



MEETING AGENDA - iLEAD Agua Dulce Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

Meeting

Meeting Date Tuesday, April 9, 2024
Start Time 5:00 PM
End Time 6:30 PM
Location Address: 11311 Frascati Street, Agua Dulce, CA 9190
Zoom Meeting: <https://zoom.us/j/5395735793>
Meeting ID: 539 573 5793
Dial in Number: 1-669-900-6833

Purpose Regular Scheduled Meeting

Agenda

1. Opening Items

1.1. Call The Meeting To Order (5:00 PM - 5:00 PM)

1.2. Roll Call (5:00 PM - 5:00 PM)

1.3. Pledge Of Allegiance (5:00 PM - 5:00 PM)

1.4. Board Meeting Agenda (5:00 PM - 5:00 PM)

Discuss and take action on the Board Meeting Agenda.

Due date: 4/9/2024

1.5. Board Meeting Minutes (5:00 PM - 5:00 PM)

Discuss and take action on the Board Meeting Minutes.

Due date: 4/9/2024

Documents

- Minutes-2024-03-12-v1.pdf

2. Curriculum Moment

2.1. Curriculum Moment (5:00 PM - 5:00 PM)

3. Public Comments

3.1. Public Comments (5:00 PM - 5:00 PM)



The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

4. Consent Items

4.1. Personnel Report (5:00 PM - 5:00 PM)

Due date: 4/9/2024

Documents

- 4.9.24_AguaDulce_PersonnelReport.pdf
-

4.2. Check Register (5:00 PM - 5:00 PM)

Due date: 4/9/2024

Documents

- iAD Payment Register_20240403.pdf
 - iAD Payment Register Summary_20240403.pdf
-

5. Discussion And Reports

5.1. School Director Report (5:00 PM - 5:00 PM)

6. Action Items

6.1. K-12 Strong Workforce Program Grant MOU (5:00 PM - 5:00 PM)

Discuss and take action regarding the K-12 Strong Workforce Now Program Grant MOU with Santa Barbara Community College.

Due date: 4/9/2024

Documents

- Agua Dulce K12 SWP LEA MOU.pdf
-

6.2. Administration of Medication Policy (5:00 PM - 5:00 PM)

Discuss and take action regarding Medication for learners on campus.

Due date: 4/9/2024

Documents

- Board Policy iLEAD Agua Dulce.docx.pdf
-

6.3. 2023-2024 2nd Interim Budget (5:00 PM - 5:00 PM)

Discuss and take action regarding the 2023-2024 2nd Interim Budget.

Due date: 4/9/2024

Documents

- 23.24 agua dulce 2nd interim.pdf
-



7. Board Comments

7.1. Board Comments

(5:00 PM - 5:00 PM)

8. Closing Items

8.1. Promotion Date

(5:00 PM - 5:00 PM)

June 6th K and 8 Promotion/Celebrations on campus

8.2. 2024 Annual Board Development Dinner

(5:00 PM - 5:00 PM)

We are excited to host the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House, share Ben Johnson II with you as this year's trainer, and host tours of the schools for you!

8.3. Next Meeting Date - May 7

(5:00 PM - 5:00 PM)

8.4. Adjournment

(5:00 PM - 5:00 PM)

Please note: items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.



MEETING MINUTES - iLEAD Agua Dulce Board

Meeting

Date Tuesday, March 12, 2024
Started 5:04 PM
Ended 5:39 PM
Location Address: 11311 Frascati Street, Agua Dulce, CA 9190
Zoom Meeting: <https://zoom.us/j/5395735793>
Meeting ID: 539 573 5793
Dial in Number: 1-669-900-6833

Purpose Regular Scheduled Meeting
Chaired by Christine Johnson
Recorder Kristan Hinze

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:04 pm.

Status: Completed

1.2. Roll Call

Christine Johnson, Kurt Knechtel and Adrianna Sanchez, present

Michelle Guzman, absent

Status: Completed

1.3. Pledge Of Allegiance

Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Discuss and take action on the Board Meeting Agenda.

Motion was made with the removal of Section 7.1 - Closed Session from today's agenda.: Kurt Knechtel

Second: Adrianna Sanchez

Motion passed unanimously.

Michelle Guzman, absent

Due date:



Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Discuss and take action on the Board Meeting Minutes.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

Due date:

Status: Completed

Documents

- iLEAD AD-Minutes-2024-02-06-F.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

2nd grade learners were present from Ms. Partis' class to present their most recent POL.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Discuss and take action on the Personnel Report.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

Due date:



Status: Completed

Documents

- 3.12.24. AguaDulce_PersonnelReport (1).pdf
-

4.2. Check Register

Discuss and take action on the Check Register.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

Due date:

Status: Completed

Documents

- iAD Payment Register_20240306.pdf
 - iAD Payment Register Summary_20240306.pdf
-

5. Discussion And Reports

5.1. School Director Report

Lisa Latimer presented the School Director Report and answered questions of the Board.

Status: Completed

5.2. English Language Learner Assessment

Discuss the State assessment progress of the English Learner Program.

Michelle Bowes, iCA support provider, presented the English Language Learner Assessment and answered questions of the Board.

Status: Completed

Documents

- Agua Dulce EL Data Presentation march 2024.pdf
-

5.3. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

Kim Lytle, iCA support provider, reminded the Board of the Annual Form 700 and answered questions of the Board.

Status: Completed

6. Action Items

6.1. Obsolete Technology and Equipment

Discuss and take action regarding technology and equipment that is no longer viable.



Abed Rahman, iCA support provider, presented the Obsolete report and answered questions of the Board.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Due date:

Status: Completed

6.2. 2022-2023 Independent Audit Report

Discuss and take action regarding the 2022-2023 Audit Report.

Kelly O'Brien, iCA support provider, presented the Audit Report and answered questions of the Board.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Due date:

Status: Completed

Documents

- iLEADAguaDulceRpt23.pdf
-

7. Closed Session

7.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Board voted on 1.4 above to remove this Closed Session from agenda.

Status: Completed

7.2. Report of Closed Session

8. Board Comments

8.1. Board Comments

No board comments made.

Status: Completed

9. Closing Items

9.1. 2024 Annual Board Development Dinner

RSVP for the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House, order your gift of gratitude, take the Board Member Survey, and sign up a tour that day if you wish to see our schools in



action.

Status: Completed

9.2. Promotion Date

June 6th K, 5th and 8th Promotion/Celebrations on campus

Status: Completed

9.3. Next Meeting Date

Next meeting is April 9, 2024.

Status: Completed

9.4. Adjournment

Meeting adjourned at 5:39pm.

Status: Completed

EMPLOYMENT - NEW HIRES

NA

RESIGNATIONS/TERMINATIONS

NA

STATUS CHANGE

Hinze, Krisan

iLEADership Resident - from Hourly to Salary

03.16.24.

Company name: iLEAD Agua Dulce
Report name: Payment Register
Report title 2: Mission Valley Bank
Footer Text: 03/07/2024-04/03/2024
Created on: 4/3/24
Location: 118--iLEAD Agua Dulce

Date	Vendor	Amount
3/7/24	AGUA001--Agua Dulce Hardware	198.81
3/7/24	CIGN001--Cigna Healthcare	256.38
3/7/24	FIDE000--Fidelity Security Life Insurance Company	129.99
3/7/24	FIDE000--Fidelity Security Life Insurance Company	93.63
3/7/24	JONE002--Alicia Jones	180.00
3/7/24	KAIS000--Kaiser Foundation Health Plan	8,775.70
3/7/24	KIMS001--Superior Plumbing Services Inc	225.00
3/7/24	LEAR000--Learn Beyond The Book LLC [S]	1,580.40
3/7/24	SANC003--Miranda Sanchez	61.58
3/7/24	SUNL000--Sun Life Assurance Company of Canada	316.02
3/7/24	VALE002--Valencia Tutors Learning Center [S]	315.00
3/7/24	WEST000--West Coast Music Academy [S]	1,197.00
3/8/24	ASUP000--A+ Superior Sanitation, Inc	755.00
3/8/24	KNKC000--KNK Construction Corp.	2,835.00
3/8/24	NATI001--Nationwide	43.68
3/8/24	PANT000--Panther Pest Control	200.00
3/11/24	AMAZ100--Amazon Capital Services (iCA)	1,183.29
3/11/24	ATT118A--AT&T 9839.	675.59
3/11/24	CHRI006--Christy White, Inc,	6,786.00
3/11/24	ILEA300--iLEAD California	1,908.00
3/11/24	JIVE000--GoTo Technologies USA, LLC	432.60
3/11/24	KIWI000--KIWICO [P]	154.29
3/11/24	KIWI000--KIWICO [P]	162.70
3/11/24	LAWO005--Law Office of Sarah M. Gross, Inc	13,000.00
3/11/24	MCCA000--McCalla Company	983.37
3/11/24	OFFI000--ODP Business Solutions LLC	231.87
3/11/24	QUIL000--Quill*	166.07
3/11/24	RAMP118--Ramp	3,195.25
3/11/24	ROUE000--John Roueche , D.V.M.	210.00
3/12/24	VENB000--Venbrook Insurance Services	2,030.84
3/13/24	AMAZ100--Amazon Capital Services (iCA)	356.28
3/13/24	RAMI000--Gladys Ramirez	94.08
3/14/24	AMAZ100--Amazon Capital Services (iCA)	14.78
3/14/24	CORD000--Cordero, Efrain	170.00
3/15/24	AMAZ100--Amazon Capital Services (iCA)	195.47
3/15/24	HORN000--Rhonna Horney	174.00
3/19/24	AMAZ100--Amazon Capital Services (iCA)	249.80

