

MEETING MINUTES - Empower Generations Board Meeting

Board Approved: April 17, 2025

Date	Thursday, March 6, 2025
Started	6:35 PM
Ended	7:56 PM
Location	Address: 44236 10th Street West, Suite 105, Lancaster, CA 93534
Purpose	Regular Scheduled Meeting
Chaired by	Tapau Osborne
Recorder	Roselia Calderon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 6:35 p.m.

Status: Completed

1.2. Roll Call

All Board Members were present except Michelle Fluke.

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- Minutes-2025-01-23-v1.pdf

2. Public Comments

2.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comment was made.

Status: Completed

3. Action Items

3.1. K12 Strong Workforce Program MOU

Allison Bravo, iCA Support Provider, presented the K12 Strong Workforce Program MOU and answered questions of the Board.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Status: Completed

Documents

- SWP_MOU_7_EG (1).pdf
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3.2. 2025-2026 School Calendar

Discuss and take action regarding the 2025-2026 School Calendar.

Kim Lytle, iCA Support Provider, presented the 2025-2026 School Calendar.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- 2025-26 iLEAD Calendars Empower Draft 2501151600.pdf

3.3. 2023-2024 Audit Report

Discuss and take action on the Audit Report for 2023-2024.

Kelly O'Brien, iCA Support Provider presented the 2023-2024 Audit Report.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- Empower Generations 24 Audit Report.pdf

3.4. 2024-2025 1st Interim Budget

Discuss and take action regarding the 2024-2025 1st Interim Budget.

Kelly O'Brien, iCA Support Provider presented the 2024-2025 1st Interim Budget, answered questions of the Board, discussion took place. The Board asked that an action item is added to the next agenda to discuss additional staffing compensation for this year's budget.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- Empower Generations 2024-25 First Interim Budget Alternative Form and MYP.xlsx - Alternative Form (4).pdf

3.5. Board Approvers

Discuss and take action regarding Board Member who signs for expenditures as needed and is notified of School Director's time off.

Sajae Davison presented the Board Approvers, discussion took place. Tapau will be added to accounts payable systems for School Director reimbursements and Keisha will be added to ADP for School Directors requested time off.

Motioned: Tapau

Seconded: Annaliisa

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

3.6. Board Vacancy

Discuss and take action regarding adding a new Board Member to the team.

Kim Lylte, iCA Support Provider presented the Board Vacancy. Board Members approved Keisha Como as new Board Member.

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- Approved - Amended Bylaws - Empower Generations - May 2020 (1).pdf
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4. Discussion and Reports

4.1. LCAP Mid Year Update

Discuss Mid Year LCAP Data.

Sajae Davison, presented the LCAP Mid Year Update and answered questions of the Board.

Status: Completed

Documents

- EG LCAP Mid Year.pdf
-

4.2. School Director Report

Sajae Davison presented the School Director Report and answered questions of the Board

Status: Completed

5. Consent Items

5.1. Personnel Report

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- 03.06.25_EG_PersonnelReport.pdf

5.2. Check Register

Motioned: Annaliisa

Seconded: Tapau

Unanimously Approved

Michelle Fluke Absent.

Due date:

Status: Completed

Documents

- EG Payment Register_20250205.pdf
- EG Payment Register Summary_20250205.pdf
- EG Payment Register Summary_20250226.pdf
- EG Payment Register_20250226.pdf

6. Closed Session

6.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

No Closed Session held.

Status: Completed

7. Report of Closed Session - No Closed Session held

8. Board Comments

8.1. Board Comments

Annalissa welcomed Keisha and told her she does remember her! Annaliisa asked about prom, Sajae mentioned that Seniors were not interested and might blend in with other iLEAD Schools or have a mystery dinner for them.

Status: Completed

9. Closing Items

9.1. 2025 Board Development Dinner

We are pleased to host the 2025 Annual Board Development Dinner on April 24 from 4:00 - 8:30 at the Mitchell River House. Look for RSVP and information in your Board Email.

The Board was invited to the 2025 Board Development Dinner.

Status: Completed

9.2. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

Kim Lytle, iCA Support Provider reminded everyone of the Annual Form 700.

Status: Completed

9.3. Graduation Date

June 5, 2025 at 6:00 p.m.

Board Members were invited to the graduation on June 5, 2025 at 5:30 p.m.

Status: Completed

9.4. Next Meeting Date

Board Members mark their calendars and confirm quorum.

April 17, 2025 at 5:30 p.m.

Next meeting date is April 17, 2025 at 5:30 p.m.

Status: Completed

9.5. Adjournment

Meeting adjourned at 7:53 p.m.

Status: Completed
