



## MEETING AGENDA - iLEAD Agua Dulce Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

### Meeting

**Meeting Date** Tuesday, May 7, 2024  
**Start Time** 5:00 PM  
**End Time** 6:30 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833

**Purpose** Regular Scheduled Meeting

### Agenda

#### 1. Opening Items

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1.1. Call The Meeting To Order (5:00 PM - 5:00 PM)

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1.2. Roll Call (5:00 PM - 5:00 PM)

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1.3. Pledge Of Allegiance (5:00 PM - 5:00 PM)

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1.4. Board Meeting Agenda (5:00 PM - 5:00 PM)

Discuss and take action on the Board Meeting Agenda.

**Due date:** 5/7/2024

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1.5. Board Meeting Minutes (5:00 PM - 5:00 PM)

Discuss and take action on the Board Meeting Minutes.

**Due date:** 5/7/2024

#### Documents

- iLEAD AD-Minutes-2024-04-09-F.pdf

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#### 2. Curriculum Moment

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2.1. Curriculum Moment (5:00 PM - 5:00 PM)

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#### 3. Public Comments

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3.1. Public Comments (5:00 PM - 5:00 PM)



The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

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## 4. Closed Session

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4.1. Public Employee Appointment (5:00 PM - 5:00 PM)

(Gov. Code section 54957(b)(1) Title: School Director)

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## 5. Report of Closed Session

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## 6. Consent Items

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6.1. Personnel Report (5:00 PM - 5:00 PM)

Documents

- 5.7.24\_AguaDulce\_PersonnelReport (1).pdf
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6.2. Check Register (5:00 PM - 5:00 PM)

Documents

- iAD Payment Register\_20240501.pdf
  - iAD Payment Register Summary\_20240501.pdf
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## 7. Discussion And Reports

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7.1. School Director Report (5:00 PM - 5:00 PM)

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## 8. Action Items

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8.1. School Director Employment Agreement (5:00 PM - 5:00 PM)

Discuss and take action regarding the School Director employment agreement.

**Due date:** 5/7/2024

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8.2. Annual Request For Federal Title Funding (5:00 PM - 5:00 PM)

Request approval to submit for Federal Title I, II, and IV funding for the 2023-2024 school year.

**Due date:** 5/7/2024

Documents

- iLEAD Agua Dulce 24\_25 Request for funding.pdf
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## 9. Board Comments

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9.1. Board Comments (5:00 PM - 5:00 PM)

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## 10. Closing Items

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### 10.1. Next Meeting Date

(5:00 PM - 5:00 PM)

June 18 @ 5:00 and June 25 @ 5:00

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### 10.2. Adjournment

(5:00 PM - 5:00 PM)

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**Please note:** items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

*The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.*



# MEETING MINUTES - iLEAD Agua Dulce Board

## Meeting

**Date** Tuesday, April 9, 2024  
**Started** 5:00 PM  
**Ended** 6:30 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833

**Purpose** Regular Scheduled Meeting  
**Chaired by** Christine Johnson  
**Recorder** Kristan Hinze

## Approval

**Minutes approved on:** 5/4/2024

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

Meeting was called to order at 5:02pm.

**Status:** Completed

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#### 1.2. Roll Call

Christine Johnson, Kurt Knechtel, Adrianna Sanchez and Michelle Guzman are present.

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

Pledge of Allegiance was recited.

**Status:** Completed

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#### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion: Kurt Knechtel

Second: Michelle Guzman

Motion passed unanimously.

**Due date:**

**Status:** Completed

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## 1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motion: Kurt Knechtel

Second: Adrianna Sanchez

Obstain: Michelle Guzman

Motion passed unanimously.

**Due date:**

**Status:** Completed

Documents

- Minutes-2024-03-12-v1.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

No curriculum moment.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Discuss and take action on the Personnel Report.

Motion: Kurt Knechtel

Second: Michelle Guzman

Motion passes unanimously.

**Due date:**

**Status:** Completed

Documents

- 4.9.24\_AguaDulce\_PersonnelReport.pdf
- 

### 4.2. Check Register



Discuss and take action on the Check Register.

Motion: Kurt Knechtel

Second: Michelle Guzman

Motion passes unanimously.

**Due date:**

**Status:** Completed

Documents

- iAD Payment Register\_20240403.pdf
  - iAD Payment Register Summary\_20240403.pdf
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## 5. Discussion And Reports

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### 5.1. School Director Report

Lisa Latimer presented the School Director Report and answered questions of the Board.

