



MEETING AGENDA - iLEAD California Charters 1 Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the resource center between 9:00 am and 3:30 pm.

Meeting

Meeting Date	Wednesday, November 30, 2022
Start Time	5:30 PM
End Time	7:00 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting

Agenda

1. Opening Items

1.1. Call The Meeting To Order

1.2. Roll Call

1.3. Pledge Of Allegiance

1.4. Approve Agenda

Due date: 11/30/2022

1.5. Approve Minutes

Due date: 11/30/2022

Documents

- 1.5 iCC1 Minutes-2022-11-02 (1).pdf
 - 1.5 iCC1 Special Minutes-2022-11-21-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

3. Public Comments

3.1. Public Comments



The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

4. Consent Items

4.1. Personnel Report

Due date: 11/30/2022

Documents

- 4.1 11.30.22_iCA_PersonnelReport (1).pdf
 - 4.1 11.30.22_Hybrid_PersonnelReport_.pdf
-

4.2. Check Register

Due date: 11/30/2022

Documents

- 4.2 ICC1 Payment Register 20221121.pdf
 - 4.2 ICC1 Payment Register Summary 20221121.pdf
-

4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Due date: 11/30/2022

Documents

- 4.3 iLEAD CA - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (1).pdf
-

4.4. 2022 - 2023 Special Education Symposium Donations

Take action to accept \$3,650. in donations with the condition that it be used towards costs for the 2022 - 2023 Special Education Symposium.

Due date: 11/30/2022

4.5. In-N-Out Fundraiser

Take action to accept the \$1,725 in fundraising for iLEAD Antelope Valley and the payment of \$431.25 of these funds to the In-N-Out Burger Foundation.

Due date: 11/30/2022

Documents

- 4.5 Check request In-N-Out Fundraiser AV Board.pdf
-

5. Discussion And Reports

5.1. Learner Board Ambassador Report

5.2. iLEAD Hybrid School Directors' Reports

Documents

- 5.2 AV Director Board Report November 2022 (1).pdf
-

6. Closed Session

6.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 2 Matters

6.2. Conference with Labor Negotiator

Agency Designated Representative: Board Chair

Unrepresented Employee: Chief Executive Officer

7. Report of Closed Session

8. Action Items

8.1. Compensation Comparability Study

Discuss and take action regarding of Compensation Comparability Study for Chief Executive Officer Position.

Due date: 11/30/2022

8.2. Chief Executive Officer Employment Agreement

Required Oral Report Regarding Chief Executive Officer Employment Contract and discuss and take action regarding of Chief Executive Officer Employment Contract.

Due date: 11/30/2022

8.3. Single Plan For School Achievement

Discuss and take action regarding the revised 2022-2023 which outlines the Title I, II, and IV programs put into place with the Federal Funding requested for this year.

Due date: 11/30/2022

Documents

- 8.3 Hybrid SPSA 22_23-SSC Approved (1).pdf
-

8.4. Telework Policy

Discuss and take action regarding the Telework Policy for employees working remote or hybrid/remote alongside learners or to support the schools.

Due date: 11/30/2022

Documents

- 8.4 iLEAD CA Telework and Procedures Policy .pdf
-

8.5. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Due date: 11/30/2022

8.6. Board Member Terms



Discuss and take action to extend Board Member terms for an additional year.

Due date: 11/30/2022

9. Comments

9.1. Board Comments

10. Closing Items

10.1. Next Meeting Date - February 1, 2023

10.2. Adjournment

Please note: items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.



MEETING MINUTES - iLEAD California Charters 1 Board

Meeting

Date	Wednesday, November 2, 2022
Started	5:31 PM
Ended	7:32 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Cheri Bradford
Recorder	Julie Basse

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:31 p.m.

Status: Completed

1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present

Kenneth Scott - Present

Status: Completed

1.3. Pledge Of Allegiance

Pledge of Allegiance was recited

Status: Completed

1.4. Approve Agenda

Kenchy Ragsdale motioned to approve the agenda with a change to move Items 5.5 and 6.1 earlier in the meeting, after 3.0 'Public Comments',

Seconded: Cheri Bradford

Motion passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes



Due date:

Status: Completed

1.5. Approve Minutes

Motioned: Kenneth Scott

Seconded: Kenchy Ragsdale

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

Documents

- iCC1 Minutes-2022-10-05-v2 (1).pdf
 - iCC1 Special Minutes-2022-10-17-v1 (1).pdf
 - iCC1 Special Minutes-2022-10-07-v2 (1).pdf
 - iCC1 Special Minutes-2022-10-26-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

iLEAD Exploration

Kendra Bailey presented video presentations from two O.C. Learning Studio Exploration learners: Micah (8th) with Ancient Civilization and Elizabeth (2nd) with Bucket Filling, and answered questions of the Board

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comment(s)

Status: Completed

4. Consent Items

4.1. Personnel Report

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott



Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

Documents

- 11.2.22Personnel Report iLEAD CA EXPL-AV.docx.pdf
 - 11.2.22_iCA_PersonnelReport (1).pdf
-

4.2. Check Register

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

Documents

- iCC1 Payment Register Summary 20221026.pdf
 - iCC1 Payment Register 20221026.pdf
-

4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

The Board will continue to meeting virtually.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

Documents

- iLEAD CA - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (1).pdf
-

5. Discussion And Reports



5.1. Learner Board Ambassador Report

Lisa Rittenhouse presented Learner Ambassador, Daniel M., who provided updates on ASB, Honor Society and Clubs and answered questions of the Board.

Status: Completed

5.2. iLEAD Hybrid School Directors' Reports

iLEAD Exploration

Julia Kim and Amber Musick presented the Exploration Directors' Report and answered questions of the Board.

Status: Completed

Documents

- November iLEAD Hybrid Exploration Director Report.pdf
-

5.3. iCA Board Member Vacancies

Board Bylaws allow 3 - 5 Board Members. Discuss 2 current vacancies, process to recruit applicants, and fill vacancies.

Kim Lytle presented two current Board vacancies and answered questions of the Board.

Status: Completed

5.4. Human Resource Consultant

Discuss the possibility of hiring a Human Resource Consultant Agency

The Board wishes to hire a Human Resource Consultant to assist in the Employee Services department.

Status: Completed

5.5. Process For Hiring CEO

Jim Young, of Young, Minney & Corr, provided the Board with basic steps for searching and hiring of a new CEO and answered questions of the Board. The Board will use in-house staff for this process with Jim's assistance.

Status: Completed

6. Action Items

6.1. Public Comment Requirements

Discuss and take action regarding Public Comment Requirements within the Board Agenda as it relates to Brown Act Laws.

Jim Young, of Young, Minney & Corr, provided the Board with clarification regarding Brown Act requirements regarding Public Comments.

The Board will continue offering the Public an opportunity to comment on both agendized items and general comments.

No vote taken

Due date:

Status: Completed



6.2. Revised Emergency Operation Plan

Discuss and take action regarding the revised Emergency Operation Plan now called the Comprehensive School Safety Plan.

April Cauthron presented the AV Revised Comprehensive School Safety Plan and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

6.3. Vehicle Purchase

Discuss and take action regarding the replacement of vehicles used in the Facility Department to support the schools.

April Cauthron presented the need to purchase two replacement vehicles for use in the Facilities Department; not to exceed \$85,000. total cost.

Motioned: Cheri Bradford

Seconded: Kenneth Scott

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes

Due date:

Status: Completed

6.4. Revised iCA Holiday Policy

Discuss and take action regarding the revised Holiday Policy.

Natasha Baugh presented the revised iCA Holiday Policy and answered questions of the Board.

Motioned: Kenchy Ragsdale

Seconded: Kenneth Scott

Motioned passed unanimously

Cheri - yes

Kenchy - yes

Kenneth - yes



Due date:

Status: Completed

Documents

- Revised - iCA Holiday Policy 22-23.pdf
-

7. Closed Session

7.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).)

2 Matters

Status: Completed

7.2. Report Of Closed Session

Nothing reported from Closed Session - No Vote Take

Status: Completed

8. Report of Closed Session

9. Comments

9.1. Board Comments

Kenneth Scott attended AV's Fall Festival and complimented Director Talaya Coleman.

Status: Completed

10. Closing Items

10.1. Next Meeting Date - November 30, 2022

Status: Completed

10.2. Adjournment

Meeting was adjourned at 7:32 p.m.

Status: Completed



MEETING MINUTES - iLEAD California Charters 1 Board

Meeting

	Special meeting
Date	Monday, November 21, 2022
Started	4:02 PM
Ended	7:28 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Closed Session- Interview CEO applicants Conference with Legal Counsel
Chaired by	Cheri Bradford
Recorder	Julie Basse

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 4:02 p.m.

Status: Completed

1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present

Kenneth Scott - Arrived at 4:06 p.m.

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

Status: Completed

1.4. Approve Agenda

Motioned with the removal of 2. Curriculum Moment : Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously approved

Cheri - yes

Kenchy - yes



Kenneth - yes

Due date:

Status: Completed

2. Curriculum Moment

3. Public Comments

3.1. Public Comments

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No public comments made

Status: Completed

4. Closed Session

4.1. Public Employee Appointment

(Gov. Code section 54957(b)(1) - Title: CEO

Status: Completed

4.2. Conference with Labor Negotiator

Agency Designated Negotiator: Board Chair Unrepresented Employee: CEO

Status: Completed

4.3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).)

1 Matter

Status: Completed

5. Report of Closed Session

5.1. Report Of Closed Session

The Board approved unanimously a Termination Agreement and an Intellectual Property Agreement, effective November 30, 2022 and subject to final approval by all parties to the agreements.

Motioned: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimous Approved

Status: Completed



6. Comments

6.1. Board Comments

The Board wishes everyone a Happy Thanksgiving.

Status: Completed

7. Closing Items

7.1. Next Meeting Date - November 30, 2022

Wednesday, November 30, 2022 at 5:30 p.m.

Status: Completed

7.2. Adjournment

Meeting was adjourned 7:28 p.m.

Status: Completed

EMPLOYMENT – NEW HIRES

Chavez, Crystal

Care Team - Student Support 1:1

10.24.22

RESIGNATIONS/TERMINATIONS

Bogna, Patricia	Facilitator	11.15.22
Hoffmeyer, Cheyenne	Care Team - Cafe	11.09.22

STATUS CHANGE

N/A

EMPLOYMENT - NEW HIRES

Maestas, Melissa

Care Team 1:1

11.10.22

RESIGNATIONS/TERMINATIONS

Bermundo, Donna	Educational Facilitator	10.26.22
Danna, Katie	Educational Facilitator	10.26.22
Garnica, Kimberly	Classroom Support	10.28.22
Laughinghouse, Kristan	Educational Facilitator	10.26.22
Trospen, Cynthia	Educational Facilitator	11.10.22
Williams, Robyn	Educational Facilitator	11.10.22
Yancy, Shawna	Educational Facilitator	10.26.22

STATUS CHANGE

Miller, Megan	Curriculum Librarian PT-FT	11.14.22
Todesco, Jennifer	Math Interventionist from PT-FT	11.16.22

EMPLOYMENT - NEW HIRES

N/A

RESIGNATIONS/TERMINATIONS

N/A

STATUS CHANGE

N/A

EMPLOYMENT – NEW HIRES

Garcia, Antonio	Certified OT Assistant	10.31.22
Sandhaus, Miryam	Occupational Therapist	11.17.22
Tran, Anthony	Occupational Therapist	11.07.22

RESIGNATIONS/TERMINATIONS

NA

STATUS CHANGE

NA

Company Name: iLEAD California
Report Name: Payment Register
Report Title 2: Mission Valley Bank
Footer Text: 10/27/2022-11/21/2022
Created On: 11/22/22
Location: iCC1--iLEAD California Charters 1

Date	Vendor	Amount	Memo
10/27/22	3PLE000--3P LEARNING	4,197.10	Hybrid Expl-Remote Training-Mathseeds/Mathletics
10/27/22	AACA000--AACA REL	17,976.72	Hybrid-AV-November Rent
10/27/22	ALES000--Aleshire & Wynder, LLP	9,900.00	iCA-Retainer Agreement
10/27/22	AMAZ100--Amazon Capital Services (iCA)	94.48	iCA-Custodial Supplies
10/27/22	AMAZ100--Amazon Capital Services (iCA)	3,901.44	Hybrid-Exploration- Office Supplies-Signs
10/27/22	AMAZ102--Amazon Capital Services (Exp)*	132.21	Hybrid Exploration - EMR - Curriculum
10/27/22	ANMC000--ANM Construction & Engineering	85,958.00	Hybrid-AV-Facilities and Maintenance
10/27/22	AVEX000--Antelope Express	3,329.39	iCA- Staff Retreat Transportation
10/27/22	BAY100D--Bay Alarm Company 6772	532.32	iCA- Acct#3936772
10/27/22	BLIC000--Blick Art Materials [P]	35.62	Hybrid - Exploration - EMR - Curriculum
10/27/22	BRIG001--Bright Solutions for Dyslexia, Inc. [P]	300.00	Hybrid - Exploration - EMR - Curriculum
10/27/22	BYUI000--BYU Continuing Education	2,370.00	Hybrid - Exploration - EMR - Curriculum
10/27/22	COLO001--Colosky's Math Academy	225.00	Hybrid - Exploration - EMR - Curriculum
10/27/22	DYLE000--Dylewsky, Sharay	32.00	Hybrid-AV-Cafe Refund
10/27/22	EDI100A--Southern California Edison 7947	268.68	iCA- Acct # 700319207947
10/27/22	EDUC004--Education.com [P]	10,380.00	Hybrid - Exploration School License
10/27/22	Bravo. Allison	1,266.01	iCA-Travel Retreat/iCA Strategic Planning
10/27/22	Andrea Huntsman	265.75	Hybrid-Exploration- Mileage
10/27/22	Williams, Keith	388.50	iCA- September Mileage
10/27/22	Nastovska. Anqie	1,371.06	iCA- Travel- International Play Association Conference 10/04-10/09
10/27/22	Melissa Brubaker	431.20	iCA- Staff Retreat
10/27/22	Nguyen, Shannon	172.38	iCA- SPED-Mileage
10/27/22	EMP1850	476.05	Hybrid-Exploration -Payroll
10/27/22	Samantha Navalta	66.38	iCA- SPED-Mileage
10/27/22	FLIM000--Flimp Communications	635.84	iCA-WorkForceTXT
10/27/22	GAS100S--SoCalGas 2205	15.98	iCA - Synergy - Acct#141 944 8220 5
10/27/22	GENE003--Generation Genius, Inc.	19,339.00	Hybrid - Exploration - Subscriptions
10/27/22	HESS000--Hess and Associates Inc	2,397.50	iCA-Annual Fee
10/27/22	HOME000--Home Science Tools [P]	13.23	Hybrid - Exploration - EMR - Curriculum
10/27/22	INST001--Institute for Excellence in Writing [P]	71.09	Hybrid - Exploration - EMR - Curriculum
10/27/22	JAMF000--Jamf Software, LLC	33,687.00	iCA- Software
10/27/22	KIWI000--KIWICO [P]	74.30	Hybrid - Exploration - EMR - Curriculum
10/27/22	LAKE000--Lakeshore Learning Materials	133.98	Hybrid - Exploration - EMR - Curriculum
10/27/22	LEXI0000--Lexia Learning Systems Inc	5,270.00	Hybrid-Exploration- Subscription Renewal
10/27/22	LITT000--Little Passports [P]	142.15	Hybrid - Exploration - EMR - Curriculum
10/27/22	MAKE000--Maker Learning Network	500.37	iCA- WEX Gas Card
10/27/22	MCCA000--McCalla Company	2,392.90	Hybrid- AV-Janitorial Fees
10/27/22	MCPH000--McPhaul, Delina	189.97	Hybrid - Exploration - EMR - Curriculum
10/27/22	MILL001--The Miller Institute for Learning with Technology	13,780.00	iCA- Category 1 E-Rate Management Services
10/27/22	MOVI000--Moving Beyond the Page	1,093.96	Hybrid Exploration - EMR - Curriculum
10/27/22	NATIO00--National Benefit Services	479.75	iCA-403b 09.30.22-Employer
10/27/22	NATIO00--National Benefit Services	2,887.50	iCA-403b 09.30.22
10/27/22	NATIO00--National Benefit Services	1,192.50	Hybrid-Exploration-09.30.22
10/27/22	NATIO00--National Benefit Services	430.00	Hybrid-Exploration-09.30.22- Employer
10/27/22	OFFI000--ODP Business Solutions LLC	862.42	Hybrid - Exploration - EMR - Curriculum
10/27/22	PITN000--Pitney Bowes	181.20	Hybrid-Exploration-Postage
10/27/22	PITN001--Pitney Bowes Global Financial Services LLC	32.00	iCA-Postage Acct# 0018280969
10/27/22	PITN001--Pitney Bowes Global Financial Services LLC	65.67	iCA-Postage Acct# 0018280969
10/27/22	QUIL000--Quill*	574.75	Hybrid - Exploration - EMR - Curriculum
10/27/22	RAIN000--Rainbow Resource Center Inc [P]	4,330.21	Hybrid - Exploration - EMR - Curriculum
10/27/22	RENA000--Renaissance Learning, Inc.	3,503.22	Hybrid Expl-Optional Subs Annual licenses
10/27/22	SABA000--Sabato, Cheryl	385.00	Hybrid Exploration - VCI - Curriculum
10/27/22	SAVV000--Savvas Learning Company LLC	9.95	Hybrid - Exploration - EMR - Curriculum
10/27/22	SING000--Singapore Math Inc [P]	83.93	Hybrid - Exploration - EMR - Curriculum
10/27/22	STAR008--Starbeck, Rebecca [S]	426.25	Hybrid Exploration - VCI - Curriculum
10/27/22	STUD006--Studica, Inc.	10,164.00	Hybrid- Exploration-OPT Subscriptions
10/27/22	TALK000--TalkBox.Mom Inc	739.51	Hybrid - Exploration - EMR - Curriculum
10/27/22	THES004--The Salvation Army	24,699.80	iCA- Staff Retreat 2022
10/27/22	TIM103A--Time Warner Cable 9101	37.50	Hybrid-AV- 069039101
10/28/22	ACAD004--Academics in a Box Inc. [P]	279.65	Hybrid - Exploration - EMR - Curriculum
10/28/22	ACTI002--Acting Academy for Kids [S]	591.75	Hybrid Exploration - VCI - Curriculum
10/28/22	ALLA000--All About Learning Press Inc [P]	433.56	Hybrid - Exploration - EMR - Curriculum
10/28/22	AMAZ102--Amazon Capital Services (Exp)*	4.30	Hybrid - Exploration - EMR - Curriculum
10/28/22	AMPI000--Academy Management Professionals, Inc.	149.00	Hybrid Exploration - VCI - Curriculum
10/28/22	ANDE000--Anderson, Michelle [S]	680.00	Hybrid Exploration - VCI - Curriculum
10/28/22	ARTS003--Art Steps, Inc. [S]	961.75	Hybrid Exploration - VCI - Curriculum
10/28/22	AVDA000--AV Dance Studio 81	204.00	Hybrid Exploration - VCI - Curriculum
10/28/22	BLIC000--Blick Art Materials [P]	58.62	Hybrid - Exploration - EMR - Curriculum
10/28/22	BLIC000--Blick Art Materials [P]	81.29	Hybrid - Exploration - EMR - Curriculum
10/28/22	BLOO000--Bloom School of Music and Dance	614.00	Hybrid Exploration - VCI - Curriculum
10/28/22	BOOK000--BookShark LLC	1,061.42	Hybrid - Exploration - EMR - Curriculum

