



MEETING MINUTES - iLEAD Online Board Meeting

Board Approved: September 2, 2025

Date Tuesday, June 24, 2025
Started 6:07 PM
Ended 6:51 PM
Location Address: 29477 The Old Rd, Castaic, CA 91384
Join Zoom Meeting <https://us02web.zoom.us/j/3858775783>
Meeting ID: 385 877 5783
Dial in Number: 1-669-900-6833

Purpose Regular Scheduled Meeting
Chaired by Dr. Giselle Bice
Recorder Kim Lytle

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:07.

Status: Completed

1.2. Roll Call

David - Present

Jasmine - Present

Giselle - Absent

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: Dave

Second: Jasmine

Unanimously Passes

Giselle - Absent

Resolution #:



Moved:

seconded:

Status: Carried

1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- Minutes-2025-06-17-v1.pdf
-

2. Public Comments

2.1. Public Comments

The public may address the iLEAD Online governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

3. Action Items

3.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- 25_26 Online LCAP Final.pdf

3.2. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss and take action on the Estimated Actuals and projected 2025 - 2026 school budget, including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - iLEAD Online (1).pdf

3.3. Instructional Continuity Plan

Discuss and take action regarding the new Instructional Continuity Plan.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- Online 2025 ICP.pdf

3.4. Immigration Enforcement Policy

Discuss and take action regarding the Immigration Enforcement Policy.

Amanda Fischer, iCA support provider, presented the Immigration Enforcement Policy and answered questions of the Board.

Motion: Jasmine

Second: Dave

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- Immigration Enforcement Policy - iLEAD Online.pdf

3.5. 2025-2026 Family Guidebook



Discuss and take action regarding the Family Guidebook.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- 2025-2026 iLEAD Online Charter School Family Guidebook TK-12 .pdf
-

3.6. Screener for Reading Difficulties

Discuss and take action regarding the screening of K-2 grade learners for reading difficulties.

Kate and Cassandra Coleman, iLEAD support provider, presented the reading screener and answered questions of the Board.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- Online Reading Difficulty Screener June 2025.pdf
-

3.7. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2025-2026 DON.

Rick Crunelle, iCA support provider, presented the DON and answered questions of the Board.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- 25_26 Online- DON.pdf
-

3.8. School Plan For Student Achievement

Discuss and take action regarding the SPSA.



Farnaz Kaufman, iCA support provider, presented the SPSA and answered questions of the Board.

Motion: Dave

Second: Jasmine

Unanimously Passed

Giselle - Absent

Due date:

Status: Completed

Documents

- Online SPSA 25-26 - Board presentation.pdf
-

4. Discussion And Reports

4.1. Prop 28 Annual Report

Discuss the Prop. 28 programs for learners.

Farnaz Kaufman, iCA support provider, presented the Prop 28 report and answered questions of the Board.

Status: Completed

Documents

- Online - 24_25 Prop 28 annual plan and fiscal update.pdf
-

4.2. Local Indicator Report

Discuss the 2023-2024 Local Indicators.

Cassandra Coleman, iCA support provider, presented the Local Indicators and answered questions of the Board.

Status: Completed

Documents

- 2025 iLEAD Online Local Indicators .pdf
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5. Closed Session

5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Status: Completed

6. Report of Closed Session

There was no formal vote made in closed session. Nothing to report.

Status: Completed

7. Action Item

7.1. School Director Employment Agreement



Discussion, required report, and action regarding the School Director Employment Agreement.

Jasmine made a motion to approve the iLEAD Online School Director Contract for the 2025-2026 school year, beginning on July 1, 2025, and concluding on June 30, 2026. The School Director's annual pay has increased 4%. She will be entitled to participate in the employee benefits program at the same rate as all current employees, which will be ~\$800 per month for health and welfare and \$75 per month per the Bring Your Own Device Policy. In addition, the School Director will receive a discretionary bonus at the rate that the other employees will receive.

Second: Dave

Unanimously approved

Giselle - Absent

Due date:

Status: Completed

Documents

- iLead Online Executive Compensation Comparability Study (June 2025) 4898-6569-4024 v.2.pdf
-

8. Consent Items

8.1. Personnel Report

Motion: Dave

Second: Jasmin

Giselle - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- 6.24.25_Online_PersonnelReport.pdf
-

8.2. Check Register

Motion: Dave

Second: Jasmine

Giselle - Absent

Resolution #:

Moved:

seconded:

Status: Carried

Documents

- iLEAD Online Payment Register_20250617.pdf
 - iLEAD Online Payment Register Summary_20250617.pdf
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8.3. iCC1 - iLEAD Online Sub Lease



Discuss and take action regarding the renewal sublease with iCC1 for Action Office space.

Motion: Dave

Second: Jasmine

Giselle - Absent

Due date:

Status: Completed

Documents

- DRAFT-Facilities Use Agreement - iLEAD Online.iCC1 - FY25.26 - Google Docs.pdf
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9. Board Comments

9.1. Board Comments

Jasmine thanked Kate for a fabulous year and thanked the team. She wished everyone a great summer.

Status: Completed

10. Closing Items

10.1. Next Meeting Date - September 2, 2025

Board Members mark their calendars and confirm quorum.

Status: Completed

10.2. Adjournment

Meeting was adjourned at 6:51.

Status: Completed
