

## MEETING AGENDA - Santa Clarita Valley international Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

### Meeting

<b>Meeting Date</b>	Tuesday, September 10, 2024
<b>Start Time</b>	6:00 PM
<b>End Time</b>	7:30 PM
<b>Location</b>	Address: Santa Clarita Valley International, 28060 Hasley Cyn Rd., Castaic Room: Village (located on the 2nd floor of the Lower Campus) Join Zoom Meeting <a href="https://us02web.zoom.us/j/3858775783">https://us02web.zoom.us/j/3858775783</a> Meeting ID: 385 877 5783 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular scheduled meeting

### Agenda

## 1. Opening Items

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1.1. Call The Meeting To Order (6:00 PM - 6:00 PM)

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1.2. Roll Call (6:00 PM - 6:00 PM)

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1.3. Pledge Of Allegiance (6:00 PM - 6:00 PM)

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1.4. Board Meeting Agenda (6:00 PM - 6:00 PM)

Discuss and take action on the Board Meeting Agenda.

**Due date:** 9/10/2024

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1.5. Board Meeting Minutes (6:00 PM - 6:00 PM)

Discuss and take action on the Board Meeting Minutes.

**Due date:** 9/10/2024

#### Documents

- Minutes-2024-06-26-v1.pdf
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## 2. Public Comments

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2.1. Public Comments (6:00 PM - 6:00 PM)

The public may address the governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

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### 3. Consent Items

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3.1. Personnel Report (6:00 PM - 6:00 PM)

**Due date:** 9/10/2024

Documents

- PersonnelReport\_SCVi\_09.10.24 (1).docx
- 

3.2. Check Register (6:00 PM - 6:00 PM)

**Due date:** 9/10/2024

Documents

- SCVi Payment Register Summary\_20240904.pdf
  - SCVi Payment Register\_20240904.pdf
- 

3.3. Obsolete Technology and Equipment (6:00 PM - 6:00 PM)

**Due date:** 9/10/2024

Documents

- SCVi Obsolete (Sep 2024).pdf
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3.4. 2024/2025 Insurance Contracts (6:00 PM - 6:00 PM)

**Due date:** 9/10/2024

Documents

- SCVi Benefits Listing for Board 8.29.2024.pdf
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### 4. Discussion And Reports

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4.1. School Director Report (6:00 PM - 6:00 PM)

Documents

- 9\_10\_24 Site Director Board Report .docx.pdf
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### 5. Action Items

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5.1. 2023/2024 Education Protection Account (6:00 PM - 6:00 PM)

Discuss and take action regarding annual 23/24 Educational Protection Account Resolution as required by CDE.

**Due date:** 9/10/2024

Documents

- FY23.24 SCVi EPA Board Resolution.pdf
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5.2. Revised Curriculum and Instruction Independent Study Policy (6:00 PM - 6:00 PM)

Discuss and take action on the revised policy.

**Due date:** 9/10/2024

Documents

- September 2024 Revised SCVi\_ Independent Study Policy.pdf

## 6. Board Comments

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6.1. Board Comments

(6:00 PM - 6:00 PM)

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## 7. Closing Items

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7.1. Next Meeting Date

(6:00 PM - 6:00 PM)

Tuesday, October 8th

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7.2. Adjournment

(6:00 PM - 6:00 PM)

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**Please note:** items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

*The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.*

## MEETING MINUTES - Santa Clarita Valley international Board

### Meeting

<b>Date</b>	Wednesday, June 26, 2024
<b>Started</b>	6:02 PM
<b>Ended</b>	6:31 PM
<b>Location</b>	Address: Santa Clarita Valley International, 28060 Hasley Cyn Rd., Castaic Room: Village (located on the 2nd floor of the Lower Campus) Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular Scheduled Meeting
<b>Chaired by</b>	Nicole Miller
<b>Recorder</b>	Donna Wood

### Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

Meeting was called to order at 6:02pm

**Status:** Completed

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### 1.2. Roll Call

Miguel Fletcher: Present

Teddy Shelby: Present

Wendy Emeterio: Present

**Status:** Completed

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### 1.3. Pledge Of Allegiance

Pledge of Allegiance was recited

**Status:** Completed

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### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

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### 1.5. Board Meeting Minutes

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- Minutes-2024-06-20-v1.pdf
- 

## 2. Public Comments

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### 2.1. Public Comments

The public may address the governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

Justin Shanahan, SCVi IT, stated that it was a pleasure serving SCVi as Friday will be his last day.

The Board wished him the best and thanked him for supporting the board meetings.

**Status:** Completed

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## 3. Consent Items

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### 3.1. Personnel Report

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Status:** Completed

Documents

- 6.26.24\_SCVI\_PersonnelReport.pdf
- 

### 3.2. Check Register

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Status:** Completed

Documents

- SCVi Payment Register Summary\_20240612.pdf
  - SCVi Payment Register\_20240612.pdf
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## 4. Discussion And Reports

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### 4.1. Local Indicator Report

Discuss the 2023-2024 Local Indicators.

Cassandra Coleman presented the Local Indicator Report to the Board and answered questions from the Board.

**Status:** Completed

Documents

- 2024 SCVi Disaggregated School Climate Survey.pdf
  - 2024 SCVi Priority Self-Reflection Tools Rubric.pdf
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## 5. Action Items

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### 5.1. Local Control & Accountability Plan

Discuss and take action on the 2024 - 2025 LCAP.

Allison Bravo presented the Local Control & Accountability Plan to the Board and answered questions from the Board

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletch

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- 24\_25 SCVi LCAP FINAL.pdf
- 

### 5.2. 2023-2024 Estimated Actuals & 2024-2025 Budget

Discuss and take action on the Estimated Actuals and projected budget.

Kelly O'Brien presented the 2023-2024 Estimated Actuals & 2024-2025 Budget to the Board and answered questions from the Board

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- SCVi 23.24 Estimated Actuals and 2425 Preliminary Budget.pdf
  - SCVI 2024-25 Preliminary Budget Alternative Form and MYP.xlsx - Alternative Form (2).pdf
  - SCVI 2024-25 Preliminary Budget Alternative Form and MYP.xlsx - MYP (2).pdf
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### 5.3. School Director Employment Agreement

Discuss and take action regarding the School Director employment agreement.

Teddy Shelby made a motion to approve the School Directors' agreements for the 2024-2025 school year, beginning on July 1, 2024, and concluding on June 30, 2025. The Directors' annual pay will remain the same. The Directors will be entitled to participate in the employee benefits program at the same rate as all current employees.

Motion to Approve: Teddy Shelby

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

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### 5.4. School Plan for Student Achievement

Discuss and take action regarding 2024-2025 School Plan for Student Achievement.