Date	Vendor	Amount	Memo
10/28/22	BOXA000--Box, Angela	684.55	Hybrid Exploration - VCI - Curriculum
10/28/22	C3CL000--C3 Classes, LLC	1,827.64	Hybrid Exploration - VCI - Curriculum
10/28/22	CHAM000--Champs Universal	756.00	Hybrid Exploration - VCI - Curriculum
10/28/22	CLEA003--Cleary Irish Dance LLC	330.00	Hybrid Exploration - VCI - Curriculum
10/28/22	CORD000--Cordero, Efrain	40.00	Hybrid Exploration - VCI - Curriculum
10/28/22	COST000--Costa Mesa Math Center LLC	320.00	Hybrid Exploration - VCI - Curriculum
10/28/22	CRAD000--Craday, Kathleen	5,219.99	Hybrid Exploration - VCI - Curriculum
10/28/22	CRAN000--Crandall, Jacob D.	1,050.00	Hybrid Exploration - VCI - Curriculum
10/28/22	CREA003--Creative Creatures & Co	1,304.25	Hybrid Exploration - VCI - Curriculum
10/28/22	DEXT000--Dexter Creative	179.00	Hybrid - Exploration - VCI - Curriculum
10/28/22	DREA003--Dream Elite Gymnastics Academy [S]	290.00	Hybrid Exploration - VCI - Curriculum
10/28/22	EDI110S--Southern California Edison 0155	575.98	iCA- 700478890155
10/28/22	EDLU000--eDynamic Learning	525.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	EDMU000--Edmunds, Amanda	293.75	Hybrid Exploration - VCI - Curriculum
10/28/22	Matthew Watson	175.16	iCA- APlus Conference
10/28/22	EPAO000--EPAO Inc.	896.00	Hybrid Exploration - VCI - Curriculum
10/28/22	EUSO000--Euson, Rebecca C	691.00	Hybrid Exploration - VCI - Curriculum
10/28/22	EVAN009--Evans, Laurel	480.00	Hybrid Exploration - VCI - Curriculum
10/28/22	EVOT001--EVO Tae Kwon Do Academy	110.00	Hybrid Exploration - VCI - Curriculum
10/28/22	FASH000--Fashion Camp - Create Design Sew LLC [S]	517.00	Hybrid Exploration - VCI - Curriculum
10/28/22	FERR001--Ferrante, Pamela Dawn	270.00	Hybrid Exploration - VCI - Curriculum
10/28/22	FIRE002--Fired Up Arts LLC	84.00	Hybrid Exploration - VCI - Curriculum
10/28/22	FIRE004--Firestorm Freerunning - Galaxy LLC	1,420.00	Hybrid Exploration - VCI - Curriculum
10/28/22	FIRS007--First Dog Corp	400.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GALL003--Gallagher, Angila	500.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GAS100S--SoCalGas 2205	16.60	iCA - Synergy - Acct#141 944 8220 5
10/28/22	GENE000--Genesis Gymnastics Inc	380.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GENE003--Generation Genius, Inc.	125.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	GRAN004--Granton, Michelle	245.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GRUN000--Grunt, Gretchen Marie	1,702.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GUAR002--Guardino, Briana	300.00	Hybrid Exploration - VCI - Curriculum
10/28/22	GUER000--Guerrero, Laura A.	280.00	Hybrid Exploration - VCI - Curriculum
10/28/22	HBCO000--HBCO LLC	458.93	Hybrid - Exploration - EMR - Curriculum
10/28/22	HEAD000--Head, Heart and Hands	3,240.00	Hybrid Exploration - VCI - Curriculum
10/28/22	HIST001--Hauris, Elizabeth	690.79	Hybrid - Exploration - EMR - Curriculum
10/28/22	HODG000--Jill Hodges	123.75	Hybrid Exploration - VCI - Curriculum
10/28/22	HOLL003--Maestro Performance Products	145.00	Hybrid Exploration - VCI - Curriculum
10/28/22	HOME000--Home Science Tools [P]	309.42	Hybrid - Exploration - EMR - Curriculum
10/28/22	INGH000--Morgan Ingham	337.00	Hybrid Exploration - VCI - Curriculum
10/28/22	INST001--Institute for Excellence in Writing [P]	43.97	Hybrid - Exploration - EMR - Curriculum
10/28/22	INST001--Institute for Excellence in Writing [P]	450.70	Hybrid - Exploration - EMR - Curriculum
10/28/22	INTR001--Intro 2 Skateboarding LLC	910.00	Hybrid Exploration - VCI - Curriculum
10/28/22	IRON000--Iron Fist Martial Arts [S]	626.00	Hybrid Exploration - VCI - Curriculum
10/28/22	IRON001--Iron Fist Martial Arts Center-LIGHT FORCE ACADEMY [P]	50.00	Hybrid Exploration - VCI - Curriculum
10/28/22	IRWI000--Irwin, Pamela Rae	110.00	Hybrid Exploration - VCI - Curriculum
10/28/22	JAFF000--The Vivid Canvas Art Studio	181.25	Hybrid Exploration - VCI - Curriculum
10/28/22	JAMI000--Jamir, Chloe	390.00	Hybrid Exploration - VCI - Curriculum
10/28/22	JAMP000--Jampana Enterprises LLC*	648.66	Hybrid Exploration - VCI - Curriculum
10/28/22	JENN001--Murphy Language Arts LLC	1,633.75	Hybrid Exploration - VCI - Curriculum
10/28/22	JOIN000--Joining All Movement [S]	150.00	Hybrid Exploration - VCI - Curriculum
10/28/22	JOOB000--Joobilo LLC	26,827.51	Hybrid Exploration - VCI - Curriculum
10/28/22	JOYF000--Makinto Enterprises LLC	105.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KARA000--Karate 4 Kids USA	160.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KIDS001--KidsArt - Valencia, Inc [S]	1,693.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KIDS014--KidsArt Claremont Inc	280.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KIDS016--Drawn2Art	270.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KIDS017--Drawn2Art - Encino	310.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KIWI000--KIWICO [P]	119.30	Hybrid - Exploration - EMR - Curriculum
10/28/22	KIWI000--KIWICO [P]	588.61	Hybrid - Exploration - EMR - Curriculum
10/28/22	KUCK000--Heather Kuck	225.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KUMO003--Francisco Ang	750.00	Hybrid Exploration - VCI - Curriculum
10/28/22	KWMU000--KW Music Studios LLC	680.00	Hybrid Exploration - VCI - Curriculum
10/28/22	LAKE000--Lakeshore Learning Materials	384.55	Hybrid - Exploration - EMR - Curriculum
10/28/22	LAKE000--Lakeshore Learning Materials	34.54	Hybrid - Exploration - EMR - Curriculum
10/28/22	LANG006--Language Door, Inc.	328.50	Hybrid Exploration - VCI - Curriculum
10/28/22	LANT000--Lanterns Global	2,798.31	Hybrid Exploration - VCI - Curriculum
10/28/22	LAUR000--Wu, Lauren	700.00	Hybrid Exploration - VCI - Curriculum
10/28/22	LIGH001--Lights On Learning Solutions, Inc.	400.00	Hybrid Exploration - VCI - Curriculum
10/28/22	LILC000--Three Little Chefs [S]	1,128.50	Hybrid Exploration - VCI - Curriculum
10/28/22	MAKE000--Maker Learning Network	250.00	iCA- Monthly Marketing Reimbursement - KHTS
10/28/22	MAKE000--Maker Learning Network	477.87	iCA- WEX Gas Card
10/28/22	MAND001--MandarinArts	496.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MARI002--Marich, Valerie G	240.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MATH002--Math-U-See, Inc [S]	251.19	Hybrid - Exploration - EMR - Curriculum
10/28/22	MCCA001--McCandliss, Dorothy [S]	820.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MCCL000--McClure & Co.	250.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MCGR000--McGraw-Hill Education Holdings Inc [P]	121.06	Hybrid - Exploration - EMR - Curriculum

Date	Vendor	Amount	Memo
10/28/22	MEDL000--KCINOC Partners, LLC.	75.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MOME000--Momentum Dance Center LLC	61.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MOVI000--Moving Beyond the Page	56.92	Hybrid - Exploration - EMR - Curriculum
10/28/22	MUSI006--Musician's Friend, Inc [P]	432.78	Hybrid - Exploration - EMR - Curriculum
10/28/22	MYGY000--Children in Motion Two, LLC	139.00	Hybrid Exploration - VCI - Curriculum
10/28/22	MYST002--Mystery Science	79.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	NMJ000--American Martial Arts Academy - 2	199.00	Hybrid Exploration - VCI - Curriculum
10/28/22	NOBL000--Noble, Holly A	300.00	Hybrid Exploration - VCI - Curriculum
10/28/22	OAKC000--Oak Creek Corral	700.00	Hybrid Exploration - VCI - Curriculum
10/28/22	OAKM000--Oak Meadow Inc [P]	91.65	Hybrid - Exploration - EMR - Curriculum
10/28/22	OCAL001--OC All-Stars Cheer & Dance - Foothill Ranch	300.00	Hybrid Exploration - VCI - Curriculum
10/28/22	OFFI000--ODP Business Solutions LLC	1,415.78	Hybrid - Exploration - EMR - Curriculum
10/28/22	OFFI000--ODP Business Solutions LLC	1,413.64	Hybrid - Exploration - EMR - Curriculum
10/28/22	OTCB000--OTC Brands Inc [P]	97.06	Hybrid - Exploration - EMR - Curriculum
10/28/22	OUTS000--Outschool, Inc [S]	85.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	PAHE000--Pahed, Brian	450.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PASA000--Pasadena Conservatory of Music	391.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PEAC002--Peace Hill Classical Co-Op LLC	276.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PEAC002--Peace Hill Classical Co-Op LLC	1,300.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PETT001--Clever Fox Creative	43.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	PLAY008--Play-Based Learning Academy [S]	163.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PORT002--Hickok, Grace	87.00	Hybrid Exploration - VCI - Curriculum
10/28/22	PREM003--Premier Martial Arts & Mentorship	367.00	Hybrid Exploration - VCI - Curriculum
10/28/22	QUAL001--Quality Science Labs, LLC [P]	211.55	Hybrid - Exploration - EMR - Curriculum
10/28/22	QUIL000--Quill*	224.74	Hybrid - Exploration - EMR - Curriculum
10/28/22	QUIL000--Quill*	372.08	Hybrid - Exploration - EMR - Curriculum
10/28/22	RAIN000--Rainbow Resource Center Inc [P]	2,478.16	Hybrid - Exploration - EMR - Curriculum
10/28/22	RAIN000--Rainbow Resource Center Inc [P]	2,666.21	Hybrid - Exploration - EMR - Curriculum
10/28/22	REDD000--Red Dragon Karate, Inc.	549.00	Hybrid Exploration - VCI - Curriculum
10/28/22	ROBE000--Roberts, Mary C.	1,225.00	Hybrid Exploration - VCI - Curriculum
10/28/22	RUWE000--Ruwe, Lauren	200.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SAND011--SoCal Stem, LLC	93.10	Hybrid Exploration - VCI - Curriculum
10/28/22	SANT017--Santa Clarita In Home Tutoring	195.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SATS000--Satsangi, Ajay K.	60.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SAVV000--Savvas Learning Company LLC	137.85	Hybrid - Exploration - EMR - Curriculum
10/28/22	SAVV000--Savvas Learning Company LLC	185.99	Hybrid - Exploration - EMR - Curriculum
10/28/22	SCHO022--Mathnasium of San Clemente	339.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SCHW003--Schwartz, David (House of Tennis) [S]	480.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SEGE000--Segerstrom Center for the Arts [S]	440.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SHIN000--Shinja Kim	641.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SHUL000--Shultz, Anna C.	116.00	Hybrid Exploration - VCI - Curriculum
10/28/22	SIGN002--Stewart, Elizabeth	150.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	SIGP000--SIG Property Management	4,903.77	iCA-Synergy November 2022 Rent
10/28/22	SING000--Singapore Math Inc [P]	279.16	Hybrid - Exploration - EMR - Curriculum
10/28/22	SORO000--Sorola, Rosemary L.	437.75	Hybrid Exploration - VCI - Curriculum
10/28/22	SOUN000--Soundcheck Music School	273.59	Hybrid Exploration - VCI - Curriculum
10/28/22	SOUT005--South County Dance [S]	705.00	Hybrid Exploration - VCI- Curriculum
10/28/22	SOUT013--Southland Ballet Academy [S]	605.00	Hybrid Exploration - VCI - Curriculum
10/28/22	STAP001--Staples Advantage	201.10	Hybrid - AV- Office Supplies
10/28/22	STAP001--Staples Advantage	90.74	Hybrid - AV- Office Supplies
10/28/22	STUD003--Studies Weekly, Inc. [P]	96.81	Hybrid - Exploration - EMR - Curriculum
10/28/22	STUD003--Studies Weekly, Inc. [P]	98.61	Hybrid - Exploration - EMR - Curriculum
10/28/22	SUPE000--Supercharged Science [P]	746.00	Hybrid - Exploration - EMR - Curriculum
10/28/22	SURF000--Writings from the Wild LLC	51.60	Hybrid - Exploration - EMR - Curriculum
10/28/22	TEAC002--Teacher Synergy [P]	136.49	Hybrid - Exploration - EMR - Curriculum
10/28/22	TEAC002--Teacher Synergy [P]	262.45	Hybrid - Exploration - EMR - Curriculum
10/28/22	TEAC004--Teaching Textbooks Inc [P]	98.16	Hybrid - Exploration - EMR - Curriculum
10/28/22	TERR001--Terra Art Foundation [S]	20,384.07	Hybrid Exploration - VCI - Curriculum
10/28/22	THOM006--Stacy Thompson [S]	60.00	Hybrid Exploration - VCI - Curriculum
10/28/22	THOM008--Thompson, Brigid E.	2,238.83	Hybrid Exploration - VCI - Curriculum
10/28/22	TOPO000--Top Out Climbing [S]	1,996.00	Hybrid Exploration - VCI - Curriculum
10/28/22	UNIT002--M & S Studio MV LLC	2,225.00	Hybrid Exploration - VCI - Curriculum
10/28/22	WEES000--Weesner, Judylyn	55.00	Hybrid Exploration - VCI - Curriculum
10/28/22	WHAA000--White Hall Arts Academy	172.50	Hybrid Exploration - VCI - Curriculum
10/28/22	WRIT000--Writtenburg Door Inc.	28,039.58	Hybrid Exploration - VCI - Curriculum
10/28/22	ZAKB000--Zak Barnett Studios Inc	750.00	Hybrid Exploration - VCI - Curriculum
10/31/22	PITN001--Pitney Bowes Global Financial Services LLC	65.67	iCA-Postage Acct# 0018280969
10/31/22	PITN001--Pitney Bowes Global Financial Services LLC	32.00	iCA-Postage Acct# 0018280969
11/1/22	ALLA000--All About Learning Press Inc [P]	72.33	Hybrid - Exploration - EMR - Curriculum
11/1/22	AMAZ100--Amazon Capital Services (iCA)	673.37	Hybrid-AV-Classroom Supply/IT Supplies
11/1/22	AMAZ102--Amazon Capital Services (Exp)*	1,756.33	Hybrid - Exploration - EMR - Curriculum
11/1/22	ARTO000--AoPS Incorporated	130.49	Hybrid - Exploration - EMR - Curriculum
11/1/22	BAY103A--Bay Alarm Company 3072	607.41	Hybrid-AV- Acct#3283072
11/1/22	BAY103B--Bay Alarm Company 8872	63.00	Hybrid- AV- Acct 3268872
11/1/22	DEW103A--Dewey Pest Control 4102	467.00	Hybrid-AV- Pest Control - October Acct 1524102
11/1/22	DISC000--Discount School Supply [P]	200.86	Hybrid - Exploration - EMR - Curriculum
11/1/22	DYNA003--Dynamic Movement LA	100.00	Hybrid Exploration - VCI - Curriculum
11/1/22	EDI103A--Southern California Edison 0180.	7,730.78	Hybrid- AV- Acct #700370980180
11/1/22	EVAN002--Evan-Moor Educational Publishers [P]	827.39	Hybrid - Exploration - EMR - Curriculum
11/1/22	FRES001--Fresh Start Healthy Meals, Inc.	9,676.65	Hybrid-AV- Meal Service September
11/1/22	INTE013--Interval Music LLC	520.00	Hybrid Exploration - VCI - Curriculum
11/1/22	IVYK000--Ivy Kids LLC [P]	159.80	Hybrid - Exploration - EMR - Curriculum

