



## MEETING AGENDA - iLEAD Agua Dulce Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

### Meeting

|                     |  |
|---------------------|--|
| <b>Meeting Date</b> | Tuesday, November 8, 2022  |
| <b>Start Time</b>   | 5:00 PM  |
| <b>End Time</b>     | 6:30 PM  |
| <b>Location</b>     | Address: 11311 Frascati Street, Agua Dulce, CA 9190<br>Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a><br>Meeting ID: 539 573 5793<br>Dial in Number: 1-669-900-6833 |
| <b>Purpose</b>      | Regular Scheduled Meeting  |

### Agenda

#### 1. Opening Items

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|                                |                     |
|--------------------------------|---------------------|
| 1.1. Call The Meeting To Order | (5:00 PM - 5:00 PM) |
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|                |                     |
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| 1.2. Roll Call | (5:00 PM - 5:00 PM) |
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|---------------------------|---------------------|
| 1.3. Pledge Of Allegiance | (5:00 PM - 5:00 PM) |
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| 1.4. Approve Agenda | (5:00 PM - 5:00 PM) |
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**Due date:** 11/8/2022

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|----------------------|---------------------|
| 1.5. Approve Minutes | (5:00 PM - 5:00 PM) |
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**Due date:** 11/8/2022

#### Documents

- Minutes-2022-10-25-v1.pdf
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#### 2. Curriculum Moment

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#### 3. Public Comments

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|----------------------|---------------------|
| 3.1. Public Comments | (5:00 PM - 5:00 PM) |
|----------------------|---------------------|

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

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#### 4. Consent Items

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#### 4.1. Personnel Report

(5:00 PM - 5:00 PM)

**Due date:** 11/8/2022

##### Documents

- 11.8.22\_AguaDulce\_\_PersonnelReport.pdf

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#### 4.2. Check Register

(5:00 PM - 5:00 PM)

**Due date:** 11/8/2022

##### Documents

- iAD Payment Register\_20221102.pdf

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#### 4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (5:00 PM - 5:00 PM)

**Due date:** 11/8/2022

##### Documents

- iLEAD AD - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (4).pdf

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### 5. Discussion And Reports

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#### 5.1. School Director Report

(5:00 PM - 5:00 PM)

##### Documents

- Site Director Board Report Template.docx.pdf

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### 6. Action Items

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#### 6.1. Revised Emergency Operation Plan

(5:00 PM - 5:00 PM)

Discuss and take action regarding the revised Emergency Operation Plan now called the Comprehensive School Safety Plan.

**Due date:** 11/8/2022

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### 7. Closed Session

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#### 7.1. Conference with Legal Counsel - Anticipated Litigation

(5:00 PM - 5:00 PM)

Gov. Code section 54956.9(d)(2): 1 Matter

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#### 8. Report of Closed Session

(5:00 PM - 5:00 PM)

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### 9. Board Comments

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#### 9.1. Board Comments

(5:00 PM - 5:00 PM)

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### 10. Closing Items

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#### 10.1. Next Meeting Date - December 6

(5:00 PM - 5:00 PM)



The next scheduled meeting is December 6th at 5PM.

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## 10.2. Adjournment

(5:00 PM - 5:00 PM)

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**Please note:** items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

*The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.*



# MEETING MINUTES - iLEAD Agua Dulce Board

## Meeting

|                   |  |
|-------------------|--|
| <b>Date</b>       | Tuesday, October 25, 2022  |
| <b>Started</b>    | 5:09 PM  |
| <b>Ended</b>      | 7:47 PM  |
| <b>Location</b>   | Address: 11311 Frascati Street, Agua Dulce, CA 9190<br>Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a><br>Meeting ID: 539 573 5793<br>Dial in Number: 1-669-900-6833 |
| <b>Purpose</b>    | Regular Scheduled Meeting  |
| <b>Chaired by</b> | Christine Johnson  |
| <b>Recorder</b>   | Nicole Higdon  |

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

The meeting was called to order at 5:09PM.

