



MEETING AGENDA - iLEAD Lancaster Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

Meeting

Meeting Date	Thursday, November 10, 2022
Start Time	6:00 PM
End Time	7:30 PM
Location	You can join us virtually at: Zoom https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting

Agenda

1. Opening Items

1.1. Call The Meeting To Order

1.2. Roll Call

1.3. Pledge Of Allegiance

1.4. Approve Agenda

Due date: 11/10/2022

1.5. Approve Minutes

Due date: 11/10/2022

Documents

- Minutes-2022-10-27-v3.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.



4. Consent Items

4.1. Check Register

Documents

- Lancaster Payment Register_20221102.pdf
-

4.2. CASC Program District MOU

Ratification of the CASC Program District MOU.

Due date: 11/10/2022

Documents

- iLead Lancaster 2022-2023 CASC MOU.docx (2) (1).pdf
-

4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Due date: 11/10/2022

Documents

- iLEAD Lancaster - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (15).pdf
-

5. Discussion And Reports

5.1. School Director Report

6. Action Items

6.1. Revised Emergency Operation Plan

Discuss and take action regarding the revised Emergency Operation Plan now called the Comprehensive School Safety Plan.

Due date: 11/10/2022

7. Closed Session

7.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 2 Matters

8. Report of Closed Session

9. Board Comments

9.1. Board Comments

10. Closing Items

10.1. Next Meeting Date



The next regularly scheduled Board Meeting is on Thursday, December 8, 2022 at 6:00 PM.

10.2. Adjournment

Please note: items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.



MEETING MINUTES - iLEAD Lancaster Board

Meeting

Date	Thursday, October 27, 2022
Started	6:05 PM
Ended	7:11 PM
Location	You can join us virtually at: Zoom https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Latorra Saxton
Recorder	KeKe Montoya

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:05 PM.

Status: Completed

1.2. Roll Call

All Board Members were present.

Status: Completed

1.3. Pledge Of Allegiance

Everyone silently recited the Pledge of Allegiance.

Status: Completed

1.4. Agenda Schedule Adjustment

Voting to adjust the order of the Agenda as written to accommodate LaTorra to be present during Closed Session.

Latorra motioned to move Closed Session after the Curriculum Moment. LaNeshae approved.

Status: Completed

1.5. Approve Agenda

Motioned: LaTorra

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed



1.6. Approve Minutes

Motioned: LaTorra

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- Minutes-2022-09-08-v1 (2).pdf

2. Curriculum Moment

2.1. Curriculum Moment

Our Curriculum Moment was presented by Innovation Studios. Facilitator Rebecca Bixel stated the learners were working on a project about finding the Magic within. The Driving Question was: How will I bring magic to my school year? Learner, Emma Yarovinskiy revealed a special part of her and collaborated with a friend from Michigan to create an apparatus that can withdraw a person's blood without poking them. The apparatus would dilate the blood vessels and the patient would simply have to place their hand on a piece of paper and then reveals the blood sample.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments were made.

Status: Completed

4. Closed Session

4.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 2 Matters

Went into Closed Session at 6:17 PM. Closed Session ended at 6:45 PM.

Status: Completed

5. Report of Closed Session

5.1. Report of Closed Session

LaTorra stated there was nothing to report from Closed Session, except they accepted the terms of the agreement discussed. All three Board Members voted yes. LaTorra had to leave the meeting. Kim chaired the remainder of the



meeting.

Status: Completed

6. Consent Items

6.1. Personnel Report

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

Documents

- Lacaster__PersonnelReport_.docx (2) (1).pdf
-

6.2. Check Register

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

6.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

Documents

- iLEAD Lancaster - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (12).pdf
-

7. Discussion And Reports

7.1. School Director Report

Nycole presented the Director's Report and explained how we are trying to expand our school culture and community awareness.

Status: Completed

7.2. CA Dashboard Local Indicators and 21-22 Data Presentation

Discussion regarding 2021 - 2022 State Testing Outcomes, Local Indicator Data, and State Dashboard Information.