Date	Vendor	Amount	Memo
11/1/22	KIDS004--KidsArt-Los Angeles, CA Inc [S]	268.00	Hybrid Exploration - VCI - Curriculum
11/1/22	LAC103B--LA County Waterworks 3275.	1,095.71	Hybrid-AV- Water Service Acct#04073275
11/1/22	LAKE000--Lakeshore Learning Materials	62.61	Hybrid - Exploration - EMR - Curriculum
11/1/22	LOSA001--Los Angeles County Office of Education (LACOE)	126,453.42	Hybrid STRS
11/1/22	LOSA001--Los Angeles County Office of Education (LACOE)	13,657.16	Hybrid STRS
11/1/22	LOSA001--Los Angeles County Office of Education (LACOE)	23,971.98	Hybrid STRS
11/1/22	LOSA001--Los Angeles County Office of Education (LACOE)	302,605.99	Hybrid STRS
11/1/22	MAKE000--Maker Learning Network	3,114.82	Hybrid- AV- Monthly Employee Leasing
11/1/22	MATH002--Math-U-See, Inc [S]	68.88	Hybrid - Exploration - EMR - Curriculum
11/1/22	NICO000--Nicole the Math Lady, LLC	238.99	Hybrid - Exploration - EMR - Curriculum
11/1/22	NIHA000--Ni Hao Chinese LLC	800.00	Hybrid Exploration - VCI - Curriculum
11/1/22	OFFI000--ODP Business Solutions LLC	265.88	Hybrid - Exploration - EMR - Curriculum
11/1/22	QUAL001--Quality Science Labs, LLC [P]	299.51	Hybrid - Exploration - EMR - Curriculum
11/1/22	RAIN000--Rainbow Resource Center Inc [P]	522.08	Hybrid - Exploration - EMR - Curriculum
11/1/22	SCHO013--School Food and Wellness Group	1,500.00	Hybrid- AV- NSLP Administrative Fee
11/1/22	SCHO021--Mathnasium of Laguna Niguel	929.50	Hybrid Exploration - VCI -Curriculum
11/1/22	SOTO001--Soto, Kristina	58.50	Hybrid Exploration - VCI - Curriculum
11/1/22	STEV000--Really Good Stuff, LLC.	49.25	Hybrid - Exploration - EMR - Curriculum
11/1/22	STUD003--Studies Weekly, Inc. [P]	32.27	Hybrid - Exploration - EMR - Curriculum
11/1/22	TEAC002--Teacher Synergy [P]	65.49	Hybrid - Exploration - EMR - Curriculum
11/1/22	TIMB000--Timberdoodle [P]	327.22	Hybrid - Exploration - EMR - Curriculum
11/1/22	URBA003--Urban Scholar Academy [S]	50.00	Hybrid Exploration - VCI - Curriculum
11/1/22	WAS103A--Waste Management 3006.	482.55	Hybrid- AV-Service 10/01/22-10/31/22
11/1/22	YMCA006--YMCA of Orange County - Mission Viejo	200.00	Hybrid Exploration - VCI - Curriculum
11/3/22	ACAD004--Academics in a Box Inc. [P]	399.50	Hybrid - Exploration - EMR - Curriculum
11/3/22	ACTI001--Activities For Learning Inc [P]	35.85	Hybrid - Exploration - EMR - Curriculum
11/3/22	AIN001--Diane Lewis	50.00	Hybrid Exploration - VCI - Curriculum
11/3/22	AMAZ100--Amazon Capital Services (ICA)	2,426.60	Hybrid-AV Exploration-Non-Classroom Furniture- Wall Partition
11/3/22	AMAZ100--Amazon Capital Services (ICA)	150.40	ICA-IT Supplies
11/3/22	AMAZ100--Amazon Capital Services (ICA)	40.99	Hybrid-Exploration- Classroom Supplies
11/3/22	ARTO000--AoPS Incorporated	96.00	Hybrid - Exploration - EMR - Curriculum
11/3/22	BAKE000--Baker Creek Heirloom Seed Co. [P]	141.44	Hybrid - Exploration - EMR - Curriculum
11/3/22	BARN001--Barnabas Robotics Inc [S]	1,800.00	Hybrid - Exploration - Field Studies
11/3/22	BOOK000--BookShark LLC	696.43	Hybrid - Exploration - EMR - Curriculum
11/3/22	BRAV000--Brave Writer, LLC [P]	1,657.75	Hybrid - Exploration - EMR - Curriculum
11/3/22	BRIG001--Bright Solutions for Dyslexia, Inc. [P]	338.20	Hybrid - Exploration - EMR - Curriculum
11/3/22	CARD000--Card Service Center	2,109.56	MVB CC 10.07.22
11/3/22	CEGM000--CEG Martial Arts [S]	508.00	Hybrid Exploration - VCI - Curriculum
11/3/22	COOP001--Cooper, Biff [S]	300.00	Hybrid Exploration - VCI - Curriculum
11/3/22	CORP001--Corporate Splash	112.85	ICA-SPED-Marketing and Advertising
11/3/22	CRIT000--The Critical Thinking Comp [P]	51.47	Hybrid - Exploration - EMR - Curriculum
11/3/22	EART000--Earthroots Field School	680.00	Hybrid Exploration - VCI - Curriculum
11/3/22	EDGE000--The Edge Martial Arts, Inc.	130.00	Hybrid Exploration - VCI - Curriculum
11/3/22	EDWA00--Edwards, Stevens & Tucker LLP	366.00	ICA- Legal Services-SPED
11/3/22	EDWA00--Edwards, Stevens & Tucker LLP	671.00	Hybrid-Exploration- Legal Bills
11/3/22	Kaitlin Tuxhorn	311.41	ICA- SPED- Symposium Supplies
11/3/22	Linda Krystek	875.70	ICA-Travel-Camp Make
11/3/22	Kimberly Zhe	391.46	ICA-SPED-Site Visits
11/3/22	Nastovska. Angie	540.69	ICA-Mileage
11/3/22	Amanda Buchheit	490.25	ICA-SPED-Mileage
11/3/22	Sarah Deem	54.13	Hybrid-Exploration- SPED-Mileage
11/3/22	Lancaster, Andrea	238.75	ICA- Mileage -SPED
11/3/22	Kristen Jones	94.00	ICA-SPED-Mileage
11/3/22	Daniela Jurado	274.25	ICA-SPED-Mileage
11/3/22	Courtney Edwards Ellis	119.25	ICA-SPED- Mileage
11/3/22	EXPL002--Exploration Education	191.81	Hybrid - Exploration - EMR - Curriculum
11/3/22	GRAH000--James H Jr Graham	356.25	Hybrid Exploration - VCI - Curriculum
11/3/22	INFI000--Infinity Kids	360.00	Hybrid - Exploration - SPED - Contracted Services
11/3/22	INST001--Institute for Excellence in Writing [P]	331.10	Hybrid - Exploration - EMR - Curriculum
11/3/22	JENN001--Murphy Language Arts LLC	51.00	Hybrid Exploration - VCI - Curriculum
11/3/22	JYSI000--J&Y Silkscreen Inc	2,654.28	ICA-Student Support Symposium
11/3/22	KIWI000--KIWICO [P]	480.99	Hybrid - Exploration - EMR - Curriculum
11/3/22	LEAR004--Learning Without Tears	19.78	Hybrid - Exploration - EMR - Curriculum
11/3/22	MOVI000--Moving Beyond the Page	1,523.41	Hybrid - Exploration - EMR - Curriculum
11/3/22	NANN000--Nannette Keller LLC	170.00	Hybrid Exploration - VCI - Curriculum
11/3/22	OFFI000--ODP Business Solutions LLC	420.25	Hybrid - Exploration - EMR - Curriculum
11/3/22	OUTS000--Outschool, Inc [S]	220.00	Hybrid - Exploration - EMR - Curriculum
11/3/22	PAND000--Pandia Press [P]	152.98	Hybrid - Exploration - EMR - Curriculum
11/3/22	POWE008--Power of One Lakewood	320.00	Hybrid Exploration - VCI - Curriculum
11/3/22	QUIL000--Quill*	311.78	Hybrid Exploration - EMR - Curriculum
11/3/22	RAIN000--Rainbow Resource Center Inc [P]	1,271.95	Hybrid - Exploration - EMR - Curriculum
11/3/22	SAND002--Kenzie and Brian Sandlin	2,850.00	Hybrid-Exploration-SPED-Settlement
11/3/22	SHRE000--Shred Source Inc.	219.00	ICA- Shredding
11/3/22	STUD003--Studies Weekly, Inc. [P]	65.44	Hybrid - Exploration - EMR - Curriculum
11/3/22	SUNL000--Sun Life Assurance Company of Canada	2,534.22	EE Benefits 09.22 - Sun Life
11/3/22	TEAC002--Teacher Synergy [P]	84.61	Hybrid - Exploration - EMR - Curriculum
11/3/22	THIN000--Thinkwell Corporation	159.00	Hybrid - Exploration - EMR - Curriculum
11/3/22	TIMB000--Timberdoodle [P]	337.62	Hybrid - Exploration - EMR - Curriculum
11/3/22	TOOL001--Tools to Grow, Inc	260.00	ICA-SPED-OT Subscriptions

Date	Vendor	Amount	Memo
11/3/22	TUST001--Tustin Dance and Music Center, LLC.	221.50	Hybrid Exploration - VCI - Curriculum
11/3/22	VALE006--Valencia Fulfillment Inc	633.58	iCA- SPED-Printing-Student Support Symposium
11/3/22	WORL003--Guo's Elite, Inc.	381.30	Hybrid Exploration - VCI - Curriculum
11/3/22	YMCA003--YMCA of Orange County - Fullerton	373.00	Hybrid Exploration - VCI - Curriculum
11/3/22	ZOOP000--Zoo-Phonics, Inc.	447.40	Hybrid - Exploration - EMR - Curriculum
11/7/22	42DE000--42 Development, LLC.	196.08	Hybrid - Exploration - EMR - Curriculum
11/7/22	ADRI000--Adriene Madden Publishing LLC [S]	976.40	Hybrid Exploration - VCI - Curriculum
11/7/22	AMAZ100--Amazon Capital Services (iCA)	216.29	PE Supplies
11/7/22	AMAZ102--Amazon Capital Services (Exp)*	1,380.86	Hybrid - Exploration - EMR - Curriculum
11/7/22	ANAH000--Anaheim Ballet [S]	392.00	Hybrid Exploration - VCI - Curriculum
11/7/22	ARTO000--AoPS Incorporated	131.04	Hybrid - Exploration - EMR - Curriculum
11/7/22	BAKE000--Baker Creek Heirloom Seed Co. [P]	16.75	Hybrid - Exploration - EMR - Curriculum
11/7/22	BLIC000--Blick Art Materials [P]	127.70	Hybrid - Exploration - EMR - Curriculum
11/7/22	BOOK000--BookShark LLC	962.72	Hybrid - Exploration - EMR - Curriculum
11/7/22	CONE001--Conejo Recreation and Park District [S]	725.00	Hybrid Exploration - VCI - Curriculum
11/7/22	DEXT000--Dexter Creative	179.00	Hybrid - Exploration - VCI -Curriculum
11/7/22	DODS000--Dodson, Holly	764.25	Hybrid Exploration - VCI - Curriculum
11/7/22	DYNA002--Dynamic Therapies Inc	300.00	iCA- September 2022 OT Services
11/7/22	DYNA002--Dynamic Therapies Inc	150.00	Hybrid- Exploration- September 2022 Services
11/7/22	EDWE000--Ed West [S]	294.06	Hybrid Exploration - VCI - Curriculum
11/7/22	Daniela Jurado	53.63	iCA-SPED-Mileage
11/7/22	ENCO004--Aria Musicorum	549.25	Hybrid Exploration - VCI - Curriculum
11/7/22	EVAN002--Evan-Moor Educational Publishers [P]	70.53	Hybrid - Exploration - EMR - Curriculum
11/7/22	FORT000--FortePiano Music School	951.30	Hybrid Exploration - VCI - Curriculum
11/7/22	GLEE000--Glee Music Academy	458.00	Hybrid Exploration - VCI - Curriculum
11/7/22	GOLD004--Golden Star Education Services	2,180.00	Hybrid Exploration - VCI - Curriculum
11/7/22	GREE007--Green Kid Crafts	278.06	Hybrid - Exploration - EMR - Curriculum
11/7/22	harv001--Harvey-Hobson, Linda Marie	750.00	Hybrid Exploration - VCI - Curriculum
11/7/22	HBCO000--HBCO LLC	74.99	Hybrid - Exploration - EMR - Curriculum
11/7/22	HERR001--Outside the Box Creation	146.82	Hybrid - Exploration - EMR - Curriculum
11/7/22	HEWI001--Hewitt Learning	834.41	Hybrid - Exploration - EMR - Curriculum
11/7/22	HYEK000--Pasadena Kenpo LLC	253.50	Hybrid Exploration - VCI - Curriculum
11/7/22	JOAN000--Mathnasium of Lake Forest	1,199.01	Hybrid Exploration - VCI - Curriculum
11/7/22	JORI000--Jorian, Ruth	720.00	Hybrid Exploration - VCI - Curriculum
11/7/22	KESH000--Keshav Education	615.00	Hybrid Exploration - VCI - Curriculum
11/7/22	KIWI000--KIWICO [P]	797.88	Hybrid - Exploration - EMR - Curriculum
11/7/22	LAIT000--Laity Institute of the Arts	250.00	Hybrid Exploration - VCI - Curriculum
11/7/22	LAKE000--Lakeshore Learning Materials	116.39	Hybrid - Exploration - EMR - Curriculum
11/7/22	LITT000--Little Passports [P]	98.84	Hybrid - Exploration - EMR - Curriculum
11/7/22	LOFT000--The LOFT US	1,475.01	Hybrid Exploration - VCI - Curriculum
11/7/22	LONG000--Fitchett, Mark	450.00	Hybrid Exploration - VCI - Curriculum
11/7/22	MAKE000--Maker Learning Network	4,872.21	Hybrid-AV- Exploration - Monthly Service Fees
11/7/22	MAKE000--Maker Learning Network	146,166.51	Hybrid-Exploration- Monthly Service Fees
11/7/22	MATH002--Math-U-See, Inc [S]	241.99	Hybrid - Exploration - EMR - Curriculum
11/7/22	MATH002--Math-U-See, Inc [S]	67.92	Hybrid - Exploration - EMR - Curriculum
11/7/22	MELB000--Melvin Booker Jr	595.00	Hybrid Exploration - VCI - Curriculum
11/7/22	MEYE002--Meyers, Rachel	90.00	Hybrid - Exploration - EMR - Curriculum
11/7/22	MORE000--Moreys Music [P]	29.81	Hybrid - Exploration - EMR - Curriculum
11/7/22	MOVI000--Moving Beyond the Page	1,448.86	Hybrid - Exploration - EMR - Curriculum
11/7/22	MYST002--Mystery Science	99.00	Hybrid - Exploration - EMR - Curriculum
11/7/22	OFFI000--ODP Business Solutions LLC	894.88	Hybrid - Exploration - EMR - Curriculum
11/7/22	OFFI000--ODP Business Solutions LLC	721.28	Hybrid - Exploration - EMR - Curriculum
11/7/22	PAND000--Pandia Press [P]	80.98	Hybrid - Exploration - EMR - Curriculum
11/7/22	PAND000--Pandia Press [P]	42.99	Hybrid - Exploration - EMR - Curriculum
11/7/22	PEDI001--Pediatric Therapy Associates	300.00	iCA- SPED - Contracted Services
11/7/22	PLAY002--Play Your Part INC [S]	155.00	Hybrid Exploration - VCI - Curriculum
11/7/22	POLI000--Poli, Kimberly	1,484.00	Hybrid Exploration - VCI - Curriculum
11/7/22	PRAT000--Prather, Mary [P]	16.00	Hybrid - Exploration - EMR - Curriculum
11/7/22	QUAL001--Quality Science Labs, LLC [P]	250.01	Hybrid - Exploration - EMR - Curriculum
11/7/22	QUIL000--Quill*	258.48	Hybrid - Exploration - EMR - Curriculum
11/7/22	QUIL000--Quill*	301.71	Hybrid - Exploration - EMR - Curriculum
11/7/22	RAIN000--Rainbow Resource Center Inc [P]	1,939.77	Hybrid - Exploration - EMR - Curriculum
11/7/22	RAIN000--Rainbow Resource Center Inc [P]	2,541.27	Hybrid - Exploration - EMR - Curriculum
11/7/22	SCHO000--Scholastic Inc	54.22	Hybrid - Exploration - EMR - Curriculum
11/7/22	SING000--Singapore Math Inc [P]	117.53	Hybrid - Exploration - EMR - Curriculum
11/7/22	SING000--Singapore Math Inc [P]	128.24	Hybrid - Exploration - EMR - Curriculum
11/7/22	SLAV000--APlus Tutoring Inc.	105.00	Hybrid Exploration - VCI - Curriculum
11/7/22	STEP002--Stepping Stones Therapy, Inc. [S]	710.00	Hybrid - Exploration - SPED - Contracted Services
11/7/22	STUD003--Studies Weekly, Inc. [P]	66.04	Hybrid - Exploration - EMR - Curriculum
11/7/22	SUNL000--Sun Life Assurance Company of Canada	111.80	EE Benefits 09.22 - Sun Life
11/7/22	SUNL000--Sun Life Assurance Company of Canada	2,197.93	EE Benefits 09.22 - Sun Life
11/7/22	SUPE000--Supercharged Science [P]	1,412.00	Hybrid - Exploration - EMR - Curriculum
11/7/22	TALE001--Talenx Inc	223.50	Hybrid Exploration - VCI - Curriculum
11/7/22	TALK000--TalkBox.Mom Inc	785.82	Hybrid - Exploration - EMR - Curriculum
11/7/22	TEAC002--Teacher Synergy [P]	146.25	Hybrid - Exploration - EMR - Curriculum
11/7/22	TEAC002--Teacher Synergy [P]	242.22	Hybrid - Exploration - EMR - Curriculum
11/7/22	TEAC004--Teaching Textbooks Inc [P]	348.82	Hybrid - Exploration - EMR - Curriculum

