



# MEETING MINUTES - iLEAD Agua Dulce Board Meeting

Board Approved: August 18, 2022

**Date** Wednesday, June 29, 2022  
**Started** 5:01 PM  
**Ended** 6:00 PM  
**Location** Address: 11311 Frascati Street, Agua Dulce, CA 9190  
Join Zoom Meeting <https://us02web.zoom.us/j/3858775783>  
Meeting ID: 385 877 5783  
Dial in Number: 1-669-900-6833  
**Purpose** Regular Scheduled Meeting  
**Chaired by** Christine Johnson  
**Recorder** Nicole Higdon

Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

The meeting was called to order at 5:01.

**Status:** Completed

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### 1.2. Roll Call

Christine Johnson, present

Lester Mascon, present

Kurt Knechtel, present

Susan Slates, present

Mary Johnson, present

**Status:** Completed

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### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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### 1.4. Approve Agenda

Motion: Mary Johnson

Second: Susan Slates

Unanimously approved.

**Due date:**

**Status:** Completed

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## 1.5. Approve Minutes

Motion: Mary Johnson

Second: Lester Mascon

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- Minutes-2022-06-22-v3.pdf
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## 2. Public Comments

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### 2.1. Public Comments

The public may address the iLEAD Agua Dulce governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments made.

**Status:** Completed

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## 3. Discussion And Reports

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### 3.1. 2020-2021 Audit Report & Form 990 Income Tax Return

Review and discuss the 2020-2021 audit report and Form 900 Income Tax Return as presented.

Kim Lytle, iLEAD Support Provider, presented the Audit Report and answered questions of the Board. It was recommended not to do a consolidated audit.

**Status:** Completed

Documents

- ILEAD AGUA DULCE - Form 990 - 2020 Client Copy.pdf
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## 4. Action Items

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### 4.1. 2021-2022 Annual Independent Auditor Agreement

Discuss and take action regarding the annual independent auditor agreement for the 2021-2022 school year.

Kim Lyle, iLEAD Support Provider, presented the 2021-2022 Auditor Agreement. This is with the same company, but with a new audit lead, not consolidating.

Lester asks if all iLEADs are un-consolidating and Kelly answered yes, the ones in California.

Motion: Mary Johnson

Second: Lester Mascon

Unanimously approved.

**Due date:**



**Status:** Completed

Documents

- iLEAD Agua Dulce - 22 CLA Audit Engagement Letter.pdf
- 

#### 4.2. Educational Protection Account Resolution

Discuss and take action regarding annual Educational Protection Account Resolution as required by CDE.

Kim Lytle, iLEAD Support Provider, presented the Education Protection Account Resolution.

Motion: Mary Johnson

Second: Leste

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- FY22.23 iLEAD Agua Dulce EPA Resolution.pdf
- 

#### 4.3. LCAP

Discuss and take action regarding the 2022 - 2025 LCAP.

Lara Durrell and Elsa Montez, iLEAD Support Providers, presented the LCAP and answered questions of the Board.

Motion: Lester Mascon

Second: Susan Slates

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce 2022-23 LCAP.pdf
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#### 4.4. 21-22 Estimated Actuals and Multyyear School Budget

Discuss and take action regarding the 2021-2022 Estimated Actuals and school budget.

Kelly O'Brien, iLEAD Support Provider, presented the Estimated Actuals and answered questions of the Board.

Motion: Mary Johnson

Second: Kurt Kne

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce Preliminary Budget Narrative FY22\_23.pdf
  - 2022-23 iLEAD Agua Dulce Preliminary Budget Alternative Form and MYP.pdf
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#### 4.5. Revised iLEAD CA Service Agreement

Discuss and take action regarding the revised iLEAD CA Service Agreement.

Amanda Fischer, iLEAD Support Provider, presented the Revised iLEAD CA Service Agreement and answered questions of the Board.

Amanda clarified the agreement included technology, professional development, leadership e. Lester requested an extension. Kurt Knechtel motioned to table this agreement. Kim Lytle said that ICA will continue to work with iLAgua Dulce.

Motion: Kurt Knechtel

Second: Lester Mascon

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- iCA Updated Service Agreement 22-23.pdf
  - 2022-2023 iCA Strategic Goals and Accomplishments 21-22.pptx.pdf
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#### 4.6. iCA Special Education Shared Service Agreement

Discuss and take action regarding the revised iLEAD Special Education Service Agreement.

Amanda Fischer, iLEAD Support Provider, recommended that this item also be tabled beaus the Directors haven't had a chance to review the document yet.

Christine Johnson requested that both this item and the tabled iLEAD CA Agreement be on the same agenda for next time.

Motion: Lester Mascon

Second: Mary Johnson

Unanimously approved.

**Due date:**

**Status:** Completed

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#### 4.7. Revised Cell Phone Policy

Discuss and take action regarding the revised Cell Phone policy.

Kim Lytle, iLEAD Support Provider, presented the Cell Phone Policy and answered questions of the Board. This was to align Lisa Latimer with other Directors getting the same cell phone rate of \$75 a month.

Motion: Lester Mascon

Second: Susan Slates

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- Revised - Cell Phone Policy iLEAD Agua Dulce.pdf



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#### 4.8. Revised Employee Guidebook

Discuss and take action regarding the revised Employee Guidebook with required changes to reflect current practices, procedures, and/or laws.

Natasha Baugh, iLEAD Support Provider, reported the Revised Employee Handbook and answered questions of the Board.

Motion: Mary Johnson

Second: Lester Mascon

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- iLEAD Agua Dulce \_ Employee Guidebook 22-23 Red Line .pdf

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#### 4.9. 2022 - 2023 Board Meeting Dates

Discuss and take action regarding the 2022 - 2023 Board Meeting Dates.

Kim Lytle, iLEAD Support Provider, reported the upcoming dates and answered questions of the Board.

Motion: Lester Mascon

Second: Kurt Knechtel

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- Draft - 2022 - 2023 Board Calendar-i LEAD Agua Dulce .pdf

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#### 4.10. 2022-2023 Insurance Policies

Discuss and take action regarding the 2022-2023 insurance policies.

Amber Seggie, Gallagher Representative, presented the Insurance Policy and answered questions of the Board.

Lester Macon asked if we could get a direct quote and Amber replied they couldn't do so by July 1st. Lester requested the Board circles back to this.

Motion: Kurt Knechtel

Second: Susan Slates

Unanimously approved.

**Due date:**

**Status:** Completed

Documents

- iAD Board Resolution - Insurance Policy 2022-2023.pdf



## 5. Board Comments

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### 5.1. Board Comments

No comments made.

**Status:** Completed

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## 6. Closing Items

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### 6.1. Next Meeting Date

Pending Action Above

The next scheduled meeting is September 6, 2022 however the Board anticipates a Special Meeting to be scheduled before September.

**Status:** Completed

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### 6.2. Adjournment

The meeting was adjourned at 6PM.

**Status:** Completed

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