

MEETING MINUTES - Santa Clarita Valley international Board Meeting

Board Approved: August 12, 2022

Date	Wednesday, June 29, 2022
Started	4:03 PM
Ended	5:15 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Kim Lytle
Recorder	Donna Wood

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Kim Lytle called the meeting to order at 4:03pm

Status: Completed

1.2. Roll Call

Shelly Berry - Present

Sharon Lord Greenspan - Present

Greg Kimura - Present

Wendy Emeterio - Arrived at 4:05pm

Nicole Miller - Absent

Status: Completed

1.3. Pledge Of Allegiance

Pledge of Allegiance was recited

Status: Completed

1.4. Approve Agenda

Motion to Approve: Sharon Lord Greenspan

Seconded by: Greg Kimura

Unanimously Approved

Sharon Lord Greenspan: Yes

Greg Kimura: Yes

Shely Berry: Yes

Wendy Emeterio: Yes

Nicole Miller: Absent

Due date:

Status: Completed

1.5. Approve Minutes

Motion to Approve: Wendy Emeterio

Seconded by: Shelly Berry

Unanimously Approved

Wendy Emeterio: Yes

Shely Berry: Yes

Sharon Lord Greenspan: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- Minutes-2022-06-21.pdf
-

2. Public Comments

2.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments were made

Status: Completed

3. Discussion And Reports

3.1. 2020-2021 Audit Report & Form 990 Income Tax Return

Review and discussion of the 2020-2021 audit report and Form 990 Income Tax Return as presented.

Kelly O'Brien presented the 2020-2021 Audit Report & Form 990 Income Tax Return to the Board and answered questions of the Board

Status: Completed

Documents

- SANTA CLARITA VALLEY - Form 990 - 2020 Client Copy.pdf
-

4. Action Items

4.1. 2021-2022 Annual Independent Auditor Agreement

Discuss and take action regarding the annual independent auditor agreement for the 2021-2022 school year.

Kim Lytle presented the 2021-2022 Annual Independent Auditor Agreement to the Board and answered questions of the Board.

Motion to Approve: Greg Kimura

Seconded by: Wendy Emeterio

Unanimously Approved

Greg Kimura: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Sharon Lord Greenspan: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- SCVI - 22 CLA Audit Engagement Letter.pdf
-

4.2. Educational Protection Account Resolution

Discuss and take action regarding annual Educational Protection Account Resolution as required by CDE.

Kim Lytle presented the Educational Protection Account Resolution to the Board and answered questions of the Board.

Motion to Approve: Wendy Emeterio

Seconded by: Sharon Lord Greenspan

Unanimously Approved

Wendy Emeterio: Yes

Sharon Lord Greenspan: Yes

Shely Berry: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- FY22.23 SCVi EPA Board Resolution.pdf
-

4.3. LCAP

Discuss and take action regarding the 2022 - 2025 LCAP.

Lara Durrell presented the LCAP to the Board and answered questions of the Board

Motion to Approve: Sharon Lord Greenspan

Seconded by: Wendy Emeterio

Unanimously Approved

Sharon Lord Greenspan: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- SCVi LCAP 2022-23.pdf
-

4.4. 21-22 Estimated Actuals and Multyyear School Budget

Discuss and take action regarding the 2021-2022 Estimated Actuals and school budget.

Kelly O'Brien presented the 21-22 Estimated Actuals and Multiyear School Budget to the Board and answered questions of the Board

Motion to Approve: Greg Kimura

Seconded by: Sharon Lord Greenspan

Unanimously Approved

Greg Kimura: Yes

Sharon Lord Greenspan: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- 2022-23 SCVi Preliminary Budget Alternative Form and MYP.pdf
-

4.5. Revised iLEAD CA Service Agreement

Discuss and take action regarding the revised iLEAD CA Service Agreement.