Date	Vendor	Amount	Memo
11/7/22	TEAC004--Teaching Textbooks Inc [P]	43.08	Hybrid - Exploration - EMR - Curriculum
11/7/22	THEL005--The Living Desert	1,400.00	Hybrid-Exploration-Field Studies
11/7/22	TIMB000--Timberdoodle [P]	247.37	Hybrid - Exploration - EMR - Curriculum
11/7/22	TOPG000--TopGolf USA SBD, LLC	183.00	Hybrid-Exploration-Field Studies
11/7/22	VALE006--Valencia Fulfillment Inc	28.89	Hybrid-Exploration- Office Supplies
11/7/22	VIBE000--Vibe Performing Arts [S]	863.00	Hybrid Exploration - VCI - Curriculum
11/8/22	AMAZ102--Amazon Capital Services (Exp)*	113.66	Hybrid - Exploration - EMR - Curriculum
11/8/22	BASU000--Basurto Music & Academics	160.00	Hybrid Exploration - VCI - Curriculum
11/8/22	CARL001--Carolyn A. Barth [S]	35.00	Hybrid Exploration - VCI - Curriculum
11/8/22	Patricia Bogna	284.25	Hybris- AV-Mileage
11/8/22	KGMU000--KG Music Center, LLC.	305.00	Hybrid Exploration - VCI - Curriculum
11/8/22	KIWI000--KIWICO [P]	224.83	Hybrid - Exploration - EMR - Curriculum
11/8/22	LAC103A--LA County Waterworks 3272.	336.53	Hybrid-AV- Water Service Acct#04073272
11/8/22	MAKE000--Maker Learning Network	11,368.51	Hybrid- AV- Monthly Service Fees
11/8/22	QUIL000--Quill*	63.46	Hybrid - Exploration - EMR - Curriculum
11/8/22	SAVV000--Savvas Learning Company LLC	241.10	Hybrid - Exploration - EMR - Curriculum
11/8/22	SPAR001--Sparkletts	518.67	Hybrid - AV - Water Services
11/8/22	SUNL000--Sun Life Assurance Company of Canada	260.26	EE Benefits 09.22 - Sun Life
11/8/22	SUPE000--Supercharged Science [P]	746.00	Hybrid - Exploration - EMR - Curriculum
11/9/22	ABBY000--Lai, Abigail	40.00	Hybrid Exploration - VCI - Curriculum
11/9/22	ALLA000--All About Learning Press Inc [P]	296.75	Hybrid - Exploration - EMR - Curriculum
11/9/22	AMER005--American Tiger Karate, Inc.	239.00	Hybrid Exploration - VCI - Curriculum
11/9/22	APPL000--Apple Inc	281.42	Hybrid- Exploration- Cables
11/9/22	APPL000--Apple Inc	20.81	Hybrid- Exploration- Cables
11/9/22	APPL000--Apple Inc	104.03	Hybrid- Exploration- Cables
11/9/22	APPL004--Applied Music Studio [S]	102.31	Hybrid Exploration - VCI - Curriculum
11/9/22	AREN000--Arena, Madison	762.25	Hybrid Exploration - VCI - Curriculum
11/9/22	BOOK000--BookShark LLC	1,169.22	Hybrid - Exploration - EMR - Curriculum
11/9/22	CIGN000--Cigna Healthcare	13,442.90	EE Benefits 10.22 - Cigna
11/9/22	EMP2133	2,299.71	Hybrid-Exploration-Payroll
11/9/22	EMP2220	1,698.01	Hybrid- Exploration- Payroll
11/9/22	EMP2332	682.12	Hybrid-AV-Payroll
11/9/22	GRAY002--Shanelle Gray Studios, Inc	425.00	Hybrid Exploration - VCI - Curriculum
11/9/22	JENN003--Tu, Jenny	270.00	Hybrid Exploration - VCI - Curriculum
11/9/22	JOOB000--Joobilo LLC	11,852.32	Hybrid Exploration - VCI - Curriculum
11/9/22	KING001--Waterfront Education	530.00	Hybrid Exploration - VCI - Curriculum
11/9/22	KIWI000--KIWICO [P]	120.30	Hybrid - Exploration - EMR - Curriculum
11/9/22	KUMO004--Kumon Center of Burbank-West	775.00	Hybrid Exploration - VCI - Curriculum
11/9/22	LAKE000--Lakeshore Learning Materials	102.08	Hybrid - Exploration - EMR - Curriculum
11/9/22	LAKE000--Lakeshore Learning Materials	105.95	Hybrid - Exploration - EMR - Curriculum
11/9/22	LUCK002--GT & GA Inc	363.00	Hybrid Exploration - VCI - Curriculum
11/9/22	MEDI000--Media City School of Music [S]	320.00	Hybrid Exploration - VCI - Curriculum
11/9/22	MYST002--Mystery Science	7,490.00	Hybrid - Exploration - EMR - Curriculum
11/9/22	NATI001--Nationwide	442.16	EE Benefits 09.22 - Nationwide
11/9/22	OUTS000--Outschool, Inc [S]	396.00	Hybrid - Exploration - EMR - Curriculum
11/9/22	RAIN000--Rainbow Resource Center Inc [P]	326.59	Hybrid - Exploration - EMR - Curriculum
11/9/22	RAMO000--Ramos, Erin [S]	500.00	Hybrid-Exploration- SPED Settlement
11/9/22	RAPS000--Samuel Rapske	44.00	Hybrid-Exploration- AP Exam Partial Refund
11/9/22	SCHE001--Schenkenberger, Mandie	67.50	Hybrid Exploration - VCI - Curriculum
11/9/22	TEAC002--Teacher Synergy [P]	9.75	Hybrid - Exploration - EMR - Curriculum
11/9/22	TMOB004--T-Mobile 8058	453.65	Hybrid-Exploration-Acct# 977148058
11/9/22	VER1023--Verizon 0003	54.33	Hybrid-Exploration- Acct 572321420-00003
11/9/22	WEES000--Weesner, Judylyn	19.64	Hybrid Exploration - VCI - Curriculum
11/10/22	ABBY000--Lai, Abigail	3,013.05	Hybrid Exploration - VCI - Curriculum
11/10/22	ABRI000--A Brighter Child [P]	413.82	Hybrid - Exploration - EMR - Curriculum
11/10/22	AMAZ100--Amazon Capital Services (ICA)	37.20	ICA-Office Supplies-Packing Tape
11/10/22	AMAZ100--Amazon Capital Services (ICA)	27.77	Hybrid-Exploration- SPED-IT Supplies- iPad Case
11/10/22	AMAZ102--Amazon Capital Services (Exp)*	531.38	Hybrid - Exploration - EMR - Curriculum
11/10/22	ANDY002--AndyMark, Inc.	390.86	Hybrid - Exploration - EMR - Curriculum
11/10/22	APPL000--Apple Inc	12,174.05	ICA-Computers
11/10/22	APPL000--Apple Inc	249.66	Hybrid- Exploration- Cables
11/10/22	ARTS001--Wishmill Corp	85.99	Hybrid - Exploration - EMR - Curriculum
11/10/22	AVER000--Averyboo Arts [S]	707.00	Hybrid Exploration - VCI - Curriculum
11/10/22	AVID000--Avid Promotions	1,181.48	ICA- Staff Retreat
11/10/22	BAY100B--Bay Alarm Company 0872	252.69	ICA- Synergy # 4100872
11/10/22	BAY100S--Bay Alarm Company 6372	148.82	ICA-HQ- Acct# 3266372
11/10/22	BION000--Bionerds	68.50	Hybrid Exploration - VCI - Curriculum
11/10/22	BLIC000--Blick Art Materials [P]	661.84	Hybrid - Exploration - EMR - Curriculum
11/10/22	BRID002--Edovate Learning Corp.	1,528.00	Hybrid Exploration - VCI - Curriculum
11/10/22	BURB001--Burbank Music Academy [S]	1,162.50	Hybrid Exploration - VCI - Curriculum
11/10/22	BUSF000--Busfield, Kathleen L.	1,400.00	Hybrid Exploration - VCI - Curriculum
11/10/22	CIGN000--Cigna Healthcare	5,909.57	EE Benefits 10.22 - Cigna
11/10/22	CLAR005--The Claremont Club	1,230.00	Hybrid Exploration - VCI - Curriculum
11/10/22	CLAS001--Classical Learning Resource Center	1,999.50	Hybrid Exploration - VCI - Curriculum
11/10/22	COLO004--Colosky's Math Academy	100.00	Hybrid - Exploration - EMR - Curriculum
11/10/22	CORE001--Core Shifts	2,500.00	ICA-Streamlining the iLEAD Graduate Profile
11/10/22	CORP001--Corporate Splash	1,505.79	ICA-Staff Retreat/iSAP
11/10/22	CRIT000--The Critical Thinking Comp [P]	42.49	Hybrid - Exploration - EMR - Curriculum
11/10/22	DANC006--Dance Magic Studios	110.00	Hybrid Exploration - VCI - Curriculum
11/10/22	DANC007--Dancin' In Acton, Inc.	840.00	Hybrid Exploration - VCI - Curriculum
11/10/22	DAVE000--Dave Janssen's School of Music [S]	1,970.00	Hybrid Exploration - VCI - Curriculum
11/10/22	EAT2000--Eat2Explore, Inc	114.81	Hybrid - Exploration - EMR - Curriculum

Date	Vendor	Amount	Memo
11/10/22	McDaniels, Sara	42.75	iCA- Mileage
11/10/22	Kaufman, Adam	161.78	iCA-Facilities and Maintenance
11/10/22	Gallion, Keith	280.83	iCA IT Supplies
11/10/22	Patricia Bogna	1,721.00	Hybris- AV-Payroll
11/10/22	ENCO003--Encore School of Music, Inc.	581.63	Hybrid Exploration - VCI - Curriculum
11/10/22	EVER004--EverWild LA [S]	1,058.00	Hybrid Exploration - VCI - Curriculum
11/10/22	FIRE000--Firestorm Freerunning Ultra LLC	3,655.00	Hybrid Exploration - VCI - Curriculum
11/10/22	FLYI001--Flying Kick Martial Arts & Fitness	2,400.00	Hybrid Exploration - VCI - Curriculum
11/10/22	FUNW000--Fun On the Farm, Inc	160.00	Hybrid Exploration - VCI - Curriculum
11/10/22	GENE003--Generation Genius, Inc.	175.00	Hybrid - Exploration - EMR - Curriculum
11/10/22	GREE007--Green Kid Crafts	236.12	Hybrid - Exploration - EMR - Curriculum
11/10/22	HIST001--Hauris, Elizabeth	184.83	Hybrid - Exploration - EMR - Curriculum
11/10/22	HOLI001--Holiday, Amanda	1,194.45	Hybrid Exploration - VCI - Curriculum
11/10/22	HUGO000--Hugo's Gymfitness [S]	3,831.25	Hybrid Exploration - VCI - Curriculum
11/10/22	INST001--Institute for Excellence in Writing [P]	66.80	Hybrid - Exploration - EMR - Curriculum
11/10/22	INST002--Institute for Educational Advancement	1,739.35	Hybrid Exploration - VCI - Curriculum
11/10/22	INTR001--Intro 2 Skateboarding LLC	925.00	Hybrid Exploration - VCI - Curriculum
11/10/22	JIVE000--Jive Communications, Inc.	400.88	iCA- Acct# CN-2791477-2111
11/10/22	JYU000--Jiyu Martial Arts and Fitness	700.00	Hybrid Exploration - VCI -Curriculum
11/10/22	JYSI000--J&Y Silkscreen Inc	3,953.16	iCA-Staff Retreat
11/10/22	KAIS000--Kaiser Foundation Health Plan	37,589.57	EE Benefits 10.22 - Kaiser
11/10/22	KIDS011--Kids Connections Developmental Therapy Center	520.00	iCA-SPED-Contracted Services
11/10/22	KING001--Waterfront Education	1,445.00	Hybrid Exploration - VCI - Curriculum
11/10/22	KIWI000--KIWICO [P]	338.69	Hybrid - Exploration - EMR - Curriculum
11/10/22	KUMO001--Kumon-Northridge [S]	1,320.00	Hybrid Exploration - VCI - Curriculum
11/10/22	LAND000--Landstedt Learning LLC	229.00	Hybrid Exploration - VCI - Curriculum
11/10/22	LEAR004--Learning Without Tears	20.11	Hybrid - Exploration - EMR - Curriculum
11/10/22	LEGA003--Legal Shield	327.85	EE Benefits 09.22 - Legal Shield
11/10/22	LITT002--Little Oak Ranch LLC	40.00	Hybrid Exploration - VCI - Curriculum
11/10/22	LITT007--Little Surf Co. [s]	1,029.00	Hybrid Exploration - VCI- Curriculum
11/10/22	MB2E000--MB2 Entertainment SCV	1,191.67	iCA- Holiday Gathering
11/10/22	MCGR000--McGraw-Hill Education Holdings Inc [P]	11.81	Hybrid - Exploration - EMR - Curriculum
11/10/22	MOVI000--Moving Beyond the Page	375.70	Hybrid - Exploration - EMR - Curriculum
11/10/22	MYLE000--My Learning Studio	401.99	Hybrid Exploration - VCI - Curriculum
11/10/22	MYST002--Mystery Science	79.00	Hybrid - Exploration - EMR - Curriculum
11/10/22	NEWM002--Pasadena Music Academy	1,054.90	Hybrid Exploration - VCI - Curriculum
11/10/22	NICO000--Nicole the Math Lady, LLC	52.99	Hybrid - Exploration - EMR - Curriculum
11/10/22	NUES000--Nuestra Escuelita Spanish Academy	711.50	Hybrid Exploration - VCI - Curriculum
11/10/22	OFFI000--ODP Business Solutions LLC	1,499.63	Hybrid - Exploration - EMR - Curriculum
11/10/22	OLIV001--Be 8, LLC*	249.50	Hybrid Exploration - VCI - Curriculum
11/10/22	ORIG001--Origins Curriculum LLC	160.00	Hybrid Exploration - EMR - Curriculum
11/10/22	ORTE004--Ortega, Reymundo	2,030.00	Hybrid Exploration - VCI - Curriculum
11/10/22	OTCB000--OTC Brands Inc [P]	112.40	Hybrid - Exploration - EMR - Curriculum
11/10/22	OUTS000--Outschool, Inc [S]	40.00	Hybrid - Exploration - EMR - Curriculum
11/10/22	PASC000--Pascual, Arthur	1,300.00	Hybrid Exploration - VCI - Curriculum
11/10/22	PEAC002--Peace Hill Classical Co-Op LLC	3,085.00	Hybrid Exploration - VCI - Curriculum
11/10/22	PERK001--Perkins Coie LLP	17,540.17	iCA- Legal Services
11/10/22	PURE000--Pure Oasis Water	30.95	iCA- Office Supplies
11/10/22	QUIL000--Quill*	906.46	Hybrid - Exploration - EMR - Curriculum
11/10/22	RAIN000--Rainbow Resource Center Inc [P]	336.83	Hybrid - Exploration - EMR - Curriculum
11/10/22	RAIN000--Rainbow Resource Center Inc [P]	3,154.08	Hybrid - Exploration - EMR - Curriculum
11/10/22	RSRP000--Rancho Simi Recreation & Park District	459.66	Hybrid Exploration - VCI - Curriculum
11/10/22	SCHO009--School Pathways LLC	89.28	Hybrid Exploration-Annual Subscriptions
11/10/22	SETH000--Kaser Arts	4,791.54	Hybrid Exploration - VCI - Curriculum
11/10/22	SHAH000--Shahan, Sarah Nahreen	590.00	Hybrid Exploration - VCI - Curriculum
11/10/22	SING000--Singapore Math Inc [P]	260.51	Hybrid - Exploration - EMR - Curriculum
11/10/22	SOUT007--South Coast Repertory [S]	125.00	Hybrid Exploration - VCI - Curriculum
11/10/22	STAP001--Staples Advantage	118.51	Hybrid-Exploration - Office Supplies
11/10/22	STUD003--Studies Weekly, Inc. [P]	355.61	Hybrid - Exploration - EMR - Curriculum
11/10/22	SUNL000--Sun Life Assurance Company of Canada	2,343.84	EE Benefits 10.22 - Sun Life
11/10/22	SUPE000--Supercharged Science [P]	373.00	Hybrid - Exploration - EMR - Curriculum
11/10/22	TALK000--TalkBox.Mom Inc	290.17	Hybrid - Exploration - EMR - Curriculum
11/10/22	TAPA000--TAP Academy	2,477.50	Hybrid Exploration - VCI - Curriculum
11/10/22	TEAC002--Teacher Synergy [P]	157.23	Hybrid - Exploration - EMR - Curriculum
11/10/22	TEAC004--Teaching Textbooks Inc [P]	168.04	Hybrid - Exploration - EMR - Curriculum
11/10/22	TMOB003--T-Mobile 2114	131.67	iCA-Acct# 975862114
11/10/22	VER1025--Verizon 0005.	469.42	iCA- 572321420-00005- EG
11/10/22	WATE001--Waterworks Aquatics Inc	956.33	Hybrid Exploration - VCI - Curriculum
11/10/22	WEST000--West Coast Music Academy [S]	2,123.00	Hybrid Exploration - VCI - Curriculum
11/10/22	WEST010--Westphal, Alyssa	570.00	Hybrid Exploration - VCI - Curriculum
11/10/22	WORL003--Guo's Elite, Inc.	60.00	Hybrid Exploration - VCI - Curriculum
11/10/22	WRIT001--WriteAtHome, Inc.	748.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	ACTI001--Activities For Learning Inc [P]	382.64	Hybrid - Exploration - EMR - Curriculum
11/14/22	ALLA000--All About Learning Press Inc [P]	366.87	Hybrid - Exploration - EMR - Curriculum
11/14/22	ALLA002--All About Horses OC [S]	2,030.00	Hybrid Exploration - VCI - Curriculum
11/14/22	AMAZ102--Amazon Capital Services (Exp)*	461.61	Hybrid - Exploration - EMR - Curriculum
11/14/22	ART4000--Natalie Shohdy	820.00	Hybrid Exploration - VCI - Curriculum
11/14/22	ARTH001--The Art House S. Corp	260.00	Hybrid Exploration - VCI- Curriculum
11/14/22	ARTO000--AoPS Incorporated	96.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	BARN004--Singapore Math Live, LLC	55.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	BART000--Bartling, Kathrine	705.83	Hybrid Exploration - VCI - Curriculum