Date	Vendor	Amount
3/20/24	AMAZ100--Amazon Capital Services (iCA)	574.67
3/20/24	EDTE000--EdTech 101	436.91
3/20/24	JYSI000--J&Y Silkscreen Inc	-525.60
3/20/24	LAVI000--LaVine Equestrian	300.00
3/22/24	JYSI000--J&Y Silkscreen Inc	525.60
3/22/24	SCHO015--School Zone Transportation, Inc	900.00
3/22/24	SUNL000--Sun Life Assurance Company of Canada	316.02
3/22/24	WEXH000--WEX Health Inc.	6.80
3/25/24	INSI000--SC Publishing, Inc	147.00
3/25/24	KIMS001--Superior Plumbing Services Inc	553.00
3/25/24	LATI000--Lisa Latimer	186.95
3/25/24	PURE000--Pure Oasis Water	133.20
3/25/24	SCOO000--Scoot Education	1,645.00
3/27/24	AMAZ100--Amazon Capital Services (iCA)	210.52
3/27/24	BAKE000--Baker Creek Heirloom Seed Co. [P]	64.38
3/27/24	DISC000--Discount School Supply [P]	561.59
3/27/24	KNKC000--KNK Construction Corp.	30,567.00
3/27/24	OFFI000--ODP Business Solutions LLC	365.90
3/27/24	QUIL000--Quill*	310.60
3/27/24	RAIN000--Rainbow Resource Center Inc [P]	59.29
3/27/24	UEAI000--Universal Electronic Alarms Inc.	54.95
3/28/24	CRAF000--Homeschool In A Box Inc.	200.34
3/28/24	ELDO000--El Dorado County Office of Education	3,000.00
3/28/24	GRAV001--Gravie, Inc	5,984.42
3/28/24	LATI000--Lisa Latimer	155.60
3/28/24	ORTO000--Orton Gillingham Online Academy	2,380.00
4/1/24	LAVI000--LaVine Equestrian	300.00
4/1/24	LOSA001--Los Angeles County Office of Education (LACOE)	33,042.24
4/1/24	NATI000--National Benefit Services	50.00
4/1/24	THEO004--The ONE TaeKwanDo [S]	339.00
4/3/24	AMAZ100--Amazon Capital Services (iCA)	9,971.88
4/3/24	AMAZ100--Amazon Capital Services (iCA)	497.73
4/3/24	ILEA300--iLEAD California	137.53
4/3/24	ILEA300--iLEAD California	9.99
4/3/24	ILEA300--iLEAD California	1,512.24
4/3/24	ILEA300--iLEAD California	1,372.46
4/3/24	ILEA300--iLEAD California	64.98
4/3/24	KHTS000--KHTS Radio	250.00
4/3/24	SCOO000--Scoot Education	1,645.00
4/3/24	THEH000--The Hidden Dojo	155.00
4/3/24	THES000--The Signal- Santa Clarita Valley	600.00
		\$ 148,599.66

Company Name: iLEAD Agua Dulce
Report Name: Payment Register Summary
Report Title 2: Mission Valley Bank
Footer Text: 03/07/2024-04/03/2024

GL Account #	GL Account Description	Total
3401	Health & Welfare Benefits - Credentialed positions	5,322.15
3402	Health & Welfare Benefits - Classified positions	4,609.27
4110	Core Curriculum - Texts, Workbooks, etc	83.04
4305	Educational Supplies (Classroom, Project, SpEd, Etc)	1,587.58
4310	Science Supplies	220.25
4315	Art Supplies	373.72
4325	Custodial Supplies	1,081.07
4330	Health & Safety	194.45
4335	Home Study Stipend	6,813.43
4340	Office Supplies	787.21
4345	Printing & Reproduction Supplies	336.08
4355	Facilities Supplies	257.00
4410	Classroom Furniture & Equipment	9,889.14
4430	IT Equipment & Supplies	591.95
4720	Food Supplies	94.08
5210	Travel for PD, Conferences, & School Development	70.22
5220	Travel for Intersite Business - Mileage*	85.38
5230	Conference & Workshop Registration Fees	2,380.00
5560	Operations - Security	54.95
5630	Repairs & Maintenance - Facilities	35,135.00
5804	Professional Services - Auditing & Tax Preparation	6,786.00
5805	Professional Services - Payroll Fees	1,512.24
5807	Professional Services - BTSA	3,000.00
5808	Professional Services - Legal Fees	13,000.00
5809	Professional Services - Shared/Leased Employees	1,372.46
5827	Operating Expenditures - Other Benefit Fees	6.80
5830	Operating Expenditures - Marketing & Advertising	997.00
5840	Operating Expenditures - Software Licenses	1,908.00
5853	Student Services Expenditures - Student & Group Activities	1,074.00
5854	Student Services Expenditures - Electives & Enrichment	201.28
5855	Student Services Expenditures - Substitutes	3,290.00
5910	Telephone & Fax	1,108.19
5940	Postage Expense	74.97
9310	Prepaid Expenditures (Expenses)	8,015.26
9535	Retirement Liability	33,042.24
9536	403b Payable	50.00
9544	Credit Card Payable	3,195.25
Grand Total		\$ 148,599.66

iLEAD California Charters 1

and iLEAD Agua Dulce

MEMORANDUM OF UNDERSTANDING

This agreement is entered into between iLEAD California Charters1, hereinafter referred to as “iCC1,” and iLEAD Agua Dulce , for the purpose of implementing the K12 Strong Workforce Program Grant Round 8 received by iCC1 on behalf of iLEAD Agua Dulce.

WHERE AS, iLEAD California Charters 1, provides shared services to iLEAD Agua Dulce, including supporting with grants, iCC1 has obtained a grant that will support iLEAD Agua Dulce’s grant implementation;

WHERE AS, iLEAD Agua Dulce, has been identified as a school that will be supported by the K12 Strong Workforce Program, in coordination with iCC1;

In furtherance of the foregoing purpose, iCC1, and iLEAD Agua Dulce agree as follows:

1. Term of Agreement.

This agreement shall be in effect from January 1, 2024, and shall remain effective through June 30, 2026. Modifications to the agreement shall be made only after mutual agreement is reached between all parties and documented in writing. Either party may terminate this agreement at any time giving the other party written notice 20 days prior to such action. Any portion, or all, of this agreement is severable in the event any portion, or all, of the grant funds provided through K12 Strong Workforce Program are withdrawn or canceled.

2. Description of Roles and Responsibilities, and Services

iCC1 will coordinate the implementation of the grant, act as the fiscal agent of the grant, and complete reporting on behalf of iLEAD Agua Dulce, in furtherance of the K12 Strong Workforce Program Grant received by iCC1 for Round 8 FY 23/24-25/26.

iLEAD Agua Dulce will implement the grant as detailed in the grant application, in coordination with iCC1.

iLEAD Agua Dulce will plan expenditures for goods and services related to the expansion of college and career readiness, under this grant terms in the amount of \$19,000, which will be reimbursed. iLEAD Agua Dulce will also provide an in-kind match for \$38,000, pursuant to the grant terms and conditions.

