



iLEAD Agua Dulce Board

Meeting Minutes: Tuesday, August 28, 2018

Date/time: Tuesday, August 28, 2018 Started: 6:13 PM Ended: 8:05 PM
Location: 11311 Frascati Street, Agua Dulce, CA 91390. Call in number: 661-258-3204
Purpose/notes: Regular Scheduled Meeting

Chaired by:
Minuted rec. by: Julie Basse
Status: Minutes drafted

Attendance

Present: Julie Basse, Myron Breitstein, Amer Kuric, Lisa Latimer, Kim Lytle

Invited guests: Phil Oseas (present)

Meeting documents

18 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 6:13 p.m.

Status: Completed

1.2. Roll Call

Christine Johnson - present

Nicole Higdon - present

Lester Mascon - absent

Status: Completed

1.3. Pledge Of Allegiance

Pledge of Allegiance recited

Status: Completed

1.4. Approve Agenda

The Board requested to amend the agenda to move Item 6.4 Resignation of Board Member to 7.15.

Motion: Christine Johnson

Seconded: Nicole Higdon

Unanimously approved with amendment



Status: Completed

1.5. Approve Minutes July 27, 2018

Motion: Nicole Higdon

Seconded: Christine Johnson

Unanimously approved

Status: Completed

- Agua Dulce Minutes-2018-07-27 2.pdf
-

1.6. Approve Minutes August 9, 2018

Motion: Christine Johnson

Seconded: Nicole Higdon

Unanimously approved

Status: Completed

- 2018.08.09 Agua Dulce Special Board Meeting Minutes-pdf.pdf
-

2. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

2.1. Government Code 54957.8 (i.e. Property Negotiations)

Status: Completed

2.2. Government Code 54957 (i.e. Personnel)

Status: Completed

2.3. Government Code 35146 & 48918 (i.e. Student Matters)

Status: Completed

2.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)

Status: Completed

2.5. Report Of Closed Session

Nothing reported. No Closed Session held.

Status: Completed

3. Curriculum Moment

3.1. Curriculum Moment

Girl Scouts Sam and Jordan presented on the school's newly formed Color Guard and on the Recycling Program.

Status: Completed



4. Public Comments

4.1. Public Comments

- No public comment(s) made.

Status: Completed

5. Approval Of Consent Items

5.1. Personnel Report

Motion: Nicole Higdon

Seconded: Christine Johnson

Unanimously approved

Status: Completed

- Personnel Report iLEAD Agua Dulce August 9-August 24.pdf
-

5.2. Check Register

No presentation was made as no checks have been issued.

Status: Completed

6. Reports And Communication To The Board Of Directors

6.1. Director's Report

Lisa Latimer presented the Director's Report and answered questions of the Board.

Status: Completed

- Site Director Board Report Template.pdf
-

6.2. Enrollment Report

Amer Kuric presented the Enrollment Report and answered questions of the Board.

Status: Completed

- iLEAD_AllSites_EnrollmentStatus - Agua Dulce.pdf
-

6.3. School and Board Insurance Coverage

Myron Breitstein presented the Evidence of Insurance and answered questions of the Board.

Status: Completed

- Evidence of Insurance iLEAD.pdf
-

6.4. Resignation of Board Member

Resignation of Founding Nicole Higdon.



At the request of the Board, this item is moved to 7.15.

Status: Parked

6.5. iLEAD CA and iLEAD Schools Development Organizational Updates

Amer Kuric presented the iLEAD CA and iLEAD Schools Development Organizational Updates and answered questions of the Board.

Status: Completed

7. Items For Board Discussion, Consideration, And Action

7.1. Seating of New Board Member

Seating of new Board Member Mary Johnson

Kim Lytle presented Mary Johnson as a new Board Member.

Motion: Nicole Higdon

Seconded: Christine Johnson

Unanimously approved

Status: Completed

7.2. Bylaws

Kim Lytle presented the Bylaws of iLEAD Agua Dulce and answered questions of the Board.

Motion: Mary Johnson

Seconded: Christine Johnson

Unanimously approved

Status: Completed

- Bylaws of iLEAD Agua Dulce.pdf
-

7.3. Conflict of Interest Policy

Kim Lytle presented the Conflict of Interest Policy and answered questions of the Board.

Motion: Christine Johnson

Seconded: Mary Johnson

Unanimously approved

Status: Completed

- iLEAD Agua Dulce_Conflict of Interest Policy 201808.pdf
-

7.4. Uniform Complaint Policy

Kim Lytle presented the Uniform Complaint Policy and answered questions of the Board.

