

MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved: February 15, 2023

Date	Wednesday, December 14, 2022
Started	6:02 PM
Ended	8:52 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Nicole Miller
Recorder	Donna Wood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Greg Kimura called the meeting to order at 6:02pm

Status: Completed

1.2. Roll Call

Shely Berry: Present

Sharon Lord Greenspan: Present

Wendy Emeterio: Present

Greg Kimura: Present

Nicole Miller: Arrived at 7:53pm

Status: Completed

1.3. Pledge Of Allegiance

Pledge of allegiance was recited

Status: Completed

1.4. Approve Agenda

Motion to approve agenda: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Shely Berry - Yes

- Wendy Emeterio - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Due date:

Status: Completed

1.5. Approve Minutes

Motion to approve minutes 2022-11-16: Wendy Emeterio

Seconded by: Shely Berry

Unanimously Approved

- Wendy Emeterio - Yes
- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Motion to approve minutes 2022-11-18: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Due date:

Status: Completed

Documents

- Minutes-2022-11-16-v1.pdf
 - Minutes-2022-11-18-v1.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Jose Sanchez and Paloma Molina Lopez and learner presented the dual immersion classroom activities to the Board and answered questions of the Board

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion to approve consent items: Sharon Lord Greenspan

Seconded by: Wendy Emeteriio

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Due date:

Status: Completed

Documents

- 12.14.22SCVi_PersonnelReport__.pdf
-

4.2. Check Register

Motion to approve consent items: Sharon Lord Greenspan

Seconded by: Wendy Emeteriio

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Due date:

Status: Completed

Documents

- SCVi Payment Register 20221207.pdf
-

4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Motion to approve consent items: Sharon Lord Greenspan

Seconded by: Wendy Emeteriio

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Due date:

Status: Completed

Documents

- SCVi - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements.pdf
-

4.4. Contracts over \$10K

Motion to approve consent items: Sharon Lord Greenspan

Seconded by: Wendy Emeterio

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Shely Berry - Yes
- Greg Kimura - Yes

- Nicole Miller - Absent from vote

Status: Completed

Documents

- Caltint 3215.pdf
-

5. Discussion And Reports

5.1. Learner Board Ambassador Report

Learner Board Ambassador presented the Learner Board Ambassador Report to the Board and answered questions of the Board

Status: Completed

5.2. School Director Report

Martha Spansel Pellico and Chad Powell presented the school director report to the Board and answered questions of the Board

Status: Completed

Documents

- 12_14_22 Site Director Board Report .docx.pdf
-

5.3. Staff Board Ambassador Report

Megan Tapia presented the staff board ambassador report to the Board and answered questions of the Board

Status: Completed

5.4. Financial Committee Report

Greg Kimura presented the financial committee report to the Board and answered questions of the board

Status: Completed

5.5. Enrollment Committee Report

Wendy Emeterio presented the enrollment committee report to the Board and answered questions of the Board

Status: Completed

6. Action Items

6.1. Revised 2022-2023 Budget

Discuss and take action regarding the revised 2022-2023 annual budget based on changes in State and Federal Budgets, learner enrollment, new legislation, and other viable information set into place since the adoption of the budget in June.

Kelly O'Brien presented the revised 2022-2023 budget to the Board and answered questions of the Board

Motion to Approve the revised 2022-2023 budget: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Wendy Emeterio - Yes
- Greg Kimura - Yes

- Nicole Miller - absent from vot

Due date:

Status: Completed

Documents

- SCVi 2022-23 First Interim Budget MYP.pdf
-

6.2. Single Plan For School Achievement

Discuss and take action regarding the revised 2022-2023 which outlines the Title I, II, and IV programs put into place with the Federal Funding requested for this year.

Allison Bravo presented the single plan for school Achievement to the Board and answered questions of the Board.

Motion to Approve the single plan for school achievement: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Wendy Emeterio - Yes
- Greg Kimura - Yes

- Nicole Miller - absent from vote

Due date:**Status:** Completed

Documents

- SCVi SPSA 22_23-SSC Approved .pdf
-

6.3. Telework Policy

Discuss and take action regarding the Telework Policy for employees working remote or hybrid/remote alongside learners or to support the schools.

Natasha Baugh presented the telework policy to the Board and answered questions of the Board.