Nycole presented the CA Dashboard Local Indicators and 21-22 Data Presentation and answered questions of the Board.

Status: Completed

Documents

- 21-22 iLEAD Lancaster Priority Self-Reflection Tools Rubric - 2021-2022.pdf
-

8. Action Items

8.1. 2021-2022 Unaudited Actuals

Discuss and take action regarding the ratification of the unaudited actuals as proposed for last school year.

Keith presented the 2021-2022 Unaudited Actuals and answered questions of the Board.

Motioned to ratify: LaNeshae

Seconded: Beth

Unanimously Approved

Due date:

Status: Completed

Documents

- 19 64667 0125559_iLEADLancasterUnauditedActualsFY2122_For District.xlsm - Alternative Form.pdf
-

8.2. Revised Learner Retention and Acceleration Policy

Discuss and take action regarding the revised Learner Retention and Acceleration Policy as required.

Amanda presented the Revised Learner Retention and Acceleration Policy.

Motioned: Beth

Seconded: LaNeshae

Unanimously Approved

Due date:

Status: Completed

Documents

- iLEAD Lancaster Acceleration & Retention Policy September 2022.pdf
-

9. Board Comments

9.1. Board Comments

No Board Comments were made.

Status: Completed

10. Closing Items



10.1. Next Meeting Date

The next regularly scheduled Board Meeting will take place on Thursday, November 3, 2022 at 6:00 PM.

Recommend Next Meeting Be Moved From November 3rd to November 10th.

Board Agreed to move the next meeting to Thursday, November 10, 2022 instead of it being on Thursday, November 3, 2022.

Status: Completed

10.2. Adjournment

The meeting was adjourned at 7:11 PM.

Status: Completed

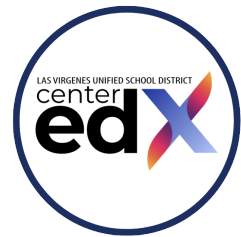
Company Name: iLEAD Lancaster Charter
Report Name: Payment Register
Report Title 2: Mission Valley Bank
Footer Text: 10/21/2022-11/02/2022
Created On: 11/3/22
Location: 112--iLEAD Lancaster Charter

Date	Vendor	Amount
10/24/22	EMP0740	242.41
10/24/22	EMP1190	95.13
10/24/22	EMP1204	95.00
10/24/22	EMP2176	95.00
10/24/22	EMP2294	95.00
10/24/22	FRON000--Frontier	101.81
10/24/22	HOME006--Home Depot Credit Services.	1,714.60
10/25/22	AIRM000--Air Masters Inc	2,495.00
10/25/22	AMAZ112--Amazon Capital Services (Lanc)	1,930.81
10/25/22	BAY112A--Bay Alarm Company 7272	190.70
10/25/22	BAY112D--Bay Alarm Company 7172	317.27
10/25/22	EMP0811	232.68
10/25/22	EMP1482	518.47
10/25/22	FRON000--Frontier	188.29
10/25/22	HESS000--Hess and Associates Inc	640.00
10/25/22	HOME006--Home Depot Credit Services.	5,289.11
10/25/22	HOME006--Home Depot Credit Services.	6,652.30
10/25/22	NATI000--National Benefit Services	150.00
10/25/22	SCHO006--School Specialty	132.61
10/26/22	AMAZ112--Amazon Capital Services (Lanc)	510.62
10/26/22	AMAZ112--Amazon Capital Services (Lanc)	110.26
10/26/22	EMP2273	205.00
10/26/22	FRON000--Frontier	184.77
10/26/22	HOME006--Home Depot Credit Services.	859.10
10/26/22	PEDI000--Logic of English, Inc.	591.26
10/26/22	QUIL000--Quill*	663.57
10/26/22	RAIN000--Rainbow Resource Center Inc [P]	454.54
11/1/22	JOHN000--John F Wood III	-4,440.00
11/1/22	LOSA001--Los Angeles County Office of Education (LACOE)	66,965.22
11/1/22	USAD000--USA Dance AV Chapter	-450.00
11/2/22	AMAZ112--Amazon Capital Services (Lanc)	1,359.68
11/2/22	BAY112A--Bay Alarm Company 7272	249.96
11/2/22	DISC000--Discount School Supply [P]	99.45
11/2/22	EDI112A--Southern California Edison 1256.	11,318.12
11/2/22	EDTE000--EdTech 101	14,383.70
11/2/22	FRES001--Fresh Start Healthy Meals, Inc.	21,144.85
11/2/22	KIWI000--KIWICO [P]	295.55
11/2/22	LAKE000--Lakeshore Learning Materials	282.97

