

MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved: June 21, 2023

Date	Wednesday, May 17, 2023
Started	6:04 PM
Ended	7:48 PM
Location	Address: Santa Clarita Valley International, 28060 Hasley Cyn Rd., Castaic Room: Village (located on the 2nd floor of the Lower Campus)
Purpose	Regular scheduled meeting
Chaired by	Nicole Miller
Recorder	Donna Wood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Nicole Miller called the meeting to order at 6:04pm

Status: Completed

1.2. Roll Call

Shely Berry: Present

Greg Kimura: Present

Nicole Miller: Present

Wendy Emeterio: Arrived at 6:10pm

Status: Completed

1.3. Pledge Of Allegiance

Pledge of allegiance was recited

Status: Completed

1.4. Approve Agenda

Motion to Approve: Shely Berry

Seconded by: Greg Kimura

Approved

- Shely Berry: Yes
- Greg Kimura: Yes
- Nicole Miller: Yes
- Wendy Emeterio: Absent

Due date:

Status: Completed

1.5. Approve Minutes

Motion to Approve with correction: Greg Kimura

Seconded by: Shely Berry

Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Nicole Miller: Yes
- Wendy Emeterio: Absent

Due date:

Status: Completed

Documents

- Minutes-2023-04-19.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Todd Kern and the 6/7 Student Council presented their group plans, fundraisers and events with the Board and answered questions of the Board

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Unanimously Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes

- Nicole Miller: Yes

Due date:

Status: Completed

Documents

- 5.17.2023 SCVi_PersonnelReport___.pdf
-

4.2. Check Register

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Unanimously Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Nicole Miller: Yes

Due date:

Status: Completed

Documents

- SCVi Payment Register 20230510.pdf
 - SCVi Payment Register Summary 20230510.pdf
-

5. Discussion And Reports

5.1. Learner Board Ambassador Report

The Learner Board Ambassador presented their report to the Board and answered questions of the Board

Status: Completed

5.2. School Director Report

Chad Powell and Martha Spansel-Pellico presented the School Director Report to the Board and answered questions of the Board

Status: Completed

Documents

- Site Director Board Report.pdf
-

5.3. Staff Board Ambassador Report

Megan Tapia presented the Staff Board Ambassador Report to the Board and answered questions of the Board

Status: Completed

5.4. Financial Committee Report

Greg Kimura presented the Financial Committee Report to the Board and answered questions of the Board.

Status: Completed

5.5. Enrollment Committee Report

Shely Berry presented the Enrollment Committee Report to the Board and answered questions of the Board

Status: Completed

6. Action Items

6.1. Annual Request For Federal Title Funding

Request approval to submit for Federal Title I, II, and IV funding for the 2023-2024 school year.

Farnaz Kaufman presented the Annual Request for Federal Title Funding to the Board and answered questions of the Board.

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Unanimously Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Kimura: Yes
- Nicole Miller: Yes

Due date:

Status: Completed

Documents

- Annual Request For Federal Title Funding - SCVi.pdf
-

6.2. 2023-2024 Vacation Policy

Discuss and take action on 2023-2024 Vacation Policy.

Kim Lytle presented the 2023-2024 Vacation Policy to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Shely Berry

Unanimously Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Kimura: Yes
- Nicole Miller: Yes

Due date:

Status: Completed

Documents

- 2023 - 2024 Vacation Policy - EG (3).pdf
-

6.3. Board Meeting Location

Discuss and take action regarding the location of the Board Meetings including public virtual access.

Kim Lytle presented the Board Meeting Location to the Board and answered questions of the Board

Motion to Approve the public having access to Board meetings via zoom link: Greg Kimura

Seconded by: Shely Berry

Unanimously Approved

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Kimura: Yes
- Nicole Miller: Yes

Due date:

Status: Completed

6.4. Board Member Positions

Discuss and take action to add Board Members to the SCVi Board Team.

Kim Lytle presented the Board Member Positions to the Board and answered questions of the Board

Motion to Table: Greg Kimura

Seconded by: Shely Berry

Vote to Table

- Greg Kimura: Yes
- Shely Berry: Yes
- Wendy Emeterio: Yes
- Nicole Miller: Yes

Due date: 6/21/2023

Status: In progress / deferred until 6/21/2023

6.5. Board Role

Discuss and take action to appoint Board Secretary given the requirements of the Bylaws Article VII.

Kim Lytle presented the Board Role to the Board and answered questions of the Board

Motion to appoint Shely Berry as Secretary of the Board: Greg Kimura

Seconded by: Wendy Emeterio

Unanimously Approved

- Greg Kimura: Yes
- Wendy Emeterio: Yes
- Shely Berry: Yes
- Nicole Miller: Yes

Due date:

Status: Completed

7. Closed Session

7.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 1 Matter

Status: Completed

7.2. Report of Closed Session

Nicole Miller reported the Board approved the Special Education Settlement Agreement with up to \$40,000 in educational funds.

Unanimously Approved

- Greg Kimura: Yes
- Wendy Emeterio: Yes
- Shely Berry: Yes
- Nicole Miller: Yes

Status: Completed

8. Board Comments

8.1. Board Comments

Greg Kimura stated he appreciated all the hard work of Chad Powell and Martha Spansel-Pellico, the Board Members, Kim Lytle and Donna Wood.

Wendy Emeterio stated her appreciation of Shely Berry for her appointment to Secretary of the Board

Status: Completed

9. Closing Items

9.1. Promotion/Graduation Date

June 16, 2023

June 16, 2023 - Board members will attend graduation

Status: Completed

9.2. Next Meeting Date

June 21, 2023 at 4:00pm

Next board meeting is June 21st at 4:00pm

Status: Completed

9.3. Adjournment

Nicole Miller adjourned the meeting at 7:48pm

Status: Completed
