



MEETING MINUTES - iLEAD Online Board

Meeting

Date Tuesday, January 13, 2026
Started 6:33 PM
Ended 7:23 PM
Location Address: 29477 The Old Rd, Castaic, CA 91384
Join Zoom Meeting <https://us02web.zoom.us/j/3858775783>
Meeting ID: 385 877 5783
Dial in Number: 1-669-900-6833

Purpose Regular scheduled meeting
Chaired by Dr. Jasmine Ruys
Recorder Kim Lytle

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:33.

Status: Completed

1.2. Roll Call

Giselle - Absent

Jasmine - Present

David - Present

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: David

Second: Jasmine

Unanimously Passed

Giselle Absent

Resolution #:



Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motion: Jasmine made motion to table

Second: David

Unanimously Passed

Giselle Absent

Resolution #:

Status: Carried

Documents

- Minutes-2025-10-21-v2.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Kate showed a video of a learner's project of "The Itsy Bitsy Spider".

Status: Completed

2.2. Learner Board Ambassador

Learner Board Ambassadors shared learning highlights including projects, upcoming school events including NHS, and proud moments within the school year including dual enrollment courses.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Online governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Action Items

4.1. School Accountability Report Card

Discuss and take action regarding 2023 - 2024 School Accountability Report Card outlining the required school information for public review.

Allison Bravo, iCA support provider, presented the SARC. Kate and Allison answered questions of the Board.



Motion: Jasmine motioned to approve with the updated gender %s.

Second: David

Unanimously Passed

Giselle Absent

Due date:

Status: Completed (1/13/2026)

Documents

- 24-25 iLEAD Online SARC Final.pdf
-

4.2. 2024-2025 Audit Report

Discuss and take action on the Audit Report for 2024-2025.

Kelly O'Brien, iCA support provider, presented the audit and answered questions of the Board.

Motion: Jasmine

Second: David

Unanimously Passed

Giselle Absent

Due date:

Status: Completed

Documents

- iLeadOnlineCharterSchoolRpt audit25.pdf
-

5. Discussion And Reports

5.1. School Director Report

Kate presented the School Director Report and answered questions of the Board.

Status: Completed

Documents

- 1_26 iLEAD Online School Director Report .pdf
-

6. Consent Items

6.1. Personnel Report

Motion: David

Second: Jasmine

Unanimously Passed

Giselle Absent

Resolution #:



Status: Carried

Documents

- 1.13.26_ Online_PersonnelReport.pdf
-

6.2. Check Registers

Motion: David

Second: Jasmine

Unanimously Passed

Giselle Absent

Resolution #:

Status: Carried

Documents

- iLEAD Online Payment Register_20260107.pdf
 - iLEAD Online Payment Register Summary_20260107.pdf
-

7. Board Comments

7.1. Board Comments

David mentioned the high integrity of the school and positive culture.

Status: Completed

8. Closing Items

8.1. Annual Form 700

The Conflict of Interest Office has opened the electronic filing system. Forms are due April 1, 2026.

Status: Completed

8.2. Next Meeting Date - February 3, 2026

Board Members mark their calendars and confirm quorum.

Status: Completed

8.3. Adjournment

Meeting was adjourned at 7:22 pm.

Status: Completed
