



# MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: June 22, 2023

**Date** Wednesday, May 24, 2023  
**Started** 6:00 PM  
**Ended** 6:59 PM  
**Location** Address: 254 E. Ave. K-4, Lancaster, CA 93535  
**Purpose** Regular scheduled meeting  
  
**Chaired by** Beth Carr-Knudson  
**Recorder** KeKe Montoya

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

The meeting was called to order at 6:00 PM.

**Status:** Completed

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#### 1.2. Roll Call

The following board members were present: LaTorra, Beth, Eric, and Bridget. LaNeshae was absent.

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

Everyone recited the Pledge of Allegiance.

**Status:** Completed

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#### 1.4. Approve Agenda

Motioned: Beth

Seconded: Bridget

Unanimously Approved

**Status:** Completed

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#### 1.5. Approve Minutes

Motioned: Beth

Seconded: Eric

Unanimously Approved

**Status:** Completed

#### Documents

- Minutes-2023-03-14-v1 (6).pdf
- Minutes-2023-04-06-v1 (6).pdf



- Minutes-2023-04-18-v1 (6).pdf
  - Minutes-2023-03-09-v1 (1) (6).pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Nykole spoke about the EL Program and answered questions of the board.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes for agenda items, 2 minutes for items not on the agenda, and 20 minutes for all comments.

Latina Pinkney spoke regarding 8th Grade facilitator, Jerry Deniz and how he treats her son unfairly.

Tiffany Martin spoke about the lack of proper training for staff and that there is nepotism by association.

Shona Burton spoke about a meeting she had with HR and how she felt it was one-sided and blame was turned on her.

Shoney Brown inquired about his son's 5th grade curriculum and whether or not group projects are the only thing being taught. Nykole stated there is group work as well as independent work. All learners are on different levels and the facilitators track stand levels and do assessment tracking as well. Tiffany suggested Shoney use Brightspace to check his learners progress regularly.

All speaker cards are attached.

**Status:** Completed

#### Documents

- Speaker Card\_Latina Pinkney-5.24.23.pdf
  - Speaker Card\_Tiffany Martin-5.24.23.pdf
  - Speaker Card\_Shona Burton-5.24.23.pdf
  - Speaker Card\_Shoney Brown-5.24.23.pdf
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## 4. Consent Items

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### 4.1. Personnel Report

Motioned: Bridget

Seconded: Eric

Unanimously Approved

**Status:** Completed

#### Documents

- 5.11.23\_LancasterPersonnelReport.docx.pdf
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## 4.2. Check Register

Motioned: Bridget

Seconded: Eric

Unanimously Approved

**Status:** Completed

### Documents

- Lancaster Payment Register Summary 20230517.pdf
  - Lancaster Payment Register 20230517.pdf
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## 4.3. Contracts over \$10K

Motioned: Bridget

Seconded: Eric

Unanimously Approved

**Status:** Completed

### Documents

- PO #iLEAD-2222 - Metro Floors.pdf
  - Apple Proposal #2111150961.pdf
  - United Rentals Sales Quote - Scissor Lift.pdf
  - Kitchen Equipment Bid.pdf
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## 5. Discussion And Reports

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### 5.1. School Director Report

Nykole presented her Directors Report and answered questions of the board.

**Status:** Completed

### Documents

- Director Board Report May 22-23 .pdf
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## 6. Action Items

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### 6.1. Annual Request For Federal Title Funding

Request approval to submit for Federal Title I, II, and IV funding for the 2023-2024 school year.

Farnaz presented the Annual Request for Federal Title Funding.

Motioned: Beth

Seconded: Bridget

Unanimously Approved

**Status:** Completed

### Documents

- Annual Request For Federal Title Funding - iLEAD Lancaster (1).pdf
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## 6.2. Board Member Positions

Discussion and action regarding the possible removal of a School Board Director according to Article IV Section 6 of the iLEAD Lancaster Bylaws.

LaTorra addressed this item before the Curriculum Moment was presented. She stated due to a lot of things in the background she doesn't agree with, she decided to step down as Board President after reading her letter of resignation (see attached).

Kim suggested the Board update the Bylaws on the next agenda.

**Status:** Completed

### Documents

- Approved - 2019.10.15 Amended Bylaws iLEAD Lancaster (3).pdf
  - Latorra Saxton Letter of Resignation\_5.24.2023.pdf
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## 6.3. 2023-2024 Vacation Policy

Discuss and take action on 2023-2024 Vacation Policy.

Motioned: Bridget

Seconded: Beth

Unanimously Approved

**Status:** Completed

### Documents

- 2023 - 2024 Vacation Policy - iLEAD Lancaster (1).pdf
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## 7. Board Comments

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### 7.1. Board Comments

Bridget stated she visited the school two weeks ago and loved how the learners were engaged and the staff was happy. She wanted to commend everyone involved.

Beth stated policies change and encouraged the community to come to board meetings more often. Although covid changed a lot of things, it didn't change how we treat people.

Eric stated good processes are in place here at iLEAD Lancaster and as a part of the governing board, he wants to ensure things are handled properly.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Promotion/Graduation Date

Thursday, June 15, 2023.

The Kinder promotion ceremony is at 9:00 AM.

The 8th Grade promotion ceremony is at 6:00 PM.

**Status:** Completed

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## 8.2. Next Board Meeting Date

Thursday, June 22, 2023.

**Status:** Completed

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## 8.3. Adjournment

The meeting was adjourned at 6:59 PM.

**Status:** Completed

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