

**iLEAD Spring Meadows**  
**Board Meeting**

**MINUTES**

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “Meeting”) on October 18, 2021.

**Board Members in Attendance:**

Raina Dawson  
Josiah Lesley  
Tricia Maassel  
David Shock  
LaTanya Wilson, Chairwoman

**Guests in Attendance:**

Sarah Bennett, iLEAD Spring Meadows  
Dave Massa, Massa Financial Solutions, via Zoom  
Julie Halliday, Maker Learning Network, via Zoom  
Amer Kuric, Maker Learning Network, via Zoom  
Lynn Boop, Maker Learning Network, via Zoom  
Kristin Katakis, Ohio Council of Community Schools, via Zoom  
Michael Garcar, Callender Law Group  
Mandy Sargeant, Care Team  
Katrina Johnson, Care Team

**I. Sign-in/ A Call to Order**

The meeting was called to order at 6:05 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

**II. Adoption/Approval of Minutes from Previous Board Meeting**

*Minutes from the September 20, 2021, Board Meeting*

The Minutes from the September 20, 2021, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Dawson to adopt the Minutes from the September 20, 2021, Board Meeting without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other (<i>Abstain, Not<br/>Present, etc.</i>)</b> |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

### **III. Reports and Updates**

#### **a. Operator Report**

Ms. Bennett gave the Operator Report. Curriculum and academics were discussed. The School has administered i-Ready assessments in both Reading and Math to all students. Teachers are using the data to tailor academic instruction. NWEA MAP Assessments began on October 11<sup>th</sup>.

COVID-19 was discussed. The School have had to quarantine three (3) classes and several staff members since the beginning of the academic year.

School events were discussed. The iSupport group met on September 7<sup>th</sup>. The School has launched a martial arts program that is offered to students after school on Tuesdays and Thursdays.

Enrollment and recruitment were discussed. The School has an enrollment of about 230 students. There are approximately (10) students in the process of enrolling. The School took part in several community events and continues to offer tours to prospective families every Tuesday.

The Superintendent's Residency Verification Update was given. There are no residency disputes.

#### **b. Operator Report**

Ms. Katakis gave the Sponsor Report. First Trimester worksheets are in the process of being completed. A School site visit will be held in November.

#### **c. Treasurer Report**

Mr. Massa gave the Treasurer Report. The September financial statement was presented to the Board for review. The Ohio Department of Education has delayed the implementation of the new funding formula until December. The financial statement is in line with the School's recent fiscal performance.

A discussion on ESSER funds was had. ESSER II funds are nearly expended. The School is planning to begin expending ESSER III funding.

The School budget was discussed. The updated budget is nearly identical to the budget the Board previously passed earlier this year.

The Five-Year Financial Forecast was discussed. Revenue is expected to be flat. The forecast does not take into account the new school funding formula. The School will need to increase enrollment to pre-COVID-19 numbers in order to handle an expected increase in expenses over the next few years.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Lesley to adopt the Treasurer Report without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other</b> ( <i>Abstain, Not<br/>Present, etc.</i> ) |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

**d. Legal Update**

Mr. Garcar gave the Legal Update. The October *Legal Update* was presented to the Board for review. A discussion was had. An overview of “New Business” resolutions was given.

**IV. Public Hearings**

The Test Preparation Time Limit Waiver and IDEA Part B public hearings were held. There were no members of the public who provided comment.

**V. Committee Reports**

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- no report at this time.

**VI. Old Business**

There was no Old Business discussed.

**VII. New Business**

*a. Resolution, Adoption/Approval Personnel Report, October 2021*

The Personnel Report was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to adopt the Personnel Report, October 2021 without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other</b> ( <i>Abstain, Not<br/>Present, etc.</i> ) |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

b. *Resolution, Adoption/Approval School Budget, 2021/2022 Academic Year*

The School budget was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the School Budget, 2021/2022 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other (Abstain, Not<br/>Present, etc.)</b> |
|-----------------------------------|------------|------------|---|
| Raina Dawson                      | X          |            |   |
| Josiah Lesley                     | X          |            |   |
| Tricia Maassel                    | X          |            |   |
| David Shock                       | X          |            |   |
| LaTanya Wilson                    | X          |            |   |

c. *Resolution, Adoption/Approval Five-Year Financial Forecast, 2021/2022 Academic Year*

The Five-Year Financial Forecast was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to adopt the Five-Year Financial Forecast, 2021/2022 Academic Year without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other (Abstain, Not<br/>Present, etc.)</b> |
|-----------------------------------|------------|------------|---|
| Raina Dawson                      | X          |            |   |
| Josiah Lesley                     | X          |            |   |
| Tricia Maassel                    | X          |            |   |
| David Shock                       | X          |            |   |
| LaTanya Wilson                    | X          |            |   |

d. *Resolution, Adoption/Approval Test Preparation Time Limit Waiver, 2021/2022 Academic Year*

The Test Preparation Time Limit Waiver was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Test Preparation Time Limit Waiver, 2021/2022 Academic Year without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other (Abstain, Not<br/>Present, etc.)</b> |
|-----------------------------------|------------|------------|---|
| Raina Dawson                      | X          |            |   |
| Josiah Lesley                     | X          |            |   |
| Tricia Maassel                    | X          |            |   |
| David Shock                       | X          |            |   |
| LaTanya Wilson                    | X          |            |   |

e. *Resolution, Adoption/Approval Online Learning, 2021/2022 Academic Year*

The resolution for Online Learning was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to

adopt the resolution for Online Learning, 2021/2022 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other</b> ( <i>Abstain, Not<br/>Present, etc.</i> ) |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

f. *Resolution, Adoption/Approval Annual Report, 2020/2021 Academic Year*

The Annual Report was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Annual Report, 2020/2021 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other</b> ( <i>Abstain, Not<br/>Present, etc.</i> ) |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

**VIII. Open Discussion**

There was no Open Discussion.

**IX. Public Comment**

There were no members of the public who wished to address the Board.

**X. Date, Time, and Location of Next Meeting**

Regular Board Meeting, November 15, 2021, at 6:00 p.m. Eastern, at 1615 Timberwolf Drive, Holland, OH 43528.

**XI. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Dawson to adjourn the October 18, 2021, Board Meeting of iLEAD Spring Meadows, seconded by Member Lesley, the Motion passed by unanimous affirmative vote. The meeting adjourned at 6:46 p.m.


| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other</b> ( <i>Abstain, Not<br/>Present, etc.</i> ) |
|-----------------------------------|------------|------------|--|
| Raina Dawson                      | X          |            |  |
| Josiah Lesley                     | X          |            |  |
| Tricia Maassel                    | X          |            |  |
| David Shock                       | X          |            |  |
| LaTanya Wilson                    | X          |            |  |

**APPROVAL AND ADOPTION OF MINUTES**


The Motion to approve and adopt the Minutes from the October 18, 2021, Regular

Board Meeting of iLEAD Spring Meadows with without amendments made by

Member Dawson, seconded by Member Shock.

| Board Member<br>Name/Initials | AYE | NAY | OTHER (abstain,<br>not present, etc.)   |
|-------------------------------|-----|-----|---|
| Raina Dawson                  | XKD |     |  |
| Tricia Maassel                |     |     | Not present   |
| David Shock                   | DSX |     |   |
| LaTanya Wilson<br>Chairwoman  | X   |     |   |

Executed and adopted by a vote of the Board on this 15<sup>th</sup> day of November, 2021.

  
\_\_\_\_\_  
LaTanya Wilson, Chairwoman  
iLEAD Spring Meadows