

MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved Tuesday, October 28, 2025

Date	Tuesday, September 9, 2025
Started	6:09 PM
Ended	7:39 PM
Location	Address: Santa Clarita Valley International, 28080 Hasley Cyn Rd., Castaic Room: Shakespeare Theatre (located on the Upper Campus)
Purpose	Regular Scheduled Meeting
Chaired by	Greg Kimura
Recorder	Donna Wood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Greg Kimura called the meeting to order at 6:09 pm.

Status: Completed

1.2. Roll Call

Wendy Emeterio: Present

Greg Kimura: Present

Teddy Shelby: Virtually joined due to an emergency medical situation

Miguel Fletcher: Arrived 6:39 pm

Status: Completed

1.3. Pledge Of Allegiance

Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion to Approve: Wendy Emeterio

Seconded By: Teddy Shelby

Roll Call Vote:

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes

Resolution #:

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motion to Approve: Teddy Shelby

Seconded By: Wendy Emeterio

Roll Call Vote:

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes

Resolution #:

Status: Carried

Documents

- Minutes-2025-06-25.pdf
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2. Curriculum Moment and Reports

2.1. Curriculum Moment

Crystal Norris's learner presented her art to the Board, and her parent shared with the Board why their family picked SCVi.

Status: Completed

2.2. Learner Board Ambassador Report

Elections are being completed at the High School for a Learner Ambassador.

Status: Completed

2.3. Staff Board Ambassador Report

Desiree Lopez presented the Staff Board Ambassador Report to the Board and answered questions of the Board

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Action Items

4.1. 2024/2025 Education Protection Account

Discuss and take action regarding the annual 23/24 Educational Protection Account Resolution as CDE requires.

Amanda Fischer presented the 2024/2025 Education Protection Account to the Board and answered questions from the Board.

Motion to Approve: Wendy Emeterio

Seconded by: Teddy Shelby

Roll Call Vote

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes

Due date:

Status: Completed (9/9/2025)

Documents

- FY24.25 SCVi EPA Board Resolution .pdf

4.2. Restricted Donation

Discuss and take action regarding the restrictive donations received from the Red Cross for learner scholarships.

Martha Spansel Pellico presented the Restricted Donation to the Board and answered questions from the Board.

Motion to approve: Teddy Shelby

Seconded by: Wendy Emeterio

Roll Call Vote

- Teddy Shelby: Yes
- Wendy Emeterio: Yes
- Greg Kimura: Yes

Due date:

Status: Completed (9/9/2025)

Documents

- American Red Cross Scholarship Award.pdf

5. Discussion And Reports

5.1. School Director Administrative Work Calendar

Discuss annual work year and attendance procedures for School Directors.

Amanda Fischer presented the School Director Administrative Work Calendar to the Board and answered questions from the Board.

Status: Completed

Documents

- AdministrativeWorkYearCalendar.pdf
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5.2. School Director Report

Martha Spansel Pellico and Chad Powell presented the School Director Report to the Board and answered questions from the Board.

Status: Completed

Documents

- School Director Board Report - September 9, 2025.pdf
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6. Closed Session

6.1. Conference with Legal Counsel - Existing Litigation

Gov. Code Section 54956.9(a): Maker Learning Network v Santa Clarita Valley International School, et al (Case No. 25STCV18083)

Status: Completed

7. Report of Closed Session

Greg Kimura reported no action was taken

Resolution #:

Status: Carried

8. Consent Items

8.1. Personnel Report

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletcher

Roll Call Vote:

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes
- Miguel Fletcher: Yes

Resolution #:

Status: Carried

Documents

- 09.09.25_SCVI_PersonnelReport.pdf
-

8.2. Check Register

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletcher

Roll Call Vote:

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes
- Miguel Fletcher: Yes

Resolution #:

Status: Carried

Documents

- SCVi Payment Register Summary_20250903.pdf
 - SCVi Payment Register_20250903.pdf
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8.3. Revised Conflict of Interest Code

County approval and removal of the position "Lower School Director" from the Code.

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletcher

Roll Call Vote:

- Wendy Emeterio: Yes
- Teddy Shelby: Yes
- Greg Kimura: Yes
- Miguel Fletcher: Yes

Resolution #:

Status: Carried

Documents

- RevisedConflictCode_Santa Clarita Valley International School.pdf
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9. Board Comments

9.1. Board Comments

Miguel Fletcher liked the new setup in the Theatre.

Greg Kimura appreciates everyone and acknowledges that they are doing a great job.

Status: Completed

10. Closing Items

10.1. Ethics Training

Per CA Gov. Code section 53234, all CA charter school governing board members must complete two hours of ethics training by January 1, 2026.

Kim Lytle presented the Ethics Training to the Board and answered questions from the Board.

Status: Completed

10.2. Next Meeting Date

Board Members mark their calendars and confirm quorum.

Tuesday, October 28, 2025 at 6:00 pm

The next Board Meeting will occur on Tuesday, October 28th at 6:00 pm.

Status: Completed

10.3. Adjournment

Greg Kimura adjourned the meeting at 7:39 pm.

Status: Completed