**Status:** Completed

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## 6. Action Items

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### 6.1. K-12 Strong Workforce Program Grant MOU

Discuss and take action regarding the K-12 Strong Workforce Now Program Grant MOU with Santa Barbara Community College.

Allison Bravo, iCA support provider, presented the K-12 Strong Workforce Program and answered questions of the Board.

Motion: Adrianna Sanchez

Second: Kurt Knechtel

Motion passed unanimously.

**Due date:**

**Status:** Completed

Documents

- Agua Dulce K12 SWP LEA MOU.pdf
- 

### 6.2. Administration of Medication Policy

Discuss and take action regarding Medication for learners on campus.

Rebecca Angulo, iCA support provider, presented the Administration of Medication

Motion: Michelle Guzman

Second: Adrianna Sanchez

Motion passed unanimously.

**Due date:**



**Status:** Completed

Documents

- Board Policy iLEAD Agua Dulce.docx.pdf
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### 6.3. 2023-2024 2nd Interim Budget

Discuss and take action regarding the 2023-2024 2nd Interim Budget.

Kelly O'Brien, iCA support provider present the 2023-2024 2nd Interim Budget and answered questions of the Board.

Motion: Adrianna Sanchez

Second: Kurt Knechtel

Motion passed unanimously.

**Due date:**

**Status:** Completed

Documents

- 23.24 agua dulce 2nd interim.pdf
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## 7. Board Comments

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### 7.1. Board Comments

No board comments.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Promotion Date

June 6th K and 8 Promotion/Celebrations on campus

**Status:** Completed

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### 8.2. 2024 Annual Board Development Dinner

We are excited to host the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House, share Ben Johnson II with you as this year's trainer, and host tours of the schools for you!

**Status:** Completed

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### 8.3. Next Meeting Date - May 7

**Status:** Completed

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### 8.4. Adjournment

Meeting adjourned at 5:29pm.

**Status:** Completed

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**EMPLOYMENT - NEW HIRES**

N/A



**RESIGNATIONS/TERMINATIONS**

N/A

**STATUS CHANGE**

Aguilar, Ashley

Instructional Support From Full Time to Part Time

04.24.24

**Company Name:** iLEAD Agua Dulce  
**Report Name:** Payment Register Summary  
**Report Title 2:** Mission Valley Bank  
**Footer Text:** 04/04/2024-05/01/2024

GL Account #	GL Account Description	Total
3401	Health & Welfare Benefits - Credentialed positions	7,534.28
3402	Health & Welfare Benefits - Classified positions	4,959.71
4305	Educational Supplies (Classroom, Project, SpEd, Etc)	912.05
4315	Art Supplies	93.06
4325	Custodial Supplies	748.29
4335	Home Study Stipend	8,273.85
4340	Office Supplies	516.90
4345	Printing & Reproduction Supplies	563.03
4355	Facilities Supplies	6,192.82
4420	NonClassroom Furniture & Equipment	202.00
5210	Travel for PD, Conferences, & School Development	5,044.32
5310	Professional Dues, Memberships, and Subscriptions	412.00
5510	Utilities - Electricity	60,482.65
5540	Utilities - Trash	4,505.34
5560	Operations - Security	54.95
5630	Repairs & Maintenance - Facilities	4,635.00
5804	Professional Services - Auditing & Tax Preparation	1,508.00
5806	Professional Services - Consultant Fees	152.50
5808	Professional Services - Legal Fees	2,762.50
5827	Operating Expenditures - Other Benefit Fees	6.80
5829	Operating Expenditures - Events	2,485.00
5830	Operating Expenditures - Marketing & Advertising	294.00
5850	Student Services Expenditures - Student Information System	1,347.81
5852	Student Services Expenditures - Special Education Contracted Services	411.70
5853	Student Services Expenditures - Student & Group Activities	6,640.68
5855	Student Services Expenditures - Substitutes	4,935.00
5910	Telephone & Fax	1,107.23
5920	Internet Services	799.92
9310	Prepaid Expenditures (Expenses)	2,107.26
9536	403b Payable	100.00
9544	Credit Card Payable	4,556.79
<b>Grand Total</b>		<b>\$ 134,345.44</b>

**Company name:** iLEAD Agua Dulce  
**Report name:** Payment Register  
**Report title 2:** Mission Valley Bank  
**Footer Text:** 04/04/2024-05/01/2024  
**Created on:** 5/2/24  
**Location:** 118--iLEAD Agua Dulce

