



# MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: February 6, 2024

**Date** Tuesday, December 12, 2023  
**Started** 6:30 PM  
**Ended** 7:16 PM  
**Location** Address: 254 E. Ave. K-4, Lancaster, CA 93535  
**Purpose** Regular Scheduled Meeting  
  
**Chaired by** Beth Carr-Knudson  
**Recorder** KeKe Montoya

Meeting package

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Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

The meeting was called to order at 6:30 PM.

**Status:** Completed

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### 1.2. Roll Call

Beth - Present

Eric - Present

Bridget - Present

LaNeshae - Present

**Status:** Completed

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### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

**Due date:**

**Status:** Completed

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### 1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

LaNeshae abstained from being absent.

**Due date:**

**Status:** Completed

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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

7th Grade Facilitator, Jennifer Sosso, presented the Dream Up to Space Program that her and three learners attended in Orlando Florida. The best part for her was watching the learners bonding, exploring and having fun together. Dahliliah was the principal investigator. Lula mentioned this program and experience opened up a lot of new opportunities and she became more interested in Science. Elizabeth was fascinated by the Kennedy Space Center and the Hall of Heroes. Ms Sosso shared that the learners had to switch up their experiment from worms to mushrooms and redo all of their research since the worms were unable to survive in the tube because it wasn't a habitable environment for them.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motioned: Beth

Seconded: Bridget

Unanimously Approved

**Due date:**

**Status:** Completed

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#### 4.2. Check Register

Motioned: Beth

Seconded: Bridget

Unanimously Approved

**Due date:**

**Status:** Completed

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### 5. Discussion And Reports

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#### 5.1. School Director Report

Nykole presented her Director's Report and answered questions of the Board.

**Status:** Completed

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### 6. Action Items

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#### 6.1. 2023-2024 1st Interim Budget

Discuss and take action regarding the 2023-2024 1st Interim Budget.

The 2023-2024 1st Interim Budget was tabled until our next meeting on Tuesday, February 6, 2024.

**Due date:**

**Status:** Completed

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#### 6.2. School Accountability Report Card

Discuss and take action regarding 2022 - 2023 School Accountability Report Card outlining the required school information for public review.

Allison presented the School Accountability Report Card.

Motioned: LaNeshae

Seconded: Bridget

Unanimously Approved the 22-23 School Accountability Report Card as published without state-populated tables.

**Due date:**

**Status:** Completed

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#### 6.3. 2024-2025 School Calendar

Discuss and take action regarding the 2024-2025 School Calendar.

Kim presented the 2024-2025 School Calendar.

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved



**Due date:**

**Status:** Completed

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#### 6.4. Board Policies and Procedures

Discuss and take action on Board Policies and Procedures.

Kim presented the Board Policies and Procedures.

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

**Due date:**

**Status:** Completed

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#### 6.5. Board Member Terms

Discuss and take action to extend LaNeShae and Beth's terms for an additional 3 years.

Kim presented the Board Member Terms.

Motioned: Bridget

Seconded: Eric

Unanimously Approved

**Due date:**

**Status:** Completed

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#### 6.6. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Kim presented the Board Member Roles.

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

**Due date:**

**Status:** Completed

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#### 6.7. Purchase of Vehicles

Discuss and take action on approval of additional \$10,000.00 needed for the purchase of three vehicles.

Nykole presented the Purchase of Vehicles information.

Motioned: Beth

Seconded: Eric

Unanimously Approved



**Due date:**

**Status:** Completed

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## 7. Board Comments

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### 7.1. Board Comments

No Board comments were made.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Next Meeting Date - February 6, 2024

**Status:** Completed

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### 8.2. Adjournment

The meeting was adjourned at 7:16 PM

**Status:** Completed

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