



## MEETING MINUTES - iLEAD CA/Hybrid

### Meeting

<b>Date</b>	Wednesday, June 29, 2022
<b>Started</b>	6:00 PM
<b>Ended</b>	8:39 PM
<b>Location</b>	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular Scheduled Meeting
<b>Chaired by</b>	Cheri Bradford
<b>Recorder</b>	Julie Basse

### Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

Meeting was called to order at 6:00 p.m.

**Status:** Completed

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### 1.2. Roll Call

Cheri Bradford - Present

Kenchy Ragsdale - Present

Kenneth Scott - Present

**Status:** Completed

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### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

**Status:** Completed

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### 1.4. Approve Agenda

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

**Due date:**

**Status:** Completed

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### 1.5. Approve Minutes



Motion: Kenneth Scott

Seconded: Kenchy Ragsdale

Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- Minutes-2022-06-22.pdf

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## 2. Closed Session

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### 2.1. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of case: Student v. iLEAD Exploration Charter (OAH Case No. 2022040494)

**Status:** Completed

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### 2.2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Gov. Code section 54956.9(d)(2): 3 Matters

**Status:** Completed

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### 2.3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Gov. Code section 54957(b)

**Status:** Completed

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## 3. Report Of Closed Session

The Board has accepted the settlement agreement in Student v. iLEAD Exploration Charter (OAH Case No. 2022040494), a special education due process matter.

Votes: Kenneth Scott - yes; Kenchy Ragsdale - yes; Cheri Bradford - yes.

**Status:** Completed

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## 4. Public Comments

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### 4.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comment(s) made

**Status:** Completed

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## 5. Discussion And Reports

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### 5.1. 2020 - 2021 Audit Report & Form 990 Income Tax Return

Review and discussion of the 2020-2021 audit report and Form 900 Income Tax Return as presented.

Kelly O'Brien presented the Audit Report and Form 990 Income Tax Return and answered questions of the Board.

**Status:** Completed

#### Documents

- iLead California Charters 1 - Form 990 - 2020 Client Copy.pdf
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## 6. Action Items

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### 6.1. 2021 - 2022 Annual Independent Auditor Agreement

Discuss and take action regarding the annual independent auditor agreement for the 2021-2022 school year.

Kelly O'Brien presented the Annual Independent Auditor Agreement and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

**Due date:**

**Status:** Completed

#### Documents

- iLEAD California Charters 1 - 22 CLA Audit Engagement Letter.pdf
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### 6.2. Educational Protection Account Resolution

Discuss and take action regarding annual Educational Protection Account Resolution as required by CDE.

Kim Lytle presented the EPA Resolution and answered the questions of the Board.

Motion: Kenneth Scott

Seconded: Kenchy Ragsdale

Unanimously Approved

**Due date:**

**Status:** Completed

#### Documents

- FY22.23 Hybrid EPA Board Resolution.pdf
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### 6.3. LCAP

Discuss and take action regarding the 2022 - 2025 LCAP.

Lara Durrell and Elsa Montez presented the LCAP and 2021 - 2022 and school dashboard local Indicators and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved



**Due date:**

**Status:** Completed

Documents

- iLEAD Hybrid 2022-23 LCAP.pdf

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#### 6.4. 21-22 Estimated Actuals and Multityear School Budget

Discuss and take action regarding the 2021-2022 Estimated Actuals and school budget.

Kelly O'Brien presented the Estimated Actuals and Multiyear School Budget and answered questions of the Board.

Motion: Kenneth Scott

Seconded: Kenchy Ragsdale

Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- 2022-23 iLEAD Hybrid Preliminary Budget Alternative Form and MYP.pdf
- Hybrid FY22.23 Preliminary Budget for Board Review (1).pdf
- FY 22\_23 ILEAD Hybrid Budget Narrative 06.28.2022.pdf

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#### 6.5. iCA Special Education Shared Service Agreement

Discuss and take action regarding the revised iLEAD Special Education Service Agreement.

Amanda Fischer gave an update on the Special Education Shared Agreement and suggested the Board table this item.

The Board tabled this item.

**Due date:** 8/31/2022

**Status:** In progress / deferred until 8/31/2022

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#### 6.6. Revised Employee Guidebook

Discuss and take action regarding the revised Employee Guidebook with required changes to reflect current practices, procedures, and/or laws.

Natasha Baugh presented the Revised Employee Guidebook and answered questions of the Board.

Motion: Cheri Bradford

Seconded: Kenchy Ragsdale

Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- iLEAD CA \_ Employee Guidebook 22-23 Red Line.pdf

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#### 6.7. iCA Holiday Policy



Discuss and take action regarding the 2022-2023 Holiday Policy.

Kim Lytle presented the Holiday Policy and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- iCA Holiday Policy 22-23.pdf
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### 6.8. Revised Cell Phone Policy

Discuss and take action regarding the revised Cell Phone policy.

Kim Lytle presented the Revised Cell Phone Policy and answered questions of the Board.

Motion: Kenneth Scott

Seconded: Kenchy Ragsdale

Unanimously Approved

After the vote, Kenneth Scott stated he would like to entertain raising the amount to \$100 if viable in the future.

**Due date:**

**Status:** Completed

Documents

- Revised - Cell Phone Policy- iLEAD Hybrid.pdf
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### 6.9. LEE ACTON Lease Extension

Discuss and take action regarding the iCA/iLEAD Hybrid Lease extension for Suite A, B, and C in Acton.

Amanda Fischer presented the Lee Acton Lease Extension and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

**Due date:**

**Status:** Completed

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### 6.10. 2022 - 2023 Board Meeting Dates

Discuss and take action regarding the 2022 - 2023 Board Meeting Dates.

Kim Lytle presented the 2022-2023 Board Meeting Dates and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously Approved



**Due date:**

**Status:** Completed

Documents

- Draft- iLEAD CA 2022-2023 Board Meeting Calendar.pdf
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## 6.11. 2022-2023 Insurance Policies

Discuss and take action regarding the 2022-2023 insurance policies.

Espi Briones, MLN Support Provider, and Amber Seggie, Insurance Broker, presented the 2022-2023 Insurance Policies and answered questions of the Board.

Motion: Kenchy Ragsdale

Seconded: Cheri Bradford

Unanimously Approved

**Due date:**

**Status:** Completed

Documents

- iCA Board Resolution - Insurance Policy 2022-2023.pdf
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## 6.12. Approval of CEO Contract

Discuss and take action regarding the CEO Contract.

iCA's CEO's fixed term agreement expires tomorrow, June 30<sup>th</sup>. This agenda item is to consider whether to offer an at-will employment agreement for the CEO on the same terms and conditions of compensation as contained in the current agreement. These terms include:

1. Annual base salary of \$203,962.56.
2. Use of a school owned automobile
3. 22 days of paid vacation per year
4. Same sick leave and other benefits as provided to all other employees.

Can we have a motion to approve Cheri Bradford Board member to work with appropriate individuals and execute the at-will employment agreement on these terms?

Motion: Kenchy Ragsdale

Seconded: Kenneth Scott

Unanimously Approved

**Status:** Completed

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## 7. Comments

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### 7.1. Board Comments



Kenchy Ragsdale thanked Dr. Caprice Young for joining the organization. He also expressed thanks to Lara Durrell and said he was sad to see her go and wished her well in her new endeavor.

Cheri Bradford said she felt the same way.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Next Meeting Date

Pending Action Above

The next regular meeting is scheduled for Wednesday, August 31, 2022 at 5:30 p.m.

**Status:** Completed

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### 8.2. Adjournment

Meeting was adjourned at 8:39 p.m.

**Status:** Completed

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