3. Certifications and Assurances.

i. All parties certify that any person who will provide services to students and their families is adequately screened (Live Scan, or equivalent) so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students.

ii. All parties certify that any person who will provide services are adequately trained and prepared according to prevailing professional standards for providing such services and are licensed or otherwise legally qualified, as necessary.

iii. All parties certify any person providing services will follow laws and regulations concerning the legal rights of students, including reporting child abuse/neglect, Federal Education Rights and Privacy Act (FERPA), and other public health and safety laws and regulations, as applicable.

iv. All parties will hold adequate levels of workers’ compensation insurance for their own staff, and that contracted partners will provide adequate levels of workers’ compensation insurance for their own staff.

v. All parties certify cyber security measures as outlined in CIPA and COPPA regulations are in place and all cyber security measures will be in place.

4. Equipment/Property.

All parties and partners will be responsible for the cost and care of their own property, and shall take care to keep their personal property in secure.

5. Conflict Resolution.

Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the Parties will work to accomplish an effective resolution through a collaborative process, including but not limited to mediation.

6. Payment and Billing.

iCC1 is the lead fiscal agent of the grant and will provide reimbursement for items or services as outlined in the grant budget to iLEAD Agua Dulce upon receipt. 70% of the grant may be invoiced up front, and 30% of the grant may be reimbursed after all grant monies are expended.

In the event the grant is withdrawn or canceled, or otherwise no longer available, iLEAD Agua Dulce will pay the remaining balance owed for the project, or discontinue the project.

7. Hold Harmless, Liability, Indemnification

The iCC1 and iLEAD Agua Dulce shall hold harmless, defend, and indemnify its officers, agents, employees, and volunteers, from every liability, claim, or demand which may be made by reason of (1) any injury to volunteers, learners, and employees; and (2) any injury to person or property sustained by any person, firm, or corporation caused by any act, neglect, default, or omission of the entity, its officers, employees or agents. In cases of such liabilities, claims, or demands, the entity at its own expense and risk shall defend all legal proceedings which may be brought against it and/or its officers, agents, employees, and volunteers, and satisfy any resulting judgments up to the required amounts that may be rendered against any of them. iCC1 and iLEAD Agua Dulce shall indemnify and hold harmless iCC1, iLEAD Agua Dulce, and all locations and affiliates and managed entities.

Notwithstanding the preceding, this agreement is not intended to modify any other agreements in place between iCC1 and iLEAD Agua Dulce.

It is hereby agreed and accepted:

Lisa Latimer, School Director, iLEAD Agua Dulce _____

Amanda Fischer
CEO/Superintendent, iLEAD California Charters I/ iLEAD Hybrid _____



Administration of Medications, Emergencies, Anti-Seizure Medication, Opioid Antagonist Administration, Administration of Medicinal Cannabis and Head Lice

Board Policy Date Approved:

Administration of Medications

Objective:

To establish guidelines and procedures for safe and responsible administrations of medications to learners during school hours or outside of school activities.

Scope:

These policies apply to all school staff responsible for administering medications to learners during school hours and activities, including school field trips, and camps or other activities that typically involve at least one overnight stay away from home, if administration of the medication is absolutely necessary during school hours and the learner cannot self-administer or another family member cannot administer the medication at school.

Responsibilities:

Medication administration by nursing and non-nursing school staff, policies and procedures shall be consistent with federal and state laws.

Procedure:

The following information for medication administration in school is to establish clear and standardized guidelines for the safe and responsible handling of medications for learners.

Administration of Medications -Requirements for Administration or Assistance

Authorized Personnel: A nurse who is employed by the School and certified in accordance with Education Code section 44877 will administer or assist in administering the medication to learners. When a school nurse is not available, a designated School employee who has been trained, will administer the medication or otherwise assist the learners in agreement with the authorized healthcare provider's written statement and parent written consent.

Medication Authorization:

iLEAD AGUA DULCE

11311 Frascati St, Agua Dulce, CA 91390
(661) 268-6386 • (661)268-6393 • ileadaguadulce.org

Before the school can allow a learner to carry and self administer any medication prescribed, or have authorized school personnel assist to administer medications to a learner, the school must receive a copy of all the following documentation:

- The School shall obtain, from parent/guardian, the Request for Medication to be taken during school hours form: [Request for Medication form during school hours](#) .
- The authorization form must include:
 - Authorization from the learner's parent/ guardian and be completed by their authorized health care provider with contact information, the written authorization should provide permission for the School to communicate directly with the authorized health care provider, as may be necessary, regarding the authorized health care provider's written statement.
- The school shall, ensure authorization form includes learners name, medication name, dosage, frequency, special instructions, including the period of time during which the medication is to be taken and a statement that the medication must be taken during regular school hours, as well as detailing the method, amount and time schedule by which the medication is to be taken.
- In the cases of self-administration of asthma medication or prescription auto-injectable epinephrine, the School must also receive a confirmation from the authorized health care provider that the learner is able to self-administer the medication and a written statement from the parent/guardian consenting to the learner's self-administration and releasing the School and its personnel from civil liability if the self-administering learner suffers an adverse reaction by self-administering his/her medication.

Safe Practices for Medication Administration:

- New medication form by the parent/ guardian and the authorized health care provider shall be required annually and whenever there is a change in the learner's authorized health care provider, or a change in the medication.
- Parent(s)/guardian(s) of learners requiring administration of medication or assistance with administration of medication shall personally deliver the medication for administration to the health office.
- School nurse or other designated school personnel shall:
 - Accept delivery of medications from parent/ guardian and count and record them upon receipt in the medication check in log [Medication check in/ Sign in sheet](#).
- The School shall provide a response to the parent/guardian within 10 business days of receiving the request for administration and the physician statement regarding which School employees are designated to administer medication to the learner.
- If there is not a current medication form on file, provided by the learner's parent or guardian and authorized health care provider, the School may not administer or assist in administration of medication.
- If medication is expired or medication form is not current, the parent will be advised to pick up medication as soon as possible or provide medication form signed by their child's physician.

- If a parent has to be called and the parent wishes, the parent can come to the school, and administer medication to their child, the school must keep a log: [Medication administered by parent log in sheet](#) for each child receiving medication from their parent and have the parent sign the log along with the name of the medication that is being administered.
- The School will provide each parent with a reminder at the beginning of each school year that they are required to provide the proper written statements.
- Parent(s)/guardians (s) of learners who have previously provided consent for the School to administer medication or assist a learner with administration of medication may terminate consent by providing the School with a signed written withdrawal of consent on a form obtained from the office of the School Director.

Storage of Medication:

- Medication for administration to learners shall be maintained in the office of the School nurse or designee in a locked cabinet.
- It shall be clearly marked for easy identification.
- If the medication requires refrigeration, the medication shall be stored in a refrigerator in a locked office, which may only be accessed by the School nurse and other authorized personnel.
- If stored medication is unused, discontinued or outdated, the medication shall be returned to the learner's parent/guardian where possible.
- If not possible, the School shall dispose of the medication by the end of the school year in accordance with applicable law.

Confidentiality:

- School personnel with knowledge of the medical needs of learners shall maintain the learners' confidentiality.
- Any discussions with parents/guardians and/or authorized health care providers shall take place in an area that ensures learner confidentiality.
- All medication records or other documentation relating to a learner's medication needs shall be maintained in a location where access is restricted to the School Director, the School nurse or other designated School employees.

Deviation from Authorized Health Care Provider's Written Statement:

If a material or significant deviation from the authorized health care provider's written statement is discovered, notification as quickly as possible shall be made as follows:

- 1) If discovery is made by a licensed healthcare professional, notification of the deviation shall be in accordance with applicable standards of professional practice;
- 2) If discovery is made by an individual other than a licensed healthcare professional, notification shall be given to the School Director, the learner's parent/guardian, any School employees that are licensed health care professionals and the learner's authorized health care provider.

Medication Administration:

(The following steps will be taken each time a learner is assisted in taking medication)

1. Identify the authorized staff member responsible for medication administration.
2. Wash hands thoroughly before and after administering medications.
3. Administer medications according to the authorized dosage and schedule.
4. Verify the learner's identity, by name and date of birth before administering the medication.
5. Double-check the medication against the authorized medication form to ensure accuracy.
6. Tip the pill bottle so the pill falls into the upturned lid, and allow the learner to take the pill from the upturned lid. If inhaler, hand it to the learner. Observe the learner taking the medication.
7. Record all medication administrations in a dedicated log.
8. Include date, time, medication name, route of medication, amount and staff members first, last name and initials.
9. The school will report to a learner's parent/guardian and the director or site administrator any refusal by the learner to take medication.
10. Report to the site administrator the learner's parent/ guardian and if necessary the authorized healthcare provider if medication was not administered properly, wrong medication given, or failure to administer medication in accordance with the provider's written statement.

