Santa Clarita Valley international Board

Meeting Minutes: Wednesday, December 5, 2018

Date/time: Wednesday, December 5, 2018 Started: 6:00 PM Ended: 8:00 PM
Location: The Village at SCVI 28080 Hasley Canyon Road Castaic, CA 91384 Call in number: 661-258-3204
Purpose/notes: Regular scheduled meeting
Chaired by: Greg Kimura
Minuted rec. by: Ms Tracy Hild
Status: Minutes drafted

Attendance
Present: Natasha Baugh, Wendy Emeterio, Ms Tracy Hild, Farnaz Kaufman, Greg Kimura, Sharon Lord Greenspan, Kim Lytle, Nicole Miller, Kelly O'Brien, Nicole Padovich, Tina Toval, Donna Wood, Cecilyn Zoubek
Absent: Shannon Barragan, Julie Basse, Myron Breitstein, Kim Cardinal, April Cauthron, Dawn Evenson, Amer Kuric

Meeting documents
14 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Call The Meeting To Order
Meeting was called to Order at 6:10 pm
Status: Completed

1.2. Roll Call
Present: Greg Kimura, Nicole Miller, Sharon Lord Greenspan, Tracy Hild, Wendy Emeterio,
Status: Completed

1.3. Pledge Of Allegiance
Status: Completed

1.4. Approve Agenda
Motioned: Nicole Miller
Seconded: Tracy Hild
Unanimously Approved
Status: Completed

1.5. Approve Minutes
2. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

2.1. Government Code 54957.8 (i.e. Property Negotiations)
Closed session did not occur

**Status:** Completed

2.2. Government Code 54957 (i.e. Personnel)
Closed session did not occur

**Status:** Completed

2.3. Government Code 35146 & 48918 (i.e. Student Matters)
Closed session did not occur

**Status:** Completed

2.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)
Closed session did not occur

**Status:** Completed

2.5. Report Of Closed Session
Closed session did not occur

**Status:** Completed

3. Curriculum Moment

3.1. Curriculum Moment
Innovation's Facilitator Ethan Norof and Learner presented Soul to Soul project

**Status:** Completed

4. Public Comments

4.1. Public Comments
The public may address the SCVi governing board regarding any item within the Board’s jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public comments made

**Status:** Completed
5. Approval Of Consent Items

5.1. Personnel Report
Motioned: Tracy Hild
Seconded: Wendy Emeterio
Unanimously Approved
Status: Completed (12/5/2018)
- Personnel Report_SCVi 11.15.18.pdf

5.2. Check Register
Status: Completed
- SCVi Check Register through 10.31.2018.pdf

6. Reports And Communication To The Board Of Directors

6.1. Director's Report
Farnaz Kaufman presented the Director's Report and answered questions from the Board
Status: Completed
- Assessment Report.pdf
  - Directors_Report_Dec2018.docx

6.2. Enrollment Report
Farnaz Kaufman presented Enrollment Report and answered questions of the Board
Status: Completed
- Enrollment Report November.pdf

6.3. Financial Report
Kelly O'Brien presented the financial report and answered questions from the Board
Status: Completed
- 12.5.2018_SCVi - Financial Report PPT.pptx

6.4. Bond Presentation
Kim Lytle updated the board regarding a potential Bond
Status: Completed

6.5. State of the Charter & iLEAD Nation Report
Amanda Fischer presented the State of the Charter & iLEAD Nation Report to the Board and answered questions of the Board
Status: Completed
7. Items For Board Discussion, Consideration, And Action

7.1. First Interim Report

**Status:** Completed

7.2. Graduation Requirements

Farnaz Kaufman present the Graduation Requirements and answered questions from the Board. Sharon Lord Greenspan motioned to approve the yellow section to be available to site based learners.

Motioned: Sharon Lord Greenspan

Seconded: Nicole Miller

Unanimously Approved

**Status:** Completed (12/5/2018)

- iLead Graduation Path Requirements.pdf
- SCViGraduation Requirements - 12_2018.pdf

7.3. Employee Guidebook

Kim Lyte presented the Employee Guidebook to the Board and answered questions from the Board

Motioned: Nicole Miller

Seconded: Wendy Emeterio

Unanimously Approved

**Status:** Completed (12/5/2018)

- SCVi Guidebook August 2018-2019.pdf

7.4. LACOE Business Services Contract (Ratification)

Kelly O’Brien presented the LACOE Business Services Contract (Ratification) and answered questions from the Board.

Motioned: Nicole Miller

Seconded: Wendy Emeterio

Unanimously Approved

**Status:** Completed (12/5/2018)

- Santa Clarita C-18715 LACOE Business Services Contract 18.19.pdf

7.5. Bank Account Online Access

Kelly O’Brein presented the financial report and answered questions from the Board

Motioned: Sharon Lord Greenspan

Seconded: Wendy Emeterio

Unanimously Approved

**Status:** Completed (12/5/2018)

7.6. Mental Health and Suicide Prevention Policy
Marie Pierre presented the Mental Health and Suicide Prevention Policy and answered questions from the Board
Motioned: Sharon Lord Greenspan
Seconded: Nicole Miller
Unanimously Approved
**Status:** Completed (12/5/2018)
- SCVI School Mental Health & Suicide Prevention Policy.pdf

7.7. Update Charter School Funds Authorization Form
Kim Lytle presented the Updated Charter School Funds Authorization Form and answered questions from the Board
Motioned: Nicole Miller
Seconded: Tracy Hild
Unanimously Approved
**Status:** Completed (12/5/2018)
- CS Funds Distribution SCVi.pdf

7.8. Unaudited Actuals
Kelly O'Brien presented the financial report and answered questions from the Board
Motioned: Nicole Miller
Seconded: Sharon Lord Greenspan
Unanimously Approved
**Status:** Completed

8. Board Comments
8.1. Board Comments
**Status:** Completed

9. Closing Items
9.1. Next Meeting Date
February 27, 2019
**Status:** Completed

9.2. Adjournment
Board adjourned at 8:58 pm
Motioned: Sharon Lord Greenspan
Seconded: Nicole Miller
Unanimously Approved

Status: Completed (12/5/2018)