



# MEETING MINUTES - iLEAD CA/Hybrid Meeting

Board Approved: September 2, 2025

<b>Date</b>	Tuesday, June 24, 2025
<b>Started</b>	5:01 PM
<b>Ended</b>	5:52 PM
<b>Location</b>	Address: 29477 The Old Rd, Castaic Address: 2850 Fairview Rd, Costa Mesa Address: 2110 W Ave K, Lancaster
<b>Purpose</b>	Regular Scheduled Meeting
<b>Chaired by</b>	Kenneth Ragsdale
<b>Recorder</b>	Kim Lytle

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

The meeting was called to order at 5:01.

**Status:** Completed

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#### 1.2. Roll Call

Andy - Present

DJ - Absent

Kenchy - Present

Dianne - Present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The pledge of allegiance was recited.

**Status:** Completed

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#### 1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ - Absent

**Resolution #:**



**Moved:**  
**seconded:**

**Status:** Carried

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### 1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**  
**seconded:**

**Status:** Carried

Documents

- Minutes-2025-06-17-v1.pdf
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## 2. Public Comments

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### 2.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No Public Comments were made.

**Status:** Completed

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## 3. Action Items

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### 3.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Cassandra Coleman presented the LCAP and answered questions of the Board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed



#### Documents

- 25-26 Hybrid LCAP Final .pdf

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### 3.2. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss and take action on the Estimated Actuals and projected 2025 - 2026 school budget including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Keith Gallion presented the budgets and answered questions of the Board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - iCC1Hybrid (2) (1).pdf

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### 3.3. SCVi - iCC1 Facility Use Agreement

Discuss and take action regarding the Facility Use Agreement with SCVi for campus space.

Amanda Fischer presented the lease agreements and answered questions of the Board.

Motion: Andy

Second: Kenchy

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- DRAFT- Facilities Use Agreement - SCVi.iCC1 - 2025-2026.pdf
- DRAFT- Facilities Use Agreement - SCVi.iCC1 - 2024-2025 - Google Docs.pdf

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### 3.4. Instructional Continuity Plan

Discuss and take action regarding the new Instructional Continuity Plan.

Cassandra Coleman presented the ICP and answered questions of the Board.

Motion: Dianne

Second: Kenchy

Unanimously Approved

DJ - Absent

**Due date:**

**Status:** Completed



#### Documents

- iLEAD Hybrid Exploration 2025 ICP.pdf
  - iLEAD Hybrid Antelope Valley 2025 ICP.pdf
- 

### 3.5. Immigration Enforcement Policy

Discuss and take action regarding the Immigration Enforcement Policy.

Amanda Fischer presented the Immigration Enforcement Policy and answered questions of the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- Immigration Enforcement Policy - iLEAD Hybrid (1).pdf
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### 3.6. 2025-2026 Family Guidebooks

Discuss and take action regarding the Family Guidebook.

Cassandra Coleman presented the Family Guidebooks and answered questions of the Board.

Motion to approve all three guidebooks for iLEAD Exploration, iLEAD AV Studio, and iLEAD AV Exploration: Dianne

Second: Andy

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- AV Exploration 2025-2026 iLEAD Schools Family Guidebook.pdf
  - 2025-2026 iLEAD Exploration Family Guidebook TK-12.pdf
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### 3.7. Screener for Reading Difficulties

Discuss and take action regarding the screening of K - 2 grade learners for reading difficulties.

Cassandra Coleman presented the screening tool for reading and answered questions of the Board.

Motion: Kenchy

Second: Dianne

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed



#### Documents

- Hybrid Reading Difficulty Screener June 2025.pdf

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### 3.8. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2025-2026 DON.

Rick Crunelle presented the DON and answered questions of the Board.

Motion: Kenchy

Second: Andy

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- 25\_26 Hybrid- DON .pdf

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### 3.9. School Plan For Student Achievement

Discuss and take action regarding the SPSA.

