



# iLEAD California Charters 1 Board

## Meeting Minutes: Tuesday, September 24, 2019

**Date/time:** Tuesday, September 24, 2019 Started: 4:00 PM Ended: 6:54 PM  
**Location:** Address: 29477 The Old Rd, Castaic Address: 2850 Fairview Rd, Costa Mesa Address: 2110 W Ave K, Lancaster Zoom Meeting: <https://zoom.us/j/5395735793> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** John Vescovo  
**Minuted rec. by:** Julie Basse  
**Status:** Minutes drafted

### Meeting documents

17 documents attached to agenda items below

### Agenda

#### 1. Opening Items

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##### 1.1. Call The Meeting To Order

Meeting was called to order at 4:00 pm

**Status:** Completed

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##### 1.2. Roll Call

John Vescovo - Present

Cheri Bradford - Present

Pat Hill - Present

Kenchy Ragsdale - Absent

**Status:** Completed

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##### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited

**Status:** Completed

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##### 1.4. Approve Agenda

Motioned: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

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##### 1.5. Approve Minutes



Motioned: Pat Hill

Seconded: Cheri Bradford

Unanimously Approved

**Status:** Completed (9/24/2019)

- iCA Minutes-2019-08-27-v1.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Presentation by AV Resource Center.

<https://vimeo.com/361927594/5b772a27d5>

Dawn Roberson presented the AV Ambassador Program.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the iLEAD CA Charters 1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comment(s) made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motioned: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

- Personnel Report\_iLEAD CA (Expl-AV) 9.19.19 - Google Docs.pdf
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### 4.2. Check Register

Motioned: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

- iCA Check Register 19.8.21 to 19.9.19.pdf

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## 5. Discussion And Reports

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### 5.1. Directors' Reports

Dawn Roberson, Heather Ferenc and Lara Durrell presented their Directors' Reports and answered questions of the Board.

**Status:** Completed

- AV Site Director Board Report September 2019 (1).pdf
- OC Directors Report 9\_2019.pdf

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### 5.2. Restructuring Update

Dawn Evenson presented an update on restructuring and answered questions of the Board.

**Status:** Completed

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### 5.3. Strategic Planning

Dawn Evenson, Amanda Fischer, Kelly O'Brien, Natasha Baugh, and Shannon Barragan reported on the iLEAD CA strategic plan and answered questions of the Board

**Status:** Completed

- Maker Team Smart Goals & KPIs.pdf
- Recruiting and Employee Experience- Looking Forward.pdf
- Strategic Planning \_ Finance and Business Operations \_ August 2019.pptx
- Technology Strategic Update (1).pdf

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### 5.4. Financial Report

Kelly O'Brien presented the Financial Report and answered questions of the Board.

**Status:** Completed

- ILEAD Hybrid Budget to Actuals 09.24.2019.pdf

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### 5.5. 2018 - 2019 ELPAC Assessment Results

Michele Bowes presented the ELPAC results and answered questions of the Board.

**Status:** Completed

- EL Data Hybrid fall19 (1).pptx

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### 5.6. Arts Advancement Grant

Sara Brown presented the Arts Advancement Grant and answered questions of the Board.

Motioned: Pat Hill

Seconded: Cheri Bradford

Unanimously Approved.

**Status:** Completed (9/24/2019)

- 2019 iLEAD Arts Update.pptx
- Adjuted 2019 Arts Advancement Grant - Sheet1.pdf
- Letter - AG-20 4040\_ iLead.pdf



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## 6. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

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### 6.1. Government Code 54957.8 (i.e. Property Negotiations)

**Status:** Completed

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### 6.2. Government Code 54957 (i.e. Personnel)

Public Employee Performance Evaluation: CEO

**Status:** Completed

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### 6.3. Government Code 35146 & 48918 (i.e. Student Matters)

**Status:** Completed

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### 6.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)

**Status:** Completed

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### 6.5. Report Of Closed Session

Closed Session was discussion only. No decisions made or action taken in Closed Session.

**Status:** Completed

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## 7. Action Items

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### 7.1. Unaudited Actuals (Ratification)

Pat Loncaric presented the Unaudited Actuals and answered questions of the Board.

Motion to Ratify: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

- Hybrid Unaudited Actuals 18-19.pdf
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### 7.2. Safe Place To Learn Policy

Kim Lytle presented the Safe Place To Learn Policy and answered questions of the Board.

Motioned: Pat Hill

Seconded: Cheri Bradford

Unanimously Approved

**Status:** Completed (9/24/2019)

- Safe Place To Learn Policy - iLEAD Hybrid.pdf
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### 7.3. CEO's Employment Agreement



John Vescovo reviewed the CEO contract including the compensation package.

Motioned: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

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#### 7.4. Conflict of Interest Code

Kim Lytle presented the Conflict of Interest Code and answered questions of the Board.

Motion made to approve pending final legal review: Cheri Bradford

Seconded: Pat Hill

Unanimously Approved

**Status:** Completed (9/24/2019)

- iCC1 - Resolution Tentatively Adopting Conflict of Interest Code.pdf
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### 8. Board Comments

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#### 8.1. Board Comments

The Board is excited about the goals presented. The Board recommends an outside entity review the IT protections.

**Status:** Completed

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### 9. Closing Items

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#### 9.1. Next Meeting Date - January 28, 2020

**Status:** Completed

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#### 9.2. Board Retreat Dates - January 24 & 25, 2020

**Status:** Completed

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#### 9.3. Adjournment

Meeting was adjourned at 6:54 p.m.

**Status:** Completed

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