Date	Vendor	Amount
4/4/24	VALE002--Valencia Tutors Learning Center [S]	280.00
4/4/24	JONE002--Alicia Jones	300.00
4/4/24	KAIS000--Kaiser Foundation Health Plan	9,879.06
4/4/24	FIDE000--Fidelity Security Life Insurance Company	79.33
4/4/24	FIDE000--Fidelity Security Life Insurance Company	129.99
4/4/24	FIDE000--Fidelity Security Life Insurance Company	79.33
4/4/24	FIDE000--Fidelity Security Life Insurance Company	129.99
4/5/24	AMAZ100--Amazon Capital Services (iCA)	153.27
4/5/24	BLIC000--Blick Art Materials [P]	271.78
4/11/24	CIGN001--Cigna Healthcare	128.19
4/11/24	AMAZ100--Amazon Capital Services (iCA)	202.54
4/11/24	OFFI000--ODP Business Solutions LLC	58.52
4/11/24	RAMP118--Ramp	4,556.79
4/12/24	CIGN000--Cigna Healthcare	967.77
4/12/24	NATI001--Nationwide	43.68
4/12/24	AMAZ100--Amazon Capital Services (iCA)	840.11
4/15/24	UNIV002--Universal Studios Hollywood	4,455.00
4/16/24	WILL005--Elsa Williamson	476.08
4/16/24	PURE000--Pure Oasis Water	61.65
4/16/24	SUNL000--Sun Life Assurance Company of Canada	371.21
4/16/24	PART000--Mallory Partis	476.08
4/16/24	VENB000--Venbrook Insurance Services	2,107.26
4/18/24	FUNA001--Funatic Events & Entertainment LLC	525.00
4/18/24	PURE000--Pure Oasis Water	149.10
4/18/24	INSI000--SC Publishing, Inc	147.00
4/18/24	SCHO015--School Zone Transportation, Inc	900.00
4/18/24	ATT118A--AT&T 9839.	675.60
4/18/24	TIM118A--Time Warner Cable 9656	399.96
4/19/24	NATI000--National Benefit Services	50.00
4/19/24	NATI000--National Benefit Services	50.00
4/23/24	BYRN000--Byrne, Stephanie	476.08
4/23/24	SCHO009--School Pathways LLC	1,347.81
4/23/24	NUES000--Nuestra Escuelita Spanish Academy	169.00
4/23/24	LEES000--Lee, Sue Yeon	65.00
4/23/24	DANC007--Dancin' In Acton, Inc.	595.00
4/23/24	WEST000--West Coast Music Academy [S]	1,180.00
4/23/24	SUNL000--Sun Life Assurance Company of Canada	685.44
4/23/24	HIGD000--Nicole Higdon	476.08

<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
4/23/24	LEAR000--Learn Beyond The Book LLC [S]	263.40
4/23/24	HORS000--Kim Wineland (Horse ETC)	130.00
4/23/24	JIVE000--GoTo Technologies USA, LLC	431.63
4/23/24	CORD000--Cordero, Efrain	170.00
4/23/24	AMER008--Ameritex Office Solutions	563.03
4/23/24	SCOO000--Scoot Education	329.00
4/23/24	JYSI000--J&Y Silkscreen Inc	927.24
4/23/24	SPEC003--Specialized Therapy Services	411.70
4/24/24	WEXH000--WEX Health Inc.	6.80
4/24/24	MCCA000--McCalla Company	748.29
4/24/24	WORL000--WorldStrides	3,140.00
4/24/24	SCOO000--Scoot Education	4,606.00
4/24/24	ROUE000--John Roueche , D.V.M.	165.00
4/24/24	PURE000--Pure Oasis Water	125.25
4/24/24	NAVI001--Navigate360, LLC	412.00
4/24/24	AMAZ100--Amazon Capital Services (iCA)	1,127.93
4/24/24	EDWA000--Edwards, Stevens & Tucker LLP	2,762.50
4/24/24	PANT000--Panther Pest Control	750.00
4/25/24	PATE000--Keshav Education Inc.	720.00
4/25/24	HESS000--Hess and Associates Inc	152.50
4/25/24	INSI000--SC Publishing, Inc	147.00
4/25/24	CAVO001--Cavallo Electric Contractor Inc	1,750.00
4/25/24	AMAZ100--Amazon Capital Services (iCA)	1,392.51
4/25/24	DUNN000--Dunn-Edwards Paints	1,037.82
4/25/24	BHFO000--B&H Foto & Electronics Corp	382.40
4/25/24	BLIC000--Blick Art Materials [P]	927.14
4/30/24	QUIL000--Quill*	19.15
4/30/24	KIWI000--KIWICO [P]	86.43
4/30/24	RAIN000--Rainbow Resource Center Inc [P]	835.26
4/30/24	OFFI000--ODP Business Solutions LLC	122.06
4/30/24	CODE000--Codepops Inc	629.90
5/1/24	A10O000--Brandon Willard	7,205.00
5/1/24	EDI118A--Southern California Edison 9069	60,482.65
5/1/24	UEAI000--Universal Electronic Alarms Inc.	54.95
5/1/24	TIM118A--Time Warner Cable 9656	399.96
5/1/24	PURE000--Pure Oasis Water	180.90
5/1/24	WAS118A--WM Corporate Services, Inc 3008.	2,252.67
5/1/24	CAUT000--April Cauthron	85.00
5/1/24	CHRI006--Christy White, Inc,	1,508.00
5/1/24	WAS118A--WM Corporate Services, Inc 3008.	2,252.67
5/1/24	NUES000--Nuestra Escuelita Spanish Academy	338.00
5/1/24	LAVI000--LaVine, Lauren	375.00
		<b>\$ 134,345.44</b>