Farnaz Kaufman presented the School Plan for Student Achievement to the Board and answered questions from the Board

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- SCVi SPSA 24-25 board presentation.pdf
  - SCVi SPSA 24-25.pdf
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### 5.5. Prop 28 Annual Plan

Discuss and take action regarding the Prop 28 plan.

Farnaz Kaufman presented the Prop 28 Annual Plan to the Board and answered questions from the Board

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletcher

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- SCVi - Prop 28 annual plan and fiscal update 23\_24.pdf
- 

### 5.6. Declaration of Need

Discuss and take action regarding the Declaration of Need for Emergency CLAD Permits for staff to teach English Language Learners while working to obtain their CLAD.

Rick Crunelle presented the Declaration of Need to the Board and answered questions from the Board.

Motion to Approve: Miguel Fletcher

Seconded by: Wendy Emeterio

Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

**Due date:**

**Status:** Completed

Documents

- 24\_25 SCVi- DON.pdf
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### 5.7. 2024-2025 Family Guidebook

Discuss and take action on the revised 2024-2025 Family Guidebooks.

Cassandra Coleman presented the 2024-2025 Family Guidebook to the Board and answered questions from the Board

Motion to Approve: Wendy Emeterio

Seconded by: Miguel Fletcher



#### Roll Call Vote

- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Teddy Shelby: Yes

#### **Due date:**

**Status:** Completed

#### Documents

- SCVi 2024-2025 Family Guidebook TK-12 .pdf
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## 6. Board Comments

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### 6.1. Board Comments

Teddy Shelby thanked the iCA & SCVi teams for their hard work and wished everyone a happy summer

**Status:** Completed

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## 7. Closing Items

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### 7.1. Next Meeting Date

September 10, 2024

Board meetings will move to Tuesday nights with the first Board meeting of the year on Tuesday, September 10th at 6:00pm

**Status:** Completed

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### 7.2. Adjournment

Meeting was adjourned at 6:31pm

**Status:** Completed

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**EMPLOYMENT - NEW HIRES**

Dene, Samuel	Facilitator -Science (Backfill)	08.01.24
Lannin, Kailey	Facilitator (Backfill)	08.01.24
Lewis, Cianna	Facilitator (Backfill)	08.01.24
Lopez, Estefania	Facilitator - English (Backfill)	08.01.24
Moreira, Karla	Facilitator (Backfill)	08.01.24
Prasch, Daniel	Facilitator (Backfill)	08.07.24
Ruiz, Ernest	Facilitator - Math (Backfill)	08.15.24
Grays, Kayla	Care Team - Student Support (Backfill)	08.15.24
Heinsberg, Montana	Care Team - Student Support (New Position)	08.01.24
Padilla, Paul	Facilitator - Substitute	08.06.24
Truitt, Yesenia	Student Support - Ed Specialist (Backfill)	07.01.24
Matias, Fernanda	Care Team - Substitute	06.18.24

**RESIGNATIONS/TERMINATIONS**

Prado, Victor	Facilitator - Substitute	08.01.24
Quintero, Emilie	School Counselor - Student Support	06.30.24
Schoelen, Crystal	Facilitator	6.30.24
Caballero, Patxi	Facilitator	06.30.24
Becker, Kevin	Facilitator - Theater	06.30.24
Nirattisai, Lynne	Facilitator - Math	06.30.24
Cauthron, Alix	Facilitator - Science	06.30.24
Call, Brent	Facilitator	06.30.24
Gabledon, Lisa	Student Support - Ed Specialist	06.30.24
Lewis, Rodney	Student Support - Ed Specialist	06.30.24
Benedetti, Ally	Facilitator	06.30.24
Harrison, Jessica	Facilitator - Math	06.30.24
Quintero, Emilie	School Counselor - Student Support	06.30.24
Quinones-Alvarado - Monica	Student Support - Ed Specialist	06.30.24
Surgick, Anuola	School Counselor - Student Support	06.30.24
Shanahan, Justin	Tier 1 Technician	08.16.24
Levesque, Jennifer	Facilitator - English	06.30.24
Alfonso, Illiana	Care Team - Health Aide	06.28.24

Diaz, Jessica	Facilitator - Art	06.30.24
Gonzalez, Sandra	Food Service Assistant	06.07.24
Kern, Todd	Educational Facilitator	06.30.24
Castellon, Adriana	Care Team - Student Support	06.30.24
Stires, Julie	Educational Facilitator	07.02.24
Truitt, Yesenia	Student Support - Ed Specialist	08.01.24
Lannin, Kailey	Facilitator	08.16.24
Lopez, Stephanie	Facilitator - English	08.23.24

**STATUS CHANGE**

Duran, Hannah	Full time hourly to Salary (Backfill)	08.01.24
Molacek, Roxanna	Full time hourly to Salary (New position)	08.01.24
Vezech, Priscilla	From Office Assistant to Care team - Student support (New position)	08.01.24
Prado, Victor	PT Sub to Facilitator - Math (backfill)	08.01.24
Albright, Justin	Instructional Specialist to Facilitator - CTE (New position)	08.01.24

**Company Name:** Santa Clarita Valley International School  
**Report Name:** Payment Register Summary  
**Report Title 2:** Mission Valley Bank  
**Footer Text:** 06/13/24-09/04/24

GL Account #	GL Account Description	Total
3401	Health & Welfare Benefits - Credentialed positions	42,529.74
3402	Health & Welfare Benefits - Classified positions	26,972.72
3702	Retiree Benefits - Classified positions	300.00
4110	Core Curriculum - Texts, Workbooks, etc	20,071.83
4120	Core Curriculum - Software & Programs	225.00
4305	Educational Supplies (Classroom, Project, SpEd, Etc)	987.86
4315	Art Supplies	220.09
4325	Custodial Supplies	902.01
4330	Health & Safety	410.57
4335	Home Study Stipend	28,710.54
4340	Office Supplies	1,208.79
4345	Printing & Reproduction Supplies	841.02
4355	Facilities Supplies	3,358.25
4430	IT Equipment & Supplies	17.88
4740	Cafe Other Supplies	247.95
5210	Travel for PD, Conferences, & School Development	464.42
5220	Travel for Intersite Business - Mileage*	30.82
5240	Professional Development - Meetings & Collaborations	84.03
5310	Professional Dues, Memberships, and Subscriptions	417.74
5510	Utilities - Electricity	32,742.07
5520	Utilities - Gas	240.18
5530	Utilities - Water	2,973.36
5540	Utilities - Trash	3,156.27
5550	Operations - Janitorial Services	4,250.00
5560	Operations - Security	2,174.62
5610	Rent - Facilities Rent and CAM Charges	10,899.35
5630	Repairs & Maintenance - Facilities	67,949.56
5640	Repairs & Maintenance - Elevator Service	225.00
5801	Professional Services - Service Fees	270,011.52
5804	Professional Services - Auditing & Tax Preparation	14,461.95
5805	Professional Services - Payroll Fees	14,314.86
5806	Professional Services - Consultant Fees	370.00
5807	Professional Services - BTSA	6,600.00
5808	Professional Services - Legal Fees	5,860.00
5809	Professional Services - Shared/Leased Employees	3,336.55
5822	Operating Expenditures - Licenses & Other Fees	19.95
5825	Operating Expenditures - Banking Charges & Fees	84.64
5826	Operating Expenditures - Interest	7.08
5827	Operating Expenditures - Other Benefit Fees	4,776.10
5829	Operating Expenditures - Events	2,294.23

