



MEETING MINUTES - iLEAD Lancaster Board

Meeting

Date Tuesday, November 4, 2025
Started 7:10 PM
Ended 8:29 PM
Location Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose Regular scheduled meeting

Chaired by Bridget Howitt
Recorder KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:18 PM.

Status: Completed

1.2. Roll Call

Eric - Present

Bridget - Present

Constance - Late (Arrived at 8:10 PM)

Beth - Absent

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Resolution #:

Status: Carried

1.5. Board Meeting Minutes



Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motioned: Bridget

Seconded: Eric

Constance abstained.

Beth was absent.

Resolution #:

Status: Carried

Documents

- Minutes-2025-08-21-v1 (1).pdf
 - Minutes-2025-09-16-v1 (1).pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Our Makery Department took us behind the scenes of their incredible Fall Festival Haunted House construction.

They masterfully mapped out each scare zone to maximize the terror and fun. Using sturdy wooden beams for the frame and covering it with black tarps, they successfully built a dark and mysterious maze that was engineered for both maximum fright and absolute safety.

Teamwork and SketchUp (for 3D modeling) were key to their collaboration and success. The final, terrifying result—complete with flashing lights, chilling props, and spooky music—was a huge hit!

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Action Items

4.1. Revised Comprehensive Safety Plan

Discuss and take action regarding the revised Comprehensive Safety Plan.

April presented the Revised Comprehensive Safety Plan.

Motioned: Bridget

Seconded: Eric



Unanimously Approved

Beth was absent.

Due date:

Status: Completed

4.2. 2024-2025 Unaudited Actuals

Discuss and take action regarding the 2024-2025 unaudited actuals.

Kelly presented the 2024-2025 Unaudited Actuals.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Due date:

Status: Completed

Documents

- 2425 Lancaster UA Rev1.pdf
-

4.3. Purchase of A Vehicle

Discuss and take action on purchasing a new vehicle up to \$60,000.

Nykole presented the Purchase of A Vehicle and answered questions of the Board.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

5. Discussion And Reports

5.1. Financial Report

Discuss the school 's current and projected finances.

Kelly presented the Financial Report and answered questions of the Board.

Status: Completed

5.2. State of The School Address

Discuss the school data points such as enrollment, attendance, annual goals, quarterly rocks, ILP goals...for the school year.

Deborah presented the State of The School Address and answered questions of the Board.



Status: Completed

Documents

- 25-26 iLEAD Lancaster State of the School_Director Eval.pdf
-

6. Consent Items

6.1. Personnel Report

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Resolution #:

Status: Carried

Documents

- 11.04.25_Lancaster_PersonnelReport_.docx.pdf
-

6.2. Check Registers

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Resolution #:

Status: Carried

Documents

- Lancaster Payment Register_20251029.pdf
 - Lancaster Payment Register Summary_20251029.pdf
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7. Board Comments

7.1. Board Comments

Eric expressed how great Fall Festival was.

Status: Completed

8. Closing Items

8.1. Next Meeting Date - January 27, 2026

Board Members mark their calendars and confirm quorum.

The next Board Meeting will take place on Tuesday, January 27, 2026 at 7:00 PM.



Status: Completed

8.2. Adjournment

The meeting was adjourned at 8:29 PM.

Status: Completed