Specialized Physical Health Care Services for Individuals with Exceptional Needs:

Authorized Personnel:

The following individuals may assist learners with exceptional needs who require specialized physical health care services during the regular school day:

1. Qualified persons who possess an appropriate credential issued pursuant to Education Code sections 44267 or 44267.5
2. Qualified designated school personnel trained in the administration of specialized physical health care if they perform those services under the supervision, pursuant to 5 C.C.R. § 3051.12, of a credentialed school nurse or licensed physician and surgeon and the services are determined by the credentialed school nurse or licensed physician and surgeon, in consultation with the physician treating the pupil, to include all of the following:
 - a. Routine for the pupil;
 - b. Pose little potential for harm for the pupil;
 - c. Performed with predictable outcomes, as defined in the Individualized Education Program of the pupil;
 - d. Does not require a nursing assessment interpretation, or decision making by the designated school personnel
3. Persons providing specialized physical health care services for learners with exceptional needs shall demonstrate competence in basic cardiopulmonary resuscitation and shall be knowledgeable of the emergency medical resources available in the community in which the services are performed.

Specialized health or other services for learners with exceptional needs that require medically related training shall be provided pursuant to the procedures identified in this policy.

Specialized physical health care services include catheterization, gastric tube feeding, suctioning or other services that require medically related training.

Emergencies and Emergency Medication

Objectives:

- To establish guidelines and policies for effectively responding to various types of emergencies that occur at school.
- To establish guidelines and policies for the safe and timely administration of emergency medications to learners at school when medically necessary.

Scope:

- These policies apply to all school personnel, learners, and visitors during school hours, extracurricular activities and school events.
- These policies apply to all school staff for administering Emergency medications during school hours, and extracurricular activities and events.

Responsibilities:

- Emergencies- Emergency situations shall be handled in a timely manner. When necessary the appropriate personnel will be called to assist.
- Emergency medication administered by school personnel, shall follow policies and procedures and be consistent with guidelines, federal and state laws.

First Aid and CPR:

- All facilitators are encouraged to be certified in first aid and CPR as well as getting recertified every 2 years in either first aid or CPR.
- Every classroom is encouraged to have a First Aid Kit containing appropriate supplies.
- First aid will be administered whenever necessary by trained staff members.

Resuscitation Orders:

- School employees who are trained are expected to respond to emergency situations without discrimination.
- If any learner needs resuscitation, trained staff shall make every effort to resuscitate him/her.
- The School does not accept or follow any parental or medical "do not resuscitate" orders.
- School staff should not be placed in the position of determining whether such orders should be followed.

- The School Director, or his/her designee, shall ensure that all parents/guardians are informed of this policy.

Emergency Contact Information:

- For the protection of a learner's health and welfare, the School shall require the parent/guardian(s) of all learners to keep current with the School emergency information including the home address and telephone number.
- Business address and telephone number of the parent/guardian(s).
- The name, address and telephone number of a relative or friend who is authorized to care for the learner in any emergency situation if the parent/guardian cannot be reached.

Emergency Medications/ Emergency Aid to learners with Anaphylactic Reaction:

- The School will provide emergency epinephrine auto-injectors to trained School personnel and those trained personnel may use those epinephrine auto-injectors to provide emergency medical aid to persons suffering from an anaphylactic reaction.
- The training provided to School personnel shall be in compliance with the requirements of Education Code section 49414.
- Trained School personnel shall immediately administer an epinephrine auto-injector to a person exhibiting potentially life-threatening symptoms of anaphylaxis at School or a School related activity when a physician is not immediately available.
- The School Director shall create a plan addressing the following issues:
 - Designation of the individual(s) who will provide the training for administration of emergency epinephrine auto injectors;
 - Designation of a licensed health care provider or local emergency medical services director for consultation for the prescription of epinephrine auto-injectors;
 - Documentation as to which School personnel will obtain the prescription from the identified individual, and the medication from a pharmacist.
 - Documentation as to where the medication is stored and how the medication will be made readily available in case of an emergency.
- If the epinephrine auto-injector is used, the school nurse or other qualified personnel shall restock as soon as reasonably possible, no later than two weeks.
- Epinephrine auto-injectors should be restocked before their expiration date.(Education Code 49414)
- In the event that Epinephrine auto-injector pen is used, notify the school network nurse via email at : nurse@leadcalifornia.org. Schools are encouraged to keep track of using epinephrine auto-injector, by using the [Epinephrine Administration Tracking log.docx](#) tracking sheet. This information is used when applying for additional EpiPens through the EpiPens4Schools program.

Emergency Medication for Opioid Overdose:

- The school may elect to provide emergency naloxone hydrochloride to schools for the purpose of providing emergency medical aid to persons suffering from or suspected to be suffering from an opioid overdose.
- Trained school personnel shall immediately administer emergency naloxone hydrochloride to any person exhibiting symptoms of opioid overdose at school or school activity.
- The School Director or designee can or designate one or more volunteer employees to receive initial and annual refresher and training at no cost.
- In determining whether to make this medication available, the School Director or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)
- When available at the site, the school nurse shall provide emergency naloxone hydrochloride for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity.
- Other designated personnel who have volunteered and have received training may administer such medication when a school nurse or physician is unavailable, and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)
- The following form [Solicitation of Volunteer Nonmedical School Personnel - Google Docs.pdf](#) will be used for non licensed school employees volunteering to administer naloxone hydrochloride.
- An employee who volunteers may rescind his or her offer to administer emergency naloxone hydrochloride or another opioid antagonist at any time, including after receipt of training.
- The School Director shall create a plan addressing the following issues:
 - Designation of the individual(s) who will provide the training for administration of emergency naloxone hydrochloride;
 - Designation of a licensed health care provider or local emergency medical services director for consultation for the prescription of naloxone hydrochloride;
 - Documentation as to which School personnel will obtain the prescription from the identified individual and the medication from a pharmacist
 - Documentation as to where the medication is stored and how the medication will be made readily available in case of an emergency.
- If the naloxone hydrochloride is used, the school nurse or other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, no later than two weeks, the medication should be restocked before its expiration date.
- In the event that naloxone hydrochloride is used, notify the school network nurse via email at [:nurse@ileadcalifornia.org](mailto:nurse@ileadcalifornia.org). Schools are encouraged to keep track of using Naloxone kits, or reversals (lives saved) using the [Report of Naloxone Administration](#) tracking sheet. This

information is used when applying for additional naloxone kits through NDP (Naloxone Distribution Program).

Administration of Emergency Anti-Seizure Medication:

If a learner diagnosed with seizures, a seizure disorder, or epilepsy has been prescribed an emergency anti-seizure medication by the learner's health care provider, the school, upon receipt from the learner's parent or guardian, may designate one or more volunteers at the learner's school to receive initial and annual refresher training, based on prescribed standards, regarding the emergency use of anti-seizure medication from the school nurse or other qualified person designated by an authorizing physician and surgeon.

- A school nurse, or if the school nurse is not available or onsite, a properly trained volunteer may administer emergency anti-seizure medication in accordance with the Education Code to a learner diagnosed with seizures, a seizure disorder, or epilepsy if the learner is suffering from a seizure.
- The volunteer training shall be in line with the minimum standards of training established by the Superintendent of Public Instruction and shall include all of the following:
 - Recognition of the signs and symptoms of seizures and the appropriate steps to be taken to respond to those symptoms;
 - Administration, or assisting with the self-administration of, an emergency anti-seizure medication, or a medication or therapy prescribed to treat the symptoms of seizures, seizure disorders, or epilepsy
 - Basic emergency follow up procedures;
 - Written materials covering the information required by statute.

An employee who volunteers may rescind their offer to administer emergency anti-seizure medication at any time, including after receipt of training.

