

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “Meeting”) on August 23, 2021.

Board Members in Attendance:

Raina Dawson
Josiah Lesley
Tricia Maassel
LaTanya Wilson, Chairwoman

Board Members Not in Attendance:

David Shock

Guests in Attendance:

Sarah Hawley, iLEAD Spring Meadows
Sarah Bennett, iLEAD Spring Meadows
Lesley Gillen, Massa Financial Solutions, via Zoom
Julie Halliday, Maker Learning Network, via Zoom
Amer Kuric, Maker Learning Network, via Zoom
Lynn Boop, Maker Learning Network, via Zoom
Kristin Katakis, Ohio Council of Community Schools
Michael Garcar, Callender Law Group
Anne Trakas, Callender Law Group, via Zoom
Rick Wilson, Parent
Myciah Musa, Parent
Danielle Thomas, Parent
James Bland, Parent
K. Johnson, Parent

I. Sign-in/ A Call to Order

The meeting was called to order at 6:03 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Board Member Resignation

Chairwoman Wilson stated that Jacquelyn May has resigned from the Board due to the fact that she has moved out of the area. Chairwoman Wilson thanked Ms. May for her contributions to her Board. Upon Motion duly made by Member Maassel to accept the resignation of Jacquelyn May from the Board, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

III. Appointment of Prospective Board Member

Chairwoman Wilson introduced Josiah Lesley to the Board as a prospective Board member. Mr. Lesley reviewed his qualifications to serve on the Board and stated he was very interested in helping to serve the School's students. Upon Motion duly made by Member Dawson to appoint Member Lesley to the Board for a term ending at the 2024 annual meeting, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

Ms. Katakis stated the Sponsor formally approved Member Lesley serving on the Board.

IV. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the June 21, 2021, Board Meeting

The Minutes from the June 21, 2021, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Dawson to adopt the Minutes from the June 21, 2021, Board Meeting without amendment, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

V. Legal Update

Mr. Garcar gave the Legal Update. The August *Legal Update* was reviewed with the Board. An overview of the Board's annual meeting was given. A summary of "New Business" resolutions was given.

VI. Annual Meeting

a. Board Officer Elections

The election of Board officers for the 2021/2022 academic year was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Maassel to nominate Member Wilson for the position of Chairwoman, Member Dawson for the position of Vice Chairwoman, Member Lesley for the position of Treasurer, and Member Shock for the position of Secretary, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

b. Board Committees

A discussion on Board committees was had. Chairwoman Wilson appointed the following Board members to committees. Member Dawson was appointed to the Executive Committee and the Audit & Finance Committee. Member Lesley was appointed to the Student Appeals & Discipline Committee. Chairwoman Wilson was appointed to the Personnel Committee.

VII. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. The PII Grant was discussed. Materials, programs, and professional development was all procured to support the School's math initiative.

Academics were discussed. The Summer Enrichment Camp was a success. More than 50 students participated.

School staff was discussed. All staff members attended a team building retreat. Professional development took place from August 9-16.

School activities were discussed. Open houses were held on July 1st and July 14th. Kindergarten and New Family Orientation was held on August 17th. The "Meet Your Facilitator" event was held on August 19th.

Enrollment and recruitment were discussed. The School has about 243 students fully enrolled with about 15 applications in progress, and approximately 13 new offers open. The School continues to offer "Take a Tour Tuesday" in addition to weekly virtual open houses.

The Superintendent's Residency Verification Report was given. Approximately five (5) students updated their primary address. There were no residency disputes last month.

Ms. Halliday gave the Maker Learning Report. A discussion was had.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. An overview of Ohio's new school funding formula was given.

c. Treasurer Report

Ms. Gillen gave the Treasurer Report. The July financial statement was presented to the Board for review. The School was reimbursed on 230 FTEs in July. The School ended the month with a cash balance of about \$111,000.

ESSER Funding was discussed. The School has spent nearly all of its ESSER I funding, and will soon begin to start spending ESSER II funding. The School recently submitted the ESSER III budget to the Ohio Department of Education for approval. Member Lesley asked what ESSER Funds are. Ms. Gillen gave a summary overview of the funding.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Maassel to adopt the Treasurer Report without amendment, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

VIII. Revised Return to In-Person Instruction & Continuity of Services Plan

Ms. Hawley stated that the School is proposing revisions to the Return to In-Person Instruction & Continuity of Services Plan which was passed at the June Board meeting. The revisions would require all students and staff to wear masks inside the School regardless of vaccination status. A discussion was had. Chairwoman Wilson asked if there was any public comment.

Mr. Bland and Mr. Wilson spoke in support of students and staff being required to wear masks. Ms. Musa and Ms. Thomas spoke in opposition to requiring students and staff to wear masks.