**Status:** Completed

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#### 1.2. Roll Call

Christine Johnson, present

Susan Slates, present

Mary Johnson, present

Lester Mascon, present

Kurt Knechtel, present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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#### 1.4. Approve Agenda

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

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## 1.5. Approve Minutes

Motion: Susan Slates

Second: Mary Johnson

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- Minutes-2022-09-06-v2.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

A few 4th grade learners will be discussing their first project of the school year.

Driving Question "How can we create a bio-friendly campus?"

Two fourth grade learners presented their recently completed project. Their driving question was "How can we create a bio friendly campus?" They shared what they have implemented on campus, which included recycling bins, a compost, a rain water collection barrel and milkweed plants for the monarch butterflies

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Mary Johnson made a motion to approve items 4.1, 4.2. 4.3

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- AguaDulce\_\_PersonnelReport\_\_.docx (2).pdf



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## 4.2. Check Register

Ketih Gallion, iLEAD support provider, presented the check register and answered questions of the Board.

Lester Mascon requested back up be provided for ICA expenses. Christine Johnson added that the year and month needs to be provided as well, then reaped that expenses \$10k and over have backup already, unless it's an on going contract.

Keith said he'll take that back to his team

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iAD Payment Register 20221020.pdf

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## 4.3. AB 361

AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD AD - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements.pdf

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# 5. Discussion And Reports

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## 5.1. School Director Report

Lisa Latimer, iLEAD AD Director, presented her report which included details on the upcoming winter program which will be Coachella style.

**Status:** Completed

Documents

- Site Director Board Report Template.docx.pdf

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## 5.2. CA Dashboard Local Indicators and 21-22 Data Presentation

Lisa Latimer, iLEAD Director presented the report to the Board. Lester asked how SEL was assessed, Lisa said it's a learner self assessment and the facilitator also assesses.

Student retention is at 72%, the average for the state is between 70%-80%.

State Scores (met or exceeding standards)



ELA 47.1%

MATH 33.4%

iLEAD Scores (met or exceeding standards)

ELA 38%

Math 30%

Science 24%

**Status:** Completed

Documents

- 21-22 iLEAD Agua Dulce Priority Self-Reflection Tools Rubric - 2021-2022.pdf
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## 6. Action Items

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### 6.1. Limit Assignment Resolution

Discuss and take action regarding allowing credentialed employee to work in a subject for one year.

Lisa Latimer, iLEAD Agua Dulce Site Director, explained that Kristin Hinze has her multiple subject credential, and needs permission to only teach math.

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce Kristan Hinze Board Resolution.pdf
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### 6.2. 2021-2022 Unaudited Actuals

Discuss and take action regarding the ratification of the unaudited actuals as proposed for last school year.

Kelly O'Brien, iLEAD Support Provider presented and answered the questions of the Board. Lester asks when the monthly reports will begin and Kelly stated it would happen soon.

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEADAguaDulce\_UnauditedActuals\_FY2122.pdf
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### 6.3. Revised Learner Retention & Acceleration Policy

Discuss and take action regarding the revised Learner Retention and Acceleration Policy as required.



Amanda Fischer, iLEAD Support Provider, presented the Revised Learner Retention & Acceleration Policy and answered questions of the Board.

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce Acceleration & Retention Policy September 2022.pdf

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## 7. Closed Session

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### 7.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 1 Matter

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Status:** Completed

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## 8. Report of Closed Session

The Board approved the terms of the settlement proposal in closed session.

Motion: Mary Johnson

Second: Susan Slates

Unanimously passed.

**Status:** Completed

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## 9. Board Comments

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### 9.1. Board Comments

There were no Board comments made

**Status:** Completed

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## 10. Closing Items

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### 10.1. Next Meeting Date 11/8/22

Next Board meeting is scheduled for November 8, 2022 at 5PM.

The next meeting is scheduled for November 8th at 5PM.

**Status:** Completed





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## 10.2. Adjournment

The meeting was adjourned at 7:47PM.