<b>GL Account #</b>	<b>GL Account Description</b>	<b>Total</b>
5830	Operating Expenditures - Marketing & Advertising	900.00
5840	Operating Expenditures - Software Licenses	987.00
5850	Student Services Expenditures - Student Information System	2,412.61
5852	Student Services Expenditures - Special Education Contracted Services	212,281.57
5853	Student Services Expenditures - Student & Group Activities	12,461.52
5854	Student Services Expenditures - Electives & Enrichment	9,177.99
5855	Student Services Expenditures - Substitutes	2,468.00
5910	Telephone & Fax	11,602.36
5920	Internet Services	2,744.00
5925	Website/Communication Fees	135.02
5940	Postage Expense	315.25
7999	Unallocated Expense	0.00
9310	Prepaid Expenditures (Expenses)	83,254.49
9320	Deposits	25,000.00
9530	Employee Benefits Payable	3,590.13
9535	Retirement Liability	173,652.32
9536	403b Payable	3,900.00
9540	Use Tax Payable	380.00
9546	Credit Card Payable	1,701.41
<b>Grand Total</b>		<b>\$1,121,712.22</b>



**Company name:** Santa Clarita Valley International School  
**Report name:** Payment Register  
**Report title 2:** Mission Valley Bank  
**Footer Text:** 06/13/24-09/04/24  
**Created on:** 9/5/24  
**Location:** 110--Santa Clarita Valley International

Date	Vendor	Amount
6/14/24	WEXH000--WEX Health Inc.	1,298.35
6/17/24	CARL000--Gabriella Sena Carlo	1,000.00
6/17/24	MCCA000--McCalla Company	564.54
6/17/24	EDI110A--Southern California Edison 0668	4,660.31
6/17/24	OFFI001--Official Pest Prevention, Inc	105.00
6/17/24	JIVE000--GoTo Technologies USA, LLC	1,750.43
6/17/24	LIPA000--Erica Lipari	179.56
6/17/24	AMAZ100--Amazon Capital Services (iCA)	660.10
6/17/24	BENE001--Ally Benedetti	579.08
6/17/24	WEXH000--WEX Health Inc.	208.33
6/18/24	CIGN000--Cigna Healthcare	2,411.46
6/18/24	SPEC003--Specialized Therapy Services	460.00
6/18/24	VENB000--Venbrook Insurance Services	3,999.17
6/21/24	WEXH000--WEX Health Inc.	34.46
6/24/24	GAS110H--SoCalGas 2166	15.46
6/24/24	ATT110F--AT&T 0768	621.42
6/24/24	GAS110A--SoCalGas 2760	28.07
6/24/24	GAS110C--SoCalGas 8533	59.62
6/24/24	SCV110G--SCV Water- Valencia Division 7302	22.08
6/24/24	SCV110C--SCV Water- Valencia Division 9302	22.08
6/24/24	LEAR000--Learn Beyond The Book LLC [S]	2,250.00
6/24/24	ATT110D--AT&T 7579	229.16
6/24/24	INSI000--SC Publishing, Inc	147.00
6/24/24	ATT110E--AT&T 0778	565.45
6/24/24	SCOO000--Scoot Education	2,468.00
6/24/24	SUNL000--Sun Life Assurance Company of Canada	366.00
6/24/24	ILEA012--iLEAD Agua Dulce	1.14
6/24/24	POWE010--Power Communications LLC	24,950.00
6/24/24	BAY110B--Bay Alarm Company 6072	379.88
6/24/24	EMP0519--Jessica Harrison	702.58
6/24/24	NILS000--Kasey J Nilsen	800.00
6/24/24	AMAZ100--Amazon Capital Services (iCA)	20.36
6/24/24	MCCA000--McCalla Company	254.89
6/24/24	BAY110B--Bay Alarm Company 6072	87.78
6/24/24	WAS118A--WM Corporate Services, Inc 3008.	1,052.09
6/24/24	EDI110B--Southern California Edison 8155	2,653.51
6/24/24	BENE001--Ally Benedetti	225.00
6/24/24	SCHO015--School Zone Transportation, Inc	7,300.00

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
6/24/24	DWLL000--Donna Wood	137.19
6/24/24	WEXH000--WEX Health Inc.	840.40
6/25/24	WEXH000--WEX Health Inc.	53.95
6/26/24	SCV110F--SCV Water- Valencia Division 8303	130.26
6/26/24	DISC002--Discovery Cube OC & LA	375.00
6/27/24	TIM110B--Time Warner Cable 2316	1,656.00
6/27/24	SCV110E--SCV Water- Valencia Division 5302	22.08
6/27/24	SCV110K--SCV Water- Valencia Division 9301	22.08
6/27/24	SCV110A--SCV Water- Valencia Division 2301	139.74
6/27/24	SCV110H--SCV Water- Valencia Division 4302	132.63
6/27/24	SCV110J--SCV Water- Valencia Division 8301	163.44
6/27/24	SCV110B--SCV Water- Valencia Division 0301	151.59
6/27/24	SCV110D--SCV Water- Valencia Division 3301	22.08
6/27/24	SCV110I--SCV Water- Valencia Division 6304	156.33
6/27/24	PRUD000--Prudential Overall Supply	82.65
6/27/24	BAY110B--Bay Alarm Company 6072	120.75
6/27/24	ZARU000--Zarubin Inc	248.75
6/27/24	DANC006--Dance Magic Studios	80.00
6/27/24	KIDS010--KidsArt, Inc. - Los Angeles	720.00
6/27/24	DRIV000--Drivers ED Direct, LLC [S]	754.00
6/27/24	FOUR000--Four Hundred Fitness Club	105.00
6/27/24	HORS000--Kim Wineland (Horse ETC)	400.00
6/27/24	HUCK000--HuckleBerry Center for Creative Learning [S]	120.00
6/27/24	HUGO000--Hugo's Gymfitness [S]	1,530.00
6/27/24	IRON000--Iron Fist Martial Arts, LLC	130.00
6/27/24	JYU000--Jiyu Martial Arts and Fitness LLC	480.00
6/27/24	FIRS007--First Dog Corp	300.00
6/27/24	LAMO000--L'Amore Dance Performing Arts Studio	65.00
6/27/24	LEAR000--Learn Beyond The Book LLC [S]	2,858.73
6/27/24	LITT001--Little School of Music [S]	213.00
6/27/24	MATH022--SoCal Math LLC	957.00
6/27/24	MOCK000--Trudy Mock	720.00
6/27/24	JORI000--Jorian, Ruth	848.00
6/27/24	SANT017--Santa Clarita In Home Tutoring	75.00
6/27/24	SORS000--SOR Schools VI, LLC	835.50
6/27/24	URBA000--Urbanovich, Rene	15.00
6/27/24	SOLU000--Solution Tennis Inc	630.46
6/27/24	TOPO000--Top Out Climbing. LLC [S]	1,384.00
6/27/24	WEST000--West Coast Music Academy [S]	365.00
6/27/24	EDI110C--Southern California Edison 4738	657.15
6/27/24	BENE001--Ally Benedetti	50.00
6/27/24	GROL000--Matt Groller	97.02
6/27/24	ILEA300--iLEAD California	6,600.00
6/27/24	LEMU000--Lorena Lemus	117.00