- If the school obtains written consent from a parent or guardian and a seizure action plan from the learner healthcare provider, to request for assistance with administration of anti-seizure medication in accordance with Section 99.30 of Title 34 of the Code of Federal Regulations, the seizure action plan shall be distributed to any school personnel or volunteers responsible for the supervision or care of that learner.
- The following form [Volunteer for emergency seizure medication](#) will be used for unlicensed school employees volunteering to administer emergency anti-seizure medication.
- Seizure Action Plan: Before administering emergency anti-seizure medication or therapy, the School shall obtain from the learner's parent or guardian a seizure action plan that includes all of the following:
 - Authorization, in writing, for the medication to be administered to the learner at school;
 - Authorization shall be renewed each school year, unless needed sooner;
 - A copy of a statement, in writing from the learner's health care provider that includes the following:
 - Learner's name;

- The name and purpose of the medication;
- The prescribed dosage;
- The method of administration;
- The frequency with which the medication may be administered;
- Detailed seizure symptoms, including frequency, type, or length of seizures that identify when the administration of an emergency anti-seizure medication becomes necessary;
- The circumstances under which the medication may be administered;
- Any potential adverse responses by the learner and recommended mitigation actions, including when to call emergency services, including the emergency 911 telephone number;
- A protocol for observing the learner after a seizure, including, but not limited to, whether the learner should rest in the school office, whether the learner may return to class, and the length of time the learner should be under direct observation;
- How and where the emergency anti-seizure medication will be stored at the school.

If the School obtains written consent, the seizure action plan shall be distributed to any school personnel or volunteers responsible for the supervision or care of that learner.

The School shall notify the nurse, or the school administrator (or designee) if there is no nurse, if an employee at the school administers an anti-seizure medication to a learner. The notice shall be kept on file in the health office or the school administrator's office.

Administration of Medicinal Cannabis:

It is the policy of the School to allow a parent or guardian of a learner to possess and administer to a learner who is a qualified patient pursuant to Health and Safety Code section 11362.7, et seq., medicinal cannabis at the school site, subject to the following requirements.

- It is not required for a School staff member to administer medicinal cannabis to a learner.
- The parent/guardian shall not administer the medicinal cannabis in a manner that disrupts the educational environment or exposes other pupils to medicinal cannabis.
- It is in the sole discretion of the School as to what disrupts the educational environment.
- Medicinal Cannabis must be brought by the parent(s)/guardian(s) to the school site for administration.
- The parent/guardian will then remove any medicinal cannabis left on the school site after the medicinal cannabis has been administered to their learner and take home with them.
- Before administering the medicinal cannabis, the parent/guardian shall provide the school a valid written medical documentation for medicinal cannabis for the learner to be kept on file at the school.

- For purposes of confidentiality and disclosure, learner records collected in accordance with this policy shall be treated as medical records and shall be subject to all provisions of state and federal law that govern the confidentiality and disclosure of medical records.

This policy may be amended or rescinded at a regularly scheduled board meeting for any reason, including but not limited to, if the School is at risk of, or has lost, federal funding as a result of the policy. The policy may be amended or rescinded at a special meeting if both of the following are met:

- Exigent circumstances necessitate an immediate change to the policy; and
- At the meeting the governing board will address the intent to amend or rescind the policy.

For purposes of this policy, cannabis means all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. Cannabis products means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients. Medicinal cannabis excludes medicinal cannabis or cannabis products in a smokeable or vapeable form.

Lice Guidelines and Policy

<p>Objective: To establish guidelines and policies for the identification management and prevention of lice infestations among learners at school.</p>
<p>Scope: These policies apply to all school staff, learners, parents/guardians in the school community.</p>
<p>Responsibilities: Policies and procedures shall be consistent that learners with head lice should be cared for appropriately, and actions are taken to minimize risk of cross infection.</p>

- To prevent the spread of head lice infestations, school personnel shall report all suspected cases of head lice to the School nurse, or designee, as soon as possible.
- School personnel shall maintain the privacy of learners identified as having head lice.
- The nurse, or designee, shall examine the learner and any siblings of affected learners or members of the same household.
- If live head lice are found on a learner(s) at school, or infestation is suspected, parents/guardians shall be notified by the end of the school day and provided educational materials, such as [CDPH Head Lice Flyer](#) and [How-To Guide for Nit Combing](#) to instruct parent/guardian on the proper treatment and control of head lice.

- The learner's parent/guardian shall be notified that their child will be rechecked the following day upon their return to school after treatment of over-the-counter use or prescription lice killing product has been completed and will be permitted to stay in class if no active head lice are found. Should nits be found, the learner can continue attending school.



- If it is determined that the learner remains infected with active head lice or it is a recurring issue the school nurse or designee shall contact the learner's parent/guardian to discuss treatment. If necessary the school nurse or designee may provide additional resources that include the local health department, health care providers, or other agencies to determine the best approach to identify and resolve the impact of the child's recurring louse infestation. The school (director) or designee recognizes that head lice infestations among learners require treatment, but do not pose a risk of transmitting disease.
- The school (director) or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces learner absences.
- Encouraging parents/guardians to perform additional checks for head lice after treatment may help determine if treatment was successful and/or if an active head lice infestation has been resolved.
- In the event of one or more persons infested with lice in a classroom, it shall be at the school's discretion if a classroom or school-wide notification will be sent out to notify other learners and parent/guardian of the exposure to head lice and provide them with information about the detection and treatment of head lice.
- If school notifies parent/guardian of the exposure, the exposure letter [Head Lice Notification template](#) may be used.
- For up to date information on Lice prevention: [CDPH Guidance on Head Lice Prevention and control for K-12 Schools](#).

**CHARTER SCHOOL SECOND INTERIM
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2023 to June 30, 2024**

Charter School Certification

Charter School Name:	iLEAD Agua Dulce
CDS #:	19-75309-0138297
Charter Approving Entity:	Acton-Agua Dulce Unified School Dsitrict
County:	Los Angeles
Charter #:	2003

For information regarding this report, please contact:

For Approving Entity:

Kevin Vensko
Name
Assistant Superintendent
Title
661-269-0750 x104
Telephone
kvensko@aadusd.k12.ca.us
E-mail address

For Charter School:

Lisa Latimer
Name
Director
Title
661-433-0955
Telephone
director@leadaguadulce.org
E-mail address

To the entity that approved the charter school:

 x) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: _____ Title: _____

To the Acton-Agua Dulce Unified School District

 x) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

 x) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

**CHARTER SCHOOLS SECOND INTERIM
FINANCIAL REPORT – ALTERNATIVE FORM
July 1, 2023 to June 30, 2024**

Charter School Name: iLEAD Aqua Dulce
 CDS #: 19-75309-0138297
 Charter Approving Entity: Acton-Agua Dulce Unified School District
 County: Los Angeles
 Charter #: 2003

This charter school uses the following basis of accounting:

