

## MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved: February 21, 2024

<b>Date</b>	Wednesday, December 13, 2023
<b>Started</b>	4:02 PM
<b>Ended</b>	8:02 PM
<b>Location</b>	Address: Santa Clarita Valley International, 28060 Hasley Cyn Rd., Castaic Room: Village (located on the 2nd floor of the Lower Campus) Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular Scheduled Meeting
<b>Chaired by</b>	Nicole Miller
<b>Recorder</b>	Donna Wood

### Minutes

#### 1. Opening Items

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##### 1.1. Call The Meeting To Order

Meeting was called to order at 4:02pm

**Status:** Completed

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##### 1.2. Roll Call

Nicole Miller: Present

Shely Berry: Present

Greg Kimura: Present

Miguel Fletcher: Present

Wendy Emeterio: Arrived at 4:05p

**Status:** Completed

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##### 1.3. Pledge Of Allegiance

Pledge of Allegiance was recited

**Status:** Completed

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##### 1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll count Vote

- Greg Kimura: Yes

- Shely Berry: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes
- Wendy Emeterio: Absent

Motion Approved

**Due date:**

**Status:** Completed

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### 1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motion to Approve with typo correction: Greg Kimura

Seconded by: Miguel Fletcher

Roll Count Vote:

- Greg Kimura: Present
- Miguel Fletcher: Present
- Shely Berry: Present
- Nicole Miller: Present
- Wendy Emeterio: Absent

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- Minutes-2023-11-15.pdf
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## 2. Public Comments

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### 2.1. Public Comments

The public may address the governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card or alert them during Public Comments. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments made

**Status:** Completed

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## 3. Consent Items

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### 3.1. Personnel Report

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Count Vote:

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- 12.13.23\_SCVi\_PersonnelReport.pdf
- 

### 3.2. Check Register

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Count Vote:

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Status:** Completed

Documents

- SCVi Payment Register\_20231206.pdf
  - SCVi Payment Register Summary\_20231206.pdf
- 

## 4. Discussion And Reports

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### 4.1. School Director Report

Chad Powell and Martha Spansel Pellico presented the School Director Report to the Board and answered questions of the Board

**Status:** Completed

Documents

- 12\_15\_23 Site Director Board Report .docx.pdf
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### 4.2. Staff Board Ambassador Report

Desiree Lopez presented the Staff Board Ambassador Report to the Board and answered questions of the Board

**Status:** Completed

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## 5. Action Items

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### 5.1. School Accountability Report Card

Discuss and take action regarding 2022 - 2023 School Accountability Report Card outlining the required school information for public review.

Allison Bravo presented the School Accountability Report Card to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Wendy Emeterio

Roll Call Vote:

- Greg Kimura: Yes
- Wendy Emeterio: Yes
- Shely Berry: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- 22-23 SCVi SARC.pdf
- 

## 5.2. 2024-2025 School Calendar

Discuss and take action regarding the 2024-2025 School Calendar

Kim Lytle presented the 2024-2025 School Calendar to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- DRAFT 2024-25 iCA Tr A SCVi v2311301130.pdf
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## 5.3. Board Policies

Discuss and take action on Board Policies and Procedures.

Kim Lytle presented the Board Policies to the Board and answered questions of the Board

Motion to Approve with Changes: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- Internal Complaint Procedures Special Education SCVi\_202312.docx.pdf
- Revised Freedom of Expression Policy and Procedures SCVi\_202312.docx.pdf
- Section 504 Policy SCVi\_202312.docx.pdf
- Foster Youth Policy SCVi Charter School\_202312 (1).docx (1).pdf

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#### 5.4. 2023-2024 1st Interim Budget

Discuss and take action regarding the 2023-2024 1st Interim Budget.

Keith Gallion presented the 2023-2024 1st Interim Budget to the Board and answered questions of the Board

Motion to Table: Shely Berry

Seconded by: Miguel Fletcher

Roll Call Vote:

- Shely Berry: Yes
- Miguel Fletcher: Yes
- Greg Kimura: Yes
- Wendy Emeterio: Yes
- Nicole Miller: Yes

Motion to Table was Approved

**Due date:** 2/21/2024

**Status:** In progress / deferred until 2/21/2024

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#### 5.5. Revised Fiscal Policy

Discuss and take action regarding the Revised Fiscal Policy.

Kim Lytle presented the Revised Fiscal Policy to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Miguel Fletcher

Roll Call Vote:

- Greg Kimura: Yes
- Miguel Fletcher: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- Revised - SCVi 2023 Fiscal Policies2023084.pdf
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## 5.6. Open Credit Union Account

Discuss and take action regarding opening a Credit Union Account.

Kim Lytle and Keith Gallion presented the Open Credit Union Account to the Board and answered questions of the Board

Motion to Table: Greg Kimura

Seconded by: Wendy Emeterio

Roll Call Vote:

- Greg Kimura: Yes
- Wendy Emeterio: Yes
- Shely Berry: Yes
- Miguel Fletcher: Yes
- Nicole Miller: Yes

Motion to Table was Approved

**Due date:** 2/21/2024

**Status:** In progress / deferred until 2/21/2024

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## 5.7. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Kim Lytle presented the Board Member Roles to the Board and answered questions of the Board

Motion for Board Member Roles to Remain the Same: Greg Kimura

Seconded by: Shely Berry

Roll Call Vote:

- Greg Kimura: Yes
- Shely Berry: Yes
- Miguel Fletcher: Yes
- Wendy Emeterio: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

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## 5.8. Board Finance Committee Members

Discuss and take action regarding Board Members attending the Board Finance Committee Meetings

The Board discussed the Board Finance Committee Meetings and who should attend

Motion to have Board Treasurer, Greg Kimura, to attend all Board Finance Meetings and one other Board Member will be scheduled to attend each Finance Meetings: Wendy Emeterio

Seconded by: Shely Berry

Roll Call Vote:

- Wendy Emeterio: Yes
- Shely Berry: Yes
- Miguel Fletcher: Yes
- Greg Kimura: Yes
- Nicole Miller: Yes

Motion Unanimously Approved

**Due date:**

**Status:** Completed

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## 6. Closed Session

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### 6.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Directors

**Status:** Completed

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### 6.2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

(Gov. Code section 54956.9(d)(2): 1 matter

**Status:** Completed

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## 7. Report of Closed Session

Nicole Miller stated that there was nothing to report.

**Status:** Completed

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## 8. Board Comments

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### 8.1. Board Comments

Nicole Miller thanked Chad Powell and Martha Spansel Pellico for their dedication to the learners and staff at SCVi.

Greg Kimura wished the Board, Directors and all that attended Happy Holidays

Wendy Emeterio thanked Chad Powell and Martha Spansel Pellico for their professionalism.

**Status:** Completed

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## 9. Closing Items

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### 9.1. Next Meeting Date

February 15, 2024

Next Board Meeting was noted to be on February 21, 2024 at 6:00pm in the Village at SCVi and not February 15 as noted on the agenda. **Status:**

Completed

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## 9.2. Adjournment

Meeting adjourned at 8:02pm

**Status:** Completed

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