MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: June 17, 2026

Date	Tuesday, May 19, 2026
Started	7:00 PM
Ended	8:00 PM
Location	Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose	Regular scheduled meeting
Chaired by	
Recorder	KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:03 PM.

Status: Completed

1.2. Roll Call

Bridget - Present

Eric - Present

Constance - Present

Beth - Absent

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

A request was made to amend the agenda by removing Item 4.7 (Alternate Pathways to a Diploma for Students with Disabilities Policy), as the policy applies exclusively to high school programs and does not pertain to the school's current grade levels.

Motioned: Eric

Seconded: Bridget

Unanimously Approved (Beth was absent). Agenda approved as amended.

Resolution #: 2025.2026.28

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Resolution #: 2025.2026.29

Status: Carried

Documents

- Minutes-2026-04-28-v1 (2).pdf

2. Curriculum Moment

2.1. Curriculum Moment

Dr. John Irving, along with instructional staff and learners from the Let It Out Program, provided a special presentation and performance for the Board. Dr. Irving highlighted the program's dual role as the school's Design Tech and After-School program, emphasizing a student-centered "think-tank" philosophy that fosters collaborative problem-solving, creativity, and hands-on innovation. The Board expressed appreciation for the presentation and the program's positive impact on the school community.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Action Items

4.1. Uniform Complaint Procedure Policy

Discuss and take action regarding the updated policy.

Amanda presented the Uniform Complaint Procedure Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Uniform Complaint Procedures Policy (1).pdf

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4.2. Employee Harassment, Discrimination, and Retaliation Prevention Policy

Discuss and take action regarding the updated policy.

Amanda presented the Employee Harassment, Discrimination, and Retaliation Prevention Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Employee Harassment, Discrimination, & Retaliation Prevention Policy (1).pdf

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4.3. Learner Suspension and Expulsion Policy

Discuss and take action regarding the new policy.

Amanda presented the Learner Suspension and Expulsion Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Learner Suspension and Expulsion Policy (1).pdf

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4.4. Internal Complaint Review Policy

Discuss and take action regarding the new policy.

Amanda presented the Internal Complaint Revi Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Internal Complaint Review Policy (1).pdf

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4.5. Learner Personal Electronic Device Policy

Discuss and take action regarding the new policy.

Amanda presented the Learner Personal Electronic Device Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Learner Personal Electronic Device Board Policy (1).pdf

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4.6. Involuntary Disenrollment Policy

Discuss and take action regarding the updated policy.

Amanda presented the Involuntary Disenrollment Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Board PDF_ iLEAD Lancaster Involuntary Disenrollment Policy (1).pdf

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4.7. Alternate Pathways to a Diploma for Students with Disabilities Policy

Discuss and take action regarding the updated policy.

This item was removed from the agenda during Item 1.4 because the policy applies exclusively to high school programs and does not pertain to the school's current grade levels.

Due date:

Status: Parked

4.8. Physical Education Policy

Discuss and take action regarding the updated policy.

Allison presented the Physical Education Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Lancaster REVISED Physical Education Policy.docx.pdf

4.9. Acelleration and Retention Policy

Discuss and take action regarding the updated policy.

Cassandra presented the Acceleration and Retention Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- iLEAD Lancaster Acceleration & Retention Policy - Google Docs (1).pdf

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4.10. Revised Holiday Policy

Discuss and take action regarding the revised Holiday Policy for 2026-2027.

Rick presented the Revised Holiday Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Holiday Policy 26-27 Lancaster-Redline for Board Review.pdf

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4.11. Revised Vacation Policy

Discuss and take action regarding the revised Vacation Policy for 2026-2027.

Rick presented the Revised Vacat Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Vacation Policy-Lancaster-20260519-Redline for board approval (1).pdf

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4.12. School Records, Retention and Disposal Policy

Request approval of School Records and Disposal Policy to follow legally required and allowable storage and purge processes.

Rick presented the School Records, Retention and Disposal Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- School Record Retention Policy-Lancaster-20260519-Redline for board approval (1).pdf

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4.13. Learner Records Maintenance, Retention, and Destruction Policy

Request approval of Learner Records Maintenance, Retention, and Destruction Policy to follow legally required and allowable storage and purge processes.

Rick presented the Learner Records Maintenance, Retention, and Destruction Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Learner Records Retention Policy-Lancaster-20260519-Redline for board approval (1).pdf

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4.14. Equity Policy

Request approval of the Equity Policy which is required by the Federal Government due to the reciept of Federal Funding (Title I, Title II, Title IV)

Rick presented the Equity Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Equity Policy-Lancaster-20260519-Redline for board approval (1).pdf

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4.15. Harassment, Discrimination, Intimidation, and Bullying Prevention Policy

Discuss and take action regarding the policy compliant with Safe Place To Learn Act.

Rick presented the Harassment, Discrimination, Intimidation, and Bullying Prevention Policy.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Harassment, Discrimination, Intimidation, and Bullying Prevention Policy-Lancaster-20260519 (1).pdf

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4.16. Revised Employee Guidebook

Discuss and take action on the revision to the Employee Guidebook.

Rick presented the Revised Employee Guidebook.

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Due date:

Status: Completed

Documents

- Employee Guidebook-Lancaster-202605-Redline for board approval (1).pdf

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5. Closed Session

5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

The Board entered into Closed Session at 7:29 PM and reconvened into Open Session at 8:09 PM.

Status: Completed

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6. Report of Closed Session

6.1. Report of Closed Session

There was no reportable action taken in Closed Session.

Status: Completed

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7. Discussion And Reports

7.1. School Director Report

Deborah presented her School Director Report.

Status: Completed

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8. Consent Items

8.1. Obsolete Technology and Equipment

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Resolution #: 2025.2026.30

Status: Carried

Documents

- iLEAD Lancaster Obsolete (May 2026) (1).pdf

8.2. Personnel Report

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Resolution #: 2025.2026.31

Status: Carried

Documents

- 5.19.26_Lancaster_PersonnelReport_.docx (1).pdf

8.3. Check Registers

Motioned: Bridget

Seconded: Eric

Unanimously Approved (Beth was absent).

Resolution #: 2025.2026.32

Status: Carried

Documents

- ilead_lancaster_payment_register_20260513_register.pdf
- ilead_lancaster_payment_register_20260513_summary.pdf

9. Board Comments

9.1. Board Comments

Bridget initiated a discussion regarding board member recruitment. She noted that with Eric's upcoming departure and the frequent travel schedules of existing members, recruiting a few new members would help ensure the board consistently maintains a strong quorum.

Status: Completed

10. Closing Items

10.1. Promotion Dates

The Kindergarten Promotion Ceremony will be held on Wednesday, June 3, 2026 from 9:00 AM -10:30 AM.

The 8th Grade Promotion Ceremony will be held on Thursday, June 4, 2026 from 9:00 AM -11:00 AM.

Status: Completed

10.2. Next Meeting Date

Board Members mark their calendars and confirm quorum.

The next board meeting will be held on Wednesday, June 17, 2026.

Status: Completed

10.3. Adjournment

The meeting was adjourned at 8:28 PM.

Status: Completed
