

MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved: March 20, 2024

Date	Wednesday, February 21, 2024
Started	6:00 PM
Ended	8:46 PM
Location	Address: Santa Clarita Valley International, 28060 Hasley Cyn Rd., Castaic Room: Village (located on the 2nd floor of the Lower Campus) Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Nicole Miller
Recorder	Donna Wood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 6:00pm

Status: Completed

1.2. Roll Call

Wendy Emeterio; Present

Nicole Miller: Present

Shely Berry: Present

Miguel Fletcher: Arrived at 6:04pm

Greg Kimura: Arrived at 6:05pm

Status: Completed

1.3. Pledge Of Allegiance

Pledge of allegiance was recited

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion to Approve : Shely Berry

Seconded by: Wendy Emeterio

Roll Count Vote:

Shely Berry:Yes

Wendy Emeterio:Yes

Nicole Miller:Yes

Greg Kimura:Absent

Miguel Fletcher:Absent

Due date:

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motion to Approve the minutes with an amendment to 9.1 date correction to 2/21: Wendy Emeterio

Seconded by: Shely Berry

Roll Count Vote:

Wendy Emeterio:Yes

Shely Berry:Yes

Nicole Miller:Yes

Greg Kimura:Absent

Miguel Fletcher:Absent

Due date:

Status: Completed

Documents

- Minutes-2023-12-13.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Melissa Rose and 5th grade learners presented their Social Studies project "Past is a Path to the Future" to the Board and answered questions of the Board

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

Comments were made to the Board by:

Erin Zavala

Kenzie Cosby

Sofie Inouye

Eli M.

Noah Zavala

Diamante Crescitelli-Camero

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion to Approve: Greg Kimura

Seconded by: Miguel Fletcher

Roll Count Vote:

Greg Kimura: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- 2.21.24.SCVI__PersonnelReport__.pdf
-

4.2. Check Register

Motion to Approve: Greg Kimura

Seconded by: Miguel Fletcher

Roll Count Vote:

Greg Kimura: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SCVi Payment Register Summary_20240214.pdf

- SCVi Payment Register_20240214.pdf
-

5. Discussion And Reports

5.1. Learner Board Ambassador Report

Learner Board Ambassador presented the report to the Board and answered questions of the Board

Status: Completed

5.2. School Director Report

Chad Powell and Martha Spansel Pellico presented their report to the Board and answered questions of the Board

Status: Completed

Documents

- 2_21_24 Site Director Board Report .docx.pdf
-

5.3. Staff Board Ambassador Report

Desiree Lopez presented the Staff Ambassador Report to the Board and answered questions of the Board

Status: Completed

5.4. Financial Committee Report

Greg Kimura presented the Financial Committee Report to the Board and answered questions of the Board

Status: Completed

5.5. LCAP Mid Year Update

Discuss Mid Year LCAP Data.

Allison Bravo presented the LCAP Mid Year Update to the Board and answered questions of the Board

Status: Completed

Documents

- 23-24 SCVi Mid-Year LCAP.pdf
-

6. Action Items

6.1. Revised School Accountability Report Card

Discuss and take action regarding revised 2022 - 2023 School Accountability Report Card outlining the required school information for public review.

Allison Bravo presented the Revised School Accountability Report Card to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

Greg Kimura: Yes

Shely Berry: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SCVi 22-23 Revised SARC.pdf
-

6.2. Revised Employee Guidebook

Discuss and take action on updated Employee Guidebook.

Rick Crunelle presented the Revised Employee Guidebook to the Board and answered questions of the Board

Motion to Approve with recommended changes: Miguel Fletcher

Seconded by: Shely Berry

Roll Call Vote:

Miguel Fletcher: Yes

Shely Berry: Yes

Greg Kimura: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SCVi_2024 Guidebook Redline for Board Approval.pdf
-

6.3. Annual Revised Comprehensive Safety Plan

Discuss and take action regarding the revised Comprehensive Safety Plan.

April Cauthron presented the Annual Revised Comprehensive Safety Plan to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

Greg Kimura: Yes

Shely Berry: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

6.4. 2023-2024 1st Interim Budget

Discuss and take action regarding the 2023-2024 1st Interim Budget.

Kelly O'Brien presented the 2023-2024 1st Interim Budget to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

Greg Kimura: Yes

Shely Berry: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- scvi 23.24 1st interim (1).pdf
-

6.5. 2022-2023 Independent Audit Report

Discuss and take action regarding the 2022-2023 Audit Report.

Kelly O'Brien presented the 2022-2023 Independent Audit Report to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

Greg Kimura: Yes

Shely Berry: Yes

Miguel Fletcher: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SantaClaritaValleyInternationalSchoolAuditRpt22-23.pdf
-

6.6. Additional Bank Account

Discuss and take action regarding opening an additional bank account for the school.

Keith Gallion presented the Additional Bank Account to the Board and answered questions of the Board

Motion to authorize the Directors to set up a secondary account with \$180,000 with Genesis Bank by February 29th. If not set up by due date the Directors are authorized to set up the secondary account with E Central Credit Union: Greg Kimura

Seconded by: Miguel Fletcher

Roll Call Vote:

Greg Kimura: Yes

Miguel Fletcher: Yes

Shely Berry: Yes

Wendy Emeterio: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- Genesis Bank - Charter Schools.pdf
- Genesis Bank_Capital Commitments.pdf
- MVB .pdf
- Genesis Bank_59245 - CRA PE - Small Bank Single-Rated Area.pdf
- MVB_012023 B2C Presentation_ ICS (DDA MMDA) CDARS Overview.pdf
- MVB_Sample Statement_012023 B2C Statement_ICS Monthly Statement (1).pdf
- iLead Schools Banc of California Presentation.pdf
- Banc of Cal Corp Fact Sheet Q1 2024 - FINAL.pdf

6.7. LACOE Certification of Signatures

Discuss and take action to update the LACOE Certification of Signature document.

Kim Lytle presented the LACOE Certification of Signatures to the Board and answered questions of the Board

Motion to Approve with corrected spelling: Wendy Emeterio

Seconded by: Shely Berry

Roll Call Vote:

Wendy Emeterio: Yes

Shely Berry: Yes

Miguel Fletcher: Yes

Greg Kimura: Yes

Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SCVi Certification of Signatures_202402.pdf
-

7. Board Comments

7.1. Board Comments

Wendy Emeterio thanked the Directors

Nicole Miller requested a report to be sent to the Board regarding the issues that were presented during the Public Comments

Greg Kimura thanked the Directors and expressed his support to them

Nicole Miller was impressed with the integrity that was shown throughout the entire meeting from the SCVi community (Directors, Staff, Learners, iCA and Board Members)

Status: Completed

8. Closing Items

8.1. 2024 Annual Board Development Dinner

Please mark your calendar to attend the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House. More information to come!

Kim Lytle encouraged all Board Members to attend the 2024 Annual Board Development Dinner

Status: Completed

8.2. Next Meeting Date

Wednesday, March 20

Status: Completed

8.3. Adjournment

Meeting was adjourned at 8:46pm

Status: Completed