Amanda Fischer presented the Revised iLEAD CA Service Agreement to the Board and answered question of the Board

Motion to Approve: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

Sharon Lord Greenspan: Yes

Shely Berry: Yes

Greg Kimura: Yes

Wendy Emeterio: Abstained due to conflict of Employment

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- iCA Updated Service Agreement 22-23.pdf
 - 2022-2023 iCA Strategic Goals and Accomplishments 21-22.pptx.pdf
-

4.6. iCA Special Education Shared Service Agreement

Discuss and take action regarding the revised iLEAD Special Education Service Agreement.

Amanda Fischer requested that the iCA Special Education Shared Service Agreement be Tabled till the next meeting

Motion to Table: Shely Berry

Seconded by: Sharon Lord Greenspan

Unanimously Approved

Shely Berry: Yes

Sharon Lord Greenspan: Yes

Greg Kimura: Yes

Wendy Emeterio: Yes

Nicole Miller: Absent

Due date: 8/17/2022

Status: Deferred until 8/17/2022

4.7. Revised Employee Guidebook

Discuss and take action regarding the revised Employee Guidebook with required changes to reflect current practices, procedures, and/or laws.

Natasha Baugh presented the Revised Employee Guidebook to the Board and answered questions of the Board

Motion to Approved: Sharon Lord Greenspan

Seconded by: Shely Berry

Unanimously Approved

Sharon Lord Greenspan: Yes

Shely Berry: Yes

Greg Kimura: Yes

Wendy Emeterio: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- SCVi _ Employee Guidebook 22-23 Red Line.pdf
-

4.8. Revised Cell Phone Policy

Kim Lytle presented the Revised Cell Phone Policy to the Board and answered questions of the Board

Motion to Approved: Sharon Lord Greenspan

Seconded by: Wendy Emeterio

Unanimously Approved

Sharon Lord Greenspan: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- Revised - Cell Phone Policy_SCVi.pdf
-

4.9. 2022-2023 Insurance Policies

Discuss and take action regarding the 2022-2023 insurance policies.

Espi Briones introduced Amber Seggie from Gallagher presented the 2022-2023 Insurance Policies to the Board and answered questions of the Board

Motion to Approved: Sharon Lord Greenspan

Seconded by: Wendy Emeterio

Unanimously Approved

Sharon Lord Greenspan: Yes

Wendy Emeterio: Yes

Shely Berry: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- SCVi Board Resolution - Insurance Policy 2022-2023.pdf
-

4.10. School Flooring

Discuss and take action regarding the quotes provided for school flooring.

April Cauthron presented the School Flooring to the Board and answered questions of the Board.

Motion to Approved Hoover Flooring: Wendy Emeterio

Seconded by: Sharon Lord Greenspan

Unanimously Approved

Wendy Emeterio: Yes

Sharon Lord Greenspan: Yes

Shely Berry: Yes

Greg Kimura: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- A&G General Construction.pdf
 - Hoover Company Floor Covering Contractors.pdf
 - Hawse Proposal.pdf
-

4.11. 2022 - 2023 Board Meeting Dates

Discuss and take action regarding the 2022 - 2023 Board Meeting Dates.

Amanda Fischer presented the 2022-2023 Board Meeting Dates to the Board and answered questions of the Board

Motion to Approved Hoover Flooring: Sharon Lord Greenspan

Seconded by: Greg Kimura

Unanimously Approved

Sharon Lord Greenspan: Yes

Greg Kimura: Yes

Shely Berry: Yes

Wendy Emeterio: Yes

Nicole Miller: Absent

Due date:

Status: Completed

Documents

- Draft 2022-2023 Board Meeting Calendar - SCVi .pdf
-

5. Board Comments

5.1. Board Comments

Sharon Lord Greenspan wished all staff a great summer break

Wendy Emeterio thanked everyone

Greg Kimura thanked Chad Powell, Martha Spansel Pellico and wished all staff a great summer break

Status: Completed

6. Closing Items

6.1. Next Meeting Date

Pending Action Above

August 17,2022

Status: Completed

6.2. Adjournment

Meeting adjourned at 5:15pm

Status: Completed
