



# MEETING MINUTES - iLEAD California Charters 1 Board Meeting

Board Approved: May 3, 2023

**Date** Wednesday, March 1, 2023  
**Started** 5:30 PM  
**Ended** 7:02 PM  
**Location** Address: 29477 The Old Rd, Castaic  
Address: 2850 Fairview Rd, Costa Mesa  
Address: 2110 W Ave K, Lancaster  
Zoom Meeting: <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833  
**Purpose** Regular Scheduled Meeting  
**Chaired by** Cheri Bradford  
**Recorder** Julie Basse

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

Meeting was called to order at 5:30 p.m.

**Status:** Completed

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#### 1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present via Zoom

Kenneth Scott - Present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

**Status:** Completed

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#### 1.4. Approve Agenda

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Motion passed

Cheri Bradford - yes

Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act



**Due date:**

**Status:** Completed

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### 1.5. Approve Minutes

Motioned: Cheri Bradford

Seconded: Kenneth Scott

Motion passed

Cheri Bradford - yes

Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

Documents

- iCC1 Minutes-2023-02-01-v2 (1).pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Julia Kim, Exploration Co-Director, introduced EF Andrea Huntsman who presented Exploration TK/K learner London, who demonstrated their snow enrichment projects and answered questions of the Board.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Motion passed

Cheri Bradford - yes



Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

Documents

- 03.01.23\_EXP\_PersonnelReport.pdf
  - 3.1.2023 iCA\_\_PersonnelReport.pdf
- 

## 4.2. Check Register

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Motion passed

Cheri Bradford - yes

Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

Documents

- iCC1 Payment Register Summary 20230222.pdf
  - iCC1 Payment Register 20230222.pdf
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## 5. Discussion And Reports

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### 5.1. Learner Board Ambassador Report

Amber Musick, Exploration Co-Director, presented their newest Youth Ambassador Junior Krystie J., who introduced herself and provided Exploration High School updates and answered questions of the Board.

**Status:** Completed

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### 5.2. iLEAD Hybrid School Directors' Reports

iLEAD Exploration

Amber Musick and Julia Kim presented their Exploration Directors' Report and answered questions of the Board.

**Status:** Completed

Documents

- March 2023 iLEAD Hybrid Exploration Director Report.pdf
- 

### 5.3. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

Kim Lytle presented the Annual Form 700 and answered questions of the Board.

**Status:** Completed



#### Documents

- Annual Form 700 Electronic File Support Document.pdf
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### 5.4. A-G Grants-Hearing

Hold Public Hearing for the public to learn about and comment on the A - G Grant opportunity.

Allison Bravo presented the A - G Grant Hearing and answered questions of the Board.

**Status:** Completed

#### Documents

- iLEAD Hybrid A-G Grant (2).pdf
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### 5.5. Organizational Structure

Discuss the iCA Organizational Structure.

Amanda Fischer presented the iCC1 Organizational Structure and answered questions of the Board.

**Status:** Completed

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## 6. Action Items

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### 6.1. 2023 - 2024 Holiday Policy

Discuss and take action regarding the Holiday Policy.

Amanda Fischer presented the 2023 - 2024 Holiday Policy and answered questions of the Board.

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Motion passed

Cheri Bradford - yes

Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

#### Documents

- iCA Holiday Policy 23-24.pdf
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### 6.2. Brown Act Meeting Guidelines

Discuss Meeting Locations, Teleconferencing, and Public Comments as it relates to the Brown Act being reinstated.

Kim Lytle presented the updated Brown Act Meeting guidelines and answered questions of the Board.

Motioned: Cheri Bradford

Seconded: Kenneth Scott

Motion passed

Cheri Bradford - yes



Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

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### 6.3. Revised IP Governance Agreement

Discuss and take action regarding section 2 Licensing to add "revocable".

Kim Lytle presented the Revised IP Governance Agreement clarification and answered questions of the Board.

Motioned: Kenneth Scott

Seconded: Cheri Bradford

Motion passed

Cheri Bradford - yes

Kenneth Scott - yes

Kenchy Ragsdale abstains due to being out of the country and Brown Act

**Due date:**

**Status:** Completed

Documents

- Redline #2 - iCA - Schools - IP Assignment and Governance Agreement (PC) (3) (1).pdf
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### 6.4. Board Member Positions

Discuss and take action to add Board Members to the iLEAD CA Board Team.

This Item was tabled.

**Due date:**

**Status:** Parked

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## 7. Closed Session

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### 7.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 1 Matter

**Status:** Completed

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## 8. Report of Closed Session

Nothing reported from Closed Session - No Vote Taken

**Status:** Completed

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## 9. Comments

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### 9.1. CEO Comments



Amanda Fischer presented updates to the Board.

**Status:** Completed

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## 9.2. Board Comments

Cheri Bradford thanked Amanda for the report.

**Status:** Completed

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## 10. Closing Items

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### 10.1. Promotion / Graduation Dates

Exploration 8th grade Promotion will be held June 6th at OC Studio

Exploration Graduation will be held June 7th at The Grand

**Status:** Completed

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### 10.2. Board Member Celebration and Training

iLEAD CA has planned a Board Member Celebration and training on Thursday April 27 at 5:00. Invitations and Details to come.

**Status:** Completed

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### 10.3. Next Meeting Date - March 29, 2023

**Status:** Completed

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### 10.4. Adjournment

Meeting was adjourned at 7:02 p.m.

**Status:** Completed

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