**iLEAD Agua Dulce  
2024-2025 Consolidated Application Reporting System  
Request for Funding  
Executive Summary for Board Information**

Board Approved:

The Consolidated Application is used by the California Department of Education to apply for and distribute funds from various Federal programs to county offices, school districts, and charter schools throughout California. The application is submitted online through a web-based Consolidated Application Reporting System (CARS).

Schools can request participation in Federal programs including: Title I Part A, Basic Grant (Low Income/low achieving students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III, Part A (Immigrant and Limited English Proficient Students [LEP]) Title IV, Part A (Student Support and Academic Enrichment).

Once funds have been applied for the Winter Release of the application, the LEA's entitlements for each funded program will begin to be planned for and monitored. Out of each Federal program entitlement, LEAs allocate funds for indirect costs of administration for programs operated by the LEA and for programs operated at the school. In addition, every local educational agency (LEA) certifies the Spring Release data collections to document participation in Federal programs and provide assurances that the LEA will comply with the legal requirements of each program.

**Federal Program Descriptions that iLEAD Agua Dulce  
Would Be Applying For:**

**Title I Part A: Helping Disadvantaged Children:**

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

**Title II Part A: Teacher Quality:**

A federal program that increases student academic achievement through strategies such as improving teacher and principal quality and increasing the number of highly qualified facilitators in the classroom and highly qualified school directors and leadership residents in schools.

**Title IV, Part A: Student Support and Academic Enrichment:**

A federal program to increase capacity to provide all students with access to a well-rounded education, improve conditions for student learning, and improve use of technology to improve the academic achievement and digital literacy of all students.

### **School Site Responsibilities**

Each school receiving Federal Funds through the consolidated application is required to have a comprehensive school plan known as the School Plan for Student Achievement (SPSA) describing strategies and activities to improve student achievement and meet state standards. Supplementary services are provided by these programs to support the core program. Based on the school's comprehensive needs assessment, schools may utilize additional special highly qualified facilitators, coaches, counselors, care team members, tutoring assistance, scientifically research-based intervention programs, instructional technology, supplemental materials and equipment, professional development, conferences and workshop attendance, expert consultants, and parent/community engagement activities to meet the identified needs of the learners requiring supplemental services. Each school's School Site Council (SSC) is required to provide input, assist in the plan/budget development and recommend to the School Governing Board annually for approval of the planned program activities and budgets as part of the School Plan for Student Achievement. The School Director and/or designee reviews program regulations and guidelines with all site staff, parent groups such as iSupport and ELAC as applicable, and School Site Councils to ensure appropriate planning, implementation and evaluation and to maintain compliance for each program. All site plans are reviewed for compliance along with goals and activities to improve student achievement and parent involvement before being forwarded to the Board for approval.

Schools are responsible to oversee the funding budget, allowable expenditures, program development, and learner outcomes.

It is recommended that **iLEAD Agua Dulce** submit the Consolidated Application for the Federal Funded Programs listed above by date required by the State and Federal Government.