Santa Clarita Valley international Board

Meeting Minutes: Wednesday, August 29, 2018

Date/time: Wednesday, August 29, 2018 Started: 6:13 PM Ended: 7:41 PM
Location: The Village at SCVI, 28060 Hasley Canyon Road, Castaic, CA 91384. Call in number: 661-258-3204
Purpose/notes: Regular Scheduled Meeting
Chaired by: Greg Kimura
Minuted rec. by: Donna Wood
Status: Minutes drafted

Attendance
Present: Natasha Baugh, Wendy Emeterio, Ms Tracy Hild, Farnaz (Nazzi) Kaufman, Greg Kimura, Amer Kuric, Sharon Lord Greenspan, Mrs Kim Lytle, Nicole Miller, Phil Oseas, Nicole Padovich, Tina Toval, Donna Wood, Cecily Zoubek
Regrets: Julie Basse, Myron Breitstein, Kim Cardinal

Meeting documents
14 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Call the Meeting to Order
Meeting Called to Order at 6:13 pm
Status: Completed

1.2. Roll Call
Present: Nicole Miller, Sharon Lord Greenspan, Tracy Hild, Wendy Emeterio
Absent until 6:37pm: Greg Kimura
Status: Completed

1.3. Pledge of Allegiance
Pledge of Allegiance was Recited
Status: Completed

1.4. Approve Agenda
Motioned: Wendy Emeterio
Seconded: Sharon Lord Greenspan
Unanimously Approved
Status: Parked

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1.5. Approved Minutes Meeting
Motioned: Tracy Hild

- June 13, 2018 Minutes - Approved with the amended corrections regarding spelling
- December 7, 2017 Minutes - Approved as submitted

Seconded: Greg Kimura

Unanimously Approved

Status: Completed
- Board Minutes June 13, 2018.pdf
- Minutes-2017-12-07-v3 (1).pdf

2. Closed Session Report: With respect to every item in closed session pursuant to Section

2.1. A. 54956.8: Conference with real property negotiators
Nothing reported, no closed session held

Status: Completed

2.2. B54957 : Personnel
Nothing reported, no closed session held

Status: Completed

2.3. C54957 : Student
Nothing reported, no closed session held

Status: Completed

3. Curriculum Moment

3.1. Curriculum Moment
Farnaz Kaufman presented on SCVi's focus of an authentic project based learning program.

Status: Parked

4. Public Comments

4.1. Public Comments
The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

- No public comment(s) made
5. Approval of Consent Items

5.1. Personnel Report
Motioned: Nicole Miller
- To amend the personnel list to reflect Farnaz Kaufman as a new hire
Seconded: Sharon Lord Greenspan
Unanimously Approved
Status: Completed
- Personnel Report.pdf

5.2. Check Register
Motioned: Sharon Lord Greenspan
Seconded: Nicole Miller
Unanimously Approved
Status: Completed
- SCVi Check Register through 07.31.2018.pdf

6. Reports and Communication to the Board of Directors

6.1. Directors Report - Upper & Lower School
Farnaz Kaufman presented the Director's Report and answered questions from the Board.
Status: Completed
- Directors_Report_Aug2018.pdf

6.2. Enrollment Report
Amer Kuric presented Enrollment Report and answered questions of the Board
Status: Completed
- iLEAD_AllSites_EnrollmentStatus - SCVi.pdf

6.3. iLEAD CA and iLEAD Schools Development Organizational Updates
Amer Kuric presented iLEAD CA and iLEAD Schools Development Organizational Updates and answered questions of the Board
Status: Completed

7. Items For Board Discussion, Consideration, And Action
7.1. 2018-2019 Estimated Actuals
Cecilyn Zoubek presented 2018-2019 Estimated Actuals and answered questions of the Board
Motioned: Tracy Hild
Seconded: Nicole Miller
Unanimously Approved

**Status:** Parked
- Budget Fiscal Year 2018-2019.pdf

7.2. Update SCVI check signers - Main
Motioned: Nicole Miller
- Motioned to remove Lisa Latimer and add Farnaz Kaufman
Seconded: Sharon Lord Greenspan
Unanimously Approved
**Status:** Parked
- Main scvi_MVB Check signers resolution and signature card.pdf

7.3. Update SCVI check signers - Groups Acct
Motioned: Nicole Miller
- Motioned to remove Lisa Latimer and add Farnaz Kaufman
Seconded: Sharon Lord Greenspan
Unanimously Approved
**Status:** Parked
- groups and club acct_scvi_MVB Check signers resolution and signature card.pdf

7.4. Development Committee Check Signers
Motioned: Nicole Miller
- Motioned to remove Lisa Latimer and add Farnaz Kaufman
Seconded: Sharon Lord Greenspan
Unanimously Approved
**Status:** Parked
- Development Committee_scvi_MVB Check signers resolution and signature card.pdf

7.5. Update SCVI check signers - Lunch Program
Motioned: Nicole Miller
• Motioned to remove Lisa Latimer and add Farnaz Kaufman

Seconded: Sharon Lord Greenspan
Unanimously Approved

**Status:** Parked

- lunch program_scvi_MVB Check signers resolution and signature card.pdf.pdf

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### 7.6. Petty Cash Custodian

Item was tabled till the report of 7.9 SCVI Fiscal Policies and Procedures unadopted Redline Draft 08.2018

**Status:** Parked

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### 7.7. EPA

Cecilyn Zoubek presented EPA and answered questions of the Board

Motioned: Nicole Miller

Seconded: Tracy Hild

Unanimously Approved

**Status:** Parked


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### 7.8. SCVI Technology Use Policy 2018/2019

Shannon Barragan presented SCVI Technology Use Policy 2018/2019 and answered questions of the Board

Motioned: Wendy Emeterio

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked


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### 7.9. Fiscal Policy Revisions

Kelly O'Brien presented Fiscal Policy Revisions and answered questions of the Board

Motioned: Nicole Miller

Seconded: Wendy Emeterio

Unanimously Approved

**Status:** Parked


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### 8. Board Comments

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### 9. Closing Items
9.1. Next Board Meeting
December 5, 2018
Status: Completed

9.2. Board Retreat Dates
iLEAD Boards Retreat Dates - January 25 and 26, 2019
Status: Completed

9.3. Adjournment
Board adjourned at 7:41 pm
Status: Completed