



MEETING MINUTES - iLEAD Agua Dulce Board Meeting

Board Approved: April 4, 2023

Date	Tuesday, March 7, 2023
Started	5:00 PM
Ended	6:30 PM
Location	Address: 11311 Frascati Street, Agua Dulce, CA 9190
Purpose	Regular Scheduled Meeting
Chaired by	Christine Johnson
Recorder	Nicole Higdon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

This meeting was called to order at 5:02PM

Status: Completed

1.2. Roll Call

Mary Johnson, present

Christine Johnson , present

Kurt Knetchel, present

Susan Slates, absent

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Approve Agenda

Motion: Kurt Knechtel

Second: Mary Johnson

Unanimously approved.

Absent, Susan Slates

Due date:

Status: Completed

1.5. Approve Minutes

Discuss and take action on the Board Meeting Minutes.



Motion: Kurt Knechtel

Second: Christine Johnson

Unanimously approved.

Absent, Susan Slates

Abstain: Mary Johnson, due to absence.

Due date:

Status: Completed

Documents

- Minutes-2023-02-07-v1.pdf

2. Curriculum Moment

2.1. Curriculum Moment

2nd grade learners recently had a project on fossils, and they will be presenting.

Two second grade learners presented their recent fossil project, and explained the 5 steps of fossilizations, the narratives they wrote, and the excavating they did on the playground.

Their driving question was "How can I become an expert on paleontology?"

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Christine Johnson shared that Emily Leighton's departure was a hard decision to make, and she will miss iLEAD.

Mary Johnson asked about what categories some of the entries go to, and Keith answered that the last page summaries and breaks down by category.

Motion: Mary Johnson

Kurt Knechtel: Seconds

Motion passed unanimously.

Absent: Susan Slates.



Due date:

Status: Completed

Documents

- 3.07.23_AguaDulcePersonnelReport.pdf
-

4.2. Check Register

Christine Johnson shared that Emily Leighton's departure was a hard decision to make, and she will miss iLEAD.

Mary Johnson asked about what categories some of the entries go to, and Keith answered that the last page summaries and breaks down by category.

Motion: Mary Johnson

Kurt Knechtel: Seconds

Motion passed unanimously.

Absent: Susan Slates.

Due date:

Status: Completed

Documents

- iAD Payment Register 20230301.pdf
-

5. Discussion And Reports

5.1. School Director Report

Facilities

Rain and snow damage

Trees

Roofs

Valet lot

Events

Colonial Days

Pi Day

Prospective Family Night

Marketing

WASC Update

iLEAD Site Director, Lisa Latimer, reported that the school had to close for 3 days due to snow storms. The school suffered some damage due to storms, such as downed trees, a few leaky roofs and a septic issue. Families and the district have worked to repair the leaks, and a company has been fixing the septic problem. There are bids being submitted for tree repairs. Parents have been helping to fix the valet area that eroded severely. Lisa continued to cover some current events such as a gold rush experience on campus, the upcoming dance and Pi day. Lisa also mentioned that marketing has been amazing recently. Lastly, WASC visited recently and the tour, interviews and experience went very well.



Status: Completed

5.2. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

Kim Lytle, iLEAD Support Provider, presented and answered questions of the Board.

Status: Completed

Documents

- Annual Form 700 Electronic File Support Document.pdf
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6. Action Items

6.1. Brown Act Meeting Guidelines

Discuss Meeting Locations, Teleconferencing, and Public Comments as it relates to the Brown Act being reinstated.

Kim Lytle, iLEAD Support Provider, presented the Brown Act Guidelines and answered questions of the Board.

With regards to time of public comments, this can be revisited if need be, and put back on the agenda, but for now the Board is content.

Motion: Mary Johnson

Second: Kurt Knechtel

Unanimously passed

Absent: Susan Slates

Due date:

Status: Completed

6.2. 2023-2024 Holiday Policy

Discuss and take action regarding the Holiday Policy.

Kim Lytle, iLEAD Support Provider, presented and answered questions of the Board. Amanda Fischer, iLEAD Support Provider, commented that this will help make iLEAD competitive with district schools.

Motion: Mary Johnson

Second: Kurt Knechtel

Unanimously passed

Absent: Susan Slates

Due date:

Status: Completed

Documents

- iLEAD Agua Dulce Holiday Policy 23-24.pdf
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6.3. Revised IP Governance Agreement

Discuss and take action regarding section 2 Licensing to add "revocable".



Kim Lytle, iLEAD Support Provider, presents the IP Governance Agreement and answered questions of the Board.

Mary motioned to approve with changing the word "revocable" to "Irrevocable" in item 6.3.

Motion: Mary Johnson

Second: Kurt Knechtel

Unanimously passed

Absent: Susan Slates

Due date:

Status: Completed

Documents

- Redline #2 - iCA - Schools - IP Assignment and Governance Agreement (PC) (3) (1).pdf

6.4. Board Member Positions

Discuss and take action to add Board Members to the iLEAD Agua Dulce Board Team.

Kim Lytle, iLEAD Support Provider, states that we have a vacancy on the Board and a persons interested in the seat.

Christine Johnson introduces Michelle Guzman, who is interested in the open Board position. Michelle commented that the staff is so caring here and truly care about the children and she wants to help the school. Mary motions to accept Michelle on the Board.

Motion: Mary Johnson

Second: Kurt Knechtel

Unanimously passed

Absent: Susan Slates

Due date:

Status: Completed

7. Board Comments

7.1. Board Comments

No comments made by the Board.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

The next meeting is scheduled for April 4, 2023 at 5PM.

Next meeting is scheduled for April 4, 2023 at 5PM.

Status: Completed



8.2. Board Member Celebration

iLEAD CA has planned a Board Member Celebration and training on Thursday April 27 at 5:00. Invitations and Details to come.

A Board member celebration and training will take place Thursday, April 27th at 5PM. Invitations to come.

Status: Completed

8.3. Adjournment

The meeting was adjourned at 5:47PM.

Status: Completed