Please enter an "X" in the applicable box below; check only one box

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Original Budget	1st Interim	Board Approved 2nd Interim(B)	Actuals to Date	Second Interim Budget Unrestricted	Second Interim Budget Restricted	Second Interim Budget Total (D)	Difference (Col B & D)
A. REVENUES									
1. LCFF Sources									
State Aid - Current Year	8011	3,296,947	3,506,039	3,388,763	1,443,624	3,388,763		3,388,763	0
Education Protection Account - Current Year	8012	0	0	62,110	26,246	62,110		62,110	0
State Aid - Prior Years	8019	152,561	172,848	0	0	0		0	0
Transfer of Charter Schools in Lieu of Property Taxes	8096	0	0	157,738	64,427	157,738		157,738	0
Other LCFF Transfers	8091, 8097	0	0	0	0	0		0	0
Total, LCFF Sources		3,449,508	3,678,887	3,608,611	1,534,297	3,608,611		3,608,611	0
2. Federal Revenues (see NOTE on last page)									
No Child Left Behind	8290	0	0	0	0	0		0	0
Special Education - Federal	8181, 8182	36,331	41,990	51,925	0	51,925		51,925	0
Child Nutrition - Federal	8220	0	0	0	0	0		0	0
Other Federal Revenues	8290	156,333	171,150	172,492	14,501	172,492		172,492	0
Total, Federal Revenues		192,664	213,140	224,417	14,501	0		224,417	0
3. Other State Revenues									
Special Education - State	StateRevSE	262,185	251,053	268,901	138,081		268,901	268,901	0
Child Nutrition Programs	8520	0	0	0	0			0	0
Mandated Costs Reimbursements	8550	6,113	6,113	6,084	6,084	6,084		6,084	0
Lottery - Unrestricted and Instructional Materials	8560	66,234	78,413	77,327	23,761	54,967		22,360	77,327
Low Performing Student Block Grant	8590	243,003	607,459	323,276	176,756		323,276	323,276	0
All Other State Revenues	StateRevAO	0	0	0	0			0	0
Total, Other State Revenues		577,535	943,038	675,588	344,682	61,051		614,537	675,588
4. Other Local Revenues									
Transfers from Sponsoring LEAs to Charter Schools	8791	0	0	0	0	0		0	0
All Other Local Revenues	LocalRevAO	80,056	80,057	89,383	46,664	89,383		89,383	0
Total, Local Revenues		80,056	80,057	89,383	46,664	89,383		89,383	0
5. TOTAL REVENUES		4,299,763	4,915,122	4,597,999	1,940,144	3,759,045		838,954	4,597,999
B. EXPENDITURES									
1. Certificated Salaries									
Teachers' Salaries	1100	1,195,871	1,272,508	1,395,908	740,382	1,257,283	138,625	1,395,908	0
Certificated Pupil Support Salaries	1200	72,000	69,084	75,044	40,045	75,044		75,044	0
Certificated Supervisors' and Administrators' Salaries	1300	0	0	0	0	0		0	0
Other Certificated Salaries	1900	0	0	0	0	0		0	0
Total, Certificated Salaries		1,267,871	1,341,592	1,470,952	780,427	1,332,327	138,625	1,470,952	0
2. Non-certificated Salaries									
Instructional Aides' Salaries	2100	205,077	261,819	281,109	149,507	121,358	159,751	281,109	0
Non-certificated Support Salaries	2200	109,194	82,156	96,959	48,099	14,803	82,156	96,959	0
Non-certificated Supervisors' and Administrators' Sal.	2300	112,000	130,675	141,423	76,133	141,423		141,423	0
Clerical and Office Salaries	2400	147,853	147,217	158,559	84,513	132,811	25,748	158,559	0
Other Non-certificated Salaries	2900	105,380	137,529	126,588	69,698	9,395	117,193	126,588	0
Total, Non-certificated Salaries		679,504	759,396	804,638	427,950	419,790	384,848	804,638	0

Description	Object Code	Original Budget	1st Interim	Board Approved 2nd Interim(B)	Actuals to Date	Second Interim Budget Unrestricted	Second Interim Budget Restricted	Second Interim Budget Total (D)	Difference (Col B & D)
3. Employee Benefits									
STRS	3101-3102	242,163	249,514	261,378	142,215	228,688	32,690	261,378	0
PERS	3201-3202	0	0	0	0	0	0	0	0
OASDI / Medicare / Alternative	3301-3302	70,366	69,709	77,563	41,767	25,665	51,898	77,563	0
Health and Welfare Benefits	3401-3402	185,117	172,513	175,146	100,866	157,661	17,485	175,146	0
Unemployment Insurance	3501-3502	14,574	10,419	17,147	9,233	15,399	1,748	17,147	0
Workers' Compensation Insurance	3601-3602	15,470	22,925	27,924	7,602	23,224	4,700	27,924	0
Retiree Benefits	3701-3702	8,154	3,500	0	0	0	0	0	0
PERS Reduction (for revenue limit funded schools)	3801-3802	0	0	0	0	0	0	0	0
Other Employee Benefits	3901-3902	0	0	0	0	0	0	0	0
Total, Employee Benefits		535,844	528,580	559,158	301,683	450,637	108,521	559,158	0
4. Books and Supplies									
Approved Textbooks and Core Curricula Materials	4100	59,720	63,851	72,141	56,786	72,141	0	72,141	0
Books and Other Reference Materials	4200	1,000	1,112	1,112	1,112		1,112	1,112	0
Materials and Supplies	4300	139,740	197,985	154,217	97,873	154,217		154,217	0
Noncapitalized Equipment	4400	35,000	35,167	39,012	34,500	3,845	35,167	39,012	0
Food	4700	0	1,173	304	397	304	0	304	0
Total, Books and Supplies		235,460	299,288	266,786	190,668	230,507	36,279	266,786	0
5. Services and Other Operating Expenditures									
Subagreements for Services	5100	0	0	0	0	0	0	0	0
Travel and Conferences	5200	23,489	58,060	42,343	42,343		42,343	42,343	0
Dues and Memberships	5300	23,575	23,575	5,338	4,987	5,338		5,338	0
Insurance	5400	24,421	24,421	24,420	12,210	24,420		24,420	0
Operations and Housekeeping Services	5500	86,998	79,196	40,951	27,404	40,951		40,951	0
Rentals, Leases, Repairs, and Noncap. Improvements	5600	360,456	360,456	360,603	23,170	360,603		360,603	0
Professional/Consulting Services and Operating Expend.	5800	958,874	964,153	938,951	543,685	810,613	128,338	938,951	0
Communications	5900	18,675	20,763	16,430	10,401	16,430		16,430	0
Total, Services and Other Operating Expenditures		1,496,488	1,530,624	1,429,036	664,200	1,258,355	170,681	1,429,036	0
6. Capital Outlay									
(Objects 6100-6170, 6200-6500 for modified accrual basis only)									
Land and Land Improvements	6100-6170	0	0	0	0	0	0	0	0
Buildings and Improvements of Buildings	6200	0	0	0	0	0	0	0	0
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0	0	0	0	0	0	0	0
Equipment	6400	0	0	0	0	0	0	0	0
Equipment Replacement	6500	0	0	0	0	0	0	0	0
Depreciation Expense (for accrual basis only)	6900	18,726	18,726	18,726	0	18,726	0	18,726	0

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM**

Charter School Name: iLEAD Agua Dulce
 CDS #: 19-75309-0138297
 Charter Approving Entity: Acton-Agua Dulce Unified School District
 County: Los Angeles
 Charter #: 2003
 Fiscal Year: 2023-2024

Description	Object Code	2022-23 (populated from Alternative Form Tab)			Totals for 2024-25	Totals for 2025-26
		SECOND Interim Budget Unrestricted	SECOND Interim Budget Restricted	SECOND Interim Budget Total		
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	3,388,763		3,388,763	3,413,994	3,504,155
Education Protection Account - Current Year	8012	62,110		62,110	62,110	62,110
State Aid - Prior Years	8019	0		0	0	0
Transfer of Charter Schools in Lieu of Property Taxes	8096	157,738		157,738	157,738	157,738
Other LCFF Transfers	8091, 8097	0		0		
Total, LCFF Sources		3,608,611		3,608,611	3,633,842	3,724,003
2. Federal Revenues						
No Child Left Behind	8290			0	42,830	43,686
Special Education - Federal	8181, 8182		51,925	51,925	0	0
Child Nutrition - Federal	8220			0	101,086	102,040
Other Federal Revenues	8290		172,492	172,492	0	0
Total, Federal Revenues		0	224,417	224,417	143,916	145,726
3. Other State Revenues						
Special Education - State	StateRevSE		268,901	268,901	256,074	261,196
Child Nutrition Programs	8520			0		
Mandated Costs Reimbursements	8550	6,084		6,084	7,178	7,415
Lottery - Unrestricted and Instructional Materials	8560	54,967	22,360	77,327	77,327	77,327
Low Performing Student Block Grant	8590		323,276	323,276	348,746	348,746
All Other State Revenues	StateRevAO			0		
Total, Other State Revenues		61,051	614,537	675,588	689,325	694,684
4. Other Local Revenues						
Transfers from Sponsoring LEAs to Charter Schools	8791	0		0	0	0
All Other Local Revenues	LocalRevAO	89,383	0	89,383	195,941	85,500
Total, Local Revenues		89,383	0	89,383	195,941	85,500
5. TOTAL REVENUES		3,759,045	838,954	4,597,999	4,663,024	4,649,913
B. EXPENDITURES						
1. Certificated Salaries						
Teachers' Salaries	1100	1,257,283	138,625	1,395,908	1,162,087	1,173,708
Certificated Pupil Support Salaries	1200	75,044		75,044	70,000	70,700
Certificated Supervisors' and Administrators' Salaries	1300			0	0	0
Other Certificated Salaries	1900			0	0	0
Total, Certificated Salaries		1,332,327	138,625	1,470,952	1,232,087	1,244,408
2. Non-certificated Salaries						
Instructional Aides' Salaries	2100	121,358	159,751	281,109	517,800	522,978
Non-certificated Support Salaries	2200	14,803	82,156	96,959	20,400	20,604
Non-certificated Supervisors' and Administrators' Sal.	2300	141,423		141,423	130,000	131,300
Clerical and Office Salaries	2400	132,811	25,748	158,559	130,960	132,270
Other Non-certificated Salaries	2900	9,395	117,193	126,588	81,120	81,931
Total, Non-certificated Salaries		419,790	384,848	804,638	880,280	889,083
3. Employee Benefits						
STRS	3101-3102	228,688	32,690	261,378	237,206	239,578
PERS	3201-3202			0		
OASDI / Medicare / Alternative	3301-3302	25,665	51,898	77,563	85,206	86,058
Health and Welfare Benefits	3401-3402	157,661	17,485	175,146	181,140	182,951
Unemployment Insurance	3501-3502	15,399	1,748	17,147	10,209	10,311
Workers' Compensation Insurance	3601-3602	23,224	4,700	27,924	22,899	23,129
Retiree Benefits	3701-3702			0	3,569	
PERS Reduction (for revenue limit funded schools)	3801-3802			0		
Other Employee Benefits	3901-3902			0		
Total, Employee Benefits		450,637	108,521	559,158	540,229	542,027
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	72,141	0	72,141	50,446	50,951
Books and Other Reference Materials	4200		1,112	1,112	6,000	6,060
Materials and Supplies	4300	154,217		154,217	281,377	275,306
Noncapitalized Equipment	4400	3,845	35,167	39,012	55,340	55,893
Food	4700	304	0	304	1,252	1,264
Total, Books and Supplies		230,507	36,279	266,786	394,415	389,474
5. Services and Other Operating Expenditures						
Subagreements for Services	5100			0		
Travel and Conferences	5200		42,343	42,343	44,650	45,097
Dues and Memberships	5300	5,338		5,338	5,000	5,050

