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## iLEAD Lancaster Board

### Meeting Minutes: Thursday, August 30, 2018

**Date/time:** Thursday, August 30, 2018 Started: 6:08 PM Ended: 6:54 PM  
**Location:** iLEAD Lancaster 245 East Avenue K4 Lancaster, Ca 93534 Call in number: 661-258-3204  
**Purpose/notes:** Regular Scheduled Meeting  
**Chaired by:** LaTorra Saxton  
**Minuted rec. by:** Cindy Williams  
**Status:** Minutes drafted

#### Attendance

**Present:** Keith Faulkner, Laura Henriquez, Nykole Kent, Amer Kuric, Mrs Kim Lytle, LaTorra Saxton, Lee Smith, Cindy Williams  
**Regrets:** Julie Basse, Natasha Baugh, Myron Breitstein, Kim Cardinal, Phil Oseas

#### Meeting documents

12 documents attached to agenda items below

#### Agenda

### 1. Opening Items

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#### 1.1. Call The Meeting To Order

Meeting was called to order at 6:54 pm

**Status:** Completed

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#### 1.2. Roll Call

LaTorra Saxton- present

Keith Faulkner- present

Lee Smith- present

**Status:** Completed

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#### 1.3. Pledge Of Allegiance

Pledge of Allegiance recited

**Status:** Completed

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#### 1.4. Approve Agenda

Motion: Keith Faulkner

Seconded: Lee Smith

Unanimously approved

**Status:** Completed

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### 1.5. Approve Minutes

Motion: LaTorra Saxton

Seconded: Lee Smith

Unanimously approved

**Status:** Completed

- iLEAD\_lancaster\_17-18\_minutes\_06-14-2018\_regular-meeting (1).pdf
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## 2. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

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### 2.1. Government Code 54957.8 (i.e. Property Negotiations)

**Status:** Completed

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### 2.2. Government Code 54957 (i.e. Personnel)

**Status:** Completed

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### 2.3. Government Code 35146 & 48918 (i.e. Student Matters)

**Status:** Completed

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### 2.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)

**Status:** Completed

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### 2.5. Report of Closed Session

Nothing reported. No Closed Session held.

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Curriculum Moment

Cindy Williams presented on the Leadership Class for 6th/7th/8th grade learners.

**Status:** Parked

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## 4. Public Comments

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### 4.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card.

Comments for the public will be limited to 3 minutes.

- No Public Comment(s) made.

**Status:** Completed

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## 5. Approval Of Consent Items

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### 5.1. Personnel Report

Motion: LaTorra Saxton

Seconded: Keith Faulkner

Unanimously approved

**Status:** Parked

- Personnel Report\_June 11, 2018- August 28, 2018.pdf
  - Personnel Report\_June 11, 2018- August 28, 2018.pdf
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### 5.2. Check Register

Motion: LaTorra Saxton

Seconded: Keith Faulkner

Unanimously approved

**Status:** Parked

- Lancaster Check Register through 07.31.2018.pdf
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## 6. Reports And Communication To The Board Of Directors

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### 6.1. Director's Report

Nykole Kent presented the Director's Report and answered questions of the Board.

**Status:** Completed

- Director Board Report August .pdf
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### 6.2. Enrollment Report

Amer Kuric presented the Enrollment Report and answered questions of the Board.

**Status:** Completed

- iLEAD\_AllSites\_EnrollmentStatus - Lancaster.pdf
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### 6.3. iLEAD CA and iLEAD Schools Development Organizational Updates

Amer Kuric presented the iLEAD CA and iLEAD Schools Development Organizational Updates and answered questions of the Board.

**Status:** Completed

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## 7. Items For Board Discussion, Consideration, And Action

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### 7.1. 2018/2019 Estimated Actuals

Cecilyn Zoubek presented on the 2018/2019 Estimated Actuals and answered questions of the Board.

Motion: LaTorra Saxton



Seconded: Lee Smith

Unanimously approved

**Status:** Parked

- 2018.2019 Lancaster Budget and 2017.2018 Estimated Actuals (signed).pdf
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#### 7.2. Resolution Regarding The Education Protection Account

Cecilyn Zoubek presented on the Resolution Regarding The Education Protection Account and answered questions of the Board.

Motion: Keith Faulkner

Seconded: LaTorra Saxton

Unanimously approved

**Status:** Parked

- Lancaster 2018.2019 Education Protection Account Resolution.pdf
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#### 7.3. Exhibit A TEQ Lease Lease Allocation

Amer Kuric presented on the Exhibit A TEQ Lease Lease Allocation and answered questions of the Board.

- No Action Needed

**Status:** Parked

- DOCS--3359821-v1--iLEAD Lancaster Resolution to Accept iLEAD CA Payment for Educational Equipment\_Ex
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#### 7.4. iLEAD Schools Wellness Policy

Kim Lytle presented on the iLEAD Schools Wellness Policy and answered questions of the Board.

Motion: LaTorra Saxton

Seconded: Lee Smith

Unanimously approved

**Status:** Parked

- 2018\_Wellness Policy\_iLEAD.pdf
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#### 7.5. Technology Use Policy

Keith Williams presented on the Technology Use Policy and answered questions of the Board.

Motion: Keith Faulkner

Seconded: LaTorra Saxton

Unanimously approved

**Status:** Parked

- Technology Use Policy2018\_19\_Lancaster.pdf
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#### 7.6. Fiscal Policies and Procedures

Kelly O'Brien presented on the Fiscal Policies and Procedures and answered questions of the Board.





LaTorra Saxton motioned to approve with the following amendments:

1. Change Lead Facilitator to Lead Educational Facilitator
2. Petty cash locked in a petty cash box in the safe

Seconded: Keith Faulkner

Unanimously approved

**Status:** Parked

- iLEAD Lancaster\_Fiscal Policies and Procedures\_ unadopted Redline Draft 08.2018.pdf
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## 8. Board Comments

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### 8.1. Board Comments

- No Board Comments

**Status:** Parked

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## 9. Closing Items

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### 9.1. Next Meeting Date- December 6, 2018

**Status:** Completed

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### 9.2. Board Retreat Dates- January 25-26, 2019

**Status:** Completed

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### 9.3. Adjournment

Board Adjourned at 6:54 pm

**Status:** Completed

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