**Status:** Completed

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**EMPLOYMENT – NEW HIRES**

Poutakoglou, Vivian

Educational Facilitator

10.24.22

**RESIGNATIONS/TERMINATIONS**

N/A

**STATUS CHANGE**

N/A

**Company Name:** iLEAD Agua Dulce  
**Report Name:** Payment Register  
**Report Title 2:** Mission Valley Bank  
**Footer Text:** 10/21/2022-11/02/2022  
**Created On:** 11/3/22  
**Location:** 118--iLEAD Agua Dulce

| Date     | Vendor   | GL account/Account label       | Amount               | Memo                                     |
|----------|--|--------------------------------|----------------------|--|
| 10/21/22 | EMP0699  | 9311--Payroll - Manual Checks  | 423.40               | iAD-Payroll                              |
| 10/21/22 | HORS000--Kim Wineland (Horse ETC)                          | 4335--Home Study Stipend       | 260.00               | iAD - VCI - Curriculum                   |
| 10/21/22 | HUCK000--HuckleBerry Center for Creative Learning [S]      | 4335--Home Study Stipend       | 270.00               | Agua Dulce - VCI - Curriculum            |
| 10/21/22 | ILEA300--iLEAD California                                  | 5809--Professional Services -  | 1,973.57             | iAD- Shared Employee                     |
| 10/21/22 | ILEA300--iLEAD California                                  | 5852--Student Services Expendi | 20,992.40            | iAD- December iCA Student Support 4.94%  |
| 10/21/22 | ILEA300--iLEAD California                                  | 5852--Student Services Expendi | 23,087.97            | iAD- November iCA Student Support 4.92%  |
| 10/21/22 | LAKE000--Lakeshore Learning Materials                      | 4335--Home Study Stipend       | 716.95               | iAD - EMR - Curriculum                   |
| 10/21/22 | TANG000--Tangible Play Inc                                 | 4335--Home Study Stipend       | 148.00               | iAD - EMR - Curriculum                   |
| 10/24/22 | ARTH000--First Insurance Funding                           | 5826--Operating Expenditures - | 1,728.68             | iAD- Acct# ILEASCH-02 4th Installment    |
| 10/24/22 | HESS000--Hess and Associates Inc                           | 5310--Professional Dues, Membe | 497.50               | iAD-1st quarter STRS                     |
| 10/24/22 | JIVE000--Jive Communications, Inc.                         | 5910--Telephone & Fax          | 385.87               | iAD-Acct# CN-577063-1503                 |
| 10/24/22 | LAVI000--LaVine Equestrian                                 | 4335--Home Study Stipend       | 260.00               | Agua Dulce - VCI - Curriculum            |
| 10/24/22 | OPEN003--Open Up Resources                                 | 4110--Core Curriculum - Texts, | 4,500.00             | iAD- Curriculum                          |
| 10/25/22 | AMAZ100--Amazon Capital Services (iCA)                     | 4340--Office Supplies          | 265.00               | iAD- Office & Classroom Supplies         |
| 10/25/22 | NORT000--Northwest Evaluation Association (NWEA)           | 4120--Core Curriculum - Softwa | 4,184.10             | Agua Dulce- MAP Growth K-12              |
| 10/25/22 | RAIN000--Rainbow Resource Center Inc [P]                   | 4335--Home Study Stipend       | 110.43               | iAD - EMR - Curriculum                   |
| 10/26/22 | LEES000--Lee, Sue Yeon                                     | 4335--Home Study Stipend       | 50.00                | Agua Dulce - VCI - Curriculum            |
| 10/26/22 | MODE002--Model United Nations at UCLA                      | 5853--Student Services Expendi | 275.00               | iAD- High School Visit                   |
| 10/26/22 | ROUE000--John Roueche , D.V.M.                             | 4305--Educational Supplies (CI | 190.00               | iAD- Classroom Supplies                  |
| 10/26/22 | SANT007--Santa Clarita Valley International                | 5809--Professional Services -  | 2,549.16             | iAD-Shared Employee- Payroll             |
| 10/26/22 | THER004--The Reed Idea Lab, LLC                            | 4335--Home Study Stipend       | 265.00               | iAD - VCI - Curriculum                   |
| 10/26/22 | WEST000--West Coast Music Academy [S]                      | 4335--Home Study Stipend       | 280.00               | Agua Dulce - VCI - Curriculum            |
| 10/28/22 | COMM006--California Commission on Teacher Credentialing    | 5822--Operating Expenditures - | 100.00               | iAD-Credentialing Permit Fee             |
| 10/28/22 | HOME010--Home Made Restaurant                              | 5240--Professional Development | 236.52               | iAD- PD                                  |
| 10/28/22 | ILEA300--iLEAD California                                  | 5801--Professional Services -  | 23,930.57            | iAD-April iCA Shared Service- 5.03%      |
| 10/28/22 | ILEA300--iLEAD California                                  | 5801--Professional Services -  | 11,051.01            | iAD- May iCA Shared Service- 5.03%       |
| 10/28/22 | ILEA300--iLEAD California                                  | 5801--Professional Services -  | 26,710.35            | iAD-March iCA Shared Service- 5.03%      |
| 10/28/22 | ILEA300--iLEAD California                                  | 5801--Professional Services -  | 21,630.56            | iAD- February iCA Shared Service- 5.03%  |
| 10/28/22 | ILEA300--iLEAD California                                  | 5801--Professional Services -  | 24,155.71            | iAD- January iCA Shared Service- 5.03%   |
| 10/28/22 | NUES000--Nuestra Escuelita Spanish Academy                 | 4335--Home Study Stipend       | 169.00               | iAD - VCI - Curriculum                   |
| 10/28/22 | SCHO013--School Food and Wellness Group                    | 5310--Professional Dues, Membe | 750.00               | iAD- NSLP Administrative Fee             |
| 10/28/22 | TMOB002--T-Mobile 6381                                     | 5920--Internet Services        | 29.35                | iAD- Acct# 975936381                     |
| 10/28/22 | UNIV003--University of San Diego Professional & Continuing | 5230--Conference & Workshop Re | 620.00               | iAD- Foundations of Classroom Management |
| 11/1/22  | LOSA001--Los Angeles County Office of Education (LACOE)    | 9535--Retirement Liability     | 26,439.94            | iAD STRS                                 |
|          |  |                                | <b>\$ 199,236.04</b> |  |