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
6/27/24	NILS001--Kristen Nilsen	469.17
6/27/24	SCHO015--School Zone Transportation, Inc	500.00
6/27/24	AMAZ100--Amazon Capital Services (iCA)	1,488.80
6/27/24	STAR003--Star Dance Center [S]	466.10
6/27/24	ACAD005--Academy Swim Club [S]	870.00
6/27/24	HOME003--Home Depot Credit Services	404.86
6/27/24	EMP0519--Jessica Harrison	251.27
6/28/24	TAPI002--Megan Tapia	-14.77
6/28/24	UMBB000--UMB Bank	18,000.00
6/28/24	GRAV001--Gravie, Inc	10,374.14
7/1/24	WEXH000--WEX Health Inc.	208.33
7/1/24	LOSA001--Los Angeles County Office of Education (LACOE)	62,242.87
7/10/24	READ001--Ready Refresh	209.83
7/10/24	LAWO000--Law Offices of Young, Minney & Corr, LLP	3,440.00
7/10/24	DUNN000--Dunn-Edwards Paints	999.77
7/10/24	LEAR000--Learn Beyond The Book LLC [S]	5,600.00
7/10/24	KHTS000--KHTS Radio	900.00
7/10/24	WAS118A--WM Corporate Services, Inc 3008.	1,052.09
7/10/24	CROS001--Crossroads Owners, Inc.	5,027.00
7/10/24	EDI110A--Southern California Edison 0668	5,461.64
7/10/24	JIVE000--GoTo Technologies USA, LLC	1,753.15
7/10/24	LEMU000--Lorena Lemus	85.76
7/10/24	AMAZ100--Amazon Capital Services (iCA)	364.80
7/11/24	URBA000--Urbanovich, Rene	-15.00
7/11/24	RAMP110--Ramp	1,451.46
7/12/24	HIGH002--Higher Vision Church	450.00
7/12/24	BAY110B--Bay Alarm Company 6072	120.75
7/12/24	LEGA003--Legal Shield	130.05
7/12/24	ATT110A--AT&T 8037	860.60
7/12/24	OFFI001--Official Pest Prevention, Inc	105.00
7/12/24	ALBR000--Justin Albright	288.66
7/12/24	MANZ000--Nabor Hernandez Manzano	30.82
7/12/24	ILEA300--iLEAD California	200.00
7/12/24	ILEA300--iLEAD California	200.00
7/12/24	ILEA300--iLEAD California	245.00
7/12/24	ESPA000--eSpark, Inc	4,197.00
7/12/24	AMAZ100--Amazon Capital Services (iCA)	459.49
7/12/24	HOME003--Home Depot Credit Services	303.12
7/12/24	DWLL000--Donna Wood	132.94
7/17/24	HOOV000--Donald M Hoover Company	16,400.00
7/17/24	SCV110G--SCV Water- Valencia Division 7302	22.23
7/17/24	SCV110E--SCV Water- Valencia Division 5302	22.23
7/17/24	SCV110C--SCV Water- Valencia Division 9302	22.23
7/17/24	SCV110B--SCV Water- Valencia Division 0301	161.07

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
7/17/24	SCV110D--SCV Water- Valencia Division 3301	22.23
7/17/24	SCV110I--SCV Water- Valencia Division 6304	163.44
7/17/24	SCV110A--SCV Water- Valencia Division 2301	153.96
7/17/24	SCV110F--SCV Water- Valencia Division 8303	132.63
7/17/24	SCV110K--SCV Water- Valencia Division 9301	22.23
7/17/24	SCV110J--SCV Water- Valencia Division 8301	168.18
7/17/24	PRUD000--Prudential Overall Supply	82.65
7/17/24	CHRI006--Christy White, Inc,	2,477.00
7/17/24	INSI000--SC Publishing, Inc	147.00
7/17/24	EDI110B--Southern California Edison 8155	4,426.04
7/17/24	OFFI001--Official Pest Prevention, Inc	105.00
7/17/24	POWE010--Power Communications LLC	24,950.00
7/17/24	SCHO015--School Zone Transportation, Inc	500.00
7/17/24	BAY110B--Bay Alarm Company 6072	467.66
7/17/24	HOME003--Home Depot Credit Services	729.78
7/17/24	NATI000--National Benefit Services	900.00
7/17/24	NATI000--National Benefit Services	150.00
7/17/24	NATI000--National Benefit Services	900.00
7/17/24	NATI000--National Benefit Services	150.00
7/18/24	WEXH000--WEX Health Inc.	53.95
7/18/24	AMAZ100--Amazon Capital Services (iCA)	107.27
7/18/24	EDWA00--Edwards, Stevens & Tucker LLP	2,115.00
7/18/24	THER001--Therapy in Action	310.00
7/18/24	VENB000--Venbrook Insurance Services	3,497.54
7/23/24	WEXH000--WEX Health Inc.	440.00
7/25/24	WEXH000--WEX Health Inc.	15.00
7/26/24	TIM110B--Time Warner Cable 2316	688.00
7/26/24	GAS110D--SoCalGas 7473	1.61
7/26/24	GAS110H--SoCalGas 2166	16.49
7/26/24	GAS110A--SoCalGas 2760	24.53
7/26/24	GAS110C--SoCalGas 8533	40.61
7/26/24	FIDE000--Fidelity Security Life Insurance Company	174.73
7/26/24	FIDE000--Fidelity Security Life Insurance Company	440.49
7/26/24	PRUD000--Prudential Overall Supply	82.65
7/26/24	CIGN001--Cigna Healthcare	98.95
7/26/24	PREF000--Preferred Shipping, Inc	122.92
7/26/24	CIGN000--Cigna Healthcare	2,411.46
7/26/24	PLUS004--Plus 1 Carpet Care	2,000.00
7/26/24	KIDS021--Kids Immersion, LLC	987.00
7/26/24	ATT110E--AT&T 0778	585.07
7/26/24	ATT110F--AT&T 0768	641.24
7/26/24	ATT110D--AT&T 7579	237.11
7/26/24	KAIS000--Kaiser Foundation Health Plan	25,240.19
7/26/24	EDI110C--Southern California Edison 4738	1,799.09

