



MEETING MINUTES - iLEAD Agua Dulce Board

Meeting

Date Wednesday, June 21, 2023
Started 5:02 PM
Ended 6:19 PM
Location Address: 11311 Frascati Street, Agua Dulce, CA 9190
Join Zoom Meeting <https://us02web.zoom.us/j/3858775783>
Meeting ID: 385 877 5783
Dial in Number: 1-669-900-6833

Purpose Regular Scheduled Meeting
Chaired by Christine Johnson
Recorder Nicole Higdon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:02PM.

Status: Completed

1.2. Roll Call

Present: Christine Johnson

Present: Mary Johnson

Present: Michelle Guzman

Absent: Kurt Knechtel

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Approve Agenda

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Motion passed unanimously.

Due date:



Status: Completed

1.5. Approve Minutes

Discuss and take action on the Board Meeting Minutes.

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Motion passed unanimously.

Due date:

Status: Completed

Documents

- Minutes-2023-05-09-v1.pdf
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2. Public Comments

2.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No comments were made

Status: Completed

3. Consent Items

3.1. Personnel Report

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

Documents

- 6.21.23_AguaDulcePersonnelReport.pdf
-

3.2. Check Register

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel



Passed unanimously.

Due date:

Status: Completed

Documents

- iAD_Payment Register Summary_20230614.pdf
 - iAD_Payment Register_20230614.pdf
-

4. Discussion And Reports

4.1. School Director Report

Lisa Latimer, Site Director, gives her report and answered questions of the Board. Her report included an update on the glider project, Jamboree, and we ended the year with the Kindergarten and 8th grade celebrations. Regarding facilities, we had wifi issues during testing and the bungalows are still affected as of now. In addition we had plumbing issues and we had workers on site for a couple days. The AD district will be taking care of the septic lines, which is the issue. On the personal report it won't reflect the changes in high School, a position was eliminated and a couple new teacher of record were hired for ELA and Science. Both third grade teachers are leaving, one is moving to Temecula, and the other teacher is going back to school to become a counselor and her program will not permit her to work as a teacher while she is in school.

Status: Completed

Documents

- Site Director Board Report - .pdf
-

5. Closed Session

5.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

Status: Completed

5.2. Report of Closed Session

Nothing to report.

Status: Completed

6. Action Items

6.1. School Director Employment Agreement

Discuss and take action regarding the School Director employment agreement.

Mary Johnson makes a motion to approve the Site Director contract for the 2023-2024 school year, beginning July 1, 2023 and concluding on June 30, 2024. The School Director's annual pay has increased 10% for annual salary of \$112,639.05. She will be entitled to participate in the employee benefits program at the same rate the employer will pay all current employees, which will be \$710 per month starting July 1st.

Motion: Mary Johnson

Second: Michelle Guzman



Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

6.2. Camera Policy

Discuss and take action regarding Camera Policy.

Kim Lytle, iLEAD Support Provider, explains the camera policy and answered questions of the Board. Lisa Latimer, Site Director, explains that it is primarily for the animals.

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

Documents

- iLEAD Agua Dulce Camera Policy.pdf
-

6.3. Shared Resource Agreement

Discuss and take action regarding the revised iLEAD CA Service Agreement.

Kim Lytle, iLEAD Support Provider, presented the agreement and answered questions of the Board. iCA took on MLN tasks and legal has looked at the document.

Christine Johnson asks Lisa Latimer, Site Director, her opinion and she said her only concern is marketing and getting the 30 second vignettes she requested. She goes on to say the social media help with Emily Steele has been amazing.

Mary Johnson mentioned the initial idea was to do a renewal every year, but this is a three year contract. The Board agreed to approve as the latest edition, but this will be discussed and reviewed in the March 2024 meeting.

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

Documents

- iCA Service Agreement July 2023(7004719.2).pdf
-

6.4. Special Education Resource Agreement

Discuss and take action regarding the revised iLEAD CA Sp. Ed. Shared Service Agreement.



The motion is to table this item until documents are available.

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

6.5. 2023-2024 Board Meeting Dates

Discuss and take action regarding the 2023 - 2024 Board Meeting Dates.

Kim Lytle, iLEAD Support Provider, reviews the Board Meeting Dates and answered questions of the Board.

Motion: Mary Johnson

Second: Michelle Guzman

Absent: Kurt Knechtel

Passed unanimously.

Due date:

Status: Completed

Documents

- 2023-2024 Board Calendar-iLEAD Agua Dulce (1) (2).pdf
-

7. Board Comments

7.1. Board Comments

Mary Johnson is resigning and the June 28th meeting will be her last meeting. She feels her purpose has been fulfilled.

Status: Completed

8. Closing Items

8.1. Next Meeting Date - June 28 @ 5:00

The next meeting is scheduled for June 28th at 5PM.

The next meeting date is June 28th at 5PM.

Status: Completed

8.2. Adjournment

The meeting was adjourned at 6:19PM.

Status: Completed
