



MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: September 16, 2025

Date	Wednesday, June 25, 2025
Started	7:06 PM
Ended	7:41 PM
Location	Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose	Regular Scheduled Meeting
Chaired by	
Recorder	KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:06 PM.

Status: Completed

1.2. Roll Call

Bridget was present

Constance was present

Eric was present

Beth was absent

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.



Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Minutes-2025-06-18-v1 (1).pdf
-

2. Public Comments

2.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

3. Action Items

3.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Allison presented the Local Control & Accountability Plan

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- 25-26 Lancaster LCAP Final.pdf
-

3.2. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss and take action on the Estimated Actuals and projected 2025 - 2026 school budget including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.



Status: Completed

Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - iLEAD Lancaster (1) (1).pdf
-

3.3. Instructional Continuity Plan

Discuss and take action regarding the new Instructional Continuity Plan.

Nycole presented the Instructional Continuity Plan.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Lancaster 2025 ICP.pdf
-

3.4. Immigration Enforcement Policy

Discuss and take action regarding the Immigration Enforcement Policy.

Cassandra presented the Immigration Enforcement Policy and answered questions of the board.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Immigration Enforcement Policy - iLEAD Lancaster.pdf
-

3.5. 2025-2026 Family Guidebook

Discuss and take action regarding the Family Guidebook.

Cassandra presented the 2025-2026 Family Guidebook.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- iLEAD Lancaster 2025-2026 Family Guidebook .pdf
-

3.6. Declaration of Need (DON) For Fully Qualified Educators



Discuss and take action regarding the 2025-2026 DON.

Rick presented the Declaration of Need (DON) For Fully Qualified Educators.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- 25_26 Lancaster- DON.pdf
-

3.7. School Plan For Student Achievement

Discuss and take action regarding the SPSA.

Farnaz presented the School Plan For Student Achievement.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Lancaster SPSA 25_26 board presentation.pdf
 - Lancaster SPSA 25-26 draft (1).pdf
-

3.8. School Director Employment Agreement

Discussion, required report, and action regarding the School Director Employment Agreement.

Bridget made a motion to approve the iLEAD Lancaster School Director Contract for the 2025-2026 school year, beginning on July 1, 2025, and concluding on June 30, 2026. The School Director's annual pay has increased 2%. She will be entitled to participate in the employee benefits program at the same rate as all current employees, which will be ~\$800 per month for health and welfare and \$75 per month per the Bring Your Own Device Policy.

Seconded: Eric

Unanimously Approved

Beth was absent.

Due date:

Status: Completed

Documents

- iLead Lancaster Executive Compensation Comparability Study (June 2025) 4925-2835-6168 v.2 (1).pdf
-

3.9. Revised Classroom-Based Attendance Policy

Discuss and take action regarding the revised attendance policy.

Cassandra presented the Revised Classroom-Based Attendance Policy and answered questions of the board.



Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Revised June 2025_ iLEAD Lancaster Classroom-Based Attendance Policy.pdf
-

3.10. Screener for Reading Difficulties

Discuss and take action regarding the screening of K - 2 grade learners for reading difficulties.

Cassandra presented the Screener for Reading Difficulties and answered questions of the board.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Lancaster Reading Difficulty Screener June 2025.pdf
-

4. Discussion And Reports

4.1. Prop 28 Annual Report

Discuss the Prop. 28 programs for learners.

Farnaz presented the Prop 28 Annual Report

and answered questions of the board.

Status: Completed

Documents

- Lancaster - 24_25 Prop 28 annual plan and fiscal update.pdf
-

4.2. Local Indicator Report

Discuss the 2023-2024 Local Indicators.

Cassandra presented the Local Indicator Report and answered questions of the board.

Status: Completed

Documents

- 2025 iLEAD Lancaster Local Indicators ✓.pdf
-

5. Closed Session

5.1. Public Employee Performance Evaluation



Gov. Code section 54957(b)(1): School Director.

Closed Session began at 7:28 PM and concluded at 7:38 PM.

Status: Completed

6. Report of Closed Session

6.1. Report of Closed Session

No action was taken and there is nothing to report from Closed Session.

Status: Completed

7. Consent Items

7.1. Personnel Report

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- 06.25.25 _Lancaster_PersonnelReport.pdf
-

7.2. Check Register

Motioned: Bridget

Seconded: Eric

Unanimously Approved

Beth was absent.

Status: Completed

Documents

- Lancaster Payment Register Summary_20250617.pdf
 - Lancaster Payment Register_20250617.pdf
-

8. Board Comments

8.1. Board Comments

Eric shared that it was a good year, and he and the rest of the board thanked KeKe for her contributions.

Status: Completed

9. Closing Items



9.1. Next Meeting Date

The next meeting will be held on Tuesday, September 16, 2025 at 7:00 PM.

Board Members mark their calendars and confirm quorum.

Status: Completed

9.2. Adjournment

The meeting was adjourned at 7:41 PM.

Status: Completed
