



# MEETING MINUTES - iLEAD Agua Dulce Board Meeting

Board Approved: September 9, 2025

**Date** Tuesday, June 24, 2025  
**Started** 4:00 PM  
**Ended** 5:33 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833

**Purpose** Regular Scheduled Meeting  
**Chaired by** Christine Johnson  
**Recorder** Laura Jaeggi

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

The meeting was called to order at 4:00pm

**Status:** Completed

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#### 1.2. Roll Call

Kurt: Present

Adriana: Present

Sarah: Arrived at 4:02pm

Christine: Present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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#### 1.4. Board Meeting Agenda

Discuss and take action regarding the Board Meeting Agenda.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes



Sarah: Yes

Christine: Yes

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

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## 1.5. Board Meeting Minutes

Discuss and take action regarding the Board Meeting Minutes from the previous meeting/s.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- Minutes-2025-06-17-v1.pdf
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## 2. Public Comments

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### 2.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

Tina Diem, parent, addressed the Board about an item not on the agenda regarding the hiring process of the School Director.

**Status:** Completed

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## 3. Action Items

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### 3.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Allison Bravo, iLEAD CA Service Provider, presented the Local Control and Accountability Plan and answered questions from the Board.

Motion: Kurt



Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- 25\_26 iAD LCAP Final.pdf
- 

### 3.2. 2024-2025 Estimated Actuals & 2025-2026 Budget

Discuss and take action on the Estimated Actuals and projected 2025 - 2026 school budget including but not limited to staffing, retirement, insurance, health/welfare benefits, operations, and curriculum costs.

Keith Gallion, iLEAD CA Service Provider, presented the 2024-2025 Estimated Actuals and 2025-2026 Budget and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- Board Meeting - Est. Actuals, Budget, MYP - 24.25, 25.26 - Agua Dulce (1).pdf
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### 3.3. Immigration Enforcement Policy

Discuss and take action regarding the Immigration Enforcement Policy.

Cassandra Coleman, iLEAD CA Service Provider, presented the Immigration Enforcement Policy and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Abstain

Christine: Yes

**Due date:**



**Status:** Completed

Documents

- Immigration Enforcement Policy - iLEAD Agua Dulce.pdf
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### 3.4. 2025-2026 Family Guidebook

Discuss and take action regarding the Family Guidebook.

Cassandra Coleman, iLEAD CA Service Provider, presented the 2025-2026 Family Guidebook and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- iAD 2025-2026 iLEAD Schools Family Guidebook.pdf
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### 3.5. Revised Classroom-Based Attendance Policy

Discuss and take action regarding the revised attendance policy.

Cassandra Coleman, iLEAD CA Service Provider, presented the Revised Classroom-Based Attendance Policy and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- Revised June 2025\_ iLEAD AD Classroom-Based Attendance Policy.pdf
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### 3.6. Screener for Reading Difficulties

Discuss and take action regarding the screening of K - 2 grade learners for reading difficulties.

Cassandra Coleman, iLEAD CA Service Provider, presented the Screener for Reading Difficulties and answered questions from the Board.



Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- Agua Dulce Reading Difficulty Screener June 2025.pdf

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### 3.7. Instructional Continuity Plan

Discuss and take action regarding the new Instructional Continuity Plan.

Nycole Kent, iLEAD CA Service Provider, presented the Instructional Continuity Plan and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Abstain

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- Agua Dulce 2025 ICP.pdf

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### 3.8. Declaration of Need (DON) For Fully Qualified Educators

Discuss and take action regarding the 2025-2026 DON.

Rick Crunelle, iLEAD CA Service Provider, presented the Declaration of Need for Fully Qualified Educators and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**



**Status:** Completed

Documents

- 25\_26 AD- DON.pdf
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### 3.9. Board Member Roles

Discuss Board resignations and possible addition of a new Board Member.

The Board thanked Adriana and Sarah for their service on the Board while accepting their resignations starting next school year. A motion was made by Kurt Knechtel to add Brianna Rowland as a new School Board member.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

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### 3.10. School Plan For Student Achievement

Discuss and take action regarding the SPSA.

Farnaz Kaufman, iLEAD CA Service Provider, presented the School Plan for Student Achievement and answered questions from the Board.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce SPSA 25\_26 board presentation.pdf
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## 4. Discussion And Reports

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### 4.1. Prop 28 Annual Report

Discuss the Prop. 28 programs for learners.

Farnaz Kaufman, iLEAD CA Service Provider, presented the Prop 28 Annual Report and answered questions from the Board.



**Status:** Completed

Documents

- Agua Dulce - 24\_25 Prop 28 annual plan and fiscal update.pdf
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## 4.2. Local Indicator Report

Discuss the 2023-2024 Local Indicators.

Cassandra Coleman, iLEAD CA Service Provider, presented the Local Indicator Report and answered questions from the Board.

**Status:** Completed

Documents

- 2025 iLEAD Agua Dulce Local Indicators.pdf
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## 5. Closed Session

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### 5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

**Status:** Completed

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## 6. Report of Closed Session

Christine Johnson made a motion to approve the iLEAD Agua Dulce School Director Contract for the 2025-2026 school year, beginning on July 1, 2025, and concluding on June 30, 2026. The School Director's annual pay has increased 2%. She will be entitled to participate in the employee benefits program at the same rate as all current employees, which will be ~\$800 per month for health and welfare and \$75 per month per the Bring Your Own Device Policy."

**Status:** Completed

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## 7. Action Item

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### 7.1. School Director Employment Agreement

Discussion, required report, and action regarding the School Director Employment Agreement.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce Executive Compensation Comparability Study.pdf

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## 8. Consent Items

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### 8.1. Personnel Report

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- 6.24.25 AguaDulce\_PersonnelReport.pdf

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### 8.2. Check Register

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes

Sarah: Yes

Christine: Yes

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

Documents

- iAD Payment Register Summary\_20250617.pdf
- iAD Payment Register\_20250617.pdf

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### 8.3. Self Operation Food Service Agreement

Discuss and take action regarding the Self Operation Food Service Agreement.

Motion: Kurt

Second: Adriana

Kurt: Yes

Adriana: Yes





Sarah: Yes

Christine: Yes

**Due date:**

**Status:** Completed

Documents

- MOU for Self Operation 25-26 - Google Docs.pdf
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## 9. Board Comments

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### 9.1. Board Comments

No Board comments were made.

**Status:** Completed

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## 10. Closing Items

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### 10.1. Next Meeting Date - September 9, 2025

Board Members mark their calendars and confirm quorum.

**Status:** Completed

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### 10.2. Adjournment

The meeting was adjourned at 5:33pm.

**Status:** Completed

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