



# MEETING MINUTES - iLEAD Online Board Meeting

Board Approved: October 21, 2025

**Date** Tuesday, September 2, 2025  
**Started** 6:30 PM  
**Ended** 7:00 PM  
**Location** Address: 29477 The Old Rd, Castaic, CA 91384  
Join Zoom Meeting <https://us02web.zoom.us/j/3858775783>  
Meeting ID: 385 877 5783  
Dial in Number: 1-669-900-6833

**Purpose** Regular scheduled meeting  
**Chaired by** Dr. Giselle Bice  
**Recorder** Rigo Ortega

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

Meeting called to order at 6:30 pm

**Status:** Completed

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#### 1.2. Roll Call

Dave Faoro - Present

Dr. Jasmine Ruys - Present

Dr. Giselle Bice - Present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

**Status:** Completed

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#### 1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motioned: Dave Faoro motions to move 5.1 on the agenda after 1.5

Seconded: Dr. Giselle Bice

Unanimously Approved

**Resolution #:**

**Status:** Carried

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## 1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motioned: Dr. Giselle Bice

Seconded: Dave Faoro

Unanimously Passed

Dr. Giselle Bice abstained due to being absent

**Resolution #:**

**Status:** Carried

Documents

- Minutes-iLEAD Online 2025-06-24-v1 copy.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Kate Wolfe presented the Curriculum Moment and answered questions from the board.

**Status:** Completed

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### 2.2. Learner Board Ambassador

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Online governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comment

**Status:** Completed

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## 4. Action Items

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### 4.1. 2024/2025 Education Protection Account

Discuss and take action regarding the annual 23/24 Educational Protection Account Resolution as required by CDE.

Motioned: Dr. Giselle Bice

Seconded: Dave Faoro

Unanimously Approved

**Due date:**



**Status:** Completed (9/2/2025)

Documents

- FY24.25 iLEAD Online EPA Resolution (1).pdf
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## 5. Discussion And Reports

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### 5.1. School Director Administrative Work Calendar

Discuss annual work year and attendance procedures for School Directors.

Amanda Fischer presented the School Director's Administrative Work Calendar and answered questions from the board

**Status:** Completed

Documents

- AdministrativeWorkYearCalendar.pdf
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### 5.2. School Director Report

Kate Wolfe presented the School Director Report and answered questions from the board

**Status:** Completed

Documents

- September 2 2025 iLEAD Online School Director Report Template.pdf
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## 6. Consent Items

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### 6.1. Personnel Report

Motioned: Dr. Giselle Bice

Seconded: Dr. Jasmine Ruys

Unanimously Approved

**Resolution #:**

**Status:** Carried

Documents

- 9.2.25 Online\_PersonnelReport (1).pdf
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### 6.2. Check Register

Motioned: Dr. Giselle Bice

Seconded: Dr. Jasmine Ruys

Unanimously Approved

**Resolution #:**

**Status:** Carried

Documents

- iLEAD Online Payment Register\_20250827.pdf



- iLEAD Online Payment Register Summary\_20250827.pdf
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## 7. Board Comments

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### 7.1. Board Comments

Dr. Giselle Bice has seen our school double in size since she joined the board.

Dave Faoro loves the meaningful curriculum moment and anything that is presented by our learners

Dr. Jasmine Ruys is grateful that we put relationships first before anything else

**Status:** Completed

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## 8. Closing Items

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### 8.1. Next Meeting Date - October 21, 2025 6:30pm

Board Members mark their calendars and confirm quorum.

**Status:** Completed

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### 8.2. Adjournment

Meeting adjourned at 7:00pm

**Status:** Completed

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