Motion: Nicole Higdon

Seconded: Christine Johnson



Unanimously approved

Status: Completed

- iLEAD Online Uniform Complaint Procedures.pdf
-

7.5. Loan Agreement with iSD

Phil Oseas presented the loan possibilities until funds come in from the state and answered questions of the Board.

No Action was taken.

Status: Parked

7.6. Proposed Board Meeting Dates

Kim Lytle presented the Proposed Board Meeting Dates and answered questions of the Board.

Motion: Nicole Higdon

Seconded: Mary Johnson

Unanimously approved

Status: Completed

- iLEAD AguaDulce 2018 - 2019 Board Calendar.pdf
-

7.7. Elect Terms of Board Members

Kim Lytle presented on the Terms of Board Members and answered questions of the Board.

Christine Johnson will serve 3 years, Mary Johnson will serve 2 years, and Lestor Mascon will serve 1 year.

Motion: Nicole Higdon

Seconded: Christine Johnson

Unanimously approved

Status: Completed

7.8. Employee Guidebook

Kim Lytle presented the Employee Guidebook and answered questions of the Board.

Motion: Christine Johnson

Seconded: Mary Johnson

Unanimously approved

Status: Completed

- iLEAD Agua Dulce Employee Guidebook August 2018-2019.pdf
-

7.9. Procopio Agreement

Kim Lytle presented the Procopio Agreements and answered questions of the Board.

Motion to Ratify: Mary Johnson

Seconded: Christine Johnson



Unanimously approved

Status: Completed

- DOCS--3358062-v1--iLEAD Agua Dulce EA Draft.pdf
 - DOCS--3394509-v1--iSD-iLEAD Agua Dulce Conflict Waiver Let.pdf
-

7.10. School Pathways Agreement

Myron Breitstein and Amer Kuric presented on the School Pathways Agreement and answered questions for the Board.

Motion to Ratify: Mary Johnson

Seconded: Christine Johnson

Unanimously approved

Status: Completed

- iLead Agua Dulce Pathways Agreement (2018-2019) - signed 6.28.2018.pdf
-

7.11. FERPA Directory Information

Kim Lytle presented on the FERPA Directory Information Notice and answered questions of the Board.

Motion: Nicole Higdon

Seconded: Christine Johnson

Unanimously approved

Status: Completed

- FERPA Directory Information Notice AD.pdf
-

7.12. Fiscal Policy Revisions

Kelly O'Brien presented on the Fiscal Policy Revisions and answered questions of the Board.

Motion: Mary Johnson

Seconded: Nicole Higdon

Unanimously approved

Status: Completed

- iLEAD Agua Dulce_Fiscal Policies and Procedures unadpoted_Redline Draft 08.23.2018.pdf
-

7.13. Wellness Policy

Cassandra Coleman presented on the Wellness Policy and answered questions of the Board.

Motion: Nicole Higdon

Seconded: Mary Johnson

Unanimously approved

Status: Completed

- 2018_Wellness Policy_iLEAD (2).pdf
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7.14. M.O.U. and Lease Agreement With Acton Agua Dulce U.S.D.



Myron Breitstein presented on the M.O.U. and Lease Agreement with Acton Agua Dulce U.S.D. and answered questions of the Board.

Motion: Mary Johnson

Seconded: Nicole Higdon

Unanimously approved

Status: Completed

- iLead Agua Dulce_2018_MOU_AADUSD.pdf
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7.15. Resignation of Board Member - Nicole Higdon

Nicole Higdon, Founding Board Member, presented her Resignation to the Board. Mary Johnson will fill the role of Board Secretary.

Status: Completed

8. Board Comments

9. Closing Items

9.1. Special Meeting Date

Kim Lytle presented the need for a Special Meeting in September. The agreed upon date is September 20, 2018 at 6:00 p.m.

Status: Completed

9.2. Next Regular Scheduled Meeting Date

A Special Meeting needs to be scheduled the week of 9/17/18, or later.

Status: Completed

9.3. Board Retreat Dates

iLEAD Boards Retreat Dates - January 25 and 26, 2019

Kim Lytle presented the Board Retreat Dates and answered questions of the Board.

Status: Completed

9.4. Adjournment

A Motion was made to Adjourn the Meeting at 8:05 p.m.

Motion: Mary Johnson

Seconded: Christine Johnson

Unanimously approved

Status: Completed