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11/14/22	BASU000--Basurto Music & Academics	1,257.00	Hybrid Exploration - VCI - Curriculum
11/14/22	BLIC000--Blick Art Materials [P]	120.96	Hybrid - Exploration - EMR - Curriculum
11/14/22	BOOK000--BookShark LLC	1,797.86	Hybrid - Exploration - EMR - Curriculum
11/14/22	BORA000--James Boran [S]	485.00	Hybrid Exploration - VCI - Curriculum
11/14/22	BOXA000--Box, Angela	934.55	Hybrid Exploration - VCI - Curriculum
11/14/22	CHAR000--Charissa Christine Harjo	740.00	Hybrid Exploration - VCI - Curriculum
11/14/22	CLAR002--Claremont Chefs Academy [S]	322.50	Hybrid Exploration - VCI - Curriculum
11/14/22	COLO004--Colosky's Math Academy	226.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	COUL002--Could It Be Dyslexia Inc.	392.00	Hybrid Exploration - VCI - Curriculum
11/14/22	CREA006--Creative Kids Playhouse Children's Theatre of Orange County	285.00	Hybrid Exploration - VCI - Curriculum
11/14/22	DISC000--Discount School Supply [P]	72.38	Hybrid - Exploration - EMR - Curriculum
11/14/22	DOWN000--Down For Dance	91.67	Hybrid Exploration - VCI - Curriculum
11/14/22	EIDE000--Biq Life Journal, Inc.	70.70	Hybrid - Exploration - EMR - Curriculum
11/14/22	Kimberly Lytle	105.68	iCA IT Supplies
11/14/22	ESSE000--Stephens Educational Services LLC	125.05	Hybrid - Exploration - EMR - Curriculum
11/14/22	FASH000--Fashion Camp - Create Design Sew LLC [S]	836.75	Hybrid Exploration - VCI - Curriculum
11/14/22	FLOQ000--FloQast Inc	7,950.00	iCA- Licenses
11/14/22	FORD001--Raffia Music Studio LLC	540.00	Hybrid Exploration - VCI - Curriculum
11/14/22	GAS100A--SoCalGas 6217	17.89	iCA - Acton A - Acct#085 713 2621 7
11/14/22	GAS100B--SoCalGas 6965	27.47	iCA - Acton B - Acct#087 813 2696 5
11/14/22	GAS100C--SoCalGas 6532	15.98	iCA - Acton C - Acct#089 913 2653 2
11/14/22	GENE003--Generation Genius, Inc.	350.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	GILL001--Gillis, Elizabeth	1,560.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	HBCO000--HBCO LLC	254.21	Hybrid - Exploration - EMR - Curriculum
11/14/22	HIGH008--High School Math Live LLC	142.19	Hybrid Exploration - VCI - Curriculum
11/14/22	HIST001--Hauris, Elizabeth	807.09	Hybrid - Exploration - EMR - Curriculum
11/14/22	HODG000--Jill Hodges	483.75	Hybrid Exploration - VCI - Curriculum
11/14/22	HOME000--Home Science Tools [P]	466.20	Hybrid - Exploration - EMR - Curriculum
11/14/22	HORR001--Horrocks, Suzan	730.00	Hybrid Exploration - VCI - Curriculum
11/14/22	HOUG000--Houghton Mifflin Harcourt [P]	227.26	Hybrid - Exploration - EMR - Curriculum
11/14/22	INST003--Institute of Art, Music & Science [S]	240.00	Hybrid Exploration - VCI - Curriculum
11/14/22	IVYK000--Ivy Kids LLC [P]	364.50	Hybrid - Exploration - EMR - Curriculum
11/14/22	JACK000--JackKris Publishing [P]	23.99	Hybrid - Exploration - EMR - Curriculum
11/14/22	JENN000--Del Greco, Jenny	480.00	Hybrid Exploration - VCI - Curriculum
11/14/22	KELL004--Catherine P. Kelley	400.00	Hybrid Exploration - VCI - Curriculum
11/14/22	KELL011--KEL Learning	400.00	Hybrid Exploration - VCI - Curriculum
11/14/22	KIDS009--KidsArt Glendora INC [S]	588.00	Hybrid Exploration - VCI - Curriculum
11/14/22	KIDS014--KidsArt Claremont Inc	280.00	Hybrid Exploration - VCI - Curriculum
11/14/22	KIWI000--KIWICO [P]	2,639.61	Hybrid - Exploration - EMR - Curriculum
11/14/22	LAKE000--Lakeshore Learning Materials	658.24	Hybrid - Exploration - EMR - Curriculum
11/14/22	LEGO000--Lego Education [P]	2,003.94	Hybrid - Exploration - EMR - Curriculum
11/14/22	LELU000--Lelu Inc	65.65	Hybrid - Exploration - EMR - Curriculum
11/14/22	MATH002--Math-U-See, Inc [S]	239.13	Hybrid - Exploration - EMR - Curriculum
11/14/22	MATH013--Weiss Math Centers 1, LLC	771.52	Hybrid Exploration - VCI - Curriculum
11/14/22	MATH022--SoCal Math LLC	957.00	Hybrid Exploration - VCI - Curriculum
11/14/22	MOLI000--Molina, Chantel	1,000.00	Hybrid Exploration - VCI - Curriculum
11/14/22	MOVI000--Moving Beyond the Page	1,942.18	Hybrid - Exploration - EMR - Curriculum
11/14/22	MUSI006--Musician's Friend, Inc [P]	162.06	Hybrid - Exploration - EMR - Curriculum
11/14/22	MYGY000--Children in Motion Two, LLC	278.00	Hybrid Exploration - VCI - Curriculum
11/14/22	MYLE000--My Learning Studio	308.00	Hybrid Exploration - VCI - Curriculum
11/14/22	MYST002--Mystery Science	99.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	NCCM000--New California Conservatory of Music*	360.00	Hybrid Exploration - VCI - Curriculum
11/14/22	NIGG000--Lauren Niggl	375.00	Hybrid Exploration - VCI - Curriculum
11/14/22	OAKM000--Oak Meadow Inc [P]	288.27	Hybrid - Exploration - EMR - Curriculum
11/14/22	OFFI000--ODP Business Solutions LLC	2,290.95	Hybrid - Exploration - EMR - Curriculum
11/14/22	OTCB000--OTC Brands Inc [P]	110.42	Hybrid - Exploration - EMR - Curriculum
11/14/22	OUTS000--Outschool, Inc [S]	80.00	Hybrid - Exploration - EMR - Curriculum
11/14/22	PEDI000--Logic of English, Inc.	447.96	Hybrid - Exploration - EMR - Curriculum
11/14/22	POND000--Ponddy Education Inc.	200.00	Hybrid Exploration - VCI - Curriculum
11/14/22	PURE000--Pure Oasis Water	18.90	iCA- Office Supplies
11/14/22	QUIL000--Quill*	1,194.04	Hybrid - Exploration - EMR - Curriculum
11/14/22	RAIN000--Rainbow Resource Center Inc [P]	1,794.19	Hybrid - Exploration - EMR - Curriculum
11/14/22	SCHO009--School Pathways LLC	11,000.00	iCA-Conference Registration
11/14/22	SCHW003--Schwartz, David (House of Tennis) [S]	640.00	Hybrid Exploration - VCI - Curriculum
11/14/22	SING001--Robyn Miner	215.00	Hybrid Exploration - VCI - Curriculum
11/14/22	SORS000--SOR Schools VI, LLC	729.85	Hybrid Exploration - VCI - Curriculum
11/14/22	STUD003--Studies Weekly, Inc. [P]	164.35	Hybrid - Exploration - EMR - Curriculum
11/14/22	TEAC002--Teacher Synergy [P]	249.89	Hybrid - Exploration - EMR - Curriculum
11/14/22	TEAC004--Teaching Textbooks Inc [P]	43.08	Hybrid - Exploration - EMR - Curriculum
11/14/22	TIME001--Time4Learning [S]	2,850.00	Hybrid Exploration - EMR - Curriculum
11/14/22	TUST001--Tustin Dance and Music Center, LLC.	277.00	Hybrid Exploration - VCI - Curriculum
11/14/22	USBL000--USBA LLC	720.00	Hybrid Exploration - VCI - Curriculum
11/14/22	YOON000--Yoon, Meena	966.40	Hybrid Exploration - VCI - Curriculum
11/15/22	ABCG000--ABC Guidance	933.00	Hybrid Exploration - VCI - Curriculum
11/15/22	AMAZ100--Amazon Capital Services (iCA)	1,168.25	Hybrid-AV-Supplies/Materials/Equipment
11/15/22	AMAZ100--Amazon Capital Services (iCA)	525.59	iCA-IT Supplies- Scanner
11/15/22	AMAZ100--Amazon Capital Services (iCA)	224.98	Hybrid-Exploration- Office Supplies/Furniture
11/15/22	APPL000--Apple Inc	36,062.93	Hybrid-AV-Macbooks

Date	Vendor	Amount	Memo
11/15/22	APPL000--Apple Inc	2,338.59	Hybrid-AV-iPADS
11/15/22	APPL000--Apple Inc	328.17	iCA-SPED-Computers
11/15/22	APPL000--Apple Inc	2,642.43	iCA-SPED-IPADS
11/15/22	APPL000--Apple Inc	20.81	Hybrid- Exploration- Power Adapters
11/15/22	CARB001--Carlos Carbajal	20.00	Hybrid-Exploration- AP Exam Refund
11/15/22	CIGN000--Cigna Healthcare	719.73	EE Benefits 10.22 - Cigna
11/15/22	CIGN000--Cigna Healthcare	2,076.38	EE Benefits 09.22 Adjustments - Cigna
11/15/22	COLE103--Talaya Coleman (Petty Cash)	493.57	Hybrid-AV-Facilities/Supplies/Postage
11/15/22	CORN003--Cornerstone Therapies	409.14	Hybrid - Exploration - SPED - PT Contracted Services
11/15/22	CORP001--Corporate Splash	3,514.25	iCA-Marketing and Advertising
11/15/22	CURR004--Curriculum Associates	1,274.34	iCA-SPED-Curriculum Supplies
11/15/22	DANC006--Dance Magic Studios	105.00	Hybrid-AV-Exploration-Curriculum
11/15/22	DIAZ000--Diaz Landscaping	1,150.00	Hybrid-AV- Lawn Maintenance Oct & Sept 2022
11/15/22	DONO002--Donovan Taylor Hall	2,587.17	iCA- SPED- Student Support Symposium Speaker
11/15/22	Terri Budke	184.25	Hybrid-AV-Exploration-Travel
11/15/22	Fredette, Kathleen	506.66	iCA- DreamUp Supplies/Postage
11/15/22	Linda Mendoza	42.50	Hybrid-AV-Mileage
11/15/22	Julie Carver	528.35	Hybrid-Exploration-Travel
11/15/22	Jenny Palacios	104.19	iCA- Mileage/Travel- SPED
11/15/22	ILLU000--Illuminate Educational Therapy Group	1,170.00	Hybrid-Exploration-SPED Settlement
11/15/22	JON012--Erika Jones	20.00	Hybrid-Exploration- AP Exam Refund
11/15/22	JUMP000--Jump and Schout Therapy	200.00	Hybrid - Exploration - SPED - Contracted Services
11/15/22	KAIS000--Kaiser Foundation Health Plan	2,686.72	EE Benefits 10.22 - Kaiser
11/15/22	KAIS000--Kaiser Foundation Health Plan	18,717.53	EE Benefits 10.22 - Kaiser
11/15/22	KAIS000--Kaiser Foundation Health Plan	65,286.00	EE Benefits 10.22 - Kaiser
11/15/22	LEAR011--Learning A-Z	117.00	Hybrid - Exploration - EMR - Curriculum
11/15/22	LEGA003--Legal Shield	73.75	EE Benefits 09.22 - Legal Shield
11/15/22	LEGA003--Legal Shield	648.75	EE Benefits 09.22 - Legal Shield
11/15/22	MAKE000--Maker Learning Network	5,988.99	iCA-Old Road Lease- Rent
11/15/22	MCCL002--Cheryl McClusky-Chavez	20.00	Hybrid-Exploration- PSAT Testing Refund
11/15/22	NATI001--Nationwide	274.10	EE Benefits 09.22 - Nationwide
11/15/22	PADI000--Irene Padilla	88.00	Hybrid-Exploration- AP Exam Partial Refund
11/15/22	SCHO009--School Pathways LLC	29.79	Hybrid-AV-Exploration-Annual Subscription
11/15/22	SCHO009--School Pathways LLC	62.50	Hybrid - AV- Annual Subscription
11/15/22	SCHO029--School and Office Direct.com	1,022.99	Hybrid-AV- Classroom Furniture
11/15/22	STAP001--Staples Advantage	144.31	Hybrid - AV- Office Supplies
11/15/22	STUD003--Studies Weekly, Inc. [P]	32.57	Hybrid - Exploration - EMR - Curriculum
11/15/22	SUNL000--Sun Life Assurance Company of Canada	96.24	EE Benefits 10.22 - Sun Life
11/15/22	SUNL000--Sun Life Assurance Company of Canada	361.48	EE Benefits 10.22 - Sun Life
11/15/22	SUNL000--Sun Life Assurance Company of Canada	2,607.07	EE Benefits 10.22 - Sun Life
11/15/22	TEAC002--Teacher Synergy [P]	37.50	Hybrid - Exploration - EMR - Curriculum
11/15/22	TMOB003--T-Mobile 2114	131.67	Hybrid-AV Exploration- Acct# 975862114
11/15/22	VANL000--Amy Van Leuven	325.00	Hybrid-AV-Exploration-Curriculum
11/15/22	WATR000--Carol Watrous	88.00	Hybrid- Exploration-College Board Refund
11/15/22	ZOOP000--Zoo-Phonics, Inc.	1,897.78	Hybrid-AV-Exploration-Curriculum
11/17/22	ABRI000--A Brighter Child [P]	164.35	Hybrid - Exploration - EMR - Curriculum
11/17/22	ANGE001--Angeles, Carlos [S]	100.00	Hybrid Exploration - VCI - Curriculum
11/17/22	ARTH000--First Insurance Funding	16,001.25	iCA- Acct# ILEASCH-02 5th Installment
11/17/22	ARTO000--AoPS Incorporated	245.72	Hybrid - Exploration - EMR - Curriculum
11/17/22	AVID000--Avid Promotions	1,388.02	iCA-CSDC Conference
11/17/22	BAIN000--Bainbridge Environmental Consultants Inc	3,890.00	Hybrid-Exploration-Facilities and Maintenance
11/17/22	BAKE000--Baker Creek Heirloom Seed Co. [P]	60.50	Hybrid - Exploration - EMR - Curriculum
11/17/22	BLIC000--Blick Art Materials [P]	89.52	Hybrid - Exploration - EMR - Curriculum
11/17/22	BRAV000--Brave Writer, LLC [P]	984.00	Hybrid - Exploration - EMR - Curriculum
11/17/22	DEW103A--Dewey Pest Control 4102	467.00	Hybrid-AV- Pest Control - November Acct 1524102
11/17/22	DISC000--Discount School Supply [P]	118.21	Hybrid - Exploration - EMR - Curriculum
11/17/22	EDTE000--EdTech 101	10,009.28	Hybrid-AV-Chromebooks
11/17/22	EDUC001--Education Growth Group	27,310.00	iCA- Consultant Services
11/17/22	EIDE000--BIQ Life Journal, Inc.	56.70	Hybrid - Exploration - EMR - Curriculum
11/17/22	ELEM000--Elementalscience [P]	248.08	Hybrid - Exploration - EMR - Curriculum
11/17/22	Taylor Salazar	404.21	Hybrid-Exploration-SPED-Travel
11/17/22	Talaya Coleman	591.60	Hybrid-AV-PD Supplies/Furniture/Postage/Events
11/17/22	Ashley Gonzales	50.12	Hybrid- Exploration- Travel
11/17/22	FIDE000--Fidelity Security Life Insurance Company	4,179.87	EE Benefits 09.22 - EyeMed
11/17/22	FRES001--Fresh Start Healthy Meals, Inc.	8,405.90	Hybrid-AV- Meal Service October
11/17/22	INGH000--Morgan Ingham	861.83	Hybrid Exploration - VCI - Curriculum
11/17/22	INST001--Institute for Excellence in Writing [P]	369.23	Hybrid - Exploration - EMR - Curriculum
11/17/22	KIDS006--Drawn2Art - Northridge	1,855.00	Hybrid Exploration - VCI - Curriculum
11/17/22	KIWI000--KIWICO [P]	429.84	Hybrid - Exploration - EMR - Curriculum
11/17/22	LAKE000--Lakeshore Learning Materials	73.40	Hybrid - Exploration - EMR - Curriculum
11/17/22	LAWO000--Law Offices of Young, Minney & Corr, LLP	123.13	iCA- Legal Services
11/17/22	NURI000--Nurick, Liza	330.00	Hybrid - Exploration - EMR - Curriculum
11/17/22	OFFI000--ODP Business Solutions LLC	432.47	Hybrid - Exploration - EMR - Curriculum
11/17/22	OUTS000--Outschool, Inc [S]	3,254.00	Hybrid - Exploration - EMR - Curriculum
11/17/22	PEDI000--Logic of English, Inc.	135.89	Hybrid - Exploration - EMR - Curriculum
11/17/22	RAIN000--Rainbow Resource Center Inc [P]	1,239.75	Hybrid - Exploration - EMR - Curriculum
11/17/22	SAVV000--Savvas Learning Company LLC	305.36	Hybrid - Exploration - EMR - Curriculum
11/17/22	SCHO010--Scholastic Reading Club [P]	87.60	Hybrid - Exploration - EMR - Curriculum
11/17/22	SCHO021--Mathnasium of Laguna Niguel	316.50	Hybrid Exploration - VCI - Curriculum

Date	Vendor	Amount	Memo
11/17/22	SIGN002--Stewart, Elizabeth	300.00	Hybrid - Exploration - EMR - Curriculum
11/17/22	SPEC003--Specialized Therapy Services	780.00	iCA-SPED - Contracted Services
11/17/22	SPEE001--Speech Language & Educational Associates	1,210.00	iCA- SPED - Contracted Services
11/17/22	STUD003--Studies Weekly, Inc. [P]	29.90	Hybrid - Exploration - EMR - Curriculum
11/17/22	TEAC004--Teaching Textbooks Inc [P]	43.08	Hybrid - Exploration - EMR - Curriculum
11/17/22	TIME001--Time4Learning [S]	2,850.00	Hybrid Exploration - VCI - Curriculum
11/18/22	AIN001--Diane Lewis	5,123.33	Hybrid Exploration - VCI - Curriculum
11/18/22	AMAA000--American Martial Arts Academy [S]	1,785.00	Hybrid Exploration - VCI - Curriculum
11/18/22	AMAZ100--Amazon Capital Services (iCA)	29.11	iCA-Office Supplies-Toner
11/18/22	BLIC000--Blick Art Materials [P]	87.45	Hybrid - Exploration - EMR - Curriculum
11/18/22	BROA001--Broadway Gymnastics School Inc.	1,171.34	Hybrid Exploration - VCI - Curriculum
11/18/22	CODE000--Codepops Inc	455.40	Hybrid - Exploration - EMR - Curriculum
11/18/22	DEW100A--Dewey Pest Control 6374	85.00	iCA-Pest Control- Acton - November Service
11/18/22	EDI100A--Southern California Edison 7947	147.07	iCA- Acct # 700319207947
11/18/22	EDI100C--Southern California Edison 1868	102.52	iCA- Acct#700655741868
11/18/22	EDUC001--Education Growth Group	20,332.50	iCA- Consultant Services
11/18/22	EMHS000--EMH Sports USA, Inc [S]	365.00	Hybrid Exploration - VCI - Curriculum
11/18/22	Robin Kure	380.96	iCA- Travel-SPED- Staff Retreat and Symposium
11/18/22	Julia Kim	139.94	Hybrid-Exploration- Travel
11/18/22	Kaitlin Tuxhorn	345.82	iCA- SPED-Staff Retreat and Student Support Symposium
11/18/22	Samantha Phillips	42.75	Hybrid-Exploration-SPED-Mileage
11/18/22	Diane Miscione	56.73	Hybrid-Exploration-POD Meeting
11/18/22	Tricia Hancock	41.99	Hybrid-Exploration-PD
11/18/22	Alyssa Jenkins	75.50	iCA-SPED-Mileage
11/18/22	Lancaster, Andrea	187.31	iCA- Mileage -SPED
11/18/22	Tabitha Seymour	120.50	iCA-Mileage- SPED
11/18/22	Jonathan Lozada	136.13	iCA-SPED-Mileage
11/18/22	Brooke Hoertz	96.50	iCA- Mileage-SPED
11/18/22	Courtney Edwards Ellis	76.75	iCA-SPED- Mileage
11/18/22	Cammie Mayfield	122.29	iCA-SPED-Staff Retreat and Student Support Syposium
11/18/22	FIDE000--Fidelity Security Life Insurance Company	79.25	EE Benefits 09.22 Retro Adjustments - EyeMed
11/18/22	FIDE000--Fidelity Security Life Insurance Company	180.73	EE Benefits 09.22 - EyeMed
11/18/22	FIDE000--Fidelity Security Life Insurance Company	99.13	EE Benefits 09.22 - EyeMed
11/18/22	FIDE000--Fidelity Security Life Insurance Company	1,142.48	EE Benefits 10.22 - EyeMed
11/18/22	INNO004--In-N-Out Foundation	431.25	Hybrid-AV-Fundraiser
11/18/22	LEEA000--Leeacton, LLC	12,409.28	Acton Rent- December 2022
11/18/22	MOVI000--Moving Beyond the Page	46.74	Hybrid - Exploration - EMR - Curriculum
11/18/22	NCSP000--NCS Pearson Inc	525.62	iCA - SPED Assessment Materials
11/18/22	OUTS000--Outschool, Inc [S]	260.00	Hybrid - Exploration - EMR - Curriculum
11/18/22	POWE005--Power Clean Janitorial, Inc	2,288.10	iCA-Janitorial Services-November
11/18/22	QUIL000--Quill*	29.08	Hybrid - Exploration - EMR - Curriculum
11/18/22	RAIN000--Rainbow Resource Center Inc [P]	1,470.63	Hybrid - Exploration - EMR - Curriculum
11/18/22	ULTI000--UltimateSLP	660.99	iCA-Annual Subscription-SPED
11/18/22	VER1024--Verizon 0004	348.30	Hybrid-Exploration- Acct 572321420-00004
11/18/22	WPSU001--WPS Unlocking Potential	2,174.26	iCA - SPED Assessment Materials
11/21/22	FIDE000--Fidelity Security Life Insurance Company	27.76	EE Benefits 09.22 Retro Adjustments - EyeMed
11/21/22	FIDE000--Fidelity Security Life Insurance Company	44.43	EE Benefits 10.22 - EyeMed
11/21/22	FIDE000--Fidelity Security Life Insurance Company	48.78	EE Benefits 09.22 - EyeMed
11/21/22	FIDE000--Fidelity Security Life Insurance Company	29.29	EE Benefits 09.22 - EyeMed
11/21/22	SUNL000--Sun Life Assurance Company of Canada	96.24	EE Benefits 11.22 - Sun Life
11/21/22	SUNL000--Sun Life Assurance Company of Canada	2,227.19	EE Benefits 11.22 - Sun Life
11/21/22	SUNL000--Sun Life Assurance Company of Canada	2,593.90	EE Benefits 11.22 - Sun Life
		\$ 1,755,545.72	