Insurance	5400	24,420		24,420	25,641	25,897
Operations and Housekeeping Services	5500	40,951		40,951	77,000	77,700
Rentals, Leases, Repairs, and Noncap. Improvements	5600	360,603		360,603	371,215	374,927
Professional/Consulting Services and Operating Expend.	5800	810,613	128,338	938,951	1,008,428	998,842
Communications	5900	16,430		16,430	35,750	36,108
Total, Services and Other Operating Expenditures		1,258,355	170,681	1,429,036	1,567,684	1,563,621
6. Capital Outlay						
(Objects 6100-6170, 6200-6500 for modified accrual basis only)						
Land and Land Improvements	6100-6170	0	0	0	0	0
Buildings and Improvements of Buildings	6200	0	0	0	0	0
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0	0	0	0	0
Equipment	6400	0	0	0	0	0
Equipment Replacement	6500	0	0	0	0	0
Depreciation Expense (for accrual basis only)	6900	18,726	0	18,726	18,726	18,726
Total, Capital Outlay		18,726	0	18,726	18,726	18,726
7. Other Outgo						
Tuition to Other Schools	7110-7143	0	0	0	0	0
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0	0	0	0	0
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0	0	0	0	0
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0	0	0	0	0
All Other Transfers	7280-7299	0	0	0	0	0
Debt Service:						
Interest	7438	0	0	0	0	0
Principal (for modified accrual basis only)	7439	0	0	0	0	0
Total, Other Outgo		0	0	0	0	0
8. TOTAL EXPENDITURES		3,710,342	838,954	4,549,296	4,633,421	4,647,339
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		48,703	0	48,703	29,603	2,574
Description	Object Code	SECOND Interim Budget Unrestricted	SECOND Interim Budget Restricted	SECOND Interim Budget Total	Totals for 2024-25	Totals for 2025-26
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0	0	0	0	0
2. Less: Other Uses	7630-7699	0	0	0	0	0
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0	0	0	0	0
4. TOTAL OTHER FINANCING SOURCES / USES		0	0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		48,703	0	48,703	29,603	2,574
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	1,026,124		1,026,124	1,074,827	1,104,430
b. Adjustments/Restatements to Beginning Balance	9793, 9795			0	0	0
c. Adjusted Beginning Balance		1,026,124	0	1,026,124	1,074,827	1,104,430
2. Ending Fund Balance, Oct 31 (E + F.1.c.)		1,074,827	0	1,074,827	1,104,430	1,107,004
Components of Ending Fund Balance:						
Reserve for Revolving Cash (equals object 9130)	9711	0	0	0	0	0
Reserve for Stores (equals object 9320)	9712	0	0	0	0	0
Reserve for Prepaid Expenditures (equals object 9330)	9713	0	0	0	0	0
All Others	9719	0	0	0	0	0
Legally Restricted Balance	9740		0	0	0	0
Designated for Economic Uncertainties	9770	1,074,827		1,074,827	1,104,430	1,107,004
Other Designations	9775, 9780	0	0	0	0	0
Net Investment in Capital Assets (Accrual Basis Only)	9796	0	0	0	0	0
Undesignated / Unappropriated Amount	9790	0	0	0	0	0

Object	2023-24	July Actuals	August Actuals	September Actuals	October Actuals	November Actuals	December Actuals	January Actuals	February Projection	March Projection	April Projection	May Projection	June Projection	Accruals	Adjustments	TOTAL	
																	Actuals required through the month of : October
A. BEGINNING CASH																	
		1,026,124	1,716,448	1,476,376	1,197,037	1,375,842	1,503,283	1,209,938	1,402,978	1,311,366	795,391	878,525	956,190				
B. RECEIPTS																	
LCFF/Revenue Limit Sources																	
Principal Apportionment	8010-8019	3,450,873	152,346	152,346	307,078	274,223	274,223	297,382	398,655	398,655	398,655	398,655	398,655	0		3,450,873	
In Lieu Property Taxes	8099	157,738		9,204		30,679		12,272	0	0	93,311	0	0			157,738	
Miscellaneous Funds	8080-8098															0	
Federal Revenue	8100-8299	224,417			7,937			6,564	0	83,966	0	0	125,950			224,417	
Other State Revenue	8300-8599	675,588	12,378	20,685	30,588	128,233	36,918	32,606	83,274	66,181	66,181	66,181	66,181			675,588	
Other Local Revenue	8600-8799	89,383	4,119	1,430	6,068	15,221	6,628	10,249	2,950	19,651	0	0	23,068			89,383	
Interfund Transfers In	8910-8929	0														0	
All Other Financing Sources	8930-8979	0							0	0	0	0	0			0	
TOTAL RECEIPTS		4,597,999	16,497	174,461	198,206	458,469	348,448	329,350	402,442	484,487	548,803	558,147	487,904	590,786	0	0	4,597,999
C. DISBURSEMENTS																	
Certificated Salaries	1000-1999	1,470,952	86,079	150,382	111,925	105,373	113,893	111,845	100,930	138,105	124,294	151,915	131,200	145,010		1,470,952	
Classified Salaries	2000-2999	804,638	40,168	53,591	64,166	61,456	65,974	84,646	57,949	75,338	67,804	82,871	71,571	79,104		804,638	
Employee Benefits	3000-3999	559,158	39,507	59,885	30,895	49,632	45,076	36,713	44,240	50,642	45,578	55,706	48,110	53,174		559,158	
Books and Supplies	4000-4999	266,786	55,071	28,931	20,943	24,424	14,139	25,513	21,649	15,223	13,701	16,746	14,462	15,985		266,786	
Services	5000-5999	1,429,036	83,936	77,727	85,793	113,058	101,420	88,493	115,996	152,523	137,271	167,775	144,897	160,149		1,429,036	
Capital Outlay	6000-6599	18,726												18,726		18,726	
Other Outgo	7000-7499															0	
Interfund Transfers Out	7600-7629															0	
All Other Financing Uses	7630-7699															0	
TOTAL DISBURSEMENTS		4,549,296	304,761	370,515	313,721	353,943	340,501	347,210	340,765	431,831	388,648	475,014	410,239	472,148	0	0	4,549,296
D. BALANCE SHEET ITEMS																	
Beginning																	
Assets and Deferred Outflows																	
Cash Not In Treasury	9111-9199	1,778,016	60,814	240,071	279,092	(178,558)	(127,442)	293,495	(192,939)	(374,534)						0	
Accounts Receivable	9200-9299	543,350	137,407	137,407	137,407	137,407	137,407	137,407	137,407	(961,846)						0	
Due From Other Funds	9310	10,482	1,208	10,669	(17,126)	3,401	195	(1,672)	(2,210)	5,536						(0)	
Stores	9320	0														0	
Prepaid Expenditures	9330	74,905														0	
Other Current Assets	9340	0														0	
Deferred Outflows of Resources	9490	0														0	
SUBTOTAL		2,406,753	199,428	388,146	399,373	(37,750)	10,160	429,230	(57,742)	(1,330,845)	0	0	0	0	0	0	
Liabilities and Deferred Inflows																	
Accounts Payable	9500-9599	(694,620)	(88,836)	95,178	202,507	(40,406)	(99,051)	233,972	(130,972)	(172,392)						(0)	
Due To Other Funds	9610	0														0	
Current Loans	9640	0														0	
Unearned Revenues	9650	(686,010)														0	
Deferred Inflows of Resources	9690	(1,026,123)														0	
SUBTOTAL		(2,406,753)	(88,836)	95,178	202,507	(40,406)	(99,051)	233,972	(130,972)	(172,392)	0	0	0	0	0	(0)	
Nonoperating																	
Suspense Clearing	9910	0	690,324	(336,986)	(360,689)	71,622	10,284	(470,743)	58,133	1,014,185	(676,130)					0	
TOTAL BALANCE SHEET ITEMS		0	978,588	(44,018)	(163,824)	74,278	119,495	(275,485)	131,363	(144,268)	(676,130)	0	0	0	0	0	
E. NET INCREASE/DECREASE (B - C + D)																	
		690,324	(240,072)	(279,339)	178,805	127,442	(293,345)	193,040	(91,611)	(515,975)	83,133	77,665	118,638	0	0	48,703	
F. ENDING CASH (A + E)																	
		1,716,448	1,476,376	1,197,037	1,375,842	1,503,283	1,209,938	1,402,978	1,311,366	795,391	878,525	956,190	1,074,827				
G. ENDING CASH, PLUS ACCRUALS																	
																1,074,827	

