



# MEETING MINUTES - iLEAD Agua Dulce Board Meeting

Board Approved - September 12, 2023

**Date** Wednesday, June 28, 2023  
**Started** 5:00 PM  
**Ended** 6:01 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833

**Purpose** Regular Scheduled Meeting  
**Chaired by** Christine Johnson  
**Recorder** Nicole Higdon

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

The meeting was called to order at 5:01PM.

**Status:** Completed

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#### 1.2. Roll Call

Kurt Knechtel, present

Christine Johnson, present

Michelle Guzman, present

Mary Johnson, present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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#### 1.4. Approve Agenda

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

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## 1.5. Approve Minutes

Mary Johnson, action item 6.1 School Director Employer Agreement, the second line should say the school director's pay has increased, instead of "as" increased. Kim Lytle, iLEAD Support Provider, offers to make that change for the Board Coordinator.

Motion: Mary Johnson

Second: Michelle Guzman

Abstain: Kurt Knechtel because of absence.

Motion passed.

**Due date:**

**Status:** Completed

Documents

- Minutes-2023-06-21-v1.pdf

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## 2. Public Comments

### 2.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made.

**Status:** Completed

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## 3. Consent Items

### 3.1. ELA Contract Over \$10,000

Replenishing student workbooks for the ELA Open Up Resource curriculum and purchasing trade books for additional classes.

Lisa Latimer, Site Director, reports this would be the last very large EL Curriculum purchase to add some trade books for Kindergarten and Middle School. Mary Johnson asked what the cost would be moving forward, and Lisa said about half this cost.

Motion: Mary Johnson

Second: Michelle Guzman

Motion unanimously passed.

**Due date:**

**Status:** Completed

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## 4. Hearing

### 4.1. LCAP Hearing



Allow public input regarding the Local Control Accountability Plan and Budget.

Allison Bravo, iLEAD Support Provider, asks if anyone from the public has comments or concerns regarding the LCAP. No comments from the public were made, so the hearing was closed.

**Status:** Completed

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## 5. Action Items

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### 5.1. LCAP and Local Indicators

Discuss and take action on the 2022 - 2023 Local Indicators and 2023 - 2024 LCAP.

Alison Bravo, iLEAD Support Provider, reports that iLEAD Agua Dulce is making great progress and is aligned for 2023-2024, no major changes.

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce 23-24 LCAP.pdf
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### 5.2. LCAP Federal Addendum

Discuss and take action on the 2023 - 2024 LCAP Federal Addendum.

Alison Bravo, iLEAD Support Provider, reports and answered question of the Board.

Motion: Mary Johnson

Second: Michelle Guzman

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- Agua Dulce ATSI Federal LCAP Addendum 2023.pdf
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### 5.3. 2022-2023 Estimated Actuals & 2023-2024 Budget

Discuss and take action on the Estimated Actuals and projected budget.

Kelly O'Brien, iLEAD Support Provider, reports and answers questions of the Board. Mary Johnson reports that she looks at changes, and wants to discuss why classified salaries and classified elective salaries are higher for next year. Lisa Latimer, Site Director, explains that some of the Care Team that was hired had talents or specialties that they contributed to the campus, such as music and farm to table and SPED support due to our growing number of SPED learners, so the increase is to help sustain the programs by increasing salaries. Kurt Knechtel asks why the Federal money is decreasing, and Kelly explains that the Covid money is not being renewed.

Motion: Mary Johnson



Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- EstimatedActuals2223.PreliminaryBudget2324.MYP\_ForBoard.pdf
- 

#### 5.4. Revised Fiscal Policy

Discuss and take action regarding the revised fiscal policy.

Mary Johnson motions to table the Revised Fiscal Policy until September due to legal documents arriving late.

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

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#### 5.5. Special Education Shared Resource Agreement

Discuss and take action regarding the revised iLEAD CA Sp. Ed. Shared Service Agreement.

Kim Lytle, iLEAD Support Provider, reports SPED Shared Resource Agreement and answered questions of the Board. iLEAD schools share speech, OT, and a SPED team. Mary Johnson asks how many SPED learners we have, and Alison Bravo, iLEAD Support Providers, shared that 16.7% of learners at iLEAD AD are SPED kids.

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- 23-24 SPED RESOURCE SHARING (7-1-23).pdf
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#### 5.6. Food Service MOU

Discuss and take action on the Food Services MOU.

Cassandra Coleman, iLEAD Support Provider, reports on the MOU. iLEAD has had a contract with FreshStart and will have it through summer, as it's one of the only vendors willing to drive to Agua Dulce. By law, we have to serve 2 meals per day for free. Due to the new mandate, state funds became available to purchase materials needed to cook food on site. Since the learners do not like Fresh Start, we will transition to cooking on site in the new school year with a new vendor. In addition, iLEAD Lancaster will be the hub for food service, and all billing will go through Lancaster starting the new school year.

Motion: Mary Johnson

Second: Michelle Guzman



Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- MOU for Self Operation 23-24.pdf
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### 5.7. Family Guidebook

Discuss and take action regarding the 2023-2024 Family Guidebook.

Christine Johnson says the cover says TK-10, and needs to be updated to TK-11. Mary Johnson says that for High School graduation requirements it says 2 credits, and she believes it is 20 credits. Mary Johnson motions to approve with the changes mentioned.

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iAD 2023-2024 iLEAD Schools Family Guidebook .pdf
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### 5.8. 2023-2024 Insurance Policies

Discuss and take action regarding the 2022-2023 insurance policies.

Kim Lytle, iLEAD Support Provider, reports on the 2023-2024 Insurance Policies to the Board and introduced Rick Crunelle who is the new Executive Director of Human Resources. Kurt Knechtel asked why the Workmans comp went down. April Cauthorn, iLEAD Support Provider, answered question and explained the new process.

Motion: Mary Johnson

Second: Kurt Knechtel

Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD 23-24 Premium Allocations - Agua Dulce.pdf
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### 5.9. Extended Learning Opportunities

Discuss and take action regarding the ELO-P for learners .

Farnaz Kaufman, iLEAD Support Provider, presents the ELO report and answered questions of the Board. This program is both academically and socially emotionally focused. These will be ongoing funds from the state, until further notice. iLEAD AD didn't use all the funds last year, so the funds will carry over. Kim Lytle, iLEAD Support Provider, explains that this is specific to TK - 6th grade.

Motion: Mary Johnson

Second: Michelle Guzman



Motion unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce - ELO - P(rogram) (2).pdf
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## 6. Board Comments

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### 6.1. Board Comments

Christine Johnson thanks Mary Johnson for her input, help and time she has given iLEAD. Lisa Latimer thanks Mary Johnson for asking tough questions and being a leader on the Board.

**Status:** Completed

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## 7. Closing Items

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### 7.1. Next Meeting Date 9/12/23

Our next meeting is scheduled for September 12th at 5PM.

The next meeting is scheduled for 9/12/23 at 5PM.

**Status:** Completed

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### 7.2. Adjournment

The meeting is adjourned at 6:01PM.

**Status:** Completed

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