



# MEETING MINUTES - iLEAD Agua Dulce Board Meetings

Board Approved: April 9, 2024

**Date** Tuesday, March 12, 2024  
**Started** 5:04 PM  
**Ended** 5:39 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833

**Purpose** Regular Scheduled Meeting  
**Chaired by** Christine Johnson  
**Recorder** Kristan Hinze

## Minutes

### 1. Opening Items

---

#### 1.1. Call The Meeting To Order

Meeting was called to order at 5:04 pm.

**Status:** Completed

---

#### 1.2. Roll Call

Christine Johnson, Kurt Knechtel and Adrianna Sanchez, present

Michelle Guzman, absent

**Status:** Completed

---

#### 1.3. Pledge Of Allegiance

Pledge of Allegiance was recited.

**Status:** Completed

---

#### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Discuss and take action on the Board Meeting Agenda.

Motion was made with the removal of Section 7.1 - Closed Session from today's agenda.: Kurt Knechtel

Second: Adrianna Sanchez

Motion passed unanimously.

Michelle Guzman, absent

**Due date:**



**Status:** Completed

---

### 1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Discuss and take action on the Board Meeting Minutes.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

**Due date:**

**Status:** Completed

Documents

- iLEAD AD-Minutes-2024-02-06-F.pdf
- 

## 2. Curriculum Moment

---

### 2.1. Curriculum Moment

2nd grade learners were present from Ms. Partis' class to present their most recent POL.

**Status:** Completed

---

## 3. Public Comments

---

### 3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

**Status:** Completed

---

## 4. Consent Items

---

### 4.1. Personnel Report

Discuss and take action on the Personnel Report.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

**Due date:**



**Status:** Completed

Documents

- 3.12.24. AguaDulce\_PersonnelReport (1).pdf
- 

#### 4.2. Check Register

Discuss and take action on the Check Register.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

Michelle Guzman, absent

**Due date:**

**Status:** Completed

Documents

- iAD Payment Register\_20240306.pdf
  - iAD Payment Register Summary\_20240306.pdf
- 

## 5. Discussion And Reports

---

### 5.1. School Director Report

Lisa Latimer presented the School Director Report and answered questions of the Board.

**Status:** Completed

---

### 5.2. English Language Learner Assessment

Discuss the State assessment progress of the English Learner Program.

Michelle Bowes, iCA support provider, presented the English Language Learner Assessment and answered questions of the Board.

**Status:** Completed

Documents

- Agua Dulce EL Data Presentation march 2024.pdf
- 

### 5.3. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

Kim Lytle, iCA support provider, reminded the Board of the Annual Form 700 and answered questions of the Board.

**Status:** Completed

---

## 6. Action Items

---

### 6.1. Obsolete Technology and Equipment

Discuss and take action regarding technology and equipment that is no longer viable.



Abed Rahman, iCA support provider, presented the Obsolete report and answered questions of the Board.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

**Due date:**

**Status:** Completed

---

## 6.2. 2022-2023 Independent Audit Report

Discuss and take action regarding the 2022-2023 Audit Report.

Kelly O'Brien, iCA support provider, presented the Audit Report and answered questions of the Board.

Motion: Kurt Knechtel

Second: Adrianna Guzman

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEADAguaDulceRpt23.pdf
- 

## 7. Closed Session

---

### 7.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Board voted on 1.4 above to remove this Closed Session from agenda.

**Status:** Completed

---

### 7.2. Report of Closed Session

---

## 8. Board Comments

---

### 8.1. Board Comments

No board comments made.

**Status:** Completed

---

## 9. Closing Items

---

### 9.1. 2024 Annual Board Development Dinner

RSVP for the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House, order your gift of gratitude, take the Board Member Survey, and sign up a tour that day if you wish to see our schools in



action.

**Status:** Completed

---

## 9.2. Promotion Date

June 6th K, 5th and 8th Promotion/Celebrations on campus

**Status:** Completed

---

## 9.3. Next Meeting Date

Next meeting is April 9, 2024.

**Status:** Completed

---

## 9.4. Adjournment

Meeting adjourned at 5:39pm.

**Status:** Completed

---