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2024-2025 2nd Interim Cash Flow Worksheet

Actuals required through the month of : October		2024-2025	July Projection	August Projection	September Projection	October Projection	November Projection	December Projection	January Projection	February Projection	March Projection	April Projection	May Projection	June Projection	Accruals	Adjustments	TOTAL
A. BEGINNING CASH			1,074,827	1,036,318	884,082	790,758	720,035	764,047	731,798	635,540	723,642	330,195	518,270	602,342			
B. RECEIPTS																	
LCFF/Revenue Limit Sources																	
Principal Apportionment	8010-8019	3,476,104	104,283	104,283	208,566	208,566	208,566	208,566	208,566	382,371	382,371	382,371	382,371	382,371	312,849		3,476,104
In Lieu Property Taxes	8099	157,738	0	0	0	0	63,095	0	0	0	0	94,643	0	0			157,738
Miscellaneous Funds	8080-8098																0
Federal Revenue	8100-8299	143,916	0	0	0	0	0	0	0	0	57,566	0	0	86,350			143,916
Other State Revenue	8300-8599	689,325	68,933	68,933	68,933	68,933	68,933	68,933	68,933	41,360	41,360	41,360	41,360	41,360			689,325
Other Local Revenue	8600-8799	195,941	19,594	9,797	19,594	29,391	23,513	23,513	9,797	5,878	9,797	17,635	19,594	7,838			195,941
Interfund Transfers In	8910-8929																0
All Other Financing Sources	8930-8979																0
TOTAL RECEIPTS		4,663,024	192,810	183,013	297,093	306,890	364,107	301,012	287,296	429,609	491,094	536,008	443,325	517,918	312,849	0	4,663,024
C. DISBURSEMENTS																	
Certificated Salaries	1000-1999	1,232,087	84,275	93,515	101,647	101,524	104,604	102,140	105,590	109,409	105,836	104,974	109,286	109,286			1,232,087
Classified Salaries	2000-2999	880,280	51,760	69,718	70,334	63,908	67,253	65,405	69,454	74,296	89,613	83,010	87,764	87,764			880,280
Employee Benefits	3000-3999	540,229	23,554	56,886	22,365	66,448	18,800	43,975	71,040	23,608	44,677	45,919	61,478	61,478			540,229
Books and Supplies	4000-4999	394,415	26,110	15,895	85,391	64,526	22,521	26,426	22,245	31,198	27,688	27,964	18,892	25,558			394,415
Services	5000-5999	1,567,684	45,620	99,234	110,678	81,206	106,916	95,315	115,225	102,997	616,727	86,066	81,833	25,867			1,567,684
Capital Outlay	6000-6599	18,726												18,726			18,726
Other Outgo	7000-7499																0
Interfund Transfers Out	7600-7629																0
All Other Financing Uses	7630-7699																0
TOTAL DISBURSEMENTS		4,633,421	231,319	335,249	390,416	377,613	320,095	333,260	383,554	341,508	884,541	347,934	359,254	328,679	0	0	4,633,421
D. BALANCE SHEET ITEMS		Beginning															
Assets and Deferred Outflows																	
Cash Not In Treasury	9111-9199																0
Accounts Receivable	9200-9299																0
Due From Other Funds	9310																0
Stores	9320																0
Prepaid Expenditures	9330																0
Other Current Assets	9340																0
Deferred Outflows of Resources	9490																0
SUBTOTAL		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liabilities and Deferred Inflows																	
Accounts Payable	9500-9599																0
Due To Other Funds	9610																0
Current Loans	9640																0
Unearned Revenues	9650																0
Deferred Inflows of Resources	9690																0
SUBTOTAL		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nonoperating																	
Suspense Clearing	9910																0
TOTAL BALANCE SHEET ITEMS		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. NET INCREASE/DECREASE (B - C + D)			(38,509)	(152,236)	(93,324)	(70,723)	44,012	(32,249)	(96,258)	88,101	(393,446)	188,075	84,071	189,239	312,849	0	29,603
F. ENDING CASH (A + E)			1,036,318	884,082	790,758	720,035	764,047	731,798	635,540	723,642	330,195	518,270	602,342	791,581			
G. ENDING CASH, PLUS ACCRUALS																	1,104,430

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If no debt, check here		x					
	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
State School Building Loans Payable			0			0	
Certificates of Participation Payable			0			0	
Capital Leases Payable			0			0	
Lease Revenue Bonds Payable			0			0	
Other Debt (1)*			0			0	
Net Pension Liability			0			0	
Total/Net OPEB Liability			0			0	
Compensated Absences Payable			0			0	
Governmental activities long-term liabilities	0	0	0	0	0	0	0
Business-Type Activities:							
State School Building Loans Payable			0			0	
Certificates of Participation Payable			0			0	
Capital Leases Payable			0			0	
Lease Revenue Bonds Payable			0			0	
Other Debt (2)*			0			0	
Net Pension Liability			0			0	
Total/Net OPEB Liability			0			0	
Compensated Absences Payable			0			0	
Business-type activities long-term liabilities	0	0	0	0	0	0	0
Other Debt (1)* _____							
Other Debt (2)* _____							
	Total (from above)	Principal	Interest	Interest Object Code			
Governmental Decreases	0.00						
Business Type Decreases	0.00						

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If no debt, check here		x					
	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
State School Building Loans Payable	0	0	0	0	0	0	0
Certificates of Participation Payable	0	0	0	0	0	0	0
Capital Leases Payable	0	0	0	0	0	0	0
Lease Revenue Bonds Payable	0	0	0	0	0	0	0
Other Debt (1)*	0	0	0	0	0	0	0
Net Pension Liability	0	0	0	0	0	0	0
Total/Net OPEB Liability	0	0	0	0	0	0	0
Compensated Absences Payable	0	0	0	0	0	0	0
Governmental activities long-term liabilities	0	0	0	0	0	0	0
Business-Type Activities:							
State School Building Loans Payable	0	0	0	0	0	0	0
Certificates of Participation Payable	0	0	0	0	0	0	0
Capital Leases Payable	0	0	0	0	0	0	0
Lease Revenue Bonds Payable	0	0	0	0	0	0	0
Other Debt (2)*	0	0	0	0	0	0	0
Net Pension Liability	0	0	0	0	0	0	0
Total/Net OPEB Liability	0	0	0	0	0	0	0
Compensated Absences Payable	0	0	0	0	0	0	0
Business-type activities long-term liabilities	0	0	0	0	0	0	0
Other Debt (1)* _____							
Other Debt (2)* _____							
	Total (from above)	Principal	Interest	Interest Object Code			
Governmental Decreases	0	0	0	N/A			
Business Type Decreases	0	0	0	N/A			