Date	Vendor	Amount
11/2/22	LLKM000--Kenneshia Montoya	429.57
11/2/22	PRIN000--Printing Boss	423.36
11/2/22	QUIL000--Quill*	328.07
11/2/22	RAIN000--Rainbow Resource Center Inc [P]	299.24
11/2/22	SANT007--Santa Clarita Valley International	1,854.28
11/2/22	SANT007--Santa Clarita Valley International	1,854.28
11/2/22	SCOO000--Scoot Education	1,858.00
11/2/22	SHRE001--Shred-IT, C/O Stericycle, Inc	105.85
11/2/22	THET000--TheTeeShop LLC	1,157.62
11/2/22	TIMB000--Timberdoodle [P]	58.83
11/2/22	TMOB005--T-Mobile 1693	456.56
11/2/22	TRIP000--Triple Threat Import and Export LLC	2,390.25
11/2/22	WOND001--Wonder Crate LLC	98.80
		\$147,279.52



Las Virgenes Unified School District
Center EdX Credential Programs
CASC Program District MOU



This serves as a Memorandum of Understanding between the **Las Virgenes Unified School District (LVUSD)** and the **iLead Lancaster ("The District")** who will work together toward preparing administrators to earn the Clear Administrative Services Credential according to the LVUSD Clear Administrative Services Credential (CASC) program approved by the California Commission on Teacher Credentialing (CTC).

LVUSD's Obligations:

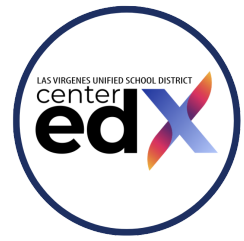
- A. Provide the selection and services of the Program Director.
- B. Provide for the selection and services of Clear Administrative Services Credential support staff.
- C. Provide for the selection of the LVUSD Credential Programs Advisory Board and coordinate all board meetings.
- D. Assist districts, as needed, with identification and placement of Administrator Candidates into the program.
- E. Provide assistance with the Coach matching process, including monitoring the application and selection process, eligibility, collecting and storing required documentation, etc., as needed by the districts.
- F. Provide assistance in recruiting and training District Coordinators and developing professional agreements under which District Coordinators and Coaches deliver Clear Administrative Services Credential Program services, as needed by the districts.
- G. Provide assistance in training Coaches.
- H. Purchase all required training materials for all Coaches and Administrator Candidates in the Clear Administrative Services Credential Program as well as all materials utilized in the professional development of Coaches and Administrator Candidates.
- I. Provide professional development to Administrator Candidates to meet the demands of the Induction Program Standards and train District Coordinators to prepare and deliver trainings to their Coaches at provided district meetings.
- J. Provide districts with information regarding Participant and Coach attendance at meetings, program component completion, and other accountability data as needed or requested.
- K. Coordinate required program evaluation for accreditation and program improvement purposes.
- L. Maintain a database of participants for informational tracking purposes, coordination of services, and program evaluations.
- M. Prepare and submit all required program budgets, reports, and fees to LVUSD and the Commission on Teacher Credentialing.
- N. Maintain communication with the District and District Coordinator as to the expectations of support.