Farnaz Kaufman presented the SPSA and answered questions of the Board.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Due date:**

**Status:** Completed

#### Documents

- iLEAD Hybrid SPSA 25-26 board presentation.pdf

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## 4. Discussion and Reports

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### 4.1. Prop 28 Annual Report

Discuss the Prop. 28 programs for learners.

Farnaz Kaufman presented the Prop 28 Annual Report and answered questions of the Board.

**Status:** Completed

#### Documents

- Hybrid 24\_25 Prop 28 annual plan and fiscal update.pdf

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### 4.2. Local Indicator Report

Discuss the 2023-2024 Local Indicators.



Cassandra Coleman presented the Local Indicator Report and answered questions of the Board.

**Status:** Completed

Documents

- 2025 iLEAD Hybrid Local Indicators.pdf
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## 5. Closed Session

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### 5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): CEO

**Status:** Completed

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### 5.2. Conference With Legal Counsel - Anticipated Litigation

Anticipated Litigation (Gov. Code section 54956.9(d)(2): 1 Matter

**Status:** Completed

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## 6. Report of Closed Session

Kenchy made a motion to approve a settlement not to exceed the amount of \$119,000.

Second: Andy

Unanimously approved

DJ - Absent

**Status:** Completed

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## 7. Action Items

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### 7.1. Chief Operations Officer Employment Agreement

Discussion, required report, and action regarding the CEO Employment Agreement.

The Board amended this item to reflect the title of "Chief Executive Officer Employment Agreement"

Kenchy made the motion to approve the iLEAD Hybrid Chief Executive Officer Agreement for the 2025-2026 school year, beginning on July 1, 2025, and concluding on June 30, 2026. The annual pay has increased 2%. She will be entitled to participate in the employee benefits program at the same rate as all current employees, which will be ~\$800 per month for health and welfare and \$75 per month per the Bring Your Own Device Policy. In addition, the CEO will receive the discretionary bonus at the rate that the other employees will receive.

Second: Andy

Unanimously approved

DJ - Absent

**Due date:**

**Status:** Completed

Documents

- iLEAD Hybrid Executive Compensation Comparability Study 4917-1132-0392 v.2 (1).pdf
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## 8. Consent Items

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### 8.1. Personnel Report

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- 6.24.25\_Hybrid\_PersonnelReport.pdf
- 6.24.25 iCA\_PersonnelReport.pdf

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### 8.2. Check Register

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- iCC1 Payment Register Summary\_20250617.pdf
- iCC1 Payment Register\_20250617.pdf

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### 8.3. iCC1-Action Lease Renewal

Discuss and take action regarding the renewal lease for the Action Office.

Board amended this title to "iCC1-Acton Lease Renewal".

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**

**seconded:**



**Status:** Carried

Documents

- Third Amendment to iLead lease.doc - Lee Acton iCC1 (1).pdf

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#### 8.4. iCC1 - iLEAD Online Facility Use Agreement Renewal

Discuss and take action regarding the renewal Facility Use Agreement with iLEAD Online for Action Office.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- DRAFT-Facilities Use Agreement - iLEAD Online.iCC1 - FY25.26 - Google Docs.pdf

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#### 8.5. Self Operation Food Service Agreement

Discuss and take action regarding the Self Operation Food Service Agreement.

Motion: Dianne

Second: Kenchy

Unanimously Passed

DJ - Absent

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- MOU for Self Operation 25-26 - Google Docs (1).pdf

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### 9. Board Comments

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#### 9.1. Board Comments

Kenchy thanked Amanda and the staff for a good year.

**Status:** Completed

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### 10. Closing Items

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#### 10.1. Next Meeting Date - September 2, 2025





Board Members mark their calendars and confirm quorum.

**Status:** Completed

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## 10.2. Adjournment

The meeting was adjourned at 5:53.

**Status:** Completed

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