Member Maassel and Chairwoman Wilson thanked members of the public for attending the Board meeting and sharing their opinions with the Board.

Upon Motion duly made by Member Maassel to approve the revised Return to In-Person Instruction & Continuity of Services Plan as presented without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

IX. Committee Reports

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- no report at this time.

X. Old Business

There was no Old Business discussed.

XI. New Business

a. Resolution, Adoption/Approval Personnel Report, July and August 2021

The Personnel Report was brought forward for consideration by the Board. A discussion was had during the "Legal Update." Upon Motion duly made by Member Dawson to adopt the Personnel Report, July and August 2021 without amendment, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

b. Resolution, Adoption/Approval School Visitor Policy, 2021/2022 Academic Year

The School Visitor Policy was brought forward for consideration by the Board. A discussion was had during the "Legal Update." Upon Motion duly made by Member Dawson to adopt the School Visitor Policy, 2021/2022 Academic Year, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

c. Resolution, Adoption/Approval Parent, Family, and Caregiver Engagement Policy and Plan, 2021/2022 Academic Year

The Parent, Family, and Caregiver Engagement Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to adopt the Parent, Family, and Caregiver Engagement Policy and Plan, 2021/2022 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

d. Resolution, Adoption/Approval Academic Prevention and Intervention Policy, 2021/2022 Academic Year

The Academic Prevention and Intervention Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Dawson to adopt the Academic Prevention and Intervention Policy, 2021/2022 Academic Year without amendment, seconded by Member Lesley, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

e. Resolution, Adoption/Approval Legal Services Agreement with Callender Law Group

The Legal Services Agreement was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Legal Services Agreement with the Callender Law Group without amendment,

seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

f. Resolution, Adoption/Approval School Leader Employment Agreement, 2021/2022 Academic Year

The School Leader Employment Agreement was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to adopt the School Leader Employment Agreement, 2021/2022 Academic Year without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

g. Resolution, Affirmation School Health & Safety Policies, 2021/2022 Academic Year

The Affirmation of School Health & Safety Policies was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to affirm the School Health & Safety Policies, 2021/2022 Academic Year without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

h. Resolution, Adoption/Approval Revised Return to In-Person Learning and Continuity of Services Plan

The Revised Return to In-Person Learning and Continuity of Services Plan was discussed and voted on during “VIII. Revised Return to In-Person Learning and Continuity of Services Plan” portion of the agenda.

i. *Resolution, Adoption/Approval Conflict of Interest Policy, 2021/2022 Academic Year*

The Conflict of Interest Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Dawson to adopt the Conflict of Interest Policy, 2021/2022 Academic Year without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

j. *Resolution, Affirmation of Homeless Children and Youth Policy, 2021/2022 Academic Year*

The Homeless Children and Youth Policy was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Lesley to affirm the Homeless Children and Youth Policy, 2021/2022 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

k. *Resolution, Adoption/Approval Career Technical Education Waiver, 2021/2022 Academic Year*

The Career Technical Education Waiver was brought forward for consideration by the Board. A discussion was had during the “Legal Update.” Upon Motion duly made by Member Maassel to adopt the Career Technical Education Waiver, 2021/2022 Academic Year without amendment, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

X. Open Discussion

Ms. Hawley stated that Maker Learning has sponsored diversity, equity, and inclusion training for the School's staff. Administrative staff will be taking part in monthly meetings through the end of the calendar year. Beginning in January, Maker Learning will assist the School in setting up an equity taskforce. Maker Learning will be incurring all costs associated with the training and task force.

XI. Public Comment

There were no members of the public who wished to address the Board.

XII. Date/Time and Location for Next Meeting

Regular Board Meeting, September 20, 2021, at 6:00p.m. Eastern, at 1615 Timberwolf Drive, Holland, OH 43528.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Maassel to adjourn the August 23, 2021, Board Meeting of iLEAD Spring Meadows, seconded by Member Dawson, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 7:01 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Raina Dawson	X		
Josiah Lesley	X		
Tricia Maassel	X		
David Shock			<i>Not present</i>
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the August 23, 2021, Regular

Board Meeting of iLEAD Spring Meadows with (without) amendments made by

Member Dawson, seconded by Member Lesley.

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Raina Dawson	X		RAINA DAWSON
Josiah Lesley	X		Josiah Lesley
Tricia Maassel			Not Present
David Shock			Not Present
LaTanya Wilson Chairwoman	LBW X		

Executed and adopted by a vote of the Board on this 30th day of September, 2021.

LaTanya Wilson
LaTanya Wilson, Chairwoman
iLEAD Spring Meadows