iLead Lancaster Obligations:

- A. The District shall compensate LVUSD in the amount of \$2,000 per Participant enrolled in the Clear Administrative Services Credential Program as of September 1, 2022 of the current school year. New hires after this date must wait until the following semester to enroll. LVUSD will invoice districts in two equal installments. The first installment is due in December of the program year and the second installment is due in May. All fees are subject to change with a semester's notice.
 - a. Within 30 days of receiving the LVUSD invoice, the District shall pay the invoiced amount to LVUSD.
- B. Implement a Coach application and selection process. Coaches must be assigned within the first 30 days of the participant's enrollment in the program, matching the individuals according to grade level and/or subject area, as appropriate to the participant's employment.
- C. Pay supplemental payment (stipends) and benefits for Coaches working with enrolled Administrator Candidates within the district for providing not less than one hour per week of individualized mentoring support.



Las Virgenes Unified School District
Center EdX Credential Programs
CASC Program District MOU



- D. Provide and monitor release time for Coach trainings.
- E. Provide and monitor release time for Administrator Candidates to attend appropriate professional development to meet Clear Administrative Services Credential Program requirements.
- F. Assign a clear credentialed employee to serve as the District Coordinator whose responsibilities include:
 - a. Attending LVUSD District Coordinator scheduled meetings
 - b. Preparing for, advertising, and delivering district orientation to Administrator Candidates, Coaches and administrators using a tailored Clear Administrative Services Credential Program presentation.
 - c. Collaborating with site administration and/or Human Resources regarding Coach pairings, survey data, and other information.
 - d. Preparing for, advertising, and delivering approved professional development or Administrator Candidates and Coaches.
 - e. Preparing for and hosting approved support meetings with Administrator Candidates and Coaches.
 - f. Conducting program surveys with various stakeholders.
 - g. Consulting with the Program Coordinator in matters pertaining to the high quality implementation of the program.
- G. Maintaining communication with the Program Coordinator as to the progress of support.

The Las Virgenes Unified School District shall monitor this Agreement to oversee implementation of project activities. This Memorandum of Understanding and Responsibility Agreement shall be effective upon signature and implemented from July 1, 2022 through June 30, 2023.

For iLead Lancaster

Latorra Saxton, Board President

Date

For the Las Virgenes Unified School District

Ryan Gleason, Ed.D.

Assistant Superintendent | Chief Business Officer

Date

Participants:

Nykole Kent



AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements Board Approved:

Whereas, the Governor signed an Executive Order Suspending the Brown Act until October 1, 2021,

Whereas, the Governor signed Emergency Legislation AB 361 in September 2021,

Whereas, according to AB 361, the public charter school Board may take advantage of additional flexibility in teleconference meetings so long as the school complies with the following:

- The public has access via internet and/or telephone to the Board meeting and can provide public comment in some electronic form,
- The charter school uses its sound discretion and makes reasonable efforts to adhere, as closely as possible, to the other provisions of the Brown Act in order to maximize transparency and provide public access.

Whereas, AB 361 states that:

- If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply, if either state or local officials have imposed or recommended measures to promote social distancing or, by Board vote a finding imminent risk to health or safety of attendees.

Whereas, SB 361 requires:

- The Board must provide means of how public comment will be available (internet/by phone);
- If a technical disruption occurs, no action can be taken; and
- No early requirement for public comment will be set into place and the Board shall allow for “real time” comments during full public comment period; and
- The Board makes a finding every 30 days to continue teleconferencing.

Therefore, based on the Board’s 30-day reconsideration of the current circumstances of the State of Emergency and situations of the State of Emergency continues to directly impact the ability of members to meet safely in person, and/or the State or local officials continue to impose or recommend measures to promote social distancing;

The Board has determined that it will hold its next meeting in a hybrid mode allowing Board Members and the public to attend the meetings in person using social distancing requirements or virtually given individual needs and choice of the attendee.