



MEETING MINUTES - iLEAD Lancaster Board Meeting

Board Approved: February 9, 2023

Date	Tuesday, December 13, 2022
Started	6:03 PM
Ended	6:57 PM
Location	You can join us virtually at: Zoom https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Latorra Saxton
Recorder	KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:03 PM.

Status: Completed

1.2. Roll Call

LaTorra and Beth were present. LaNeshae joined the meeting around 6:27PM just two minutes after Nykole joined.

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Approve Agenda

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

1.5. Approve Minutes

Motioned: Beth

Seconded: LaTorra

Unanimously Approved

Due date:

Status: Completed

Documents

- Minutes-2022-11-22-v1.pdf
 - Minutes-2022-11-10-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

There was no Curriculum Moment tonight.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- 12.08.22_Lancaster_PersonnelReport.pdf
-

4.2. Check Register

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents



- Lancaster Payment Register_20221130.pdf
-

4.3. Contracts over \$10K

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- STEMulate Learning Proposal 2022-2023.pdf
-

4.4. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- iLEAD Lancaster - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (17).pdf
-

5. Discussion And Reports

5.1. School Director Report

There was nothing new to report from the last meeting.

Status: Completed

Documents

- Director Board Report Dec 8.22.pdf
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6. Action Items

6.1. Revised 2022-2023 Budget

Discuss and take action regarding the revised 2022-2023 annual budget based on changes in State and Federal Budgets, learner enrollment, new legislation, and other viable information set into place since the adoption of the budget in June.

Kelly presented the Revised 2022-2023 Budget.

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:



Status: Completed

Documents

- FY2223 1st Interim - SACS Cash Flow 22.23 (1).pdf
-

6.2. Single Plan For School Achievement

Discuss and take action regarding the revised 2022-2023 which outlines the Title I, II, and IV programs put into place with the Federal Funding requested for this year.

Allison presented the Single Plan for. School Achievement and gave a shout out to Deborah Autrey for jumping in to help with SSC and ELAC.

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- Lancaster SPSA 22-23-SSC Approved.pdf
-

6.3. Telework Policy

Discuss and take action regarding the Telework Policy for employees working remote or hybrid/remote alongside learners or to support the schools.

Natasha presented the Telework Policy.

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- iLEAD Lancaster Telework and Procedures Policy .pdf
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6.4. Revised iCA Attachment A Service Agreement

Discuss and take action regarding the revised iCA agreement for the duration of the 2022-2023 school year.

Kim presented the Revised iCA Attachment A Service Agreement and answered questions of the Board.

LaTorra motioned to table this item, Beth motioned to approve and move forward. LaNeshae asked how will tabling this item impact our learners? LaTorra stated as Board President she feels it is wise to have another lawyer review the agreement to ensure the contract is good for our school. Nykole stated there are multiple things riding on the approval of this agreement and feels we need to move forward so nothing gets held up. LaNeshae requested to pause to give her a moment to pray before making her decision.

Nykole asked the Board to move forward with the contract as it is written for the remainder of the School year and set a new contract for next year. LaTorra asked LaNeshae if they can table this item until it can be reviewed by an outside lawyer. Since Beth made a motion to move forward with the contract as it is written, LaNeshae had the final vote and seconded to move forward with the current contract.



Motioned: Beth

Seconded: LaNeshae

Unanimously Not Approved but Passed

Due date:

Status: Completed

Documents

- Amended iCA Attachment A & iLEAD Lancaster RESOLUTION 12_1_22.pdf
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6.5. IP Shared Agreement

Discuss and take action regarding the iLEAD Shared IP agreement.

Kim presented the IP Shared Agreement. Nykole answered questions of the Board.

Motioned: Beth

Seconded: LaNesha

Unanimously Approved

Due date:

Status: Completed

Documents

- Redline - iCA - Schools -- IP Assignment and Governance Agreement (PC).pdf
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6.6. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

LaTorra stated she was fine with her role as Board President and invited Kim Etter as a potential Board Member.

LaTorra asked if anyone wanted to change their role; everyone is fine with their current role on the Board.

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

7. Board Comments

7.1. Board Comments

No Board comments were made.

Status: Completed

8. Closing Items



8.1. Next Meeting Date

The next regularly scheduled Board meeting will be held on Thursday, February 9, 2023 at 6:00 PM.

The next regularly scheduled Board meeting will be held on Thursday, February 9, 2023 at 6:00 PM.

Status: Completed

8.2. Adjournment

The meeting was adjourned at 6:57 PM.

Status: Completed