Company Name: iLEAD California
Report Name: Payment Register Summary
Report Title 2: Mission Valley Bank
Footer Text: 10/27/2022-11/21/2022

GL Account #	GL Account Description	Total
3401	Health & Welfare Benefits - Credentialed positions	\$ 117,189.08
3402	Health & Welfare Benefits - Classified positions	\$ 52,267.82
3902	Other Benefits - Classified positions	\$ 909.75
4110	Core Curriculum - Texts, Workbooks, etc	\$ 3,386.88
4305	Educational Supplies (Classroom, Project, SpEd, Etc)	\$ 1,758.06
4317	Assessment Supplies	\$ 2,699.88
4325	Custodial Supplies	\$ 94.48
4330	Health & Safety	\$ 198.40
4335	Home Study Stipend	\$ 446,116.90
4340	Office Supplies	\$ 1,297.96
4345	Printing & Reproduction	\$ 633.58
4355	Facilities Supplies	\$ 188.43
4410	Classroom Furniture & Equipment	\$ 1,207.61
4420	NonClassroom Furniture & Equipment	\$ 2,609.76
4430	IT Equipment & Supplies	\$ 64,810.93
4710	Vended Food Service	\$ 18,082.55
4720	Food Supplies	\$ 32.00
4740	Cafe Other Supplies	\$ 32.50
5210	Travel for PD, Conferences, & School Development	\$ 9,430.19
5220	Travel for Intersite Business - Mileage	\$ 3,575.00
5230	Conference & Workshop Registration Fees	\$ 11,000.00
5240	Professional Development - Meetings & Collaborations	\$ 630.20
5310	Professional Dues, Memberships, and Subscriptions	\$ 9,285.74
5410	Liability Insurance	\$ 13,542.30
5510	Utilities - Electricity	\$ 8,825.03
5520	Utilities - Gas	\$ 93.92
5530	Utilities - Water	\$ 1,432.24
5540	Utilities - Trash	\$ 482.55
5550	Operations - Janitorial Services	\$ 4,681.00
5560	Operations - Security	\$ 1,604.24
5610	Rent - Facilities Rent and CAM Charges	\$ 41,278.76
5630	Repairs & Maintenance - Facilities	\$ 92,576.28
5650	Repairs & Maintenance - Auto	\$ 978.24
5801	Professional Services - Service Fees	\$ 162,407.23
5803	Professional Services - Business Services	\$ 219.00
5806	Professional Services - Consultant Fees	\$ 47,642.50
5808	Professional Services - Legal Fees	\$ 32,620.30
5809	Professional Services - Shared/Leased Employees	\$ 3,114.82
5824	Operating Expenditures - Fundraising & Grantwriting	\$ 431.25
5825	Operating Expenditures - Bank Charges & Fees	\$ 128.00

GL Account #	GL Account Description	Total
5826	Operating Expenditures - Interest	\$ 2,458.95
5829	Operating Expenditures - Events	\$ 36,776.06
5830	Operating Expenditures - Marketing & Advertising	\$ 5,182.65
5840	Operating Expenditures - Software Licenses	\$ 44,137.00
5850	Student Services Expenditures - Student Information System	\$ 181.57
5851	Student Services Expenditures - Student Assessment Services	\$ 957.82
5852	Student Services Expenditures - Special Education Contracted	\$ 5,439.14
5853	Student Services Expenditures - Student & Group Activities	\$ 280.00
5910	Telephone & Fax	\$ 400.88
5920	Internet Services	\$ 1,626.54
5940	Postage Expense	\$ 500.08
9310	Prepaid Expenditures (Expenses)	\$ 15,889.56
9311	Payroll - Manual Checks	\$ 6,876.89
9320	Deposits	\$ 4,574.67
9535	Retirement Liability	\$ 466,688.55
9536	403b Payable	\$ 4,080.00
	Grand Total	\$ 1,755,545.72



AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements Board Approved:

Whereas, the Governor signed an Executive Order Suspending the Brown Act until October 1, 2021,

Whereas, the Governor signed Emergency Legislation AB 361 in September 2021,

Whereas, according to AB 361, the public charter school Board may take advantage of additional flexibility in teleconference meetings so long as the school complies with the following:

- The public has access via internet and/or telephone to the Board meeting and can provide public comment in some electronic form,
- The charter school uses its sound discretion and makes reasonable efforts to adhere, as closely as possible, to the other provisions of the Brown Act in order to maximize transparency and provide public access.

Whereas, AB 361 states that:

- If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply, if either state or local officials have imposed or recommended measures to promote social distancing or, by Board vote a finding imminent risk to health or safety of attendees.

Whereas, SB 361 requires:

- The Board must provide means of how public comment will be available (internet/by phone);
- If a technical disruption occurs, no action can be taken; and
- No early requirement for public comment will be set into place and the Board shall allow for “real time” comments during full public comment period; and
- The Board makes a finding every 30 days to continue teleconferencing.

Therefore, based on the Board’s 30-day reconsideration of the current circumstances of the State of Emergency and situations of the State of Emergency continues to directly impact the ability of members to meet safely in person, and/or the State or local officials continue to impose or recommend measures to promote social distancing;

The Board has determined that it will hold its next meeting in a hybrid mode allowing Board Members and the public to attend the meetings in person using social distancing requirements or virtually given individual needs and choice of the attendee.

PAY BY END OF NOVEMBER



Pay From
Activities Acct

Check Request

Requested by: <u>Julie Busse</u>	Site Director Approval/Date:
Date Requested:	Learning Studio/Program: <u>AV</u>

List each receipt separately:

Resource Code	Description/Reason	Project/Event	Amount
	Return 25% of ticket sales	In & out fundraiser	\$431.25

Total \$431.25
11-9-22

Julie Busse
Requestor's Signature

Date

Make Payment to:

Name	<u>In-N-Out Burger Foundation - Attn: Patricia</u>
Address	<u>4199 Campus Drive #900</u>
City, State, ZIP	<u>Irvine, CA 92612</u>

Please note:

- * Include a copy of prior approval, if available (please direct requests to business.office@ileadhybrid.org).
- * Make copies for your records.

Approvals

School Director		Date:	
Executive Director		Date:	

BOOST USE ONLY

Cost Center:	
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iLEAD AV Hybrid
School Director's Report – Talaya Coleman
November 30, 2022

Curriculum Moment

- Ms. Fortun's 7th grade Science class

Professional Learning/Staff Support

- DreamUp Support/Coaching – Shawna and Kathleen (iCA) provided training and resources.
- Growth Mindset vs. Fixed Mindset
- Brightspace – Allison working with the team
- TedTalk

School Celebrations/Events

- Boothing - Edwards Air Force Base Air Show
- Presentation of Learning (POL) – DreamUp school-wide presentations
- Multicultural Celebration – learners and families had an opportunity to visit classrooms to celebrate the uniqueness of places, people and their cultures.
- In-N-Out Fundraiser Truck
- Fundraisers: Blaze Pizza, Rubio's, Applebee's (Pancake Breakfast)
- Drug Awareness – Decorating classroom doors
 - Crazy Hair/Hat, Pink Day, Tie-Dye, Pajama Day, Spirit (What do you love?)
- Anti-Bullying Week / Spirit Week
 - Unity Day, SuperHERO, Pajama Day, Disney, Team
- Reading Intervention Program – Reading & Rhythm
- Art w/Ashley
- School Tours
- Fall Festival

iSupport Activities and Updates

- Meeting 1st Thursday of each month
- Supporting all events (selling food, set-up, planning a few upcoming events)

Enrollment

Budgeted Enrollment	300
Enrollment Last Board Meeting	265
Current Enrollment	296
Pending	0
Wait List	62



iLEAD Hybrid Single Plan for Student Achievement

School Name: iLEAD Hybrid

About the School: iLEAD Hybrid is a non-profit public charter school serving grades TK-12. Through multiple programs and learning models, iLEAD Hybrid serves independent study learners and families in Los Angeles, Orange, Ventura, Kern, San Bernardino counties through creating a personalized learning environment just right for each uniquely gifted learner.

School Mission and Vision:

The mission of iLEAD Hybrid is to empower learners to become conscientious, compassionate, and responsible citizens of the world. In this process we inspire them to become creative thinkers and leaders, with a lifelong love of learning.

The vision of iLEAD Hybrid is that all learners would become creative problem solvers, critical thinkers, compassionate leaders, conscientious collaborators, and responsible citizens who develop a lifelong love of learning. These are the qualities that develop our learners into leaders, today and in the future.

CDS Code: 19 75309 0131987

SSC Approved: October 25th, 2022

Board Approved:

Purpose

The purpose of this plan is for targeted support and improvement for learners falling below proficient in English Language Arts and Math.

The school Single Plan for School Achievement goals are based upon a comprehensive needs assessment that includes an analysis of verifiable state data, including information displayed on the most current CA School Dashboard. Other school data, such as NWEA MAP assessments, is utilized to further measure and monitor achievement throughout the school year. School goals are aligned with iLEAD Hybrid's Local Control Accountability Plan (LCAP) goals and include the same metrics/indicators where possible. Input and advice is solicited from key school community members including the English Learner Advisory Committee (ELAC) and School Leadership teams.

The school receives Federal Title I, Title II, and Title IV funding from the Federal government. Title I funding is allocated for Math and ELA interventions. Title II is allocated for staff development to ensure equitable access to quality educators. Title IV funding is used to assure that learners receive a well-rounded education.

ESSA Requirements

This plan will align the SPSA goals to the Local Control and Accountability Plan (LCAP) goals. The school will meet the Every Student Succeeds Act (ESSA) by having fidelity and coherence to the California State Standards and the school's educational program as outlined in the most recent charter petition. The school



will use Project-Based Learning along with curriculum and instruction, a focus on social emotional learning (SEL), and personalized support with a Multi-Tiered System of Support (MTSS) to meet the goals. NWEA MAP assessments in math and reading are given 2 to 3 times annually to differentiate learning and target struggling learners for support, as well as monthly data protocol by class/grade level and semester school-wide data protocols. The focus on schoolwide coherence, teamwork, learner engagement, learner achievement is how we will strive to meet the ESSA requirements. Educational partners, including the SSC, staff, Board parents, and school leaders will review the SPSA and learning data to ensure that it reflects efforts to increase learner growth and achievement through data informed practices. The SPSA compliments the school's LCAP goals and actions to ensure efficiency in evidence-based continuous improvement practices and school resources.

Educational Partner Involvement

The annual SPSA process starts in the spring for the following school year and is finalized in the fall after initial learner assessment data is analyzed. The school utilizes numerous ways to obtain feedback and input for the development of the Single Plan for Student Achievement (SPSA) plan. The SPSA is reviewed and input is welcomed by the learners, staff, parents, Board Members, and community members. The SPSA is reviewed at an ELAC/DELAC meeting. Staff reviews and analyzes the SPSA through staff meetings. A School Site Council meeting is held to review, give input, and approve the plan before going to the School Board Members for approval.

Goals, Strategies, Expenditures

Goal 1: Enhance academic support and interventions in order to address the needs of low-achieving learners and those at risk of not meeting the challenging state standards in ELA.

Identified Need	There is a need to increase academic achievement in ELA for identified learners needing targeted intervention based on internal NWEA MAP scores and CAASPP.
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Annual Measurable Outcomes

Metric	Baseline	Expected Outcome
NWEA MAP Test Scores, specifically the Conditional Growth Index (CGI), a standardized measure of observed learner or school growth compared to the 2020 NWEA student or school growth norms.	Spring 2022 overall iLEAD AV CGI: -1.74 Spring 2022 overall iLEAD Exploration CGI: -1.33	Meet or exceed 0 on Spring 2023 CGI

Strategies/Activities

Activity	Learners to Be Served	Strategy/Activity Description	Expenditures
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			Amount	Funding Source(s)
Target ELA Intervention	Identified learners falling below State proficiency levels.	Designated Intervention Specialists and Care Team Support Personnel hired to work directly with identified learners falling below State proficiency levels. These employees will design, implement, and monitor strategies and activities to support ELA learning in alignment to California State Standards.	\$116,568	Title I

Annual Review	
SPSA Year Reviewed: 2021-2022	Summary: iLEAD Hybrid Care Team and Facilitators worked to implement an ELA intervention program for targeted learners falling well below state level of proficiency as measured by NWEA MAP scores in Fall 2021.
Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goals.	<p>Care Team and Facilitators worked with targeted learners during instructional time in small groups and through the school's LMS to deliver and monitor intervention strategies, tutoring, and support in meeting individual learner's Math and ELA goals. NWEA MAP data was used to design individual lessons and practice for learner's based on their skill development needs. An intervention course was also established at iLEAD Exploration, which provided additional targeted instruction.</p> <p>iLEAD Hybrid did not meet the 21/22 goal for a 2% increase in the number of learners close, meeting, or exceeding benchmark standards on NWEA MAP. However, this metric is not the only indicator of programmatic success of targeted intervention.</p>
Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goals.	There were no major differences between intended implementation or budgeted expenditures during the implementation time period. All strategies were implemented as planned.
Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve	After careful consideration, the metric for monitoring annual outcomes was changed slightly. Rather than using the number of learners who were close, meeting, or exceeding MAP RIT number, it was determined by school staff and administration that a more accurate and informative metric would be to



this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

use the MAP conditional growth index (CGI), which will demonstrate the percentage of learners annually who met their projected growth for the year (fall to spring). This will show the growth of learners in the year due to intervention strategies and activities.

Goals, Strategies, Expenditures

Goal 2: Enhance academic support and interventions in order to address the needs of low-achieving learners and those at risk of not meeting the challenging state standards in math.

Identified Need

There is a need to increase academic achievement in math for identified learners needing targeted intervention based on internal NWEA math MAP scores and CAASPP.

Annual Measurable Outcomes

Metric	Baseline	Expected Outcome
NWEA MAP Test Scores, specifically the Conditional Growth Index (CGI), a standardized measure of observed learner or school growth compared to the 2020 NWEA student or school growth norms.	Spring 2022 overall iLEAD AV CGI: -2.09 Spring 2022 overall iLEAD Exploration CGI: -.93	Meet or exceed 0 on Spring 2023 CGI

Strategies/Activities

Activity	Learners to Be Served	Strategy/Activity Description	Expenditures	
			Amount(s)	Funding Source(s)
Targeted Math Intervention	Identified learners falling below State proficiency levels.	Designated Intervention Specialists and Care Team Support Personnel hired to work directly with identified learners falling below State proficiency levels. These employees will design, implement, and monitor strategies and activities to support math learning in alignment to California State Standards. They will also purchase math materials needed for these activities with targeted learners.	\$128,706	Title I



Annual Review

SPSA Year Reviewed: 2021-2022	Summary: iLEAD Hybrid Care Team and Facilitators worked to implement an ELA intervention program for targeted learners falling well below state level of proficiency as measured by NWEA MAP scores in Fall 2021.
Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goals.	<p>Care Team and Facilitators worked with targeted learners during instructional time in small groups and through the school's LMS to deliver and monitor intervention strategies, tutoring, and support in meeting individual learner's Math and ELA goals. NWEA MAP data was used to design individual lessons and practice for learner's based on their skill development needs. An intervention course was also established at iLEAD Exploration, which provided additional targeted instruction.</p> <p>iLEAD Hybrid did not meet the 21/22 goal for a 2% increase in the number of learners close, meeting, or exceeding benchmark standards on NWEA MAP. However, this metric is not the only indicator of programmatic success of targeted intervention.</p>
Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goals.	<p>There were no major differences between intended implementation or budgeted expenditures during the implementation time period. All strategies were implemented as planned.</p>
Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.	<p>After careful consideration, the metric for monitoring annual outcomes was changed slightly. Rather than using the number of learners who were close, meeting, or exceeding MAP RIT number, it was determined by school staff and administration that a more accurate and informative metric would be to use the MAP conditional growth index (CGI), which will demonstrate the percentage of learners annually who met their projected growth for the year (fall to spring). This will show the growth of learners in the year due to intervention strategies and activities.</p>



Goals, Strategies, Expenditures

Goal 3: Improve the quality and effectiveness of facilitators, school director and leaders, and other staff to better meet the needs of learners through ongoing professional development.

Identified Need

There is a need to continue to ensure that all staff are appropriately qualified to provide instruction support and social emotional support.

Annual Measurable Outcomes

Metric	Baseline	Expected Outcome
Professional Development-meeting the needs targeted intervention	0 staff members trained	2 intervention specialists

Strategies/Activities

Activity	Learners to Be Served	Strategy/Activity Description	Expenditures	
			Amount(s)	Funding Source(s)
Training and staff professional development	All learners enrolled in facilitator classes	Facilitators will attend training and support sessions for reading intervention.	\$4,000	Title II

Annual Review

SPSA Year Reviewed: 2021-2022

Summary: iLEAD Hybrid Care Team and Facilitators worked to implement an ELA intervention program for targeted learners falling well below state level of proficiency as measured by NWEA MAP scores in Fall 2021.

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goals.

Staff attended training and implemented training strategies for targeted reading intervention.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the

There were no major differences between intended implementation or budgeted expenditures during the implementation time period. All strategies were implemented as planned.



articulated goals.	
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Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.	This year's goal will focus on training for math intervention strategies.
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Budget Summary	
Description	Amount
Total 2022-2023 Funds Provided to the School Through the Consolidated Application	\$494,202
Total Federal Funds Provided to the School from the LEA for CSI	0
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$249,274
Total of Federal Title funds for this school:	\$575,202



Instructions

The School Plan for Student Achievement (SPSA) is a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing learner achievement. SPSA development should be aligned with and inform the Local Control and Accountability Plan process.

The SPSA consolidates all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), and for federal school improvement programs, including schoolwide programs, Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), and Additional Targeted Support and Improvement (ATSI), pursuant to California *Education Code (EC)* Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA). This template is designed to meet schoolwide program planning requirements. It also notes how to meet CSI, TSI, or ATSI requirements, as applicable.

California's ESSA State Plan supports the state's approach to improving learner group performance through the utilization of federal resources. Schools use the SPSA to document their approach to maximizing the impact of federal investments in support of underserved learners. The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

The LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of learners in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement. Consistent with *EC 65001*, the Schoolsite Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications to the plan that reflect changing needs and priorities, as applicable.

For questions related to specific sections of the template, please see instructions below:

Instructions: Table of Contents

The SPSA template meets the requirements of schoolwide planning (SWP). Each section also contains a notation of how to meet CSI, TSI, or ATSI requirements.

