title Funding

Discuss and take action regarding continued Title funding for the school programs.

Farnaz Kaufman, iCA support provider, presented the request for funding and answered questions of the Board.

Motion: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Due date:

Status: Completed

Documents

- EG 25_26 Request For Annual Federal Title Funding.pdf

5.4. Dual Enrollment CCAP Agreement

Discuss and take action regarding the Dual Enrollment CCAP Agreement.

Allison Bravo, iCA support provider, presented the CCAP agreement and answered questions of the Board.

Motion: Keisha

Second: Tapau

Unanimously approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Empower Generations - AVC - CCAP (1) (1).pdf

5.5. Bank Signers

Discuss and take action regarding the signators on the bank accounts.

The motion was made by Keisha Como to remove Michelle Fluke and add Keisha Como as a bank signer aside Sajae Davison.

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

5.6. Revised Uniform Complaint Procedures (UCP) Policy

Discuss and take action regarding the revised UCP Policy.

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Revised-Empower_Generations_Uniform_Complaint_Policy.pdf

5.7. Revised Holiday Policy

Discuss and take action regarding the revised Holiday Policy for 2025-2026.

Rick Crunelle, iCA support provider, presented the Holiday Policy and answered questions of the Board.

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Holiday Policy Empower Generations 25-26 Redline for Board Approval.pdf

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5.8. Revised Vacation Policy

Discuss and take action regarding the revised Vacation Policy for 2025-2026.

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Vacation Policy Employer Generations 25-26 Redline for Board Review.pdf

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5.9. Revised Bring Your Own Device (BYOD) Policy

Discuss and take action regarding the revised BYOD Policy.

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- BYOD Policy Empower Generations 25-26 Redline for Board Approval.pdf

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5.10. Revised Remote Work Policy

Discuss and take action regarding the revised Remote Work Policy.

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- Remote Work Policy Empower Generations 25-26 Redline for Board Approval.pdf

6. Closed Session

6.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Status: Completed

7. Report of Closed Session

Nothing to report.

Status: Completed

8. Consent Items

8.1. LACOE Certificate of Signatures

Motion: Keisha

Second: Tapau

Unanimously Approved

Annaliisa absent

Due date:

Status: Completed

Documents

- EmpowerGenerations_CertificationofSignatures_6_2024.pdf

9. Board Comments

9.1. Board Comments

No board comments were made.

Status: Completed

10. Closing Items

10.1. Next Meeting Date - June 25 @ 5:00

Board Members mark their calendars and confirm quorum.

Keisha will not be present.

Tapau will be present.

Annalissa will be present.

Status: Completed

10.2. Adjournment

Meeting was adjourned at 7:15 p.m.

Status: Completed