



# MEETING MINUTES - iLEAD Online Board Meeting

Board Approved: November 18, 2021

**Date** Monday, October 25, 2021  
**Started** 5:31 PM  
**Ended** 6:38 PM  
**Location** Address: 29477 The Old Rd, Castaic, CA 91384  
Zoom <https://zoom.us/j/5395735793>  
Meeting ID: 539 573 5793  
Dial in Number: 1-669-900-6833  
**Purpose** Regular Scheduled Meeting  
**Chaired by** Shawna Brown  
**Recorder** Kim Lytle

## Minutes

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

Meeting called to order at 5:31

**Status:** Completed

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#### 1.2. Roll Call

Shawna Brown - Present

Brent Pellico - Present

Maria Fiore - Present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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#### 1.4. Approve Agenda

Motion: Maria

Seconded: Brent

Passed Unanimously

**Due date:**

**Status:** Completed

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#### 1.5. Approve Minutes

Motion: Brent



Seconded: Maria

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- Minutes-2021-09-16-v1.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Ben Williams, facilitator, presented on behalf of the 7th and 8th grade team which includes Kathrine Williams and Katie Fleig. He reported that the grade level team is working together to teach core subjects, hold study halls, host ZOOM appointments, and cross curricular projects for the learners.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD Online governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motion: Brent

Seconded: Maria

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- Personnel Report\_Online 10.13.21.pdf
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### 4.2. Check Register

Motion: Brent

Seconded: Maria

Passed Unanimously



**Due date:**

**Status:** Completed

Documents

- iLEAD Online Payment Register\_20211013.pdf
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## 5. Discussion And Reports

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### 5.1. Learner Board Ambassador

Two Learner Board Ambassadors introduced themselves to the Board. They set the stage for reporting this year on behalf of the learners. They discussed current college and career advisory supports for the learners.

**Status:** Completed

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### 5.2. School Director Report

Erin reported the School Director Report and answered questions of the Board.

**Status:** Completed

Documents

- Oct 21, 2021 21-22 Site Director Board .docx.pdf
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### 5.3. The IDEAL Process

Matt Watson, iCA Support Provider, reported the iDEAL Process and answered questions of the Board.

**Status:** Completed

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## 6. Action Items

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### 6.1. 2020-2021 Unaudited Actuals

Kelly O'brien, iCA Support Provider, reported the Unaudited Actuals to the Board and answered questions.

Motion: Maria

Seconded: Brent

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- 2021 Form Debt iLEAD Online .pdf
  - iLEADOnline\_FY2021\_UnauditedActuals\_Final for District \_ 09102021.pdf
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### 6.2. ESSER III Expenditure Report

Erin presented the ESSER III Expenditure Report and answered questions of the Board.

Motion: Brent

Seconded: Maria



Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- iLEAD Online 2021-22 ESSER III Expenditure Plan DRAFT.docx.pdf
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### 6.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Kim Lytle, iCA Support Provided, presented the AB 361 Requirements and answered questions of the Board.

Motion: Maria

Seconded: Brent

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- iLEAD Online - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements.pdf
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### 6.4. Revised - Independent Policy

Kim Lytle, iCA Support Provided, presented the Revised Independent Study Policy and answered questions of the Board.

Motion: Maria

Seconded: Brent

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- Redlined iLEAD Online\_ Updated Independent Study Policy(5227348.1).pdf
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### 6.5. iCA and iLEAD Online Vendor Support Memorandum of Understanding

Kim Lytle, iCA Support Provided, presented the iCA Vendor MOU and answered questions of the Board.

Motion: Maria

Seconded: Brent

Abstained Due To Employment With iCA: Shawna

Passed Unanimously

**Due date:**

**Status:** Completed

Documents

- iCA and iLEAD Online Venor Support Memorandum of Understanding 1 (3).pdf
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## 7. Board Comments

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### 7.1. Board Comments

Maria, Brent, and Shawna thanked the Learner Ambassadors for being available at the Board Meetings to give a learner perspective of the school, learning, and activities.

Shawna thanked Matt and the iCA Team for organizing the iDEAL process in order to tell the iLEAD story and help new and existing staff understand and implement the principles.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Next Meeting Date

November 18, 2021

**Status:** Completed

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### 8.2. Adjournment

Meeting adjourned at 6:38

**Status:** Completed

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