



MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: March 17, 2026

Date Tuesday, February 17, 2026
Started 7:01 PM
Ended 7:48 PM
Location Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose Regular scheduled meeting
Chaired by Bridget Howitt
Recorder KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:01 PM.

Status: Completed

1.2. Roll Call

Beth - Present

Bridget - Present

Constance - Arrived at 7:11 PM.

Eric - Absent

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

Eric was absent.

Resolution #: 2025.2026.13

Status: Carried

1.5. Board Meeting Minutes



Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motioned: Bridget

Seconded: Beth

Constance Abstained.

Eric was absent.

Resolution #: 2025.2026.14

Status: Carried

Documents

- Minutes-2026-01-27-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Ms. Kim (4th Grade Facilitator) and five learners presented their Project-Based Learning (POL) on animal habitats. Each student showcased a comprehensive project consisting of a diorama, an essay, and an infographic. The presentation featured detailed facts on cheetahs, horses, hedgehogs, water snakes, and bulls, with learners utilizing humor and interactive storytelling to engage the audience.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Action Items

4.1. 2026-2027 School Calendar

Discuss and take action regarding the 2026-2027 School Calendar.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Eric was absent.

Status: Completed

Documents



- 26-27 TR A LANC.pdf
- 26-27 TR A IS LANC.pdf

4.2. 2025-2026 1st Interim Budget

Discuss and take action regarding the 2025-2026 1st Interim Budget.

Kelly presented the 2025-2026 1st Interim Budget

Motioned: Beth

Seconded: Bridget

Unanimously Approved

Eric was absent.

Status: Completed

Documents

- Lancaster 2025-26 First Interim Budget Alternative Form and MYP.xlsx - Alternative Form (2) (2).pdf

5. Discussion And Reports

5.1. Teaching Assignment Monitoring Outcome Report and LCAP Mid-Year Update

Discuss the teaching assignment data report generated by the CA Department of Education as well as the Local Control Accountability Plan Mid-Year Update on mid-year expenditure and implementation data on all actions identified in the 2024–25 LCAP.

Deborah presented the Teaching Assignment Monitoring Outcome Report and the LCAP Mid-year Update. Following the presentation, Deborah, Allison, and Kelly addressed inquiries from the Board.

Status: Completed

Documents

- 25-26 Lancaster LCAP Mid-Year Presentation.pdf

5.2. School Director Report

Deborah presented her School Director's Report.

Status: Completed

Documents

- School Director Board Report - February 17, 2026.pdf

6. Consent Items

6.1. Personnel Report

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Eric was absent.



Resolution #: 2025.2026.15

Status: Carried

Documents

- 2.17.26_Lancaster_PersonnelReport_.docx.pdf
-

6.2. Check Registers

Motioned: Bridget

Seconded: Beth

Unanimously Approved

Eric was absent.

Resolution #: 2025.2026.16

Status: Carried

Documents

- Lancaster Payment Register Summary_20260211 (1).pdf
 - Lancaster Payment Register_20260211 (1).pdf
-

7. Board Comments

7.1. Board Comments

Bridget requested a replacement badge, which Jordan agreed to fulfill. Additionally, Bridget noted that Constance has not yet received her badge; Jordan will follow up to ensure a second badge is issued for her as well.

Status: Completed

8. Closing Items

8.1. Annual Form 700

Conflict of Interest Office has opened the electronic filing system. Forms are due April 1, 2026.

All Board members present are aware Form 700 is due on April 1, 2026.

Status: Completed

8.2. 2026 Board Development Dinner

iLEAD CA is pleased to host the 2026 Annual Board Development Dinner on April 23 from 5:00PM - 8:30PM at HQ. Look for RSVP and information in your Board Email.

Status: Completed

8.3. Next Meeting Date

Board Members mark their calendars and confirm quorum.

The next Board Meeting will be held on Tuesday, March 17, 2026 @ 7:00 PM.

All Board Members present checked their calendar and stated they should be present.



Status: Completed

8.4. Adjournment

The meeting was adjourned at 7:48 PM.

Status: Completed
