

Santa Clarita Valley international Board

Meeting Minutes: Wednesday, February 27, 2019

Date/time: Wednesday, February 27, 2019 Started: 6:03 PM Ended: 8:33 PM
Location: The Village at SCVi 28060 Hasley Canyon Road Castaic, CA 91384 Call in number: 661-258-3204
Purpose/notes: Regular Scheduled Meeting
Chaired by: Greg Kimura
Minuted rec. by: Ms Tracy Hild
Status: Minutes drafted

Meeting documents

17 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Call The Meeting To Order

Meeting called to Order at 6:03pm

Status: Completed

1.2. Roll Call

Roll Call

Greg Kimura - Present

Tracy Hild - Present

Nicole Miller - Present

Sharon Lord Greespan - Present

Wendy Emeterio - Arrived at 6:06

Status: Completed

1.3. Pledge Of Allegiance

The pledge of allegiance was recited

Status: Completed

1.4. Approve Agenda

Motioned to Approve: Tracy Hild

Second: Nicole Miller

Unanimously Approved

Status: Completed (2/27/2019)

1.5. Approve Minutes

Motioned to Approve: Nicole Miller motioned to approve with the Amendment of Closed Session did not occur

Second: Sharon Lord Greenspan

Unanimously Approved

Status: Completed (2/27/2019)

- Minutes-2018-12-05.pdf
-

2. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

2.1. Government Code 54957.8 (i.e. Property Negotiations)

Status: Completed

2.2. Government Code 54957 (i.e. Personnel)

Status: Completed

2.3. Government Code 35146 & 48918 (i.e. Student Matters)

Status: Completed

2.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)

Status: Completed

2.5. Report Of Closed Session

Nothing Reported. No Closed Session Held

Status: Completed

3. Curriculum Moment

3.1. Curriculum Moment

Ebony Eggleston introduced her learners and presented the program Genes in Space. Learners will be sending in their Proposals for the program in April

Status: Completed

4. Public Comments

4.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card.

Comments for the public will be limited to 3 minutes.

No public comment(s) made

Status: Completed

5. Approval Of Consent Items

5.1. Personnel Report

Kim Lytle presented the Personnel Report and answered questions from the Board

Motioned to Approve: Nicole Miller

Second: Wendy Emeterio

Unanimously Approved

Status: Completed

- Personnel Report_SCVi 2.20.19.pdf
-

5.2. Check Register

Kelly O'Brien presented the Check Register and answered questions from the Board

Motioned to Approve: Nicole Miller

Second: Wendy Emeterio

Unanimously Approved

Status: Completed

- SCVi Check Register through 1.31.2019.pdf
-

6. Reports And Communication To The Board Of Directors

6.1. Director's Report

Farnaz Kaufman presented Director's Report and answered questions of the Board

Status: Completed

- Directors__Report_Feb2019.docx
-

6.2. Enrollment Report

Kim Lytle presented Enrollment Report and answered questions of the Board

Status: Completed

- SCVi iLEAD 2018-19 Enrollment February.pdf
-

6.3. Financial Report

Kelly O'Brien presented Financial Report and answered questions of the Board

Status: Completed

- SCVi_ Financial Report PPT _2.27.2019 v4pm.pptx
-

6.4. LCAP Reflection Survey Report

Trish Luckeroth presented LCAP Reflection Survey Report and answered questions of the Board

Status: Completed

- 2018-2019 iLEAD SCVi Parent Survey and LCAP Development.pdf
-

6.5. Audit Report

Kelly O'Brien presented Audit Report and answered questions of the Board

Status: Completed

- Audit Report.pdf
-

6.6. Form 700

Kim Lytle presented Form 700 and answered questions of the Board

Status: Completed

- Form 700 2018.2019 .pdf
-

6.7. Revolving Funds Report

Kelly O'Brien presented Revolving Funds Report and answered questions of the Board

Status: Completed

6.8. Second Interim Report

Kelly O'Brien reported to the Board the Second interim Report would be presented at the next Board meeting

Status: Completed

7. Items For Board Discussion, Consideration, And Action

7.1. First Interim Ratification

Kelly O'Brien presented the First Interim Ratification and answered questions from the Board

Motioned to Ratify: Nicole Miller

Second: Tracy Hild

Unanimously Approved

Status: Completed (2/27/2019)

- First Interim Fiscal Year 2018-2019.pdf
-

7.2. Audit Contracts

Kelly O'Brien presented the Audit Contracts and answered questions of the Board

Motioned to Approve: Sharon Lord Greenspan

Second: Wendy Emeterio

Unanimously Approved

Status: Completed (2/27/2019)

- Audit Contract.pdf
-

7.3. Emergency Operations Plan

Klm Lytle presented the Emergency Operations Plan and answered questions of the Board

Motioned to Approve: Wendy Emeterio

Second: Tracy Hild

Unanimously Approved

Status: Completed (2/27/2019)

- Copy of SCVi EOP 2018_2019.pdf
-

7.4. 2019 - 2020 iLEAD Calendar

Klm Lytle presented the 2019-2020 iLEAD Calendar and answered questions of the Board

Motioned to Approve: Tracy Hild motioned to Approve with the Correction to the Winter Break start date

Second: Nicole Miller

Unanimously Approved

Status: Completed (2/27/2019)

- 2019-20 iLEAD SCVi approved.pdf
-

7.5. Uniform Complaint Policy

Klm Lytle presented the Uniform Complaint Policy and answered questions of the Board

Motioned to Approve: Wendy Emeterio

Second: Sharon Lord Greenspan

Unanimously Approved

Status: Completed (2/27/2019)

- SCVI Uniform Complaint Procedures.pdf
-

7.6. Low-Performing Students Block Grant Plan

Klm Lytle presented the Low-Performing Students Block Grant Plan and answered questions of the Board

Motioned to Approve: Wendy Emeterio

Second: Sharon Lord Greenspan

Unanimously Approved

Status: Completed (2/27/2019)

- SCVi Low Performing Students Block Grant Plan.pdf
-

7.7. Extension and Renewal of Line of Credit with Mission Valley Bank

Kelly O'Brien presented the Extension and Renewal of Line of Credit with Mission Valley Bank and answered questions of the Board

Motioned to Approve: Wendy Emeterio

Second: Sharon Lord Greenspan

Unanimously Approved

Status: Completed (2/27/2019)

- SCVi LOC Extension and Renewal.pdf
-

7.8. LACOE Certification of Signature Form

Kelly O'Brien presented LACOE Certification of Signature Form and answered questions of the Board

Motioned to Approve: Sharon Lord Greenspan

Second: Wendy Emeterio

Unanimously Approved

Status: Completed (2/27/2019)

- 503-804 Certification of Signatures SCVi_edited.pdf
-

8. Board Comments

8.1. Board Comments

No Comments Discussed

Status: Completed

9. Closing Items

9.1. Next Meeting Date

June 12, 2019 at 6:00 pm

Status: Completed

9.2. Adjournment

Board adjourned at 8:33 pm

Status: Completed
