



MEETING MINUTES - iLEAD California Charters 1 Board Meeting

Board Approved: March 1, 2023

Date	Wednesday, February 1, 2023
Started	5:30 PM
Ended	7:19 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Cheri Bradford
Recorder	Julie Basse

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:30 p.m.

Status: Completed

1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present

Kenneth Scott - Present

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

Status: Completed

1.4. Approve Agenda

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:



Status: Completed

1.5. Approve Minutes

Motioned: Kenneth Scott

Seconded: Kenchy Ragsdale

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 1.5 iCC1 Special Minutes-2022-12-15-v2 (1).pdf
 - 1.5 Minutes-2022-11-30Canceled Special Meeting-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

iLEAD AV Exploration

AV Exploration Lead, Tina Toval, introduced the Skeen sisters who presented on their POL projects.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes



Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 4.1 2.1.23 Hybrid_PersonnelReport (1).pdf
 - 4.1 2.1.23_iCA__PersonnelReport.pdf
-

4.2. Check Register

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 4.2 iCC1 Payment Register 20230125.pdf
 - 4.2 iCC1 Payment Register Summary 20230125.pdf
-

4.3. Revised 2020 Form 990

Review updated 2020 Form 990 submitted by the auditor as you were informed was needed during the audit report given by the audit team.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 4.3 iLead California Charters 1_Amended Return DRAFT.pdf
-

4.4. CEED TV VR Training Contract

For AV program

Motioned: Kenchy Ragsdale



Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 4.4 CEED TV iLead Antelope Valley Spring Invoice.pdf
 - 4.4 CEED TV iLEAD Antelope Valley Hybrid - Spring 2023 (1).pdf
-

5. Discussion And Reports

5.1. Learner Board Ambassador Report

Lisa Rittenhouse presented the newest Learner Ambassador, Christian T., who introduced himself to the Board and provided updates on Exploration High School news

Status: Completed

5.2. iLEAD Hybrid School Director Report

AV Exploration, Terri Budke

AV Exploration Director, Terri Budke, presented the Director's Report and answered questions of the Board.

Status: Completed

Documents

- 5.2 2_1_23 iLEAD AV EXPLORATION Director's Report.pdf
-

5.3. Brown Act Meeting Requirements

Brown Act Meeting Requirements

Kim Lytle presented the Brown Act changes and answered questions of the Board.

Status: Completed

Documents

- 5.3 iLEAD CA - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (1).pdf
 - 5.3 New Brown Act Changes - January 2023.pdf
-

5.4. ADP Time Off Requests and Bill.com Reimbursement Process

Discuss process regarding School Director time off requests and reimbursements.

Kim Lytle presented the ADP and bill.com processes and answered questions of the Board.

Status: Completed

6. Action Items



6.1. School Accountability Report Card

Discuss and take action regarding 2021 - 2022 School Accountability Report Card outlining the required school information for public review. This document was posted to the website as required by February 1.

Allison Bravo presented the School Accountability Report Card and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 6.1 Hybrid SARC 21-22 Draft.pdf

6.2. 2023-2024 School Calendar

Discuss and take action regarding the 2023-2024 School Calendar.

Amanda Fischer presented the calendars and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 6.2 2023-24 iCA Calendars v2301261445.pdf

6.3. Nepotism Policy

Discuss and take action regarding the Nepotism Policy.

Amanda Fischer presented the Nepotism Policy and answered questions of the Board.

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Unanimously Approved

Cheri Bradford - yes



Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 6.3 iLEAD California Nepotism Policy 2023.pdf
-

6.4. Revised Employee Guidebook

Discuss and take action regarding the revised Employee Guidebook updated according to legal requirements and procedures.

Natasha Baugh presented the Revised Employee Guidebook and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 6.4 iLEAD CA _ Employee Guidebook (Updated Jan. 2023).pdf
-

6.5. First Interim Report

Request ratification of the First Interim Report related to the school budget July 2022 through October 2022 which was required and submitted to your authorizer in December 2022.

Kelly O'Brien presented the First Interim Report and answered questions of the Board.

Motion To Ratify: Kenneth Scott

Seconded: Cheri Bradford

Unanimously Approved

Cheri Bradford - yes

Kenchy Ragsdale - yes

Kenneth Scott - yes

Due date:

Status: Completed

Documents

- 6.5 Hybrid _ 2022-23 First Interim Budget Alternative Form and MYP.xlsx - Hybrid_ForDistrict.pdf
-



7. Closed Session

7.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Gov. Code section 54956.9(d)(2): 2 Matters

Status: Completed

8. Report of Closed Session

8.1. Report of Closed Session

The Board took action with a vote of 3 to 0 to approve the settlement agreement in the amount of \$22,800.

Motioned: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously approved

Cheri Bradford: Aye

Kenchy Ragsdale: Aye

Kenneth Scott: Aye

Due date:

Status: Completed (2/1/2023)

9. Comments

9.1. Board Comments

The Board indicated communication is good with the CEO

Status: Completed

9.2. CEO Comments

Amanda Fischer provided iCA department updates to the Board.

Status: Completed

10. Closing Items

10.1. Next Meeting Date - March 1, 2023

The next meeting will be in person.

Status: Completed

10.2. Adjournment

Meeting was adjourned at 7:19 p.m.

Status: Completed