[Stakeholder Involvement](#)

[Goals, Strategies, & Proposed Expenditures](#)

[Planned Strategies/Activities](#)

[Annual Review and Update](#)



[Budget Summary](#)

[Appendix A: Plan Requirements for Title I Schoolwide Programs](#)

[Appendix B: Plan Requirements for Schools to Meet Federal School Improvement Planning Requirements](#)

[Appendix C: Select State and Federal Programs](#)

For additional questions or technical assistance related to LEA and school planning, please contact the Local Agency Systems Support Office, at LCFF@cde.ca.gov.

For programmatic or policy questions regarding Title I schoolwide planning, please contact the local educational agency, or the CDE's Title I Policy and Program Guidance Office at TITLEI@cde.ca.gov.

For questions or technical assistance related to meeting federal school improvement planning requirements (for CSI, TSI, and ATSI), please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Purpose and Description

Schools identified for Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), or Additional Targeted Support and Improvement (ATSI) must respond to the following prompts. A school that has not been identified for CSI, TSI, or ATSI may delete the Purpose and Description prompts.

Purpose

Briefly describe the purpose of this plan by selecting from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Description

Briefly describe the school's plan for effectively meeting ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Stakeholder Involvement

Meaningful involvement of parents, learners, and other stakeholders is critical to the development of the SPSA and the budget process. Schools must share the SPSA with school site-level advisory groups, as applicable (e.g., English Learner Advisory committee, learner advisory groups, tribes and tribal organizations present in the community, as appropriate, etc.) and seek input from these advisory groups in the development of the SPSA.



The Stakeholder Engagement process is an ongoing, annual process. Describe the process used to involve advisory committees, parents, learners, school faculty and staff, and the community in the development of the SPSA and the annual review and update.

[This section meets the requirements for TSI and ATSI.]

[When completing this section for CSI, the LEA shall partner with the school in the development and implementation of this plan.]

Resource Inequities

Schools eligible for CSI or ATSI must identify resource inequities, which may include a review of LEA-and school-level budgeting as a part of the required needs assessment. Identified resource inequities must be addressed through implementation of the CSI or ATSI plan. Briefly identify and describe any resource inequities identified as a result of the required needs assessment and summarize how the identified resource inequities are addressed in the SPSA.

[This section meets the requirements for CSI and ATSI. If the school is not identified for CSI or ATSI this section is not applicable and may be deleted.]

Goals, Strategies, Expenditures, & Annual Review

In this section a school provides a description of the annual goals to be achieved by the school. This section also includes descriptions of the specific planned strategies/activities a school will take to meet the identified goals, and a description of the expenditures required to implement the specific strategies and activities.

Goal

State the goal. A goal is a broad statement that describes the desired result to which all strategies/activities are directed. A goal answers the question: What is the school seeking to achieve?

It can be helpful to use a framework for writing goals such as the S.M.A.R.T. approach. A S.M.A.R.T. goal is one that is **S**pecific, **M**easurable, **A**chievable, **R**ealistic, and **T**ime-bound. A level of specificity is needed in order to measure performance relative to the goal as well as to assess whether it is reasonably achievable. Including time constraints, such as milestone dates, ensures a realistic approach that supports learner success.

A school may number the goals using the "Goal #" for ease of reference.

[When completing this section for CSI, TSI, and ATSI, improvement goals shall align to the goals, actions, and services in the LEA LCAP.]

Identified Need



Describe the basis for establishing the goal. The goal should be based upon an analysis of verifiable state data, including local and state indicator data from the California School Dashboard (Dashboard) and data from the School Accountability Report Card, including local data voluntarily collected by districts to measure pupil achievement.

[Completing this section fully addresses all relevant federal planning requirements]

Annual Measurable Outcomes

Identify the metric(s) and/or state indicator(s) that the school will use as a means of evaluating progress toward accomplishing the goal. A school may identify metrics for specific learner groups. Include in the baseline column the most recent data associated with the metric or indicator available at the time of adoption of the SPSA. The most recent data associated with a metric or indicator includes data reported in the annual update of the SPSA. In the subsequent Expected Outcome column, identify the progress the school intends to make in the coming year.

[When completing this section for CSI the school must include school-level metrics related to the metrics that led to the school's identification.]

[When completing this section for TSI/ATSI the school must include metrics related to the specific learner group(s) that led to the school's identification.]

Strategies/Activities

Describe the strategies and activities being provided to meet the described goal. A school may number the strategy/activity using the "Strategy/Activity #" for ease of reference.

Planned strategies/activities address the findings of the needs assessment consistent with state priorities and resource inequities, which may have been identified through a review of the local educational agency's budgeting, its local control and accountability plan, and school-level budgeting, if applicable.

[When completing this section for CSI, TSI, and ATSI, this plan shall include evidence-based interventions and align to the goals, actions, and services in the LEA LCAP.]

[When completing this section for CSI and ATSI, this plan shall address through implementation, identified resource inequities, which may have been identified through a review of LEA- and school-level budgeting.]

Students to be Served by this Strategy/Activity

Indicate in this box which learners will benefit from the strategies/activities by indicating "All Students" or listing one or more specific learner group(s) to be served.

[This section meets the requirements for CSI.]



[When completing this section for TSI and ATSI, at a minimum, the learner groups to be served shall include the learner groups that are consistently underperforming, for which the school received the TSI or ATSI designation. For TSI, a school may focus on all learners or the learner group(s) that led to identification based on the evidence-based interventions selected.]

Proposed Expenditures for this Strategy/Activity

For each strategy/activity, list the amount(s) and funding source(s) for the proposed expenditures for the school year to implement these strategies/activities. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal, identify the Title and Part, as applicable), Other State, and/or Local.

Proposed expenditures that are included more than once in a SPSA should be indicated as a duplicated expenditure and include a reference to the goal and strategy/activity where the expenditure first appears in the SPSA. Pursuant to Education Code, Section 64001(g)(3)(C), proposed expenditures, based on the projected resource allocation from the governing board or governing body of the LEA, to address the findings of the needs assessment consistent with the state priorities including identifying resource inequities which may include a review of the LEA's budgeting, its LCAP, and school-level budgeting, if applicable.

[This section meets the requirements for CSI, TSI, and ATSI.]

[NOTE: Federal funds for CSI shall not be used in schools identified for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Annual Review

In the following Analysis prompts, identify any material differences between what was planned and what actually occurred as well as significant changes in strategies/activities and/ or expenditures from the prior year. This annual review and analysis should be the basis for decision-making and updates to the plan.

Analysis

Using actual outcome data, including state indicator data from the Dashboard, analyze whether the planned strategies/activities were effective in achieving the goal. Respond to the prompts as instructed. Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal the Annual Review section is not required and this section may be deleted.

- Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.
- Briefly describe any major differences between either/or the intended implementation or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.



- Describe any changes that will be made to the goal, expected annual measurable outcomes, metrics/indicators, or strategies/activities to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard, as applicable. Identify where those changes can be found in the SPSA.

[When completing this section for CSI, TSI, or ATSI, any changes made to the goals, annual measurable outcomes, metrics/indicators, or strategies/activities, shall meet the CSI, TSI, or ATSI planning requirements. CSI, TSI, and ATSI planning requirements are listed under each section of the Instructions. For example, as a result of the Annual Review and Update, if changes are made to a goal(s), see the Goal section for CSI, TSI, and ATSI planning requirements.]

Budget Summary

In this section a school provides a brief summary of the funding allocated to the school through the ConApp and/or other funding sources as well as the total amount of funds for proposed expenditures described in the SPSA. The Budget Summary is required for schools funded through the ConApp and that receive federal funds for CSI. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

From its total allocation for CSI, the LEA may distribute funds across its schools that meet the criteria for CSI to support implementation of this plan. In addition, the LEA may retain a portion of its total allocation to support LEA-level expenditures that are directly related to serving schools eligible for CSI.

Budget Summary

A school receiving funds allocated through the ConApp should complete the Budget Summary as follows:

- **Total Funds Provided to the School Through the Consolidated Application:** This amount is the total amount of funding provided to the school through the ConApp for the school year. The school year means the fiscal year for which a SPSA is adopted or updated.
- **Total Funds Budgeted for Strategies to Meet the Goals in the SPSA:** This amount is the total of the proposed expenditures from all sources of funds associated with the strategies/activities reflected in the SPSA. To the extent strategies/activities and/or proposed expenditures are listed in the SPSA under more than one goal, the expenditures should be counted only once.

A school receiving federal funds for CSI should complete the Budget Summary as follows:

- **Total Federal Funds Provided to the School from the LEA for CSI:** This amount is the total amount of funding provided to the school from the LEA.



[NOTE: Federal funds for CSI shall not be used in schools eligible for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Appendix A: Plan Requirements

Schoolwide Program Requirements

This School Plan for Student Achievement (SPSA) template meets the requirements of a schoolwide program plan. The requirements below are for planning reference.

A school that operates a schoolwide program and receives funds allocated through the ConApp is required to develop a SPSA. The SPSA, including proposed expenditures of funds allocated to the school through the ConApp, must be reviewed annually and updated by the SSC. The content of a SPSA must be aligned with school goals for improving learner achievement.

Requirements for Development of the Plan

- I. The development of the SPSA shall include both of the following actions:
 - A. Administration of a comprehensive needs assessment that forms the basis of the school's goals contained in the SPSA.
 1. The comprehensive needs assessment of the entire school shall:
 - a. Include an analysis of verifiable state data, consistent with all state priorities as noted in Sections 52060 and 52066, and informed by all indicators described in Section 1111(c)(4)(B) of the federal Every Student Succeeds Act, including pupil performance against state-determined long-term goals. The school may include data voluntarily developed by districts to measure pupil outcomes (described in the Identified Need); and
 - b. Be based on academic achievement information about all learners in the school, including all groups under §200.13(b)(7) and migratory children as defined in section 1309(2) of the ESEA, relative to the State's academic standards under §200.1 to—
 - i. Help the school understand the subjects and skills for which teaching and learning need to be improved; and
 - ii. Identify the specific academic needs of learners and groups of learners who are not yet achieving the State's academic standards; and



- iii. Assess the needs of the school relative to each of the components of the schoolwide program under §200.28.
 - iv. Develop the comprehensive needs assessment with the participation of individuals who will carry out the schoolwide program plan.
 - v. Document how it conducted the needs assessment, the results it obtained, and the conclusions it drew from those results.
- B. Identification of the process for evaluating and monitoring the implementation of the SPSA and progress towards accomplishing the goals set forth in the SPSA (described in the Expected Annual Measurable Outcomes and Annual Review and Update).

Requirements for the Plan

- II. The SPSA shall include the following:
- A. Goals set to improve pupil outcomes, including addressing the needs of learner groups as identified through the needs assessment.
- B. Evidence-based strategies, actions, or services (described in Strategies and Activities)
- 1. A description of the strategies that the school will be implementing to address school needs, including a description of how such strategies will--
 - a. provide opportunities for all children including each of the subgroups of learners to meet the challenging state academic standards
 - b. use methods and instructional strategies that:
 - i. strengthen the academic program in the school,
 - ii. increase the amount and quality of learning time, and
 - iii. provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education.
 - c. Address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards, so that all learners demonstrate at least proficiency on the State's academic standards through activities which may include:
 - i. strategies to improve learners' skills outside the academic subject areas;
 - ii. preparation for and awareness of opportunities for postsecondary education and the workforce;
 - iii. implementation of a schoolwide tiered model to prevent and address problem behavior;



- iv. professional development and other activities for facilitators, paraprofessionals, and other school personnel to improve instruction and use of data; and
- v. strategies for assisting preschool children in the transition from early childhood education programs to local elementary school programs.

C. Proposed expenditures, based on the projected resource allocation from the governing board or body of the local educational agency (may include funds allocated via the ConApp, federal funds for CSI, any other state or local funds allocated to the school), to address the findings of the needs assessment consistent with the state priorities, including identifying resource inequities, which may include a review of the LEAs budgeting, it's LCAP, and school-level budgeting, if applicable (described in Proposed Expenditures and Budget Summary). Employees of the schoolwide program may be deemed funded by a single cost objective.

D. A description of how the school will determine if school needs have been met (described in the Expected Annual Measurable Outcomes and the Annual Review and Update).

1. Annually evaluate the implementation of, and results achieved by, the schoolwide program, using data from the State's annual assessments and other indicators of academic achievement;
2. Determine whether the schoolwide program has been effective in increasing the achievement of learners in meeting the State's academic standards, particularly for those learners who had been furthest from achieving the standards; and
3. Revise the plan, as necessary, based on the results of the evaluation, to ensure continuous improvement of learners in the schoolwide program.

E. A description of how the school will ensure parental involvement in the planning, review, and improvement of the schoolwide program plan (described in Stakeholder Involvement and/or Strategies/Activities).

F. A description of the activities the school will include to ensure that learners who experience difficulty attaining proficient or advanced levels of academic achievement standards will be provided with effective, timely additional support, including measures to

1. Ensure that those learners' difficulties are identified on a timely basis; and
2. Provide sufficient information on which to base effective assistance to those learners.

G. For an elementary school, a description of how the school will assist preschool learners in the successful transition from early childhood programs to the school.



H. A description of how the school will use resources to carry out these components (described in the Proposed Expenditures for Strategies/Activities).

I. A description of any other activities and objectives as established by the SSC (described in the Strategies/Activities).

Authority Cited: S Title 34 of the Code of Federal Regulations (34 CFR), sections 200.25-26, and 200.29, and sections-1114(b)(7)(A)(i)-(iii) and 1118(b) of the ESEA. *EC* sections 6400 et. seq.

Appendix B:

Plan Requirements for School to Meet Federal School Improvement Planning Requirements

For questions or technical assistance related to meeting Federal School Improvement Planning Requirements, please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Comprehensive Support and Improvement

The LEA shall partner with stakeholders (including principals and other school leaders, facilitators, and parents) to locally develop and implement the CSI plan for the school to improve learner outcomes, and specifically address the metrics that led to eligibility for CSI (Stakeholder Involvement).

The CSI plan shall:

1. Be informed by all state indicators, including learner performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable);
2. Include evidence-based interventions (Strategies/Activities, Annual Review and Update, as applicable) (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" at <https://www2.ed.gov/policy/elsec/leg/essa/guidanceusesinvestment.pdf>);
3. Be based on a school-level needs assessment (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
4. Identify resource inequities, which may include a review of LEA- and school-level budgeting, to be addressed through implementation of the CSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities; and Annual Review and Update, as applicable).



Authority Cited: Sections 1003(e)(1)(A), 1003(i), 1111(c)(4)(B), and 1111(d)(1) of the ESSA.

Targeted Support and Improvement

In partnership with stakeholders (including principals and other school leaders, facilitators, and parents) the school shall develop and implement a school-level TSI plan to improve learner outcomes for each subgroup of learners that was the subject of identification (Stakeholder Involvement).

The TSI plan shall:

1. Be informed by all state indicators, including learner performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
2. Include evidence-based interventions (Planned Strategies/Activities, Annual Review and Update, as applicable). (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" <https://www2.ed.gov/policy/elsec/leg/essa/guidanceusesinvestment.pdf>.)

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B) and 1111(d)(2) of the ESSA.

Additional Targeted Support and Improvement

A school identified for ATSI shall:

1. Identify resource inequities, which may include a review of LEA- and school-level budgeting, which will be addressed through implementation of its TSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities, and Annual Review and Update, as applicable).

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B), and 1111(d)(2)(c) of the ESSA.

Single School Districts and Charter Schools Identified for School Improvement

Single school districts (SSDs) or charter schools that are identified for CSI, TSI, or ATSI, shall develop a SPSA that addresses the applicable requirements above as a condition of receiving funds (EC Section 64001[a] as amended by Assembly Bill [AB] 716, effective January 1, 2019).

However, a SSD or a charter school may streamline the process by combining state and federal requirements into one document which may include the local control and accountability plan (LCAP) and all federal planning requirements, provided that the combined plan is able to demonstrate that the legal requirements for each of the plans is met (EC Section 52062[a] as amended by AB 716, effective January 1, 2019).



Planning requirements for single school districts and charter schools choosing to exercise this option are available in the LCAP Instructions.

Authority Cited: *EC* sections 52062(a) and 64001(a), both as amended by AB 716, effective January 1, 2019.

Appendix C: Select State and Federal Programs

For a list of active programs, please see the following links:

Programs included on the Consolidated Application: <https://www.cde.ca.gov/fg/aa/co/>

ESSA Title I, Part A: School Improvement: <https://www.cde.ca.gov/sp/sw/t1/schoolsupport.asp>

Available Funding: <https://www.cde.ca.gov/fg/fo/af/>

Developed by the California Department of Education, January 2019



Telework Policy and Procedures

Introduction

Teleworking is a flexible work arrangement that allows employees of an iLEAD California school ("Organization") to work remotely at home, or in a satellite location, for all or part of their workweek. The Organization considers teleworking to be a viable, flexible work option when both the employee and the position are suited to such an arrangement. This Telework Policy is to promote general work efficiency, to continue operations during an emergency, or to accommodate other unique circumstances as approved by an employee's supervisor/Manager.

Teleworking may be appropriate for some employees and positions, but not for others. Whether a job position is eligible for telework is at the sole discretion of the Organization. Teleworking is a benefit, not an entitlement, and it in no way changes the terms and conditions of employment with the Organization.

Definitions

- **Telework**

Working one or more regularly scheduled workdays with Organization approval away from an Organization worksite, either at a home residence or a mutually agreed upon alternative worksite/location.

- **Teleworker**

An employee who has received approval by their supervisor/manager to perform job duties away from an employee's primary location, either at a home residence or a mutually agreed upon alternative worksite/location.

- **Organization Worksite**

A designated campus, office, or other property of the Organization, not including a teleworker's designated home office.

- **Home Worksite**

A designated home residence or a mutually agreed upon alternative worksite/location where Telework may be performed.

The Organization has four Telework arrangement options available to qualifying employees and job positions. Managers will review with eligible employees if any of these work arrangement options are feasible. While the Organization will take employee input into account, the final decision on the exact Telework assignment will be at the discretion of the supervisor/manager. The Organization may make changes to the Telework arrangement options as warranted and according to business needs.

1. Hybrid Telework

This work arrangement involves the flexibility to perform work at the Organization Worksite and the Teleworker's Home Worksite. For example, the employee works 3 days at the Organization Worksite and 2 days from the Home Worksite. The supervisor/manager and employee establish a mutually agreed upon schedule. Hybrid Telework assignments may or may not have a specified end date.

2. Short Term Telework

This work arrangement involves the flexibility to perform work away from the Organization Worksite either in state or out of state for 30 days or less.

3. Full-time In-State Telework (primary residence in the state of the employing organization)

This work arrangement involves working remotely in the state of the Organization's home office on a continuous basis. The supervisor/manager and employee establish work and communication expectations for achieving work success during Teleworking.

4. Full-time Out-of-State Telework (primary residence out of the state of the employing organization)

This work arrangement involves working remotely outside of the state of the Organization's home office on a continuous basis. The supervisor/manager and employee establish work and communication expectations for achieving work success during teleworking.