Motion to Approve the telework policy: Shely Berry

Seconded by: Sharon Lord Greenspan

Unanimously Approved

- Shely Berry - Yes
- Sharon Lord Greenspan - Yes
- Wendy Emeterio - Yes
- Greg Kimura - Yes

- Nicole Miller - absent from vote

Due date:**Status:** Completed

Documents

- SCVi Telework and Procedures Policy .pdf
-

6.4. Revised iCA Attachment A Service Agreement

Discuss and take action regarding the revised iCA agreement for the duration of the 2022-2023 school year.

Kim Lytle presented the revised iCA attachment A service agreement to the Board and answered questions of the Board.

Motion to Approve the iCA attachment A service agreement: Sharon Lord Greenspan

Seconded by: Greg Kimura

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Greg Kimura - Yes
- Shely Berry - Yes
- Nicole Miller - Yes

- Wendy Emeteio - abstained due to employment with iCA

Due date:**Status:** Completed

Documents

- Amended iCA Attachment A _ RESOLUTION 12_1_22 SCVi.pdf
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6.5. IP Shared Agreement

Discuss and take action regarding the iLEAD Shared IP agreement.

Kim Lytle presented the IP shared agreement to the Board and answered questions of the Board.

Motion to Table the IP shared agreement: Greg Kimura

Seconded by: Sharon Lord Greenspan

Unanimously Moved to Table

- Greg Kimura - Yes
- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Wendy Emeterio - Yes
- Nicole Miller - Yes

Due date: 2/15/2023

Status: Deferred until 2/15/2023

Documents

- Redline - iCA - Schools -- IP Assignment and Governance Agreement (PC).pdf
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6.6. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Kim Lytle presented the board member roles to the Board and answered questions of the Board.

Motion to Approve the board member roles to stay the same; Nicole Miller - President, Sharon Lord Greenspan - Secretary, Greg Kimura - Treasurer : Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Greg Kimura - Yes
- Wendy Emeterio - Yes
- Nicole Miller - Yes

Due date:

Status: Completed

6.7. Revised Emergency Operation Plan

Discuss and take action regarding the revised Emergency Operation Plan now called the Comprehensive School Safety Plan.

Alan Kingsley presented the revised emergency operation plan to the Board and answered questions of the Board

Motion to Approve the revised emergency operation plan: Greg Kimura

Seconded by: Sharon Lord Greenspan

Unanimously Approved

- Greg Kimura - Yes
- Sharon Lord Greenspan - Yes

- Shely Berry - Yes
- Wendy Emeterio - Yes
- Nicole Miller - Yes

Due date:

Status: Completed

6.8. Revised Security Camera Usage Policy

Discuss and take action regarding the revised Security Camera Usage Policy.

Shannon Barrangan presented the revised security camera usage policy to the Board and answered questions of the Board

Motion to Approve the revised security camera usage policy: Greg Kimura

Seconded by: Sharon Lord Greenspan

Unanimously Approved

- Greg Kimura - Yes
- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Wendy Emeterio - Yes
- Nicole Miller - Yes

Due date:

Status: Completed

Documents

- SCVi Camera Policy(Nov2022).pdf
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6.9. Board Member Terms

Discuss and take action to extend Greg Kimura's terms for an additional 3 years.

Kim Lytle presented the board member terms to the Board and answered questions of the Board

Motion to Approve Greg Kimura's term for an additional 3 years: Nicole Miller

Seconded by: Sharon Lord Greenspan

Unanimously Approved

- Nicole Miller - Yes
- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Wendy Emeterio - Yes

- Greg Kimura - abstained

Due date:

Status: Completed

6.10. College and Career Pathways Partnership Agreement

Discuss and take action regarding the Santa Clarita Community College Dual Enrollment Partnership Agreement.

Martha Spansel Pellico presented the college and career pathways partnership agreement to the Board and answered questions of the Board

Motion to Approve the college and career pathways partnership agreement: Wendy Emeterio

Seconded by: Sharon Lord Greenspan

Unanimously Approved

- Wendy Emeterio - Yes
- Sharon Lord Greenspan - Yes
- Shely Berry - Yes
- Greg Kimura - Yes
- Nicole Miller - Yes

Due date:

Status: Completed

Documents

- College of the Canyons - ASL agreement (1).pdf
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7. Board Comments

7.1. Board Comments

Greg Kimura thanked the Board and all in attendance for their patience. He also wanted to thank Chad Powell and Martha Spansel Pellico on doing a fantastic job

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Next Board meeting will be on February 15, 2023

Status: Completed

8.2. Adjournment

Nicole Miller adjourned the meeting at 8:52pm

Status: Completed
