



MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: November 14, 2023

Date Tuesday, September 12, 2023
Started 7:00 PM
Ended 8:21 PM
Location Address: 254 E. Ave. K-4, Lancaster, CA 93535
Purpose Regular Scheduled Meeting
Chaired by Bridget Howitt
Recorder La NeShae Norwood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 7:00 PM

Status: Completed

1.2. Roll Call

Bridget - Present

Beth - Present

LaNeshae - Present

Eric - Present

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motioned: Beth

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.



Motioned: Beth

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed

Documents

- Minutes-2023-06-29-v1 (2).pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Music Design Tech Facilitator Tony presented the different styles of dance he will be offering this school year such as ballet, modern, jazz, and contemporary. They are currently preparing for the Winter Production which will be held on December 14th at Lancaster High School. The play they will be performing is called Show Biz. The learners are not only learning various styles of dance, but also dance terminology. The littles are learning ballet as well.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

No public comments were made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motioned: LaNeshae

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- 9.12.23_LancasterPersonnelReport.docx.pdf
-

4.2. Check Register

Motioned: LaNeshae



Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- Lancaster Payment Register_20230907.pdf
 - Lancaster Payment Register Summary_20230907.pdf
-

4.3. Agreements / Invoices over \$10K

Motioned: LaNeshae

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- Ashford Construction Inv #I-080123.pdf
 - Dreambox 2023-2024 Service Agreement RE Order #DB0822103814.pdf
-

5. Discussion And Reports

5.1. School Director Report

Nykole Kent presented the Director's Report and answered questions of the Board.

Status: Completed

5.2. Senate Bill 114 - Charter Extension

Discuss the extension granted to Charter Schools for an additional one year of authorization.

Kim Lytle, iLEAD Support Provider, reported the Senate Bill 114 - Charter Extension.

Status: Completed

Documents

- iLEAD Lancaster Charter Extension72023.pdf
-

5.3. Closed Session Study

Discuss laws regarding Closed Sessions held during Board Meetings.

Kim Lytle, iLEAD Support Provider, reported the Closed Session Study.

Status: Completed

Documents

- Closed Session Cheatsheet (2) (1).pdf
-

6. Action Items



6.1. Revised Fiscal Policy

Discuss and take action of the Revised Fiscal Policy.

Keith Gallion presented the Revised Fiscal Policy.

Motioned: LaNeshae

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed

Documents

- iLEAD Lancaster - Fiscal Policy - FY2324 - Draft.pdf
-

6.2. Declaration of Need

Discuss and take action regarding the Declaration of Need for Emergency CLAD Permits for staff to teach English Language Learners while working to obtain their CLAD.

Rick presented the Declaration of Need.

Motioned: Eric

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

Documents

- Lancaster DON.pdf
-

6.3. Limit Assignment Resolution

Discuss and take action regarding allowing credentialed employee to work in a subject for one year.

Kim Lytle, iLEAD Support Provider, reported the Limit Assignment Resolution.

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

Documents

- Regene Hathcock Board Resolution.pdf
-

6.4. Revised Homeless Policy

Discuss and take action regarding the required revised Homeless Policy.

Michelle Bowes presented the Revised Homeless Policy.



Motioned: LaNeshae

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- Lancaster Revised Homeless Ed. Policy Sept. 2023.pdf
-

6.5. Injury and Illness Prevention Plan

Discuss and take action regarding the Injury and Illness Prevention Plan.

April Calhoun presented the Injury and Illness Prevention Plan.

Motioned: Beth

Seconded: Eric

Unanimously Approved

Due date:

Status: Completed

Documents

- IIPP - iLEAD Lancaster (1).pdf
-

6.6. Instructional Materials

Discuss and take action on the 23-24 Instructional Materials list.

Nykole Kent presented the Instructional Materials and answered questions of the Board.

Motioned: LaNeshae

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- 23-24 Lancaster_ Williams Compliance - Instructional Materials List (1).pdf
-

6.7. Purchase Of Vehicles

Discuss and take action on purchasing three vehicles up to the amount of \$150,000.

Nykole Kent presented the Purchase of Vehicles and answered questions of the Board.

Motioned: Eric

Seconded: LaNeshae

Unanimously Approved

Due date:



Status: Completed

Documents

- Cars to Purchase up to \$150K - Sienna(2) & Tundra(1).pdf
-

6.8. Closed Session

6.8.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 1 Matter

Closed Session began at 7:44 PM and ended at 8:16 PM.

Status: Completed

7. Report of Closed Session

Nothing reported from Closed Session - No Vote Taken.

Status: Completed

8. Board Comments

8.1. Board Comments

LaNeshae requested to have the meetings start earlier than 7:00 PM.

Status: Completed

9. Closing Items

9.1. Next Meeting Date

The next Board Meeting will be held on Tuesday, October 17, 2023.

Status: Completed

9.2. School Tour

Tour school after meeting to look at summer facilities updates.

Nykole, took the Board on a brief tour of the school to show them the newest facility upgrades that were completed.

Status: Completed

9.3. Adjournment

The meeting was adjourned at 8:21 PM.

Status: Completed