Eligibility and Procedures

Before entering into any Teleworking arrangement, the employee and supervisor/manager, will take the following into consideration to determine eligibility:

Position suitability

Suitable positions for Telework are characterized by clearly defined tasks, essential functions and work products. The employee and supervisor/manager will discuss the job responsibilities and determine if the position is suitable and appropriate for a Telework arrangement. An employee's position may be suitable for Telework when:

- The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance related to general business operations of the employer or the employer's customers.
- The position is primarily knowledge-based.
- The employees hold themselves to measurable deliverables.
- The position does not require frequent face to face interaction at the regular worksite with supervisor/managers, colleagues, clients, or the public, or in person.
- The essential functions do not require the employee's presence at the Organization Worksite.
- The position is not essential to the management of on-site workflow.

Employee suitability

The employee and supervisor/manager will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful teleworkers. An employee may be suitable for teleworking when they demonstrate and possess the following performance criteria:

- Demonstrates dependability and responsibility
- Effectively communicates with supervisors, coworkers, and clients
- Possesses the ability to work with minimal to no supervision
- Demonstrates a consistently high rate of productivity
- Demonstrates job knowledge and level of skill to perform the job effectively and efficiently

- Possesses the ability to prioritize work effectively
- Demonstrates good organizational and time management skills
- Demonstrates motivation
- Has a history of positive performance without a recent record of discipline or performance deficits

Employee will be provided with the *Telework Safety Checklist* for completion and return to your supervisor/manager and cc: Employee Services at employeeservices@ileadcalifornia.org.

Length of Assignment

Unless another length of time is specified, Telework assignments are generally granted on a school year to school year basis, unless otherwise ended by the Teleworker or the Organization. Telework assignments for a future school year should be requested before the end of the current school year to have the highest likelihood of approval.

Telework assignments in place as of Fall 2022 are projected to remain in place until June 30, 2023. The Organization reserves the right to end any Telework assignments earlier as needed. Any projections on how long a Telework assignment may last have no effect on the at-will nature of employment with the Organization and are merely forecasts for what may apply should the employee remain employed with the Organization.

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Employment

Employees of the Organization remain at-will regardless of the assignment of Telework. This Policy does not imply or serve as an employment contract or guarantee of continued employment nor does it alter or limit the right of the Organization to terminate a Teleworker “at will.”

Job responsibilities, compensation, benefits, standards of performance, and performance evaluations remain the same as when working at the regular work site. The supervisor/manager reserves the right to assign work as necessary at any work site.

Teleworkers remain obligated to comply with all Organization rules, policies, procedures, practices. Violation of Organization policies may result in preclusion from telework and/or disciplinary action, up to and including termination of employment.

Business Hours and Workweek

The Organization’s regular business hours are from 8:00 a.m. to 4:30 p.m. (PST) Monday through Friday. Teleworkers may be assigned to work during regular business hours or on an alternative work schedule, as instructed by a supervisor/manager. Teleworkers may also be scheduled to work evening hours or on a weekend, as directed by their supervisor. The workweek begins at 12:00 a.m. (PST) Saturday and ends at 11:59 p.m. (PST) on Friday.

Meal and Rest Periods

Teleworkers are entitled to the same meal breaks and rest periods to which they would be entitled while working at the Organization Worksite. This includes a thirty (30) minute unpaid meal break for employees working five (5) to ten (10) hours, a paid rest break for nonexempt Teleworkers working three and a half (3.5) hours or more, and additional paid rest breaks for nonexempt Teleworkers working more than six (6) hours, and again after ten (10) hours. Employees are strongly encouraged to step away from work technology during scheduled work breaks and meals to give their mind a rest from the digital world, and to maintain mental and physical wellbeing. In the workday, take time to engage in mindfulness activities such as stretching, walking and making time for digital breaks.

Nonexempt Employees

Teleworkers who are nonexempt employees will be required to accurately record all hours worked using the Organization's time-keeping system, the same as they would do for work performed at the Organization Worksite.

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Only nonexempt employees are eligible for overtime. Overtime hours worked in excess of those scheduled per day and per workweek require the advance approval of the Teleworker's supervisor/manager. Failure to comply with this requirement may result in the immediate termination of the Telework arrangement.

Timekeeping

Teleworkers are required to seek approval for and properly record time taken off work (vacation, holiday, sick days, jury duty, and bereavement, military leave, workers' compensation, etc.). Requests for time off without available sick and vacation accruals (if applicable) will be designated as unpaid. Employees must use the appropriate "no pay" selection in the time keeping system. If time off for a leave of absence is needed, employees must first contact Employee Services at employeeservices@ileadcalifornia.org.

Communication

Teleworkers are to be available by phone, text, web conferencing, and instant messaging during their assigned work hours to assist and support management, co-workers, vendors, students, parents, and customers and to perform their jobs. Any lack of compliance in communication with supervisors/managers and/or internal department team members and cross functional departments teams may result in corrective action including termination of the Telework arrangement, and up to termination of employment.

Operational Needs

Teleworkers may be called into the Organization Worksite or another location where an Organization event is taking place, when in the discretion of a manager/supervisor, it is deemed appropriate to their job position. The supervisor/manager should provide reasonable notice whenever possible. However, Teleworkers may be required to report to Organization Worksite without advance notice, as needed. The following are examples of events where one's physical presence may be required, but is not limited to:

- iLEAD Staff Retreat
- Camp Make
- All-Boards Retreat (if applicable)
- Professional Learning (if applicable)
- Board Meetings (if applicable)
- 20-day Meetings (if applicable)
- Hiring Events: Star Search/Leadership Cafe (if applicable)
- Leadership Connections (if applicable)
- Team Collaborations (if applicable)

Dress Code

Employees that are approved for Telework are to maintain a neat, clean, and professional appearance during work hours. As a general rule, business casual appearance is appropriate when engaging in virtual video meetings with clients, vendors, leadership, peers, student and parents

Dependent Care

Telework is not designed to be a replacement for appropriate childcare or kin care. Although an individual employee's schedule may be modified to accommodate childcare needs, the focus of the arrangement must remain on successfully fulfilling job responsibilities and expectations and meeting business demands. The Organization expects Teleworkers to work and be available for work during scheduled work times. Prospective Teleworkers are encouraged to discuss expectations of teleworking with family members prior to telework arrangement.

Absences and Tardiness

If a Teleworker must miss work or will be late for any reason, the Teleworker must notify their supervisor/manager as soon as possible but by no later than one hour before their schedule start time, unless doing so is beyond their control. Absences must be reported day by day unless/until a longer leave is approved by the Organization. Teleworkers who are ill or injured and anticipate being away from work for more than five (5) business days must immediately inform the Organization of their intentions. They are encouraged to speak with their health care provider and Employee Services for information about seeking a Leave of Absence (LOA) or State Disability Insurance benefits.

Equipment and Supplies

Employees may be required by their Telework assignment to use certain technology, equipment, and supplies at their Home Worksite. On a case-by-case basis, the Organization will determine, with information supplied by the employee and the supervisor/manager, the appropriate equipment needs (including hardware, software, hotspot data, virtual phone lines and other office equipment) for each teleworking arrangement. The Employee Services and Information Technology Services Departments will serve as resources in this matter. Equipment provided to the Teleworker by the Organization will be maintained by the Organization, but must be appropriately cared for by the Teleworker when in their possession. The Organization reserves the right to make determinations as to appropriate equipment, subject to change at any time.

Equipment supplied by the organization is to be used for business purposes only. The Teleworker must sign an inventory list in acknowledgement of receipt of all Organization property assigned to them. Teleworkers must take appropriate care of the Organization's property while in their possession and agree to take any reasonable steps or action to protect the items from damage or theft, such as locking the items away when not in use, not loaning them to others, and not allowing anyone else to use the items. The Teleworker must inform the Organization as soon as possible of any equipment malfunctions/failures, losses, or thefts. Upon termination of the Telework arrangement or the employee's employment, the employee must return all property owned by the Organization, unless other arrangements have been made.

The Organization will supply the employee with appropriate office supplies (pens, paper, etc.) as deemed necessary. The Organization will also reimburse the employee for necessary and actual business-related expenses, such as shipping costs, that are reasonably incurred in carrying out the employee's job.

Teleworkers will establish a safe and appropriate work environment within their home for work purposes. The Organization will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space. Employee must secure and keep in force during the telework

arrangement homeowner or renters insurance to cover any claims arising out of damage to their personal property and/or equipment.

Personal Equipment

If deemed appropriate by the Organization, equipment supplied by the Teleworker will be maintained in good working order by the Teleworker. The Organization accepts no responsibility for damage or repairs to employee-owned personal equipment. Employees who use their personal equipment for teleworking are responsible for the installation, repair, and maintenance of the equipment. The Organization accepts no responsibility for loss, damage, wear or repairs to employee-owned personal equipment.

Teleworking employees must understand and agree that Organization is entitled to, and may access, any personal equipment used while telecommuting, such as a personal computer, telephone, fax machine, monthly bills, and internet records. Teleworker may be entitled to a monthly stipend to cover certain uses of personal equipment such as a personal cell phone or home internet. More specific information will be provided in the Remote Work Agreement.

Tax and other legal implications

Teleworkers must determine any tax or legal implications under Internal Revenue Service (IRS), state and local government laws, and/or restrictions of working out of a home-based office. Teleworking out-of- state has additional considerations related to taxation, reporting, and applicability of local jurisdiction employment laws. Responsibility for fulfilling all obligations in this area rests solely with the teleworker. Please seek advice from your tax expert.

Security of Confidential Information

Security of confidential information is of primary concern and importance to the Organization. Consistent with state and federal law and the Organization's expectations of information security for employees working at the site, Teleworkers will be expected to ensure the protection of proprietary Organization, student, vendor and customer information accessible from their home office. Steps include the use of locked file cabinets and desks, proper handling and disposal of all materials containing confidential information, regular password protection and maintenance on all systems containing confidential information, and any other measures appropriate for the job and the environment.

All files, records, papers, or other materials created while teleworking are Organization property. Teleworking employees and their supervisor/managers shall identify any confidential, private, or personal information and records to be accessed and ensure appropriate safeguards are used to protect them. The Organization may require employees to work in private locations when handling confidential or sensitive material. The Organization may prohibit employees from printing confidential information in teleworking locations to avoid breaches of confidentiality.

Teleworkers must back up critical information on the Organization designated location other than company issued technology on a regular basis to assure the information can be recovered if the primary source is damaged or destroyed. Teleworkers must ensure that data stored on electronic media is permanently deleted and unrecoverable before media is disposed of or reused. Teleworkers may not disclose confidential or private files, records, materials, or information, and may not allow access to Organization networks or databases to anyone who is not authorized to have access. Any incidents of loss, damage, or unauthorized access must be reported by the Teleworker to their supervisor/manager immediately.

Public Record Laws

The California Public Records Act and Transparent California Law regarding public information and public records apply to teleworking employees. Public records include any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by the Organization regardless of physical form or characteristic. Public information means the contents of a public record. Upon receipt of an appropriate request, and subject to authorized exemptions, a Teleworker must permit inspection and examination of any public record or public information in the employee's custody, or any segregable portion of a public record, within required time limits. This requirement exists regardless of where the public record is located.

Safety

Teleworkers are expected to maintain a safe and productive work environment with adequate lighting and ventilation. Teleworker's home workspace is to be free from safety hazards and obstruction. Teleworkers must have fire protection equipment in the home.

With reasonable notice and at a mutually agreed upon time, the Organization may make on-site visits to employee's telework location to ensure that the designated work space is safe and free from hazards, provides adequate protection and security of Organization property, and to maintain, repair, inspect, or retrieve Organization property.

Teleworkers are not to hold business visits or meetings with colleagues, customers or the public at the Home Worksite.

The Organization will provide each Teleworker with a safety checklist that must be completed at least once per year and anytime the Home Worksite changes.

Workers' Compensation

Injuries sustained by the Teleworker at their Home Worksite in conjunction with their regular work duties are normally covered by the Organization's workers' compensation policy. Teleworkers are responsible for notifying the Organization of such injuries as soon as practicable. The Teleworker agrees that it may be necessary for the workers' compensation insurance carrier or the Organization to access the telework site to investigate an injury report.

Workers' compensation does not cover injuries that are not job related. This includes, but is not limited to, commute between the Home Worksite and the Organization Worksite and the Teleworkers non-work time in their own home. Additionally, the Organization shall not be liable for any damage to property or injuries sustained by visitors, third parties or family members at the Home Worksite.

Failure to maintain a proper and safe work environment, in accordance with this policy, may be cause for terminating the Telework arrangement.

Employee Benefits

Teleworkers who are eligible for the Organization sponsored benefits will continue to maintain their benefits during the Telework arrangement. However, some benefit options are not available out of the state of the primary employer's home office. Please reach out to the Benefits Department for assistance.

Travel

All business travel arrangements must be pre-approved by the Teleworker's supervisor/manager. Teleworkers will not be paid for time or mileage for travel between the Home Worksite and the employee's primary worksite as this travel is considered travel from home to work.

Evaluation/Cancellation/Termination of Telework Arrangement

Any Teleworking arrangement may be discontinued at will and at any time at the request of either the Teleworker, manager/supervisor, or the Organization. Every effort will be made to provide thirty (30) days' notice of such change to accommodate commuting, childcare and other issues that may arise from the termination of a Telework arrangement. There may be instances, however, when no notice is possible.

Upon termination of the telework arrangement or termination of employment, the employee agrees to promptly return the Organization property, files, records, and supplies assigned to them back to the Organization. If the Teleworker's personal computer was used, Organization provided software shall be deleted.

Ad Hoc Arrangements

Temporary Telework arrangements may be approved for circumstances such as inclement weather, special projects or business travel. These arrangements are approved on an as-needed basis only, with no expectation of ongoing continuance. Other informal, short-term arrangements may be made for employees as a reasonable accommodation to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.

All informal teleworking arrangements are made on a case-by-case basis, focusing first on the business needs of the Organization. If you should have any questions regarding this policy, please speak with your supervisor/manager or the Employee Service department at employeeservices@ileadcalifornia.org. For work related injuries, please contact supervisor/manager or Employee Service department at employeeservices@ileadcalifornia.org.

Telework Request Procedures

Hybrid Telework

1. (a) Employee reaches out to their supervisor to discuss their Telework request
OR
(b) Manager/supervisor reaches out to the employee to discuss Telework arrangement option with the employee.
2. Manager/supervisor routes Telework Request Form to employee for review and completion. Manager/supervisor engages the employee in conversation to conduct a preliminary assessment of request, review proposed schedule and Telework Policy.
3. If manager/supervisor agrees that a hybrid telework arrangement is feasible, manager/supervisor signs as approval.
4. Approved form routes to Employee Services for recordkeeping in the HRIS system.
 - a. Employee Services documents supervisor/manager approval and Telework arrangement.
5. Manager/supervisor routes Telework Policy to employee to review and sign acknowledgment. Signed document will route to Employee Services for recordkeeping.

Short Term Out-of-State Telework (out of the state (30 days or less) of the employing organization)

1. Employee reaches out to the manager/supervisor to discuss their telework request.
2. Manager/supervisor routes Telework Request Form to employee for review and completion.
3. Manager/supervisor engages the employee in conversation to conduct a preliminary assessment of request (position/employee suitability), review proposed schedule and Telework Policy.
4. If the manager/supervisor agrees that a Telework arrangement is feasible, the manager/supervisor discusses the request with the Director of Employee Services, signs the request form and form routes to the Director of Employee Services for signature of approval.
5. If the Director of Employee Services approves, they sign approval and request form routes to the Executive Director or CEO.
6. Executive Director or CEO reviews request form and makes decision
 - a. If approved, the manager/supervisor notifies the employee and reviews Telework Policy and arrangement. Manager/supervisor routes Telework Policy to the employee to review and sign acknowledgment. Signed document will route to Employee Services for recordkeeping.
 - b. If a request is denied by the Executive Director or CEO, a reason will be provided for the manager/supervisor to review with the employee.
7. If approved by all parties, Employee Services receives notification for recordkeeping.

Full Time/Continuous Telework (primary residence IN the state of the employing organization.)

1. Employee reaches out to their supervisor to discuss their Telework request.
2. Manager/supervisor routes Telework Request Form to employee for review and completion.
3. Manager/supervisor engages the employee in conversation to conduct a preliminary assessment of request (position/employee suitability), review proposed schedule and Telework Policy.
4. If manager/supervisor agrees that a Telework arrangement is feasible, manager/supervisor discusses the request with the Director of Employee Services, signs the request form and form routes to the Director of Employee Services for signature of approval.
5. If the Director of Employee Services approves, they sign approval and request form routes to the Executive Director or CEO.
6. Executive Director or CEO reviews request form.
 - a. Whether approved or denied by the Executive Director or CEO, both Manager and Director of Employee Services will receive notification of decision for review with the employee.
7. The supervisor/manager communicates the decision.
 - a. If approved, the manager/supervisor notifies the employee and reviews Telework Policy and arrangement. Manager/supervisor routes Telework Policy to the employee to review and sign acknowledgment. Signed document will route to Employee Services for recordkeeping.
 - b. If the request is denied by the Executive Director or CEO, a reason will be provided for the manager/supervisor to review with the employee.
8. If approved by all parties, Employee Services receives notification to document Telework

arrangement in the HRIS system.

Full Time/Continuous Telework (primary residence OUT of the state of the employing organization.)

1. Employee reaches out to their supervisor to discuss their Telework request.
2. Manager/supervisor routes Telework Request Form to employee for review and completion.
3. Manager/supervisor engages the employee in conversation to conduct a preliminary assessment of request (position/employee suitability), review proposed schedule and Telework Policy.
4. If the manager/supervisor agrees that a Telework arrangement is feasible, the manager/supervisor discusses the request with the Director of Employee Services, signs the request form and the form routes to the Director of Employee Services for signature of approval.
5. If the Director of Employee Services approves, they sign approval and request form routes to the Executive Director or CEO.
6. Executive Director or CEO reviews request form.
 - a. Whether approved or denied by the Executive Director or CEO, both Manager and Director of Employee Services will receive notification of decision for review with the employee.
7. The supervisor/manager communicates the decision.
 - a. If approved, the manager/supervisor notifies the employee and reviews Telework Policy and arrangement. Manager/supervisor routes Telework Policy to the employee to review and sign acknowledgment. Signed document will route to Employee Services for recordkeeping.
 - b. If the request is denied by the Executive Director or CEO, a reason will be provided for the manager/supervisor to review with the employee.
8. If approved by all parties, Employee Services and Payroll will receive notification.
 - a. Employee Services will document approval and telework arrangement in the HRIS system.
 - b. Employee Services will evaluate insurance needs.
 - c. Payroll will assess employer tax requirements. This may involve setting up out of state tax accounts.
 - d. Employee must update HRIS system with out of state address as soon as possible.

Employee Acknowledgement

By my signing this acknowledgment, I am indicating that I have read, understand and agree to comply with the iLEAD California Charters 1 Telework Policy. By signing below I further acknowledge and certify that I have homeowner or renters insurance and have an ergonomically safe and efficient work environment in the pre-approved teleworking location. I also agree to review and sign the Remote Work Agreement.

Employee Name: _____

Employee Signature: _____

Date _____

Manager/Supervisor Name: _____

Manager/Supervisor's Signature: _____

Date _____

To be completed by Employee Services:

The above-named employee is: _____ approved _____ not approved for Telework.

Date: