



# MEETING MINUTES - iLEAD CA/Hybrid Meeting

Board Approved: June 27, 2024

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|-------------------|---|
| <b>Date</b>       | Thursday, June 20, 2024   |
| <b>Started</b>    | 6:01 PM   |
| <b>Ended</b>      | 7:02 PM   |
| <b>Location</b>   | Address: 29477 The Old Rd, Castaic<br>Address: 2850 Fairview Rd, Costa Mesa<br>Address: 2110 W Ave K, Lancaster |
| <b>Purpose</b>    | Regular Scheduled Meeting   |
| <b>Chaired by</b> | Cheri Bradford  |
| <b>Recorder</b>   | Julie Basse   |

Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

Meeting was called to order at 6:01 p.m.

**Status:** Completed

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### 1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present

Dianne Avery - Present

D.J. Hamburger - Present

Andy McCutcheon - Absent

**Status:** Completed

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### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

**Status:** Completed

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### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes



Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

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### 1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motioned: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- iCC1 Minutes-2024-05-02 (1).pdf
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## 2. Public Comments

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### 2.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments made

**Status:** Completed

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## 3. Discussion Items

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### 3.1. iCA Annual Report

iCA will present a summary of support for the 2023-2024 school year.

Amanda Fischer presented the iCA Annual Report and answered questions of the Board.

**Status:** Completed

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## 4. Closed Session

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### 4.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): CEO

**Status:** Completed

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## 5. Report of Closed Session

Nothing reported from Closed Session - No Vote Taken

**Status:** Completed

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## 6. Consent Items

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### 6.1. Revised Employee Guidebook

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- 2024 Employee Guidebook iCA 20240701 Update for Board Approval.pdf
- 

### 6.2. Obsolete Equipment

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed



Documents

- iLEAD Hybrid\_CA Obsolete (June 2024).pdf
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### 6.3. 2022 Tax Return

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- iCA 2022 Tax Returns - DRAFT 05-13-2024.pdf
- 

### 6.4. Revised Conflict of Interest Code

Due to the restructure of iCA leadership, the LA County Conflict of Interest Department approved the changes to the Conflict of Interest Code accordingly.

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- Revised iLEAD California Charter Conflict of Interest Code 1.pdf
- 

### 6.5. iLEAD HQ Lease Agreement

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved



Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- FULLY EXECUTED LEASE - I LEAD LEASE - 29457 THE OLD ROAD - 3,500 SF - 2024.pdf
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## 6.6. CTE K-12 Pathway Coordinator Grant

Continuation of grant from Santa Barbara City College for CTE employee partner to work for iCA.

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- SCCRC Notice of Intent MEMO K12 PC K14 TAP Year 6 Jun 5, 2024.pdf
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## 7. Action Items

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### 7.1. 2024 - 2025 Board Meeting Dates

Discuss and take action regarding the 2024 - 2025 Board Meeting Dates.

Motioned: Kenchy Ragsdale

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes



Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- iLEAD Hybrid\_CA 2024-2025\_Board MeetingDates.pdf
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## 7.2. Revised Special Education Shared Resource Agreement

Discuss and take action regarding the revised iLEAD CA Sp. Ed. Shared Service Agreement.

Amanda Fischer presented Revised Special Education Shared Resource Agreement and answered questions of the Board.

Motioned: Dianne Avery

Seconded: Kenchy Ragsdale

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- Revised - SPED RESOURCE SHARING (Draft 5.24).pdf
- 

## 7.3. Revised Vacation Policy

Discuss and take action on revised Vacation Policy.

Motioned: D.J. Hamburger

Seconded: Dianne Avery

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- iCA Draft 24-25 Vacation Policy.pdf



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#### 7.4. 2024-2025 Holiday Policy

Discuss and take action regarding the 2024-2025 Holiday Policy.

Rick Crunelle presented the 2024-2025 Holiday Policy and answered questions of the Board.

Motioned: D.J. Hamburger

Seconded: Kenchy Ragsdale

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- iCA Draft 24-25 Holiday Policy.pdf

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#### 7.5. Revised Food Service MOU

Discuss and take action on the revised Food Service MOU.

Cassandra Coleman presented the Revised Food Service MOU and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Dianne Avery - yes

D.J. Hamburger - yes

Andy McCutcheon - Absent

**Due date:**

**Status:** Completed

Documents

- MOU for Self Operation 24-25.pdf

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## 8. LCAP Hearing

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### 8.1. LCAP Hearing



This is the opportunity for the Public to review the summary of the 2024-2025 LCAP and make comments to the Board accordingly.

Allison Bravo opened the LCAP Hearing, presented the 24\_25 Hybrid LCAP and answered questions of the Board.

**Status:** Completed

Documents

- 24\_25 Hybrid LCAP DRAFT.pdf
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## 9. Board Comments

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### 9.1. Board Comments

D.J. said the LCAP was well put together and expressed concern if any staff or learners are affected by the brush fires.

Dianne expressed thanks for the Board Celebration and Training

Cheri enjoyed participating in Exploration's High School graduation and said the speeches were super impressive and inspiring

**Status:** Completed

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## 10. Closing Items

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### 10.1. Next Meeting Date

June 27 @ 6:00

**Status:** Completed

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### 10.2. Adjournment

Meeting was adjourned at 7:02 pm

**Status:** Completed

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