

**iLEAD Spring Meadows**  
**Board Meeting**

**MINUTES**

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “Meeting”) on December 6, 2021.

**Board Members in Attendance:**

Raina Dawson  
Tricia Maassel  
David Shock  
LaTanya Wilson, Chairwoman

**Board Members Not in Attendance:**

Josiah Lesley

**Guests in Attendance:**

Rahni Murphy, Guest  
Sarah Bennett, iLEAD Spring Meadows  
Lesley Gillen, Massa Financial Solutions, via Zoom  
Julie Halliday, Maker Learning Network, via Zoom  
Kristin Katakis, Ohio Council of Community Schools, via Zoom  
Michael Garcar, Callender Law Group

**I. Sign-in/ A Call to Order**

The meeting was called to order at 6:00 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

**II. Introduction of Prospective Board Member**

Member Dawson introduced Rahni Murphy as an individual who is interested in serving on the Board. Ms. Murphy addressed the Board.

**III. Adoption/Approval of Minutes from Previous Board Meeting**

*Minutes from the November 15, 2021, Board Meeting*

The Minutes from the November 15, 2021, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Maassel to adopt the Minutes from the November 15, 2021, Board Meeting without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other</b> ( <i>Abstain, Not Present, etc.</i> )
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

#### **IV. Reports and Updates**

##### **a. Operator Report**

Ms. Bennett gave the Operator Report. Curriculum and instruction were discussed. Reading Improvement Plans for students in Grades K-3 have been completed.

Professional development was discussed. Selected staff members continue to participate in the “Leading Towards Equity” trainings hosted by Maker Learning Network. The School’s leadership met with Maker Learning Network to discuss academic goals for next year.

COVID-19 was discussed. The State of Ohio recently published new guidance on quarantining students which the School is abiding by.

School events were discussed. The School is offering tutoring in Math from Grades 6-8. Many students are partaking in martial arts class. The School hosted a fundraiser that raised about \$1,300 for Wounded Warriors Project.

Enrollment and recruitment were discussed. The School has an enrollment of about 217 students. The School took part in several community events and continues to offer tours to prospective families every Tuesday.

The Superintendent’s Residency Verification Update was given. There are no residency disputes.

##### **b. Sponsor Report**

Ms. Katakis gave the Sponsor Report. The “Board Brief” was reviewed.

##### **c. Treasurer Report**

Mr. Massa gave the Treasurer Report. The November financial statement was presented to the Board for review. The School was paid on 220 FTEs in November. The State of Ohio’s new school funding formula is expected to be implemented in January.

The School’s audit was discussed. The annual audit will likely begin in January.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Shock to adopt the Treasurer Report without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

**d. Legal Update**

Mr. Garcar gave the Legal Update. The December *Legal Update* was presented to the Board for review. A discussion was had. An overview of “New Business” resolutions was given.

**V. Committee Reports**

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- Chairwoman Wilson requested that the Board discuss contracting with ZIM Consulting to assist with grant writing at the January Board meeting.

**VI. Old Business**

There was no Old Business discussed.

**VII. Public Comment**

**a. Public Comment on Peanut and Food Allergy Policy**

The public was given the opportunity to comment on the Board’s Peanut and Food Allergy Policy. No members of the public were present to provide comment.

**VIII. New Business**

**a. Resolution, Adoption/Approval Paid Sick Leave Policy**

The Paid Sick Leave Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Paid Sick Leave Policy without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

b. *Resolution, Adoption/Approval School Staff Training Requirements*

The School Staff Training Requirements were brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Dawson to adopt the School Staff Training Requirements without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

c. *Resolution, Adoption/Approval Peanut and Food Allergy Policy*

The Peanut and Food Allergy Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Peanut and Food Allergy Policy without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

**IX. Open Discussion**

There was no Open Discussion.

**X. Date, Time, and Location of Next Meeting**

Regular Board Meeting, January 24, 2022, at 6:00 p.m. Eastern, at 1615 Timberwolf Drive, Holland, OH 43528.

**XI. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Maassel to adjourn the December 6, 2021, Board Meeting of iLEAD Spring Meadows, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:38 p.m.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other</b> ( <i>Abstain, Not Present, etc.</i> )
Raina Dawson	X		
Josiah Lesley			<i>Not present</i>
Tricia Maassel	X		
David Shock	X		
LaTanya Wilson	X		

### APPROVAL AND ADOPTION OF MINUTES

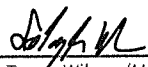
The Motion to approve and adopt the Minutes from the December 6, 2021, Regular

Board Meeting of iLEAD Spring Meadows with /without amendments made by

Dawson, seconded by Maassel.

Board Member Name/Initials	AYE	NAY	OTHER ( <i>abstain, not present, etc.</i> )
Raina Dawson	X		
Tricia Maassel	X		
Rahni Murphy	X		
David Shock	X		
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 28<sup>th</sup> day of February, 2022.

  
LaTanya Wilson (Mar 1, 2022 07:51 EST)

*LaTanya Wilson, Chairwoman  
iLEAD Spring Meadows*