



MEETING MINUTES - iLEAD Agua Dulce Board Approved

Board Approved: February 7, 2023

Date	Tuesday, December 6, 2022
Started	5:03 PM
Ended	6:30 PM
Location	Address: 11311 Frascati Street, Agua Dulce, CA 9190 Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Christine Johnson
Recorder	Nicole Higdon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 5:03PM.

Status: Completed

Documents

- iLEAD Agua Dulce Telework and Procedures Policy .pdf
-

1.2. Roll Call

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Approve Agenda

Motion: Kurt Knechtel

Seconded: Mary Johnson

Unanimously passed.

Status: Completed

1.5. Approve Minutes

Motion: Mary Johnson

Seconded: Kurt Knechtel

Unanimously passed.



Status: Completed

Documents

- Minutes-2022-11-08-v1.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Team Blueberry is a group of 6th grade learners that have made the finals for Dream Up, and they will be presenting their idea and project.

6th grade finalists titled Blueberry Brothers, presented their Dream Up project idea and answered questions of the Board.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion to approve all 3 consent items.

Motion: Susan Slates

Seconded: Kurt Knechtel

Unanimously passed.

Status: Completed

Documents

- 12.06.22_AguaDulcePersonnelReport.pdf
-

4.2. Check Register

Motion to approve all 3 consent items.

Motion: Susan Slates

Seconded: Kurt Knechtel

Unanimously passed.

Status: Completed



Documents

- iAD Payment Register_20221130.pdf
-

4.3. AB 361

Motion to approve all 3 consent items.

Motion: Susan Slates

Seconded: Kurt Knechtel

Unanimously passed.

Status: Completed

Documents

- iLEAD AD - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements.pdf
-

5. Discussion And Reports

5.1. School Director Report

Lisa Latimer, Site Director, presented her report and answered questions of the Board.

Status: Completed

Documents

- Site Director Board Report Template.docx.pdf
-

6. Action Items

6.1. Revised Budget

Discuss and take action regarding the revised 2022-2023 annual budget based on changes in State and Federal Budgets, learner enrollment, new legislation, and other viable information set into place since the adoption of the budget in June.

Kelly O'Brien, iLEAD Support Provider, presented the revised budget and answered questions of the Board. Kelly mentioned the budget looked right on track.

Kurt asked why there is a big difference between the state budget with property taxes, Kelly explains the process.

Motion: Kurt Knechtel

Seconded: Susan Slates

Absent: Mary Johnson

Unanimously passed.

Due date:

Status: Completed

Documents

- FY2223 - iLEAD Agua Dulce - 1st Interim Budget Overview - Board.pdf
-

6.2. Single Plan for School Achievement



Discuss and take action regarding the revised 2022-2023 which outlines the Title I, II, and IV programs put into place with the Federal Funding requested for this year.

Allison Bravo, iLEAD Support Provider, presented the Single Plan for School Achievement and answered questions of the Board.

We are going to change how we measure progress, making it more accurate.

Motion: Mary Johnson

Seconded: Kurt Knechtel

Unanimously passed.

Due date:

Status: Completed

Documents

- iLEAD Agua Dulce SPSA 22_23-SSC Approved.pdf
-

6.3. Telework Policy

Discuss and take action regarding the Telework Policy for employees working remote or hybrid/remote alongside learners or to support the schools.

Amanda Fischer, iLEAD Support Provider, presents the Telework Policy and answered questions of the Board.

Christine Johnson asks if it is the same for all sites, and Amanda said that it was, and it brings clarity across the board.

Motion: Mary Johnson

Seconded: Kurt Knechtel

Unanimously passed.

Due date:

Status: Completed

Documents

- iLEAD Agua Dulce Telework and Procedures Policy .pdf
-

6.4. Board Member Role

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Kim Lytle, iLEAD Support Provider, presented and answered the questions of the Board.

Mary Johnson nominates Kurt Knechtel as Treasurer and Kurt accepted the nomination.

Motion: Mary Johnson

Seconded: Susan Slates

Unanimously passed.

Due date:

Status: Completed



6.5. Bank Signers

Discuss and take action to alter the bank signers given the resignation of Lester Mascon.

Mary Johnson motions to remove Lester Mascon as a bank signer and adding Kurt Knechtel.

Motion: Mary Johnson

Seconded: Susan Slates

Unanimously passed.

Due date:

Status: Completed

6.6. Revised EOP

April Cauthron, iLEAD Support Provider, presents the EOP and answered questions of the Board. Some of the new pieces were already in the Family Guide Book, like valet procedures, other changes were updating staff names.

Motion: Mary Johnson

Seconded: Susan Slates

Unanimously passed.

Due date:

Status: Completed

6.7. IP Shared Agreement

Discuss and take action regarding the iLEAD Shared IP agreement.

Motion: Kurt Knechtel

Seconded: Mary Johnson

Unanimously passed.

Due date:

Status: Completed

Documents

- iCA - Schools -- IP Assignment and Governance Agreement (SJK) (4867-5491-4369.v1)CY.pdf
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6.8. Revised ICA Agreement

Discuss and take action regarding the revised iCA agreement for the duration of the 2022-2023 school year.

Mary Johnson had questions, but spoke with Amanda Fischer and Lisa Latimer previously, as did Christine Johnson.

Motion: Mary Johnson

Seconded: Kurt Knechtel

Unanimously passed.

Due date:

Status: Completed



Documents

- Amended Attachment A - iAD RESOLUTION - 12_01_22 A.pdf
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7. Board Comments

7.1. Board Comments

Christine Johnson reminds the Board that Thursday the 15th has the AADUSD meeting that is hybrid (zoom/in person), she stresses it is important to stay present and aware of what is going on with our authorizing district. In addition the winter show is the day, and the Board is invited and welcome.

Susan Slates says she is having trouble with email communication, and her schedule is different than others and has frustrations with emails coming after 5PM on Friday. Lisa offers to text her after the email is sent.

Nicole will now be sending the agenda packet as a PDF to the Boards emails to help with the ease of receiving documents.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

The next scheduled meeting is February 7, 2023 at 5PM

Next meeting is February 7, 2023 at 5PM.

Status: Completed

8.2. Adjournment

The meeting is adjourned at 6:01PM.

Status: Completed