## **AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements Board Approved:**

Whereas, the Governor signed an Executive Order Suspending the Brown Act until October 1, 2021,

Whereas, the Governor signed Emergency Legislation AB 361 in September 2021,

Whereas, according to AB 361, the public charter school Board may take advantage of additional flexibility in teleconference meetings so long as the school complies with the following:

- The public has access via internet and/or telephone to the Board meeting and can provide public comment in some electronic form,
- The charter school uses its sound discretion and makes reasonable efforts to adhere, as closely as possible, to the other provisions of the Brown Act in order to maximize transparency and provide public access.

Whereas, AB 361 states that:

- If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply, if either state or local officials have imposed or recommended measures to promote social distancing or, by Board vote a finding imminent risk to health or safety of attendees.

Whereas, SB 361 requires:

- The Board must provide means of how public comment will be available (internet/by phone);
- If a technical disruption occurs, no action can be taken; and
- No early requirement for public comment will be set into place and the Board shall allow for “real time” comments during full public comment period; and
- The Board makes a finding every 30 days to continue teleconferencing.

Therefore, based on the Board’s 30-day reconsideration of the current circumstances of the State of Emergency and situations of the State of Emergency continues to directly impact the ability of members to meet safely in person, and/or the State or local officials continue to impose or recommend measures to promote social distancing;

The Board has determined that it will hold its next meeting in a hybrid mode allowing Board Members and the public to attend the meetings in person using social distancing requirements or virtually given individual needs and choice of the attendee.

# Agua Dulce

November, 2022

## **Fundraising**

Scarecrow Row Fundraiser  
Scholastic Books Fundraiser  
Vasquez High Fall Festival Fundraiser  
Agua Dulce County Fair  
Dine Outs  
GotSneakers?

## **Upcoming Events**

Celebration of Gratitude- November 11th  
High School Model United Nations at UCLA 12th-13th  
Winter Production- December 16th 10:00 am  
Acton Women's Club- November 9th  
Parade of Tables- December 3rd

## **Workshops and Clubs**

Rock Band  
Sports  
Math and Reading  
Ambassador Program

## **Enrollment**

Site Based- 299  
Home School- 25  
Total 324