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
7/26/24	OFFI001--Official Pest Prevention, Inc	105.00
7/26/24	HESS000--Hess and Associates Inc	370.00
7/26/24	EMP0519--Jessica Harrison	494.03
7/26/24	LEMU000--Lorena Lemus	26.35
7/26/24	POWE003--Chad Powell	84.03
7/26/24	AMAZ100--Amazon Capital Services (iCA)	517.43
7/30/24	KAIS000--Kaiser Foundation Health Plan	2,758.40
7/31/24	CALI026--California Department of Tax and Fee Administration	380.00
8/1/24	NAVI001--Navigate360, LLC	556.97
8/1/24	CREW002--CrewConcept Inc	20,038.31
8/1/24	LOSA001--Los Angeles County Office of Education (LACOE)	41,172.37
8/2/24	APPL000--Apple Inc	40,983.10
8/2/24	MCDA003--Sara McDaniels	150.97
8/8/24	KERN000--Todd Kern	154.24
8/11/24	RAMP110--Ramp	249.95
8/13/24	FOUR004--Fourth Cousin LLC	645.00
8/13/24	DUNN000--Dunn-Edwards Paints	424.86
8/13/24	CHRI006--Christy White, Inc,	11,814.75
8/13/24	DHME000--D H MECHANICAL	150.00
8/13/24	LEGA003--Legal Shield	69.25
8/13/24	WAS118A--WM Corporate Services, Inc 3008.	1,052.09
8/13/24	HOME003--Home Depot Credit Services	58.97
8/13/24	CROS001--Crossroads Owners, Inc.	5,027.00
8/13/24	ATT110A--AT&T 8037	861.30
8/13/24	EDI110A--Southern California Edison 0668	7,301.30
8/13/24	OFFI001--Official Pest Prevention, Inc	105.00
8/13/24	FLUE001--Flue Steam Inc	700.00
8/13/24	SUNL000--Sun Life Assurance Company of Canada	753.53
8/13/24	JIVE000--GoTo Technologies USA, LLC	1,753.15
8/13/24	ILEA300--iLEAD California	1,336.71
8/13/24	ILEA300--iLEAD California	1,999.84
8/13/24	ILEA300--iLEAD California	2,856.22
8/13/24	ILEA300--iLEAD California	2,652.47
8/13/24	ILEA300--iLEAD California	29.68
8/13/24	ILEA300--iLEAD California	60.00
8/13/24	ILEA300--iLEAD California	59.97
8/13/24	ILEA300--iLEAD California	3,465.06
8/13/24	ILEA300--iLEAD California	19.95
8/13/24	ILEA300--iLEAD California	170.20
8/13/24	SCHO009--School Pathways LLC	2,412.61
8/13/24	BAY110B--Bay Alarm Company 6072	440.35
8/16/24	SCV110E--SCV Water- Valencia Division 5302	23.52
8/16/24	SCV110C--SCV Water- Valencia Division 9302	23.52
8/16/24	SCV110G--SCV Water- Valencia Division 7302	23.52

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
8/16/24	SCV110A--SCV Water- Valencia Division 2301	137.78
8/16/24	SCV110F--SCV Water- Valencia Division 8303	128.30
8/16/24	SCV110B--SCV Water- Valencia Division 0301	130.67
8/16/24	SCV110D--SCV Water- Valencia Division 3301	23.52
8/16/24	SCV110I--SCV Water- Valencia Division 6304	152.15
8/16/24	SCV110K--SCV Water- Valencia Division 9301	23.52
8/16/24	SCV110J--SCV Water- Valencia Division 8301	147.41
8/16/24	BAY110B--Bay Alarm Company 6072	295.11
8/16/24	DHME000--D H MECHANICAL	10,874.00
8/16/24	THYS000--ThyssenKrupp Elevator Corp	961.59
8/16/24	CIGN000--Cigna Healthcare	864.72
8/16/24	PLUS004--Plus 1 Carpet Care	420.00
8/16/24	PADO001--Padovich Construction	10,750.00
8/16/24	ILEA300--iLEAD California	2,601.55
8/16/24	ILEA300--iLEAD California	2,739.56
8/16/24	ILEA300--iLEAD California	22.17
8/16/24	ILEA300--iLEAD California	22.17
8/16/24	ILEA300--iLEAD California	22.17
8/16/24	ILEA300--iLEAD California	23.17
8/16/24	ILEA300--iLEAD California	45.34
8/16/24	iLEA010--iLEAD Online Charter	13,555.00
8/16/24	FACPR00--Facili-Pro LLC	4,250.00
8/16/24	SCV110H--SCV Water- Valencia Division 4302	284.63
8/16/24	AMAZ100--Amazon Capital Services (iCA)	346.59
8/16/24	CIGN001--Cigna Healthcare	179.34
8/16/24	HOME003--Home Depot Credit Services	334.82
8/16/24	BAY110E--Bay Alarm Company 2072	648.57
8/19/24	SPEC003--Specialized Therapy Services	230.00
8/19/24	ILEA300--iLEAD California	60,405.60
8/21/24	TAPI002--Megan Tapia	14.77
8/21/24	BAY110B--Bay Alarm Company 6072	120.75
8/21/24	USAI000--US Air Conditioning Distributors, LLC	673.82
8/21/24	SUNL000--Sun Life Assurance Company of Canada	401.03
8/21/24	ILEAEXP--iLEAD Hybrid Exploration	1,230.00
8/21/24	ILEA300--iLEAD California	67,848.56
8/21/24	ILEA300--iLEAD California	65,308.63
8/21/24	ILEA300--iLEAD California	66,032.16
8/21/24	ILEA300--iLEAD California	70,822.17
8/21/24	ILEA300--iLEAD California	49,708.11
8/21/24	ILEA300--iLEAD California	51,801.78
8/21/24	ILEA300--iLEAD California	48,136.08
8/21/24	INSE000--Insect Lore [P]	96.53
8/21/24	NATI000--National Benefit Services	900.00
8/21/24	NATI000--National Benefit Services	150.00

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
8/21/24	NATI000--National Benefit Services	900.00
8/21/24	NATI000--National Benefit Services	150.00
8/23/24	NONS000--Nonstop Administration & Insurance Services, Inc.	19,388.80
8/23/24	AMAZ100--Amazon Capital Services (iCA)	762.71
8/23/24	DHME000--D H MECHANICAL	160.00
8/23/24	ATT110E--AT&T 0778	585.07
8/23/24	KAIS000--Kaiser Foundation Health Plan	18,584.13
8/23/24	DEPT001--Department of Industrial Relations	225.00
8/23/24	VALE9231--Valencia Commerce Center Association 22992-31	21.51
8/23/24	VALE9232--Valencia Commerce Center Association 22992-32	12.84
8/23/24	VALE9230--Valencia Commerce Center Association 22992-30	240.09
8/23/24	VALE9229--Valencia Commerce Center Association 22992-29	22.07
8/23/24	VALE9228--Valencia Commerce Center Association 22992-28	227.78
8/23/24	VALE9227--Valencia Commerce Center Association 22992-27	412.78
8/26/24	GAS110H--SoCalGas 2166	15.46
8/26/24	ATT110D--AT&T 7579	517.97
8/26/24	GAS110C--SoCalGas 8533	38.33
8/26/24	FIDE000--Fidelity Security Life Insurance Company	127.84
8/26/24	FIDE000--Fidelity Security Life Insurance Company	266.21
8/26/24	BAY110B--Bay Alarm Company 6072	81.43
8/26/24	BAY110A--Bay Alarm Company 6972	260.31
8/26/24	BAY110D--Bay Alarm Company 2172	421.59
8/26/24	ATT110F--AT&T 0768	641.24
8/26/24	EDI110C--Southern California Edison 4738	1,720.55
8/26/24	EDI110B--Southern California Edison 8155	4,062.48
8/26/24	CIFS001--CIF State Office	115.64
8/26/24	MCLA000--Tracey McLaughlin	500.00
8/27/24	CREW002--CrewConcept Inc	-20,038.31
8/29/24	CREW002--CrewConcept Inc	20,038.31
8/30/24	FOUR004--Fourth Cousin LLC	-645.00
8/30/24	LOSA001--Los Angeles County Office of Education (LACOE)	70,237.08
9/3/24	WEXH000--WEX Health Inc.	48.20
		<b>\$ 1,121,712.22</b>



## SCVi Obsolete Equipment and Materials

### Board Approved:

This list of obsolete equipment and materials is no longer needed for school purposes and will be sold and/or disposed of in accordance with Education Code Sections 17545 and 17546.

Education Code 17545 authorizes the sale for cash of any property belonging to the school if the property is not required for school purposes, or it should be disposed of for the purpose of replacement, or it is unsatisfactory or not suitable for school use.

Education Code 17545 and 17546 provides for procedures to implement such a sale, public or private, conducted by staff, other public agencies, or by contract with a private auction firm.

#### List of items attached

Chromebook	C17Q6E6RG940
Chromebook	C02Q4B2RG940
Chromebook	FVHX5PCMJ1WK
Chromebook	FVHX5P9PJ1WK
Chromebook	C1MSM029H3QD
Chromebook	C1M5M029H2QD
Chromebook	FVHX5P9AJ1WK
Chromebook	FVHX5PD0J1WK
Chromebook	FVFZ6L5WJ1WK
Chromebook	FVFZ6QF6J1WK
Chromebook	FVHX5PBVJ1WK
Chromebook	C02Q4AZNG940
Chromebook	FVHX5PCQJ1WK
Chromebook	C02Q4B4GG940
Chromebook	C1MV7GDXJ1WK



SCVi  
School Directors Report - Chad Powell and Martha Spansel-Pellico  
9/10/24

**Professional Learning/Staff Support:**

- Restorative Practices
- SEL Refresher
- Classroom Management/MTSS
- Math and Literacy Training
- High School and Middle School Collab
- Technology Training
- Care Team Support Training

**School Celebrations:**

- Opening and Meet the Facilitators Night
- After/Before School Care
- First Scarlett Parent Volunteers
- Instructional Williams visit

**Enrollment (as of 9/06/24)**

Budgeted Enrollment - # 690 with 92% Attendance

Current Enrollment - # 554

Total Learners on Wait List - # 161 (Explorations)

**Other:**

Growing the sense of school community

Santa Clarita Valley International Charter School RESOLUTION  
REGARDING THE EDUCATION PROTECTION ACCOUNT

Board Approved:

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Santa Clarita Valley International Charter School;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Clarita Valley International Charter School has determined to spend the monies received from the Education Protection Act as attached.

SCHOOL DIRECTOR NAME: Martha Spansel

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SCHOOL DIRECTOR NAME: Chad Powell

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Santa Clarita Valley International Charter  
 School  
 3720 Sierra Hwy Unit A  
 Acton, Ca 93510

<b>Education Protection Account Budget Object Codes: 2023/2024</b> (Funding will be used for expenses in the primary Object Code listed below, and if there is a balance the funding will be applied to the secondary Object Codes, whichever is applicable)		
Primary Object code for EPA Funding	1100	Certificated Teachers
Secondary Object Code for EPA Funding	2970	Classified Substitute & Intern Teachers
Secondary Object Code for EPA Funding	2980	Classified Intern Teachers
<b>EPA Estimated Funding Determination for 2023/2024</b>		<b>\$963,999</b>

<b>SCVi</b>						
Type	Benefit	Provider	Plan Year	Number of Participants	Anticipated Plan Year Cost - Employee	Anticipated Plan Year Cost - Employer
Medical	Medical	Kaiser	8/1/2024-7/31/2025	30	\$27,156	\$234,646
Medical	Medical	Cigna	8/1/2024-7/31/2025	10	\$0	\$104,816
Dental	Dental Low	Cigna	8/1/2024-7/31/2025	12	\$6,394	\$0
Dental	Dental High	Cigna	8/1/2024-7/31/2025	12	\$6,697	\$0
Dental	Dental HMO	Cigna	8/1/2024-7/31/2025	17	\$4,420	\$0
Vision	Vision	EyeMed	8/1/2024-7/31/2025	15	\$1,691	\$0
Vision	Vision High	EyeMed	8/1/2024-7/31/2025	20	\$3,071	\$0
Life	Employer Life & ADD	Sun Life	8/1/2024-7/31/2025	49	\$0	\$348
Life	Voluntary Employee	Sun Life	8/1/2024-7/31/2025	25	\$3,154	\$0
Life	Voluntary Spouse	Sun Life	8/1/2024-7/31/2025	7	\$392	\$0
Life	Voluntary Child	Sun Life	8/1/2024-7/31/2025	7	\$76	\$0
STD	Short Term Disability	Sun Life	8/1/2024-7/31/2025	0	\$0	\$0
LTD	Long Term Disability	Sun Life	8/1/2024-7/31/2025	49	\$0	\$1,870
EAP	Employee Assistance Plan	Sun Life	8/1/2024-7/31/2025	Included in the cost of LTD		
FSA	FSA-Medical	WEX	8/1/2024-7/31/2025	2	\$1,024	\$0
FSA	FSA-Dependent	WEX	8/1/2024-7/31/2025	0	\$0	\$0
Pet Insurance	Pet Insurance	Nationwide	8/1/2024-7/31/2025	0	\$0	\$0
Supplemental	Accident Coverage	Cigna	8/1/2024-7/31/2025	3	\$866	\$0
Supplemental	Hospitalization	Cigna	8/1/2024-7/31/2025	1	\$184	\$0
Supplemental	Critical Illness	Cigna	8/1/2024-7/31/2025	6	\$506	\$0
Legal	Legal Shield		8/1/2024-7/31/2025	4	\$831	\$0
Credit	Credit For EE Only Medical Coverage	n/a	8/1/2024-7/31/2025	36	-\$16,959	\$16,959
Credit	Credit for Waiving Medical	n/a	8/1/2024-7/31/2025	7	-\$4,578	\$4,578
				Total:	\$34,925	\$363,217
					8.77%	91.23%



**Curriculum and Instruction  
Independent Study Policy  
Board Approved: Date**

**Purpose and Scope**

For Santa Clarita Valley International School to provide a procedure and a framework for eligible students to enroll in the SCVi Charter (“SCVi” or “school”) Independent Study programs.

**General**

1. Independent Study students must be enrolled in SCVi Charter.
2. SCVi retains discretion to approve Independent Study for any pupil.
3. All Independent Study students must sign a new Independent Study Master Agreement (“MA”) every year.
4. Independent Study Teacher of Record – A certificated teacher of SCVi must supervise, coordinate, and evaluate the work of each student engaged in Independent Study.
5. The Independent Study Teacher of Record may grant no more than one day of apportionment credit (ADA) for each day that the school is in session, and only to the extent of the time value of pupil or student work products as personally judged by Teacher of Record, or the combined time value of pupil work product and pupil participation in synchronous instruction per learning period.
6. In a charter school, the ratio of average daily attendance for independent study pupils to full time equivalent (FTE) certificated employees responsible for independent study shall not exceed a pupil-teacher ratio of 25:1 or the ratio of pupils to full-time equivalent certificated for all other educational programs operated by the largest unified school district, as measured by average daily attendance, as reported at the second principal apportionment in the prior year, in the county or counties in which the charter school operates.
7. An individual with exceptional needs as defined in Education Code Section 56026 may participate in independent study if his or her individualized education program (IEP) specifically provides for that participation.
8. The school shall provide appropriate existing services and resources to enable students to complete their independent study successfully.
9. The School Director shall report to the board the number of students in independent study by typical categories of study and duration; the ADA generated; a description of the students’ performance on those indicators of quality which the board may specify; and the number and proportion of students, by typical categories, who graduate or successfully complete their studies.
10. The school will provide content to students aligned to grade level standards that is substantially equivalent to in-person instruction. For high school students, this includes access to all courses offered by the school for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria.

## **Master Agreements**

The School Director or designee shall ensure that the school executes a written independent study agreement with each participating student as prescribed by law. Individual independent study agreements and any subordinate contracts and assignments must be consistent with the school's adopted course of study.

The independent study agreement for a student must require and cover a study plan that represents no less than the equivalent of a minimum school day for the student's grade level for every school day covered by the agreement. Written agreements may include subsidiary agreements, such as course contracts.

### **Written Learning Agreements shall include:**

1. A schedule of manner, frequency, date, time, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent or guardian regarding a pupil's academic progress.
2. The objectives and methods of study for the student's work, and the methods utilized to evaluate that work.
3. The specific resources, including materials and staff, which will be made available to the student. These resources shall include confirming or providing access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.
4. A statement of the school's policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the student should be allowed to continue in independent study.
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's IEP or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class, or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.

Written agreements for short-term independent study, defined as 15 or fewer school days, may be signed at any point during the school year in which the independent study takes place. Written agreements for long-term independent study, defined as 16 days or longer, are still required to be fully signed prior to the commencement of independent study participation.

The learning agreement shall be signed by the pupil and, if the pupil is less than 18 years of age, the pupil's parent or legal guardian, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. The signed learning agreement constitutes permission from a pupil's parent or legal guardian, if the pupil is less than 18 years of age, for the pupil to receive instruction through independent study.

A physical or electronic copy of the signed learning agreement shall be retained by the school for at least three years and as appropriate for auditing purposes.

For purposes of this section, an electronic copy includes a computer or electronic stored image of an original document, including, but not limited to, portable document format, JPEG, or other digital image file type, that may be sent via fax machine, email, or other electronic means.

Before signing a written agreement, the parent or guardian of a student may request, the school conduct a phone, videoconference, or in-person student-parent-educator conference or other school meeting during which the student, parent or guardian, and, if requested by the student or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

**Participation may be limited:**

1. An individual with disabilities, as defined in Education Code 56026, may participate in independent study if his/her IEP specifically provides for such participation.
2. Students enrolling in independent study must be residents of the local county or an adjacent county.

**Maximum Length of Time to show evidence of work completion**

For pupils in all grade levels offered by SCVi, the maximum length of time that may elapse to show evidence of work completion shall be twenty (20) school days.

**Guidelines for Missing Evidence of Work Completion**

If any student fails to complete at least 75% of work assigned for one learning period, is not making satisfactory educational progress as defined below, and/or accumulates 20 absences due to insufficient work completion and/or engagement as evaluated by the facilitator, the school may conduct an evaluation to support the needs of the student, which may result in a determination that this independent study program is not an appropriate fit for the student.

A student is deemed to be making "satisfactory educational progress" if the student is progressing toward meeting the goals and/or metrics pursuant to their Personalized Learning Plan and/or their IEP. The School Director or designee is responsible for making this determination based on all of the following indicators:

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on student-level measures of student achievement and student engagement set forth in Education Code Section 52060(d)(4)-(5).
2. The completion of assignments, assessments, or other indicators that show the student is working on assignments.
3. Learning required concepts, as determined by the teacher or record.
4. Progressing toward successful completion of the course of study or individual course, as



determined by the Teacher of Record.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three (3) years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.

### **Return to In-Person Instruction**

This section only applies to pupils who participate in Independent Study at SCVi for at least **45 16** school days in a school year. A pupil's parent/guardian may request their pupil return to in-person instruction from independent study by making a written request to the School Director or the pupil's Teacher of Record. If there is capacity in SCVi's in-person program at the pupil's grade level, SCVi will transition the pupil within five school days. If there is not capacity in SCVi's in-person program at the pupil's grade level, SCVi will transition the pupil in enrolling in the in-person program offered by their district of residence, transfer the pupil's educational records within five school days, and offer the pupil an opportunity to join SCVi's waitlist for the pupil's grade level.

### **Tiered Reengagement**

This section only applies to pupils who participate in Independent Study at SCVi for at least **45 16** school days in a school year. If a student does not generate attendance for more 10% of required minimum instructional time over four continuous weeks of the school's approved instructional calendar, students found not participatory in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50% of the scheduled times of synchronous instruction in a school month as applicable by grade span, or for student who are in violation of their written agreement, the school will:

1. Verify current contact information for each enrolled student;
2. Notify parents or guardians of lack of participation within one school day of the student's absence or lack of participation (e.g., via email, message, text, telephone, letter, etc.);
3. Reach out to the student directly and/or parents or guardians, as well as health and social services as necessary, to determine the student's needs for reengagement; and
4. If the student fails to complete at least 75% of work assigned for one learning period, is not making satisfactory educational progress as defined herein, and/or accumulates 20 absences due to insufficient work completion and/or engagement as evaluated by the facilitator, the school will schedule a student-parent-educator conference (a meeting involving all individuals who signed the student's written agreement) to review the student's agreement and reconsider the independent study program's impact on the student's achievement and well-being.
5. A plan to evaluate the pupil's achievement and necessary support through the school's Multi-Tiered Systems of Support process.

### **Live Interaction and Synchronous Instruction**

This section only applies to pupils who participate in Independent Study at SCVi for at least **45 16** school days in a school year. Based on each student's grade level, their assigned Teacher(s) of Record will schedule and offer opportunities for synchronous instruction and daily live interaction at least as frequently as set forth below.

"Live interaction" means interaction between the student and school staff, and may include peers, to maintain school connectedness. Examples of live interaction include check-ins, progress monitoring, provision of services, and instruction, and live interaction can be in-person or in the form of internet or telephonic communication.

“Synchronous instruction” means classroom-style instruction, designated small-group instruction, or one-on-one instruction delivered in person or in the form of internet or telephonic communication by the student’s assigned Teacher of Record, and involving live two-way communication.

1. For students in grades TK-3, inclusive, their assigned Teacher(s) of Record will schedule and offer opportunities for daily synchronous instruction.
2. For students in grades 4-8, their assigned Teacher(s) of Record will schedule and offer opportunities for weekly synchronous instruction and daily live interaction.
3. For students in grades 9-12, their assigned Teacher(s) of Record will schedule and offer opportunities for weekly synchronous instruction.

The school will document each student’s participation in live interaction and synchronous instruction on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided. A student who does not participate in scheduled live interaction or synchronous instruction on a school day will be documented as non-participatory for that school day for purposes of pupil participation reporting and tiered reengagement.

### **Methods of Evaluating Evidence of Work Completion**

State mandated assessments (mandatory), portfolio, parent and Independent Study Facilitator’s observations, assigned work, work samples, student conferences, and any other testing as required by school, including, but not limited to, pre and post assessments.

### **Resources Available to Independent Home Study Students**

This student is entitled to school services including, but not limited to, school personnel, a credentialed teacher, textbooks, computers and software, supplementary materials, educational activities, and community services.

### **Short Term Independent Study**

A short-term Independent Study contract is a voluntary alternative to a regular classroom program of instruction when a learner is absent from school for ~~not less than three (3) and~~ not more than ~~ten fifteen (10-15)~~ consecutive school days and not more than twenty (20) school days a year.

Requests for Independent Study contracts must be given to the School Director, or designee, at least 3 school days prior to the first day of the absence (in the event of an emergency, contact the director).

All assigned work is due on the day upon which the learner is scheduled to return to the classroom.

iLEAD Premium Comparison - All Lines 2022 - 2023 - 2024

SCHOOL	POLICY PERIOD	Property & Inland Marine	GL \$1M/\$3M	Abuse & Molestation \$1M/\$3M	Auto	\$5M Lead XS (GL,AL,EL,A&M)	XS - \$25M (United Educators)	2nd XS \$5M x \$5M Landmark Excludes A&M	2nd XS (\$15M x \$10M) Excludes A&M (Travelers)	Prof, D&O, EPLI \$5M - Philadelphia	XS Prof - \$24M (United Educators)	XS Prof - \$5M x 5M (Indian Harbor)	2nd Prof XS - \$5M x \$10M (Kinsale)	3rd Prof XS - \$10M x \$15M (Ascot Specialty)	Excess Abuse & Molestation	Cyber \$1M Coalition	Crime & Fiduciary (Travelers)	Student Accident Philadelphia	CAT Accident Philadelphia	TOTAL	WC	TOTAL INCL WC	
SCVI	22-23	\$ 147,939	\$ 5,523	\$ -	\$ -	\$ -	\$ 8,741	\$ -	\$ -	\$ 14,759	\$ 3,570	\$ -	\$ -		\$ -	\$ 3,116	\$ 265	\$ 2,455	\$ -	\$ 186,367			
	23-24	\$ 43,142	\$ 9,983	\$ 1,232	\$ -	\$ 4,314	\$ -	\$ -	\$ 4,557	\$ 11,039	\$ -	\$ 2,736	\$ 4,113	\$ 3,077	\$ -	\$ 3,407	\$ 510	\$ 1,766	\$ 369	\$ 90,245	\$ 41,596	\$ 131,841	
	24-25	\$ 57,367	\$ 11,852	\$ 1,459	\$ -	\$ 4,521	\$ -	\$ 3,612	\$ 5,294	\$ 10,775	\$ -	\$ 5,384	\$ 6,691	\$ 10,348	\$ 9,993	\$ 3,577	\$ 510	\$ 1,519	\$ 318	\$ 123,227	\$ 48,818	\$ 172,045	
TOTAL	22-23	\$ 389,497	\$ 228,194	\$ -	\$ 20,203	\$ -	\$ 64,051	\$ -	\$ -	\$ 254,733	\$ 26,158	\$ -	\$ -		\$ -	\$ 71,717	\$ 9,082	\$ 45,698	\$ -	\$ 455,795	\$ 539,255	\$ 995,050	
	23-24	\$ 94,274	\$ 80,199	\$ 9,769	\$ 5,116	\$ 34,657	\$ -	\$ -	\$ 36,615	\$ 75,286	\$ -	\$ 18,660	\$ 28,051	\$ 20,987	\$ -	\$ 27,256	\$ 4,080	\$ 14,008	\$ 2,929	\$ 451,887	\$ 377,972	\$ 829,859	
	24-25	\$ 124,930	\$ 110,097	\$ 13,425	\$ 15,087	\$ 41,991	\$ -	\$ 33,554	\$ 49,180	\$ 73,484	\$ -	\$ 36,716	\$ -	\$ -	\$ 91,953	\$ 28,618	\$ 4,080	\$ 13,976	\$ 2,922	\$ 640,013	\$ 489,530	\$ 1,129,543	

